



PAEWHIRI TOHA PŪTEA HAPORI KI TE RAKI | NORTHERN COMMUNITY FUNDING PANEL

2 June 2022

Order Paper for the meeting to be held in the
Ricoh Sports Centre, 237 Taita Drive, Lower Hutt,
on:

Monday 13 June 2022 commencing at 6.30pm

Members of the public wishing to speak to items on the agenda are asked to
contact: democraticservicesteam@huttcity.govt.nz

Membership

Dave Gillespie (Chair)
Janette Granville
Twiggy Johnston
Cr Leigh Sutton
Cr Josh Briggs (alternate)

Barbara Hay
Kamiria (Mid) Thomas-Savelio
Cr Naomi Shaw

For the dates and times of Council Meetings please visit www.huttcity.govt.nz

Have your say

You can speak under public comment to items on the agenda to the Mayor and Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this by emailing DemocraticServicesTeam@huttcity.govt.nz or calling the Democratic Services Team on 04 570 6666 | 0800 HUTT CITY

Community Funding Panels Delegations, Guidelines and Criteria 2020-2023

Membership: 7

5 community representatives, 1 Ward Councillor and a city-wide Councillor, with Alternate city-wide Councillors appointed to attend Community Funding Panel meetings as required or in the absence of the sitting city-wide Councillor.

Quorum: 4 (to include a City Councillor)
Meeting Cycle: When required
Reports to: Community and Environment Committee (yearly)

This document records functions and responsibilities of Community Funding Panels ('the Panels').

Purpose

The role of the Panels is that of community funders focused on supporting local projects and initiatives in their communities.

Function

- Allocate and manage a **Local Community Projects Fund**.
- Allocate and manage the local **Community Engagement Fund for the Central, Eastern, Northern and Western Wards** to assist and support local community events and initiatives.

Guidelines and criteria for Local Community Projects Funds:

- To be used to fund one or more local community projects per triennium.
- Projects are to develop community assets that are not able to be funded in Council's Long Term Plan and/or Annual Plan.
- Community assets include, but are not limited to, playgrounds, street furniture, public art, tree planting, lighting, safety improvements, way finding, signage, improvements to existing public places and facilities. These community assets should be in public spaces.
- The development of new assets needs to be in accordance with Council strategies, policies and plans.
- Where on-going maintenance and or other costs are required after completion, these need to be provided for. This may be by way of formal agreement with the relevant division of Council.
- Approval of spending must be by resolution of the Panels.
- A report must be submitted, at the end of each financial year, to the Community and Environment Committee, detailing expenditure over the year.

Criteria for the panels to manage the Local Community Projects Fund:

- See attached Appendix 1 for the internal process that must be followed to ensure appropriate officers receive information on projects and can provide feedback.
- Projects must be supported by officers if there are on-going maintenance or other costs post completion.
- Each Panel will agree and determine a process for determining how projects will be identified and how funding decisions will be made.

Criteria for the panels to manage the Community Engagement Fund

- The fund is for local activities and events that directly benefit the communities concerned.
- To be eligible for funding the organisation must be a charitable trust or an incorporated society and the activity must take place within the Hutt.
- Panels may choose to allocate the entire fund in one funding round or they can have two funding rounds per annum. An appropriate assessment sheet is used by members when determining which organisation(s) should receive funding.
- The funds can be used towards the hire of equipment, advertising costs, purchasing food for a specific event. Operational costs cannot be applied for.
- Council's Community Funding Advisor is available to support and assist community groups when making applications through the Council's online grants system.

Standing orders:

Hutt City Council's Standing Orders apply, subject to the provisions for meeting quorum and decision making required to allocate and manage the Local Community Projects Fund and Community Engagement Fund.

Informal meetings and administration:

- Where funding decisions are not being made, the Panels are encouraged to meet informally.
- Council's Democratic Services Division will support each Panel by way of formal meeting administration, co-ordination and governance advice.
- A senior member of Council's staff will support each Panel.

CHAIRS

Chairs will be recommended to Council, following establishment of the Panels, for an initial period, following which the Panel will elect its Chair for the remainder of the triennium. It is preferred that Councillors are not Chairs, although this is possible should no other panel member be able to commit to the role.

- Organisations that are granted funding are responsible for completing an accountability form to report on the funds spent.

Appendix 1 - Checklist for Local Community Projects Fund

Attach project description/application to this checklist and email to relevant Manager(s).

Council Managers to complete:

1. Do you support this project? Yes or No (please circle)
2. Do you have any initial concerns with this project?
3. What needs to be taken into account when the panel is considering this project for funding? (bylaws, consents):
4. Do you deem this to be a new asset? Yes or No (please circle)

If yes, does it align with Council's strategic, policies or plans?

If no, why not?

5. Is there budget set aside for this project? Yes or No (please circle)

If yes, please state what year this funding will be made available:

Can you liaise with this group in your planning stages of this project, for their input
Yes or No (please circle)

If no, why not?

6. Can this project be funded through Council's Long Term Plan? Yes or No (please circle)

If no, why not:

7. Will there be a maintenance budget, or other costs post completion, that need to be factored into this project? Yes or No (please circle)

If yes, please advise the amount required:

HUTT CITY COUNCIL

PAEWHIRI TOHA PŪTEA HAPORI KI TE RAKI | NORTHERN COMMUNITY FUNDING PANEL

Meeting to be held in the
Ricoh Sports Centre, 237 Taita Drive, Lower Hutt on
Monday 13 June 2022 commencing at 6.30pm.

ORDER PAPER

PUBLIC BUSINESS

1. APOLOGIES

2. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker on items appearing on the agenda). Speakers may be asked questions on the matters they raise.

3. CONFLICT OF INTEREST DECLARATIONS

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4. MINUTES

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5. LOCAL COMMUNITY PROJECTS FUND (22/1295)

Report No. NCFP2022/3/103 by the Community Advisor Funding and
Community Contracts 10

6. NORTHERN COMMUNITY ENGAGEMENT FUND - ROUND 2 - 2021-
2022 (22/1306)

Report No. NCFP2022/3/104 by the Community Advisor Funding and
Community Contracts 16

7. QUESTIONS

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

HUTT CITY COUNCILPAEWHIRI TOHA PŪTEA HAPORI KI TE RAKI |
NORTHERN COMMUNITY FUNDING PANEL

Minutes of a meeting held in the Ricoh Sports Centre,
237 Taita Drive, Lower Hutt on
Thursday 4 November 2021 commencing at 6.30pm

PRESENT:

Dave Gillespie (Chair)	
Janette Granville	Barbara Hay
Twiggy Johnston (from 6.40pm)	Cr Leigh Sutton
Cr Naomi Shaw	

APOLOGIES:

Twiggy Johnston (for lateness) and Kamiria (Mid) Thomas-Savelio

IN ATTENDANCE:

Ms D Hunter, Community Advisor Funding and Community Contracts
Mrs H Clegg, Minute Taker

PUBLIC BUSINESS**8. APOLOGIES**

RESOLVED: (Mr Gillespie/Cr Shaw)
21501

Minute No. NCFP

"That the apology for lateness from Ms Johnston be accepted and the apology from Ms Thomas-Savelio be accepted and leave of absence be granted."

9. PUBLIC COMMENT

There was no public comment.

10. CONFLICT OF INTEREST DECLARATIONS

Ms Johnston declared a conflict of interest in matters relating to Taiohi Morehu and the Pomare Taita Community Trust and took no part in discussions or voting on these matters.

4. MINUTES

RESOLVED: (Cr Sutton/Ms Hay)

Minute No. NCFP 21502

"That the minutes of the meeting of the Northern Community Funding Panel meeting held on Monday 21 June 2021, be confirmed as a true and correct record."

5. COMMUNITY ENGAGEMENT FUND 2021-2022 (21/1618)

Memorandum dated 20 October 2021 by the Community Advisor Funding and Community Contracts

Community Engagement Fund

The Community Advisor Funding and Community Contracts elaborated on the report. She advised that due to the COVID situation, the application from the Hutt River Valley Rotary Club had been withdrawn as their event was no longer proceeding. She said the event proposed by Wellington Pasifika Events Association was not proceeding, due to the application for funding being withdrawn. She further advised that Xmas in Da Hood was proceeding, with a final decision to be made in the next two weeks. She noted that if any funds to this event were granted, this could be provisional on the event proceeding. She advised that \$3,076 was available for the next round of funding, and that if Xmas in Da Hood did not proceed and the funds were returned, the Pomare Taita Community Trust could reapply for funding for a different event.

In response to a question from a member, the Community Advisor Funding and Community Contracts agreed to discuss with Wellington Free Ambulance regarding the cost for attending community events, in light of the funding they had received from Council.

Ms Johnston joined the meeting at 6.40pm.

Ms Johnston declared a conflict of interest in relation to matters relating to Taiohi Morehu and Pomare Taita Community Trust and took no part in discussions or voting on these matters.

Members discussed the application from the Pomare Taita Community Trust. It was noted that due to the COVID situation, contingency plans were being investigated. Members agreed to fund items which would be required regardless of the format of the event.

Ms Hay advised the Nourish Trust had identified 120 children in the Northern Ward who could benefit from food hampers.

Community Projects Fund

Mr Gillespie provided an update on the approved projects. He advised the reinstatement of the toddlers' playground at Speldhurst Park was almost complete. He noted Walter Nash management had now advised the water fountains at the Stadium would be replaced. He said he would follow up on a timeframe for this and also the installation of water fountains at Pomare Park and Wagon Road. He provided an update on proposed projects. He noted the Panel was considering replacing the sign at the entrance to Stokes Valley and were working with a local designer to create and install the sign.

In response to a question from a member, the Community Advisor Funding and Community Contracts noted funds for the purchase of fruit trees for primary schools within the Northern Ward had been approved and the project was included in the workplan. Ms Hay agreed to develop a plan to approach all the schools.

RESOLVED: (Mr Gillespie/Cr Sutton)

Minute No. NCFP 21503

“That the Panel:

- (1) *notes the Community Funding Panels Delegations, Guidelines and Criteria 2020-2023 for the Local Community Projects Fund for the Northern Ward attached as pages 2-4 of the agenda;*
- (2) *notes that this is the first round of funding through the Community Engagement Fund 2021-2022 for the Northern Ward;*
- (3) *notes the Community Engagement Fund closed on Thursday 14 October 2021 and six applications had been received;*
- (4) *notes that the Community Engagement Fund applications received from the Hutt Valley River Rotary Club and Wellington Pasifika Events Association had been withdrawn prior to the formal meeting of the Panel;*
- (5) *agrees to allocate any agreed expenditure through the Community Engagement Fund for the Northern Ward as follows:*
 - i \$604 to the Wellington Niue Rugby League Inc for the purchase of sports equipment to be used at their Christmas Sports party to be held at the Ricoh Sports Centre on Saturday 11 December 2021;*
 - ii \$500 to the Nourish Trust, towards the purchase of food for their Christmas hampers associated to families in need within the Northern Ward for Christmas 2021;*
 - iii \$800 to Taiohi Morehu to contribute to building a Hana Koko Grotto in Te Rito where kohanga reo and other ECE centres in the area can bring their tamariki to visit from late November/early December 2021; and*
 - iv \$2,664 to the Pomare Taita Community Trust for the hireage of a sound system and big rig stage hire for the Xmas in Da Hood event to be held on Saturday 4 December 2021;*
- (6) *notes that if the Xmas in Da Hood event does not proceed, all funding received from the Northern Community Funding Panel will be returned;*
- (7) *determines the funding to be granted through the Community Engagement Fund 2021-2022 for the Northern Ward for the next funding round to be \$3,076;*
- (8) *agrees that the applications received under the Community Engagement Fund were considered according to the merits of the application criteria and priorities of the fund; and*
- (9) *agrees that the organisations granted funding will be required to attend a meeting of the Panel once the project has been completed.”*

RESOLVED: (Mr Gillespie/Cr Sutton)

Minute No. NCFP 21504

“That the Northern Community Funding Panel:

- i approves \$2,000 under the Local Community Projects Fund for the purchase of fruit trees, stakes and ties for primary schools in the Northern Ward; and*
- ii agrees that Ms Hay will develop a plan to approach the primary schools in the Northern Ward.”*

RESOLVED (Mr Gillespie/Cr Shaw)

Minute No. NCFP 21505

“That the Northern Community Funding Panel approves up to \$15,500 under the Local Community Projects Fund for the purchase of a BBQ for Walter Nash Park.”

RESOLVED: (Cr Sutton/Ms Granville)

Minute No. NCFP 21506

“That the Northern Community Funding Panel approves \$14,000 under the Local Community Projects Fund for the purchase and installation of a new swing set at Pomare Park.”

RESOLVED: (Cr Sutton/Ms Johnston)

Minute No. NCFP 21507

“That the Northern Community Funding Panel:

- i approves the allocation of up to \$40,000 under the Local Community Projects Fund for Panel/officer exploration towards the upgrade of Thomas Jones Park; and*
- ii agrees that Mr Gillespie will continue to liaise with officers regarding this project.”*

RESOLVED: (Mr Gillespie/Ms Hay)

Minute No. NCFP 21506

“That the Northern Community Funding Panel supports the reinstatement of the baby swing at Speldhurst Park and will discuss with officers the cost of this.”

RESOLVED: (Mr Gillespie/Cr Sutton)

Minute No. NCFP 21507

“That the Northern Community Funding Panel supports installation of a water fountain at both Pomare Park and Wagon Road.”

6. **QUESTIONS**

There were no questions.

There being no further business the Chair declared the meeting closed at 7.04pm.

Mr D Gillespie
CHAIR

CONFIRMED as a true and correct record
Dated this 13th day of June 2022

30 May 2022

File: (22/1295)

Report no: NCFP2022/3/103

Local Community Projects Fund

Purpose of Report

1. To advise the Northern Community Community Panel on options approved by Council for the distribution of the Local Community Projects fund ("the LCP fund") 2019-2022.

Recommendations

That the Northern Community Funding Panel:

- (1) determines which option they will advance:
 - (a) Option 1
 - continue to work through the existing Local Community Projects Fund process with officials until the extended deadline of 31 March 2023; and
 - determine a priority order for projects, noting that each Division of Council will work on one project per Panel at a time; or
 - (b) Option 2
 - distribute all or part of the remaining funds through a contestable process to community groups (Charitable Trusts including Marae, Churches, Sports groups and Schools within the relevant wards); or
 - (c) Option 3
 - a combination of Options A and B with funds allocated to both processes;
- (2) notes that for Options 2 and 3, each Panel will determine the amount to be allocated to the contestable fund and make decisions on who receives grants; and

- (3) notes that any remaining 2019-2022 unallocated funds may be either:
- carried over to future Community Funding Panels; and
 - tagged to an existing Council workstream for use in future years to benefit the Ward it was intended for.

For the reason that this will enable more of the Local Community Projects Fund to be allocated the Community Funding Panels for its intended purpose.

Background

2. The Panels are funded \$114K per triennium. This is a non-contestable fund and is for the purposes of community assets. The current guidelines and criteria for the LCP Fund can be found on the Council website: <https://www.huttcity.govt.nz/people-and-communities/community-funding/local-community-projects-fund>
3. Currently all potential projects need to have a checklist completed by the relevant Council division where the proposed asset would eventually belong to/be maintained to ensure strategic alignment and future affordability. Once this has been completed, officers then make a recommendation to Council's Corporate Leadership Team to endorse. Once the Panel has formally agreed to supporting the project, the project is added to the work programme of that Council division to manage.
4. Council's Parks and Reserves team plays a key role in the LCP Fund process in terms of investigating and providing advice on potential assets/projects and then delivery of approved projects. It has been challenging at times to prioritise this against other Council projects. Additionally, some Panels spend more time developing ideas for projects, and they are only put forward late in the triennium, leaving limited time to deliver.
5. Our Parks and Reserves team has faced particular challenges this year relating to resource and the impacts of COVID, and as such they have needed to prioritise their work programme.
6. The Panel Chairs were advised in early February 2022 that no new projects would be assessed by officers until the situation with the Omicron outbreak improved and the LCP Fund was effectively put on hold.
7. The Chairs have raised concerns about this delay given it is only seven months until the end of the triennium, and officers have met with them to discuss possible solutions, which have been put to Council.
8. Under the fund there are currently unallocated funds totalling \$438k made up of each Panels currently unspent budget. Only the unallocated funds have the option to become a contestable fund as follows:

Community Funding Panel	Amount Unallocated
Central	\$209K
Eastern	\$114K
Northern	\$71K
Western	\$44K

Discussion

9. At a Council meeting held on 24 May 2022, followed by a recommended item from the Communities Committee meeting held on 27 April 2022, the following was resolved:

RESOLVED: (Deputy Mayor Lewis/Cr Dyer) **Minute No. C 22201(3)**

“That Council:

- (1) *agrees to extend the term of the current Community Funding Panels until 31 March 2023, for the purpose of decision-making on the Local Community Projects Fund;*
- (2) *agrees to change the criteria for the Local Community Projects Fund to enable an alternate method of distribution in this triennium;*
- (3) *asks officers to continue to work with the current Community Funding Panels to confirm and deliver as many of the proposed projects as possible;*
- (4) *agrees that any remaining 2019-2022 funds may be carried over to the future Community Funding Panels; and*
- (5) *extends its thanks to the Community Funding Panels for their work to date.”*

Extending the term of Panels

10. Extending the term of the Panel members to 31 March 2023 would enable more projects to be progressed and/or delivered. At that point in time, projects that have been approved by the Panel but have not yet been delivered, will remain on the work programme and be delivered in future years.
11. This extension should not prohibit, or overlap with, the possible establishment of new Panels for the 2022-2025 triennium, and the existing Panels would not be involved in decisions on the Community Engagement Fund 2022/2023. There would be no additional honorarium paid to Panel members as this has not been budgeted for.

Additional method for distribution of funds

12. The Panels now also have the option to distribute unallocated funds during this triennium to a community group (Charitable Trusts including Marae, Churches, Sports groups and Schools within the relevant wards) through a one-off contestable fund.

13. Council officers have proposed that the one off contestable LCP fund would open for applications on Monday 20 June 2022 and close on Monday 18 July 2022 and they would engage with the Council's Communications and Engagement team to ensure appropriate exposure of the new funds to the community.
14. All applications would need to be submitted through Council's website and would need to align with the following revised criteria:
 - Aligns with the strategic direction of Council, for example supporting Council's efforts to be carbon neutral by 2040;
 - New community assets must directly benefit the following wards: Eastern, Central, Northern and Western. These assets could include, but are not limited to computers, gardening equipment, support vehicles, kitchen equipment, automated external defibrillators, school playground;
 - New community assets must not require Council support to be delivered (ie: cannot be on reserve land or road reserve); and
 - This funding is a one-off grant and any future maintenance would be the responsibility of the applicant organisation.
15. Upon closure of the one-off contestable LCP Fund, officers would carry out due diligence on any applications received.
16. Decisions would be made by the Panel and approval of spending must be by resolution of the Panel at a formal meeting (this has not changed). Accountability reports will need to be completed at the end of each project.

Options

Option 1

- continue to work through the existing Local Community Projects Fund process with officials until the extended deadline of 31 March 2023;
- determine a priority order for projects, noting that each Division of Council will work on one project per Panel at a time; or

Option 2

- distribute all or part of the remaining funds through a contestable process to community groups (Charitable Trusts including Marae, Churches, Sports groups and Schools within the relevant wards);

- this is a one-off opportunity for community groups to apply for the purchase of an asset. There is minimal contestable funding opportunities within the Hutt Valley for the purchase of assets. This option would also allow for more projects to be supported as support or input from Council officers would not be required. If this option is chosen for the disbursement of all of a Panel's funds, that Panel would not need to operate beyond the current triennium.

Option 3

- a combination of Options A and B with funds allocated to both processes;
17. Any remaining 2019-2022 LCP fund may be carried over to the future Community Funding Panels or tagged to particular Council workstreams for delivery in future years in the ward the funding was intended for.

Climate Change Impact and Considerations

18. There are no climate change implications to be considered. However, any asset funded through this new contestable fund must support Council's Climate Change Action Plan.

Consultation

19. A meeting was held with officers and Panel Chairs in May 2022, to discuss the options proposed that had been agreed by Council at their meeting held on 24 May 2022.

Risks

20. There are no significant risks.

Financial Considerations

21. There will be no change to Council's financial position as this report proposes methods of spending the LCP Fund, with no change to the balance of the funding available.
22. The LCP fund is a capital fund. Due to this, applications are assessed to ensure their funding is consistent with capital expenditure guidelines.

Legal implications

23. There are no legal implications.

Health, Safety and Security implications

24. These will be considered when appropriate, through application assessment process.

Communication and Engagement

25. Officers will engage with the Council's Communications and Engagement team to ensure appropriate exposure of the new funds to the community.
26. Funding decisions will be provided to the Communications and Engagement team for them to share with the wider community.

Appendices

There are no appendices for this report.

Author: Debbie Hunter
Community Advisor Funding and Community Contracts

Approved By: Melanie Laban
Head of Connected Communities



Northern Community Funding Panel

30 May 2022

File: (22/1306)

Report no: NCFP2022/3/104

Northern Community Engagement Fund - Round 2 - 2021-2022

Purpose of Report

1. For the Northern Community Funding Panel to assess and determine the funding to be granted through Round 2 of the Northern Community Engagement Fund 2021-2022.

Recommendations

That the Northern Community Engagement Panel:

- (i) notes the Community Funding Panels Delegations, Guidelines and Criteria 2020-2023 for the Community Engagement Fund attached as pages 2-3 of the agenda;
- (ii) notes that this is the second round of funding through the Community Engagement Fund 2021-2022 for the Northern Ward;
- (iii) notes the Community Engagement Fund closed on Wednesday 1 June 2022 and seven applications had been received;
- (iv) determines the funding to be granted through the Community Engagement Fund 2021-2022 for the Northern Ward;
- (v) agrees that the applications received under the Community Engagement Fund were considered according to the merits of the application criteria and priorities of the fund; and
- (vi) agrees that the organisations granted funding will be required to attend a meeting of the Northern Community Funding Panel once the project has been completed.

Background

2. Council agreed through the 2016/2017 Annual Plan to contribute \$48,850 for the Community Board/Community Funding Panel Community Engagement Fund.
3. The Northern Community Funding Panel is allocated \$7,644 per annum. This is for local activities and events that directly benefit the communities concerned.
4. The fund was advertised through the Panel Members, as well as also through Council's online grants system.
5. Organisations were required to make an application through Council's website.
6. The Panel at its meeting held in 4 November 2021 allocated \$1,904. There is \$5,704 available to be allocated.

Discussion

7. Seven applications were received under Round 2 of the Northern Community Funding Panel Community Engagement Fund 2021-2022.
8. Two applications were deemed ineligible. One application was received from Koraunui School and will be referred to the Council's Creative Communities fund that will open in September 2022. The School requested funding to commission an artist for a mural at the School, these costs are ineligible under this fund. The other application was received from an organisation that is clearly not based in the Hutt.
9. The five eligible applications to be considered are as follows:

No	Organisation	Description	\$Request
1	Koraunui Stokes Valley Toy Library	For the purchase of toys for their toy library. Catering for children from newborn to 8 years. Operating from the Koraunui Stokes Valley Hub.	\$979
2	Holburn Kindergarten, Stokes Valley	For the purchase of costumes for tamariki to wear in the Hutt/Polyfest, special cultural celebrations being held in Lower Hutt in October 2022.	\$2,725
3	Arohanui Strings	Purchase of computer equipment and new instruments.	\$3,550

4	Capital Zone Basketball Trust	Hosting of the first all inclusive basketball offering over Matariki Weekend from the 24-26 June 2022. The event has been created and developed to bring everyone together who shares a common love and passion for basketball regardless of age, ethnicity and mobility levels. We have booked the entire Walter Nash Stadium for three full days of activities that are family friendly. Request is for catering and lunches for Special Olympics teams and volunteers who will be supporting the event.	\$1,000
5.	Stokes Valley Community Childcare Centre	For the purchase of gardening products and equipment in support of their Matariki evening event to be held at the centre on 26 June 2022.	\$2,000
TOTAL REQUESTED			\$10,254

10. All applications were scored through a matrix system and assessed by Panel members.
11. Eligible Community Engagement Fund applications presented in this round request a total of \$10,254.

Options

12. If the Panel chooses not to fully allocate the funding, no unspent funding can be carried over to the new financial year 2022-2023.

Climate Change Impact and Considerations

13. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.

Legal Considerations

14. There are no legal considerations to be considered.

Financial Considerations

15. The funds need to be fully allocated by end of June 2022.

Appendices

There are no appendices for this report.

Author: Debbie Hunter
Community Advisor Funding and Community Contracts

Approved By: Melanie Laban
Head of Connected Communities