

TE KAUNIHERA O TE AWA KAIRANGI | HUTT CITY COUNCIL**KOMITI ITI MAHERE Ā-NGAHURUTANGA / MAHERE Ā-TAU | LONG TERM PLAN/ANNUAL PLAN SUBCOMMITTEE**

Minutes of a meeting held in the
Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt on
Tuesday 7 June 2022 commencing at 9.30am

PRESENT: Mayor C Barry (Chair) Deputy Mayor T Lewis (Deputy Chair)
Cr G Barratt Cr J Briggs
Cr K Brown Cr B Dyer
Cr S Edwards Cr D Hislop
Cr C Milne (via audio-visual link) Cr A Mitchell (via audio-visual link)
Cr N Shaw Cr L Sutton

APOLOGIES: There were no apologies.

IN ATTENDANCE: Ms J Miller, Chief Executive
Ms A Blackshaw, Director Neighbourhoods and Communities
Mr J Griffiths, Director Strategy and Engagement
Ms H Oram, Director Environment and Sustainability
Mr K Puketapu - Dentice, Director, Economy and Development
Ms J Livschitz, Group Chief Financial Officer
Mr D Koenders, Manager Financial Strategy and Planning
Mr B Hodgins, Strategic Advisor
Mr J Scherzer, Head of Climate and Solid Waste (part meeting)
Mr R Qian, Landscape Architect (part meeting)
Mr J Kingsbury, Head of Transport (via Zoom)
Mr B Wu, Financial Accounting Manager (via Zoom)
Ms S Page, Senior Management Accountant (via Zoom) (part meeting)
Mr S George, Senior Accountant (via Zoom)
Mr M de Boer, Principal Advisor Strategic Planning and Business (via Zoom)
Ms K Glanville, Senior Democracy Advisor
Ms H Clegg, Minute Taker (via Zoom)

PUBLIC BUSINESS

1. **OPENING FORMALITIES - KARAKIA TIMATANGA** (22/1142)

Whakataka te hau ki te uru
 Whakataka te hau ki te
 tonga
 Kia mākinakina ki uta
 Kia mātaratara ki tai
 E hī ake ana te atakura
 He tio, he huka, he hau hū
 Tihei mauri ora.

*Cease the winds from the west
 Cease the winds from the south
 Let the breeze blow over the land
 Let the breeze blow over the ocean
 Let the red-tipped dawn come with
 a sharpened air.
 A touch of frost, a promise of a
 glorious day.*

2. **APOLOGIES**

There were no apologies.

3. **PUBLIC COMMENT**

There was no public comment.

4. **CONFLICT OF INTEREST DECLARATIONS**

Cr Hislop declared a conflict of interest in relation to Item 4a) 'Seaview Marina Limited (SML) - Final Statement of Intent 2022/23 to 2024/25'. Cr Hislop was Council's representative on the Board of SML. She took no part in discussion or voting on the matter.

Cr Brown declared a conflict of interest in relation to Item 4b) 'Urban Plus Group (UPL) - Final Statement of Intent 2022/23 to 2024/25'. Cr Brown was Council's representative on the Board of UPL. She took no part in discussion or voting on the matter.

5. RECOMMENDATIONS TO TE KAUNIHERA O TE AWA KAIRANGI |
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- a) Seaview Marina Limited - Final Statement of Intent 2022/23 to 2024/25
(22/1207)

Cr Hislop declared a conflict of interest and took no part in discussion or voting on the matter.

Mr Tim Lidgard, Chief Executive of Seaview Marina Limited was in attendance for the item. He elaborated on the report.

In response to questions from a member, Mr Lidgard advised that boats needing refurbishment would be homed in spare berths. He noted the disruption to the public parking area over the summer months while building materials was being stored in that area. He noted the waiting list for berths was to home large boats. He added that these large boats needed homing elsewhere in the marina.

In response to a question from a member, Mr Lingard explained that half-life refits were a common undertaking in marinas. He highlighted that half-life refits were a better way to understand and manage assets. He acknowledged that the urgency of the work required had been unexpected.

The Group Chief Financial Officer advised that the proposed increase in loan funding would have no impact on ratepayers. She highlighted that the marina would fund the cost of the loan and planned to repay the loan back to Council.

Cr Briggs welcomed the focus on environmental measures. He acknowledged the proposal to replace vehicles and machinery with appropriate electric alternatives. He commended the Lower Hutt company that had recently constructed the electric ferry.

The Chair acknowledged the work of the Seaview Marina team. He asked for notification of future funding requests be made earlier in the Annual Plan process.

RESOLVED: (Mayor Barry/Cr Dyer)

Minute No. LTPAP 22301

“That the Subcommittee recommends that Council:

- (1) notes that several changes have been made to the final Statement of Intent for Seaview Marina Limited;*
- (2) notes and receives the Seaview Marina Limited’s Chief Executive statement regarding the Seaview Marina refurbishment works, attached as Appendix 1 to the report;*
- (3) notes that the final stage of the in-water development is now on hold, whilst Seaview Marina Limited complete the planned refurbishment works at an estimated cost of \$3M over the next three years;*
- (4) notes that further detailed planning and procurement works are to be undertaken to confirm the final timing and costs of the refurbishment works;*
- (5) receives and agrees to the final Statement of Intent for Seaview Marina Limited for the three years commencing 1 July 2022, attached as Appendix 2 to the report;*
- (6) notes that Council has approved a loan funding facility to Seaview Marina Limited of \$2.7M for the period 1 July 2021 to 30 June 2031;*
- (7) agrees to increase the loan funding facility to Seaview Marina Limited from \$2.7M to \$3.2M for the period 1 July 2022 to 30 June 2031; and*
- (8) notes that the loan funding requirements of Seaview Marina Limited will be further reviewed as part of the Statement of Intent process for the year starting 1 July 2023.”*

- b) Urban Plus Group - Final Statement of Intent 2022/23 to 2024/25
(22/1230)

Cr Brown declared a conflict of interest and took no part in discussion or voting on the matter.

Mr Daniel Moriarty, Chief Executive of Urban Plus Limited was in attendance for the item. He elaborated on the report.

Cr Briggs elaborated on the requirements of Plan Change 43. He also elaborated on the higher density developments in the new National Policy Statement.

RESOLVED: (Mayor Barry/Cr Briggs)

Minute No. LTPAP 22302

“That the Subcommittee recommends that Council receives and agrees to the final Urban Plus Group Statement of Intent for the three years commencing 1 July 2022 attached as Appendix 1 to the report.”

c) Final decisions on the Annual Plan 2022-2023 (22/1185)

The Manager Financial Strategy and Planning elaborated on the report.

Three Waters

The Strategic Advisor advised the budget was based on contracts that were currently let. He said staff had considered risks such as contractor ability, supply chain issues and COVID-19.

In response to questions from members, the Strategic Advisor advised that councils across the region had increased funding for their capital work programmes. He explained that fixing water leaks remained a priority along with the traditional summer backlog of water leak. He said a change in focus to dealing with renewals on an area basis would result in better use of funding. He noted a large amount of carry forward budget was in the renewal programme area. He advised the 'knowing your pipes' team was investigating the issue of wastewater flowing into stormwater pipes. He confirmed the proposed budget included the Barber Grove upgrade.

Cross Valley Transport Connections

The Head of Transport advised the Esplanade optimisation project was progressing well. He said work on the projects designed to link with RiverLink would begin shortly.

Micro-mobility – Street for People Programme

In response to questions from members, the Head of Transport explained that several budgets covered funding for wheelchair access. He noted that 'pavements' were work done under the surface. He was confident that the projects listed in the report were achievable. He highlighted that projects were joined together to be attractive to contractors and resulted in less contract management.

Heritage Incentives

In response to a question from a member, the Landscape Architect explained that many applications were not completed within the financial year. He added that as the result of this, there will be a higher demand for funding next year. He highlighted that officers would be requesting approval of carry forwards.

RESOLVED: (Mayor Barry/Cr Edwards) **Minute No. LTPAP 22303**

"That the Subcommittee recommends that Council:

- (1) *notes that Council approved the Draft Annual Plan 2022-2023 for a light public engagement process on 4 April 2022;*
- (2) *notes that the analysis and results of the light engagement were reported to Council on 18 May 2022;*
- (3) *endorses the budget matters as recommended by officers, detailed in Table 2 in the report for the final Annual Plan 2022-2023;*
- (4) *endorses the proposed rates revenue increase for inclusion in the final Annual Plan 2022-2023 of 5.9%, together with a growth-related rates revenue component of 1.1%, refer Section F contained in the report;*
- (5) *notes the projected rating impact for 2022-2023 for the average residential ratepayer is \$2.58 per week, refer Section F contained in the report;*
- (6) *notes the latest projected debt and balanced budget results, as detailed in graphs 2 and 3 contained in the report;*
- (7) *endorses the proposed updates to Draft Annual plan narratives to reflect latest information, refer Section G contained in the report;*
- (8) *agrees that the Annual Plan Working Group (comprising the Mayor, Deputy Mayor and Chairs of Committees) be delegated the authority to make decisions as required in preparing the Annual Plan 2022-2023 for Council adoption on 30 June 2022; and*
- (9) *requires that any such decisions made by the Annual Plan Working Group be reported back to the Council meeting on 30 June 2022."*

6. QUESTIONS

There were no questions.

The Chief Executive read out a statement attached as page 9 to the minutes.

The Chair passed on his support and Council's support to the Director of Environment and Sustainability.

7. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Unuhia!	<i>Release us from the supreme sacredness</i>
Unuhia!	<i>of our tasks</i>
Unuhia i te uru-tapu-nui	<i>To be clear and free</i>
Kia wātea, kia māmā	<i>in heart, body and soul in our</i>
Te ngākau, te tinana, te	<i>continuing journey</i>
wairua i te ara takatū	<i>Oh Rongo, raise these words up high</i>
Koia rā e Rongo whakairihia	<i>so that we be cleansed and be free,</i>
ake ki runga	<i>Yes indeed, we are free!</i>
Kia wātea, kia wātea!	<i>Good and peaceful</i>
Ae rā, kua wātea!	
Hau, pai mārire.	

There being no further business the Chair declared the meeting closed at 10.13am.

C Barry
MAYOR

CONFIRMED as a true and correct record
Dated this 2nd day of August 2022

Kia ora

I hope you had a lovely break over the long weekend and got a chance to wind down with friends and whānau. I wanted to share some news about Helen Oram Director Environment & Sustainability.

Helen has requested a leave of absence from her substantive role for a year to care for her parents. Helen has asked that this leave start as soon as possible and this is likely to be the end of June to enable an effective handover. I have approved this.

Helen and I have met with each of her direct reports and also with other members of her group to advise them and talk through arrangements in the short term. I have advised all staff today in my Pānui.

It's important to Helen that you all know her reasons for taking leave at this time.

From conversations with Helen we understand how close she is to her family. Helen's mother is undergoing cancer treatment and Helen is responsible for taking her to daily hospital appointments. Helen's father is also frail and in need of support. Helen wants to make arrangements for his care. Understandably this is a very difficult time and Helen has advised me that she is unable to give the attention needed to her role as Director Environment & Sustainability.

Helen may also pick up some hours of work, when she feels ready, utilising her extensive experience and highly regarded planning expertise especially for work on the District Plan providing advice and guidance.

I am currently working through the arrangements to cover Helen's role. I will let you know more about this as soon as possible.

Helen will be keeping in touch over the months so you will continue to see her around Council.

Our thoughts and best wishes go to Helen and her family at this time.

Ngā mihi nui

Jo

Chief Executive