



POARI HAPORI O ŌKIWINUI EASTBOURNE COMMUNITY BOARD

14 June 2022

Order Paper for the meeting to be held in the
East Harbour Women's Clubrooms, 145 Muritai Road, Eastbourne,
on:

Tuesday 21 June 2022 commencing at 7.15pm

Meetings are held under the Orange Traffic Light Setting

Membership

Virginia Horrocks (Chair)
Belinda Moss
Frank Vickers (Deputy Chair)
Deputy Mayor Tui Lewis

Murray Gibbons
Bruce Spedding

For the dates and times of Council Meetings please visit www.huttcity.govt.nz

COMMUNITY BOARDS – FUNCTIONS AND DELEGATIONS

This document records the delegation of Council functions, responsibilities, duties, and powers to Community Boards.

The Community Boards have been established under section 49 of the Local Government Act 2002 to represent, and act as an advocate for, the interests of their community.

The delegations are expressed in general terms. The delegations shall be exercised with proper regard for the Council's strategic direction, policies, plans, Standing Orders and its interpretation of its statutory obligations. The delegations are to be read together with the following propositions.

These delegations are based on the following principles:

- Issues relevant to a specific community should be decided as closely as possible to that community. Where an issue has city-wide implications, ie any effects of the decision cross a ward or community boundary or have consequences for the city as a whole, the matter will be decided by Council after seeking a recommendation from the relevant Community Board or (any ambiguity around the interpretation of "city-wide" will be determined by the Mayor and Chief Executive in consultation with the relevant Chair);
- Efficient decision-making should be paramount;
- Conflicts of interest should be avoided and risks minimised;
- To ensure processes are free from bias and pre-determination Community Boards should not adjudicate on issues on which they have advocated or wish to advocate to Council;
- Community Boards should proactively and constructively engage with residents on local matters that affect the community they represent and raise with Council issues raised with them by their community and advocate on behalf of their community.

These delegations:

- (a) do not delegate any function, duty or power which a statute (for example section 53(3) and clause 32(1) of Schedule 7 of the Local Government Act 2002) prohibits from being delegated;
- (b) are subject to and do not affect any delegation which the Council has already made or subsequently makes to any other committee, Council officer or other member of staff;
- (c) are subject to any other statutory requirements that may apply to a particular delegation;
- (d) are subject to any notice issued by the Council, from time to time, to a Community Board that a particular issue must be referred to Council for decision;
- (e) reflect that decisions with significant financial implications should be made by Council (or a committee with delegated authority);
- (f) promote centralisation of those functions where the appropriate expertise must be ensured;
and
- (g) reflect that all statutory and legal requirements must be met.

DELEGATIONS

Decide:

- Naming new roads and alterations to street names (in the Community Board's area) within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027.
- Official naming of parks, reserves and sports grounds within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027. Note ¹
- Removal and/or planting of street trees within the provisions of Council's Operational Guide for Urban Forest Plan. Note ²
- The granting of leases and licences in terms of Council policy to voluntary organisations for Council owned properties in their local area, for example, halls, but not including the granting of leases and licences to community houses and centres.
- The granting of rights-of-way and other easements over local purpose reserves and granting of leases or licences on local purpose reserves.
- The granting of leases and licences for new activities in terms of Council policy to community and commercial organisations over recreation reserves subject to the provisions of the Reserves Act 1977 and land managed as reserve subject to the provisions of the Local Government 2002, in their local area. (Note: renewal of existing leases and licences will be reported once a year to Council's City Development Committee).
- The allocation of funding from the Community Engagement Fund in accordance with Council's adopted guidelines.
- Expenditure of funds allocated by the Council to the Board from the Miscellaneous Budget to cover expenditure associated with the activities of the Board. The Chair to approve expenditure, in consultation with the Board, and forward appropriate documentation to the Committee Advisor for authorisation. Boards must not exceed their annual expenditure from the Miscellaneous Budget.
- The allocation of funding for the training and development of Community Board or members, including formal training courses, attendance at seminars or attendance at relevant conferences.

CONSIDER AND MAKE RECOMMENDATIONS TO COUNCIL ON:

- Particular issues notified from time to time by Council to the Community Board.
- Roading issues considered by the Mayor and Chief Executive to be strategic due to their significance on a city-wide basis, including links to the State Highway, or where their effects cross ward or community boundaries.

¹ This excludes sites that are considered high profile, significant on a city-wide basis due to their size and location, or where the site crosses ward or community boundaries.

² The Operational Guide for Urban Forest Plan is available from Council's Parks and Gardens Division.

- Parks, reserves and sports ground naming for sites that have a high profile, city-wide importance due to their size and location and/or cross ward or community boundaries.
- Representatives to any Council committee, subcommittee, subordinate decision-making body, working group, or ad hoc group on which a Community Board representative is required by Council.
- The setting, amending or revoking of speed limits in accordance with the *Hutt City Council Bylaw 2005 Speed Limits*, including the hearing of any submissions.

GENERAL FUNCTIONS

Provide their local community's input on:

- Council's Long Term Plan and/or Annual Plan.
- Council's policies, programmes (including the District Roding Programme) and bylaws.
- Changes or variations to the District Plan.
- Resource management issues which it believes are relevant to its local community, through advocacy.
- The disposal or acquisition of significant assets.
- Road safety including road safety education within its area.
- Any other issues a Board believes is relevant to its local area.
- Review Local Community Plans as required.

Reports may be prepared by the Board and presented to Council Committees, along with an officer's recommendation, for consideration.

Any submissions lodged by a Board or Committee require formal endorsement by way of resolution.

Co-ordinate with Council staff:

- Local community consultation on city-wide issues on which the Council has called for consultation.

Maintain:

- An overview of roadworks, water supply, sewerage, stormwater drainage, waste management and traffic management for its local area.
- An overview of parks, recreational facilities and community activities within its local area.

Develop:

- Community Response Plans in close consultation with the Wellington Region Emergency Management Office, emergency organisations, the community, residents' associations, other community groups, and local businesses. The Community Response Plans will be reviewed on an annual basis.

Grant:

- Local community awards.

Promote:

- Recreational facilities and opportunities in its area with a view to ensure maximum usage.

- Arts and crafts in its area.

Appoint:

- A liaison member or, where appropriate, representatives to ad hoc bodies, which are involved in community activities within the Board's area, on which a community representative is sought.

Endorse:

- Amendments to the Eastbourne Community Trust Deed (Eastbourne Community Board only).

APPENDIX 1 – COMMUNITY ENGAGEMENT FUND

CRITERIA

The fund is for local activities and events that directly benefit the local community.

To be eligible for funding the organisation must be a charitable trust or an incorporated society and the activity must take place within the Hutt.

Each of the city's seven wards receive funding according to the number of residents within its boundaries. For each resident there is an allocation of 40 cents.

The ward allocations are listed below:

Ward	Amount
Eastbourne	\$2,366
Petone	\$6,250
Wainuiomata	\$8,607
Central	\$9,320
Eastern	\$8,461
Northern	\$7,644
Western	\$6,201

Applications must support the Local Community Plan, if there is one, and also core Council business as identified in the Long Term Plan.

Decisions

Each Community Board decides the funding applications within its area. Boards are free to distribute their funding in a single large allocation or spread it over a number of smaller ones.

What can be funded

- purchase of office equipment
- food and catering costs
- community festivals
- youth group events and projects run by the elderly or citizens associations
- art projects that are not part of the core curriculum
- advertising, promotion costs

What won't be funded

Activities that:

- promote an organisation's religious, ethical, commercial or political views
- involve buying land or buildings or carrying out maintenance on buildings
- duplicate services that are already covered by Council or by government agencies eg, health or education providers
- have already begun or have already finished
- involve the redistribution of funds to others at the applicant's discretion
- involve fundraising or legal costs
- involve capital investments or trust funds
- go towards prize money

- are operational costs eg, salaries, wages, rent, power

Funding rules

Successful applicants must:

- use funds only for the approved purpose and in accordance with any terms and conditions set by Council
- use funds by June 30 of the following year
- let Council's funding officer know immediately if any difficulty or potential difficulty arises that may compromise the service or project
- lay a complaint with Police if any funds are stolen or misappropriated, and then notify Council
- allow Council to audit the use of the funds should it wish to do so
- recognise Council's support in all publicity material, annual reports and similar publications
- complete an Accountability Report no later than six weeks after completing the project. This should outline how the funds were used and how the community benefited
- make a presentation to the funding group showing how the event met its objectives.

Council's Community Funding Advisor is available to support and assist community groups when making applications through the Council's online grants system.

EASTBOURNE

A STATEMENT OF BASIC PRINCIPLES

The Eastbourne Community Board, representing the people of Eastbourne;

Recognises that we are part of a community living in a unique environment,

Believes that we have been entrusted with the care of an environment which is a major asset of the Wellington region,

Desires to conserve and enhance this asset for the enjoyment of future generations of residents and visitors, and therefore;

Acknowledges and promotes the key characteristics of Eastbourne and the Bays as:

1. A community situated on the coast of Wellington harbour, bounded by the sea on the one side and on the other by bush-clad hills;
2. A community comprising a string of smaller communities, with residential areas of low-rise, low-density housing, interspersed with many trees;
3. A community in which the citizens care and respect each other's differences and right to quiet enjoyment of their surroundings;
4. A community where industry and commerce have developed without detriment to the natural environment;
5. A community where the arts are valued and where participation in theatre, painting, pottery, music, gardening and sports is actively fostered and encouraged ;
6. A community concerned for the welfare of the young and the old where the elderly may retire in dignity, where families have access to facilities to raise their children in an environment which promotes safety and well-being;
7. A community which values and encourages preservation of its heritage and history.

Further:

It is our stated intent that the recognition of these principles and acceptance of the key characteristics will underlie the activities which we as a community and board undertake, and that they will provide the criteria against which, and within which, any district plans, strategic plans or developmental or organisational initiatives may be assessed.

HUTT CITY COUNCIL

POARI HAPORI O ŌKIWINUI | EASTBOURNE COMMUNITY BOARD

Meeting to be held in the East Harbour Women's Clubrooms, 145 Muritai Road,
Eastbourne on
Tuesday 21 June 2022 commencing at 7.15pm.

ORDER PAPER

PUBLIC BUSINESS

1. OPENING FORMALITIES - KARAKIA TIMATANGA (22/994)

Whakataka te hau ki te uru
Whakataka te hau ki te
tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
E hī ake ana te atakura
He tio, he huka, he hau hū
Tihei mauri ora.

*Cease the winds from the west
Cease the winds from the south
Let the breeze blow over the land
Let the breeze blow over the ocean
Let the red-tipped dawn come with a sharpened
air.
A touch of frost, a promise of a glorious day.*

2. APOLOGIES

No apologies have been received.

3. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker). Speakers may be asked questions on the matters they raise.

4. MAYOR'S ADDRESS (22/1336)

Verbal address by Mayor Barry

5. PRESENTATIONS

**a) Presentation by representatives of CentrePort and Z Energy
(22/909)**

Verbal presentation on the Seaview Energy Resilience Project.

b) Presentation by representatives of Metlink (22/1333)

Verbal update by Ms S Gain, Acting General Manager of Metlink and Ms M Anderson, Metlink Manager Operations and Partnerships.

c) Presentation by a Councillor of Greater Wellington Regional Council (22/1341)

Verbal presentation by Cr Prue Lamason

6. **CONFLICT OF INTEREST DECLARATIONS**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

7. **MINUTES**

Meeting minutes Eastbourne Community Board, 12 April 2022 12

8. **EASTBOURNE COMMUNITY BOARD COMMUNITY ENGAGEMENT FUND - ROUND 2 - 2021-2022 (22/1339)**

Report No. ECB2022/3/105 by the Community Advisor Funding and Community Contracts 19

9. **SUBMISSION ON GOVERNMENT MANDATED CHANGES TO BUILDING HEIGHT AND DENSITY IN LOWER HUTT (22/1214)**

Memorandum dated 17 May 2022 by the Democracy Advisor 22

10. **CHAIR'S REPORT (22/1346)**

Report No. ECB2022/3/100 by the Chair 24

11. **DEMOCRACY ADVISOR'S REPORT (22/1160)**

Report No. ECB2022/3/101 by the Democracy Advisor 27

12. **INFORMATION ITEM**

Transport and parking update (22/1320)

A verbal update by the Head of Transport

13. **REPORT BACK FROM REPRESENTATIVES ON LOCAL ORGANISATIONS (22/1334)**

Report No. ECB2022/3/102 by the Democracy Advisor 39

14. **QUESTIONS**

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

15. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA (22/995)

Unuhia!	<i>Release us from the supreme sacredness of our</i>
Unuhia!	<i>tasks</i>
Unuhia i te uru-tapu-nui	<i>To be clear and free</i>
Kia wātea, kia māmā	<i>in heart, body and soul in our continuing</i>
Te ngākau, te tinana, te	<i>journey</i>
wairua i te ara takatū	<i>Oh Rongo, raise these words up high</i>
Koia rā e Rongo	<i>so that we be cleansed and be free,</i>
whakairihia ake ki runga	<i>Yes indeed, we are free!</i>
Kia wātea, kia wātea!	<i>Good and peaceful</i>
Ae rā, kua wātea!	
Hau, pai mārire.	

Judy Randall
DEMOCRACY ADVISOR

HUTT CITY COUNCILPOARI HAPORI O ŌKIWINUI | EASTBOURNE COMMUNITY BOARD

Minutes of a meeting held via Zoom on
Tuesday 12 April 2022 commencing at 7.15pm

PRESENT:
 (via audio-visual link) Ms V Horrocks (Chair) Mr M Gibbons
 Ms B Moss Mr B Spedding
 Mr F Vickers (Deputy Chair)
 Deputy Mayor T Lewis

APOLOGIES: Ms B Moss

IN ATTENDANCE:
 (via audio-visual link) Mr J Kingsbury, Head of Traffic
 Ms K Kelly, Head of Parks and Reserves
 Mr B Hu, Traffic Engineering Manager
 Mr R Soni, Traffic Engineer
 Ms J Randall, Democracy Advisor

PUBLIC BUSINESS

Deputy Mayor Lewis led an opening karakia.

1. APOLOGIES

RESOLVED: (Ms Horrocks/Mr Vickers) **Minute No. ECB 22201**

"That the apology received from Ms B Moss be accepted and leave of absence be granted."

2. PUBLIC COMMENT

There was no public comment.

3. CONFLICT OF INTEREST DECLARATIONS

There were no conflict of interest declarations.

4. MINUTES

RESOLVED: (Ms Horrocks/Mr Vickers) **Minute No. ECB 22202**

"That the minutes of the meeting of the Eastbourne Community Board held on Tuesday, 8 February 2022, be confirmed as a true and correct record."

5. **CHAIR'S REPORT** (22/651)

Report No. ECB2022/2/56 by the Chair

The Chair elaborated on the report and provided the following updates:

- An application to consent a new development at 15 Puriri Street would allow an area of public land on the berm to be fenced for the private use of the home owners. At this stage Council had advised the designer to revise the placement of their outdoor living space to within the property boundary. The application was on hold.
- Wellesley College had abandoned its previous proposal to astro-turf six tennis courts and was keen to reach an agreement with Council on the shared use of the three courts closest to the school. The courts were in a dilapidated condition but once a lease was signed with Council, Wellesley College would commence restoring them. Council would be asked to assist with fencing costs. The new lease would last for 18 years. The Board had written to Council seeking urgency on the lease agreement so that restoration work on the courts could commence as soon as possible.

The Chair agreed to contact the Returned Services Association for confirmation that ANZAC services would not be taking place in Eastbourne this year.

RESOLVED: (Ms Horrocks/Mr Spedding)

Minute No. ECB 22203

"That the Board notes and receives the report."

6. **DEMOCRACY ADVISOR'S REPORT** (22/591)

Report No. ECB2022/2/57 by the Democracy Advisor

The Chair elaborated on the report. She noted the Board would be taking an active interest in the Lower Hutt Climate Action Pathway.

The Head of Transport advised officers would prioritise and begin to address the issues highlighted in the Eastbourne Walkaround document later in April 2022.

Mr Vickers commented on the response from Council's Director Strategy and Engagement to the Board's request for information on the progress of a cat bylaw. He noted other local authorities had already introduced cat bylaws. He highlighted Palmerston North City Council had needed only 28 person hours to manage its cat bylaw in the 2019/20 year. He did not expect this would extrapolate to more than 40 hours for a council the size of Lower Hutt. He added the work of managing cats under a bylaw was generally taken care of by volunteer organisations but a bylaw needed to be in place so they could do this.

Deputy Mayor Lewis suggested the issue could be put forward as a remit to the Local Government New Zealand Annual General Meeting 2022.

The Chair agreed the issue should be followed up with Council.

RESOLVED: (Ms Horrocks/Mr Gibbons)

Minute No. ECB 22204

"That the Board:

- (1) *receives the report;*
- (2) *notes the Kaupapa Here Tapanga - Naming Policy 2022-2027 attached as Appendix 2 to the report; and*
- (3) *notes the amendment to the Community Boards - Functions and Delegations as approved by Council on 23 March 2022 attached as Appendix 3 to the report."*

7. THE EASTBOURNES - YOUTH CATEGORY (22/810)

Report No. ECB2022/2/66 by the Democracy Advisor

RESOLVED: (Ms Horrocks/Mr Spedding)

Minute No. ECB 22205

"That the Board:

- (1) *receives and notes the report;*
- (2) *agrees to include a youth category as part of the 'Eastbournes';*
- (3) *agrees the youth category will be open to anyone from Eastbourne under the age of 20; and*
- (4) *notes that apart from the addition of a youth category the means of choosing recipients will not change."*

8. INFORMATION ITEMS

a) Verbal update on Eastern Bays speed review (22/662)

A verbal update from Council's Traffic Engineering Manager

The Traffic Engineering Manager elaborated on the report. He advised Council's communications team was creating a public consultation strategy for the Eastern Bays speed review. He further advised consultation on the speed review would commence in May 2022. He confirmed the consultation strategy would be discussed with the Board prior to public consultation.

The Head of Transport highlighted that Days Bay would not be included as part of the Eastern Bays speed review and would be part of a later review that included Tupua Horo Nuku.

b) **Verbal update on Tupua Horo Nuku | Eastern Bays Shared Path** (22/678)

Mr Michael Siazon, Principal Transport Planner, Waka Kotahi was in attendance for the item.

The Head of Transport provided the following responses to questions received on Tupua Horo Nuku (the path) from public feedback:

- Either steps or balustrades would be required on the path where there was a drop of more than one metre. Steps would be used as the first option where possible.
- A buffer between car doors and the path would be created by extending the width of the path.
- Beach access via ramps at Sunshine Bay would not be possible due to the extent this would encroach on the marine environment.
- Street furniture such as seats and bike stands had been included in the plans and had been designed to avoid obstruction along the path. No rubbish bins were to be included in the plans. There were no drinking fountains in the plans for the first two bays but there was access to potable water in Days Bay.
- Landings were not being designed as spaces for pedestrian traffic, but the surface would be constructed to prevent slipping if walked on.
- There would be a focus on interpreting the Tupua Horo Nuku story rather than incorporating any Māori or European histories on the path. The Board could look at incorporating historical signage or features but this was outside the scope of the Tupua Horo Nuku project.
- It would be challenging to provide seating for fisher-people at Sunshine Bay due to the rock development being replaced by a curved sea wall. Instead, seating would be located near the petrol station.
- Designers were aware of penguin nesting havens and would ensure these sites were not impacted during work on the path.

In response to a question from a member, the Traffic Engineering Manager advised the current preferred plan was for the path through Days Bay to be on the sea front side of the road. He highlighted other options would be reviewed before a final decision was made.

In response to a question from a member, the Principal Transport Planner, Waka Kotahi advised the placement of a crossing near Sunshine Bay had been carefully assessed by the designers to ensure sight lines were satisfactory. He agreed to further discuss the placement of the crossing with Board members.

In response to a question from a member, the Head of Transport advised work on

construction of the path was commencing soon. He said concrete blocks for the sea wall next to the path would be assembled from June 2022 and would be installed in August 2022.

c) Eastbourne Community Centre Carpark - Update (22/688)

Memorandum dated 23 March 2022 by the Traffic Engineering Manager

The Traffic Engineering Manager presented an updated design for the Eastbourne Community Centre carpark.

In response to questions from members, the Traffic Engineering Manager agreed to move the location of accessibility car parks in the proposed design to a site close to the entrance of the community centre. He advised the bike stands had been relocated in the design to near the entrance of the community centre.

In response to a question from a member, the Traffic Engineering Manager agreed to widen the pathway along the sea front by a metre so that it would match the width of Tupua Horo Nuku. He advised Council would seek public feedback on the design before it was finalised.

The Board agreed to publicise the consultation to ensure local residents had the opportunity to provide feedback on the design.

RESOLVED: (Ms Horrocks/Mr Gibbons)

Minute No. ECB 22206

“That the Board:

- (1) *notes and receives the memorandum; and*
- (2) *agrees to consult the Eastbourne community on the proposed design for a shared path beside the Eastbourne community centre. “*

d) Maire Street Shared Path - Update 2 (22/690)

Memorandum dated 23 March 2022 by the Traffic Engineering Manager

The Traffic Engineering Manager presented an updated design for the Maire Street Shared Path. He agreed to provide the Board with photo images of the Maire Street Shared Path. He highlighted that the images would show options of concrete separators, flexible traffic separators, wooden separators and wooden planters. This would enable the Board to discuss the options with residents in Maire Street.

RESOLVED: (Ms Horrocks/Mr Vickers)

Minute No. ECB 22207

“That the Board:

- (1) *notes and receives the memorandum; and*

(2) *agrees to consult with affected residents on their preferred options for a divider between users of the Maire Street Shared Path and the car park."*

e) **Williams Park update** (22/708)

Memorandum dated 24 March 2022 by the Head of Parks and Reserves

The Head of Parks and Reserves elaborated on the memorandum. She advised she was currently waiting on engineering advice for the site. She added once the constraints of the site were known, she would ask the Board to gather feedback from residents on its proposed re-development.

9. **REPORTS FROM REPRESENTATIVES ON LOCAL ORGANISATIONS**

Report back from representatives on local organisations (22/652)

Report No. ECB2022/2/58 by the Democracy Advisor

a) **Okiwi and Eastbourne and Bays Trust**

Mr Gibbons advised the date for the next meeting of the Trust was still to be set.

b) **Eastbourne Youth Workers Trust**

Mr Spedding advised the group was still active and had expressed interest in the possible development of a bike skills area at Burdan's Gate

c) **Community Emergency Response Group**

The Chair advised Council was planning to renew and upgrade the blue tsunami lines in Eastbourne after the Easter break. She said following community concerns, the Eastbourne Wellington Region Emergency Management Office contact, Ms Nickola Loodin, had agreed to check whether the community water tanks at Muritai School and Wellesley College were being maintained and re-filled as required. Ms Loodin would also contact Wellesley College to discuss its role as a community hub in emergencies.

e) **Vibrant Village**

Mr Gibbons noted that Council's Parks and Reserves team had limited ability to assist with projects until an Assets Manager was appointed.

The Head of Parks and Reserves advised she was looking into the value of the

historic police cell, to establish how much merit it had for restoration and placement at the Rona Bay entrance.

f) MIRO

Mr Vickers reported the MacKenzie Road steps were due to be completed by 22 April 2022 depending on the weather. He advised a SCAT report from the Northern Forest estimated there were around 60 deer in the area. He added hunters were currently working there. He said two more feral cats had been caught at the Pencarrow Lakes.

10. QUESTIONS

There were no questions.

The Chair concluded the meeting with a poem from the book 'Big Weather' by Robyn Hyde.

There being no further business the Chair declared the meeting closed at 8.24 pm.

V Horrocks
CHAIR

**CONFIRMED as a true and correct record
Dated this 21st day of June 2022**

02 June 2022

File: (22/1339)

Report no: ECB2022/3/105

Eastbourne Community Board Community Engagement Fund - Round 2 - 2021-2022

Purpose of Report

1. For the Eastbourne Community Board to assess and determine the funding to be granted through Round 2 of the Eastbourne Community Engagement Fund 2021-2022.

Recommendations

That the Board:

- (1) notes the Community Board Delegations, Guidelines and Criteria 2020-2023 for the Community Engagement Fund on the first pages of the agenda;
- (2) notes that this is the second round of funding through the Community Engagement Fund 2021-2022 for the Eastbourne Community Board;
- (3) notes the Community Engagement Fund closed on Wednesday 1 June 2022 and three applications had been received;
- (4) determines the funding to be granted through the Community Engagement Fund 2021-2022;
- (5) agrees that the applications received under the Community Engagement Fund were considered according to the merits of the application criteria and priorities of the fund; and
- (6) agrees that the organisations granted funding will be required to attend a meeting of the Eastbourne Community Board to provide feedback once the project has been completed.

Background

2. Council agreed through the 2016/2017 Annual Plan to contribute \$48,850 for the Community Board/Community Funding Panel Community Engagement Fund.

3. The Eastbourne Community Board ("the Board") is allocated \$2,366 per annum. This is for local activities and events that directly benefit the communities concerned.
4. The fund was advertised through the elected members, as well as through Council's online grants system.
5. Organisations were required to make an application through Council's website.
6. The Board at its meeting held in November 2021 allocated \$890. There is still \$1,476 available to be allocated.

Discussion

7. Three applications were received under Round 2 of the Eastbourne Community Engagement Fund 2021-2022.
8. One application is ineligible as it is for the purposes of fundraising which is an activity ineligible under this fund. The organisation has been advised and has been referred to other potential funders.
9. The two eligible applications to be considered are as follows:

No	Organisation	Description	\$Request
1	St Ronan's Church	For the purchase of theatre flood lighting for the provision of Chamber Concerts in Eastbourne	\$640
2	Point Howard Resident's Association	For the purchase of garden supplies	\$836
TOTAL REQUESTED			\$1,476

10. All applications were scored through a matrix system and assessed by Board members.
11. The eligible Community Engagement Fund applications presented in this round request a total of \$1,476.

Options

12. If the Board chooses not to fully allocate the funding, no unspent funding can be carried over to the new financial year 2022-2023.

Climate Change Impact and Considerations

13. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.

Legal Considerations

14. There are no legal considerations to be considered.

Financial Considerations

15. The funds need to be fully allocated by the end of June 2022.

Appendices

There are no appendices for this report.

Author: Debbie Hunter

Community Advisor Funding and Community Contracts

Approved By: Melanie Laban
Head of Connected Communities

Our Reference 22/1214



TO: Chair and Members
Eastbourne Community Board

FROM: Judy Randall

DATE: 17 May 2022

SUBJECT: SUBMISSION ON GOVERNMENT MANDATED
CHANGES TO BUILDING HEIGHT AND DENSITY IN
LOWER HUTT

Recommendation

That the Board:

- (1) notes that a submission to Hutt City Council in respect of government mandated changes to building height and density in Lower Hutt requires the Board's retrospective endorsement; and
- (2) agrees to endorse the submission contained within the officer's memorandum.

Background

1. Council released a survey on 30 March 2022 seeking community views on proposed government mandated changes around building height and density across Lower Hutt. The survey closed on 29 April 2022.
2. The Board forwarded a short submission to Council on 13 May 2022 in respect of the proposed changes which is required to be formally endorsed by members.
3. Council's District Plan team has agreed to accept the submission and ensure the District Plan Review Subcommittee hears the Board's views before a decision is made on how to proceed with the relevant District Plan Change.
4. Under the Board's Functions and Delegations, any submissions lodged by a Board require formal endorsement by way of resolution.
5. The Board's submission is as follows:

"Although the official time for submissions on the District Plan is over, the Eastbourne Community Board would like to register our strong concern that intensification is being allowed in areas threatened by sea level rise and storm surges. It is particularly relevant to our own area but also Petone and all the low-lying areas of Hutt City. Council has this information and could expect to be held liable for future problems where they have given consents to developments that later become flood prone. Here in Eastbourne homes are still being allowed with the ground floor at sea level and garages below sea level.

We urge council to review its planning to disallow developments in areas which we know do not have a long-term future. The new planning tool showing how properties are likely to be affected by sea level rise should become part of Council's consent process."

Appendices

There are no appendices for this Memorandum.

Author: Judy Randall
Democracy Advisor

Reviewed By: Kate Glanville
Senior Democracy Advisor

Approved By: Kathryn Stannard
Head of Democratic Services

03 June 2022

File: (22/1346)

Report no: ECB2022/3/100

Chair's Report

Recommendation

That the Board notes and receives the report.

Appendices

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1	Appendix 1: Chair's report June 2022	25

Author: Virginia Horrocks
Chair

Eastbourne Community Board

Chair's Report June 21st 2022

Speed Review

As part of the consent conditions for the Eastern Shared Path, Hutt City Council is required to undertake a speed and safety review on Marine Drive.

Further to this the [Government's road safety strategy, 'Road to Zero – Te Ara Ki Ti Ora' \(External link\)](#), which aims to reduce deaths and serious injuries on New Zealand roads to Zero, also requires all councils to conduct a speed review programme. The Eastern Bays has been identified as a priority for speed management due to safety concerns.

The review has been completed and Council is now consulting with the community on the proposed changes, which include a speed limit reduction from 70km/h to 50km/h between Whiorau Lowry Bay and Sunshine Bay as well as the installation of three new raised pedestrian crossings near bus shelters along Marine Drive.

Council has asked the community to identify any other factors that should be considered when making a final decision on the proposed speed limit changes, and planned locations for the new pedestrian crossings.

This consultation closed yesterday.

Tupua Horo Nuku – Eastern Shared Path

We are hopeful that work will start on the first section, Eastbourne to Days Bay, by the time of our next ECB meeting in August and that we will have a section completed by Christmas!!!!

Te Ara Whakamua Te Awa Kairangi Tai /Our race against time Lower Hutt Climate Action Pathway

The Board is organising an information meeting with speakers from Hutt Council, the insurance industry, NIWA and Metlink or the Greater Wellington Regional Council to educate ourselves on how we will be affected by sea level rise and the plans to mitigate and adapt to the changes to come.

Williams Park

Council officers are in the very early stage of project planning for the redevelopment of the old caretaker's house site at Williams Park. The site is currently being surveyed and a local landscape architect has been appointed to assist with the project, starting with landscaping the area left by the removal of the caretaker's cottage.

There will be extensive community consultation on the next part of the redevelopment which will be integrated with plans to bring the shared path through Days Bay.

Maire St shared pathway

After a draft plan for the parking area was received from Council some residents who live adjacent to the area raised several concerns. The ECB met with them and also attended a meeting of the residents' group with Mayor Barry. The ECB has forwarded these concerns to Council with support for some of the points made in the residents' submission. The ECB supports the suggestion that the pathway be moved closer to the sea and suggested that in addition some of the parking spaces on the northern end of the pathway be re-located to give more space to turning vehicles. The board also supported the re-location of the parking space for the disabled.

Officers will report on progress late in the meeting.

Elections

After the Eastbourne Herald's call for people to get involved in the local body election, Board members have been approached by several locals interested in standing. We hope this is an indication that we will have a lively and interesting election.

Virginia Horrocks (Chair)

01 June 2022

File: (22/1160)

Report no: ECB2022/3/101

Democracy Advisor's Report

1. The purpose of the report is to update the Board on items of interest.

Recommendation

That the Board notes and receives the report;

Consultation and community engagement

Tupua Horo Nuku – Eastern Bays Shared Path

2. Tupua Horo Nuku Eastern Bays Shared Path construction is expected to begin in August 2022, with work in the southern bays (Ma-Koromiko/Windy Point and Sunshine Bay). The work will be highly visible to people in the area and will have an impact on the community through traffic management, including the use of 24/7 lane closures on Marine Drive.

In the lead up to the work and during construction officers will be informing the community through the use of:

- Advertising in the Eastbourne Herald and Hutt News
- Printed newsletters distributed to homes (quarterly)
- Emailed updates which anybody can subscribe to
- Social media posts
- Direct contact with key stakeholders

Officers are planning to hold a Community Information Session in the first week of August 2022 both in person and live streamed. There will be ongoing engagement with key groups in the community on the development of some of the project's design and management plans.

Eastern Bays Speed Review

3. Council is seeking feedback on a proposed speed limit reduction and the locations of pedestrian crossings on Marine Drive. This is to improve road safety for all road users and provide a more consistent traffic environment. The short 70km/h speed limit section along this road is considered inconsistent and there have been a high number of speed-related crashes. Engagement opened 30 May until 20 June 2022: [Eastern Bays Speed Review and Pedestrian Crossings | Have your say - Hutt City Council](#)

East-West Cycleway 7-26 June 2022

4. An East-West cycleway between Waterloo Station and the CBD is being designed to align with other major infrastructure improvements in Lower Hutt like Riverlink. It is part of a wider cycle network that is Council's commitment to creating a city that is safe and connected and aims to encourage more of the community to cycle and use active travel modes. Council is seeking feedback on the cycleway. You can have your say from 7-26 June 2022: <https://haveyoursay.huttcity.govt.nz/waterloo-station-to-lower-hutt-cbd-connection>

Streets for people

5. A micro-mobility programme has been developed to provide a strategic walking and cycling network with connections throughout Lower Hutt. This project will accelerate and extend improvements in the gap areas of Wainuiomata and Naenae town centres, Taita and Avalon. The programme aims to provide improved walkability/accessibility and bikeability in these areas. More information on consultation will be available later this year.

Integrated Transport Strategy

6. Council has approved Whiria te muka tangata, whārikihia te Kaupapa, its Integrated Transport Strategy, setting out the city's vision and direction for future transport developments. It will be used to guide Council's decision-making on changes to the transport system and individual transport projects that come under it. With increased traffic congestion the plan will tackle congestion and encourage cycling, walking, and other active ways of getting around. All transport projects from Tupua Horo Nuku, the Eastern Bays Shared Path, to a micro mobility programme will be guided by the Integrated Transport Strategy: <https://www.huttcity.govt.nz/environment-and-sustainability/integrated-transport-strategy>

Eastbourne Walkaround Tour 2022

7. Officers have provided an update on the list of issues reported to the Board during this year's virtual Walkaround. The update is attached as Appendix 1 to the report.

Update from the previous meeting on 12 April 2022

8. At the Board's meeting on 8 February 2022, it requested information on the following:

Further progress on a Cat Bylaw/remit to LGNZ to help protect and preserve Banded Dotterel in Eastbourne

A response is as follows:

At the Council meeting on 18 May 2022, Councillors discussed the possibility of a remit to Local Government New Zealand to direct government-level policy on cats. No decision was made to progress a remit. Some Councillors expressed a wish for action on the issue in the new triennium 2022-2025.

2021/22 Administration and Training Budget

9. A breakdown of expenditure is attached as Appendix 2 to the report. The Board is allocated \$8,000.00 GST exclusive per annum, comprised of:

- Miscellaneous Administration \$5,000
- Training \$3,000

10. The following is the Board's expenditure to 31 May 2022:

Miscellaneous budget			\$5,000.00
Expenditure	- Advertising	\$2,888.36	
	- Venue Hire	\$320.00	
	- Seat unveiling	\$86.96	
	- The Eastbournes	\$93.78	
Total expenditure		<u>\$3,389.10</u>	
Balance remaining			<u>\$1,610.90</u>

There has been no expenditure from the Board's \$3,000 Training Budget.

Appendices

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Author: Judy Randall
Democracy Advisor

Reviewed By: Kate Glanville
Senior Democracy Advisor

Approved By: Kathryn Stannard
Head of Democratic Services

**Eastbourne Community Board
Virtual Walk around – April 2022**

Who	
Council Officers – Mr J Kingsbury, Head of Transport and Mr C Lunn, Contracts Manager - Transport	
Pt Howard	
Place	Who
Pt Howard	Allision pthowardassn@gmail.com
Issues	
Item	Action & Officer
1 The very poor condition of Howard Road between the top and bottom intersections.	Response: The contractor has programmed this work into their maintenance schedule.
2 The pole and wire fence at the bottom of Howard Rd just to the east of the 'give way to up-hill sign.' It's been fixed a number of times but never very well, they did not replace one pole and the wire is now all broken. See Photo 1 below	Response: This was scheduled for repair for 1 June 2022
3 There is a pothole caused by the installation of fibre from a power pole out to the trench in the middle of the road. It just keeps getting deeper and deeper. The location is one pole to the south of number 78 Howard Road	Response: Some potholes have been repaired but there are more to do. Will be completed by end of June 2022.
Lowry Bay	

Place	Who	Issues	Action & Officer
		<p>Item</p>	<p>Response:</p>
		<p>1</p> <p>Dog poo - continues to be a problem on the Dillon Street and Ngaumatau Road tracks, and we think it will be helpful to have bag dispensers (like the one at the top of Cheviot Road) installed at the end of Dillon Street and in Ngaumatau Road, where the two tracks end.</p>	<p>Response:</p>
		<p>2</p> <p>Abandoned dinghies - There are several dinghies at Whiorau Reserve which appear to be abandoned. We don't have an issue with dinghies being stored there if they are used, but one in particular has become a rubbish bin and rainwater collector. Can Council please look into this?</p>	<p>Response:</p>
<p>Lowry Bay</p>	<p>Belinda Moss Secretary Lowry Bay Residents' Association:</p>	<p>3</p> <p>Fence, Marine Drive at 1 Taumarua Ave - A Point Howard resident has pointed out that the fence along Marine Drive at 1 Taumarua Ave (corner section) is on an increasing lean over the footpath and has the potential to cause serious damage or injury if it collapses. This is already a dangerous, narrow path. Can Council confirm if the fence is stable and safe?</p>	<p>Response: Officers cannot confirm the fence is stable or safe since they do not know its construction, but the fence has been like this for some time and does not appear to be getting worse. The owner will monitor and take action if it shows signs of subsidence.</p>
		<p>4</p> <p>Wharf at Whiorau Reserve - Can Council advise if there are plans to repair the wharf at Whiorau Reserve? This has been out of bounds for some months now.</p>	<p>Response:</p>
		<p>5</p> <p>More trees for Whiorau Reserve - Whiorau Reserve is becoming a popular spot for residents and visitors. The grass has recovered, and the area is looking great. It would be good to see Council plant more trees there for shade, especially as most established trees will soon be fenced off for the penguin sanctuary.</p>	<p>Response:</p>

02 June 2022

File: (22/1334)

Report no: ECB2022/3/102

Report back from representatives on local organisations

a) Okiwi Eastbourne - Bays Community Trust

Verbal update from the Chair and Mr M Gibbons

b) Eastbourne Youth Workers Trust

Verbal update from Mr B Spedding

c) Community Emergency Response Group

Verbal update from the Chair and Mr B Spedding

d) Vibrant Village

Verbal update from Mr M Gibbons

e) MIRO

Verbal update from Mr F Vickers

Appendices

There are no appendices for this report.

Author: Judy Randall
Democracy Advisor