



# POARI HAPORI O ŌKIWINUI EASTBOURNE COMMUNITY BOARD

4 April 2022

Order Paper for the meeting to be held  
**Via Zoom**  
on:

**Tuesday 12 April 2022 commencing at 7.15pm**

The meeting will be livestreamed on Council's Facebook page.  
Members of the public wishing to speak to an item on the agenda are asked to contact  
[democraticserviceteam@huttcity.govt.nz](mailto:democraticserviceteam@huttcity.govt.nz)

## **Membership**

Virginia Horrocks (Chair)  
Belinda Moss  
Frank Vickers (Deputy Chair)  
Deputy Mayor Tui Lewis

Murray Gibbons  
Bruce Spedding

For the dates and times of Council Meetings please visit [www.huttcity.govt.nz](http://www.huttcity.govt.nz)

# COMMUNITY BOARDS – FUNCTIONS AND DELEGATIONS

This document records the delegation of Council functions, responsibilities, duties, and powers to Community Boards.

The Community Boards have been established under section 49 of the Local Government Act 2002 to represent, and act as an advocate for, the interests of their community.

The delegations are expressed in general terms. The delegations shall be exercised with proper regard for the Council's strategic direction, policies, plans, Standing Orders and its interpretation of its statutory obligations. The delegations are to be read together with the following propositions.

These delegations are based on the following principles:

- Issues relevant to a specific community should be decided as closely as possible to that community. Where an issue has city-wide implications, ie any effects of the decision cross a ward or community boundary or have consequences for the city as a whole, the matter will be decided by Council after seeking a recommendation from the relevant Community Board or (any ambiguity around the interpretation of "city-wide" will be determined by the Mayor and Chief Executive in consultation with the relevant Chair);
- Efficient decision-making should be paramount;
- Conflicts of interest should be avoided and risks minimised;
- To ensure processes are free from bias and pre-determination Community Boards should not adjudicate on issues on which they have advocated or wish to advocate to Council;
- Community Boards should proactively and constructively engage with residents on local matters that affect the community they represent and raise with Council issues raised with them by their community and advocate on behalf of their community.

These delegations:

- (a) do not delegate any function, duty or power which a statute (for example section 53(3) and clause 32(1) of Schedule 7 of the Local Government Act 2002) prohibits from being delegated;
- (b) are subject to and do not affect any delegation which the Council has already made or subsequently makes to any other committee, Council officer or other member of staff;
- (c) are subject to any other statutory requirements that may apply to a particular delegation;
- (d) are subject to any notice issued by the Council, from time to time, to a Community Board that a particular issue must be referred to Council for decision;
- (e) reflect that decisions with significant financial implications should be made by Council (or a committee with delegated authority);
- (f) promote centralisation of those functions where the appropriate expertise must be ensured;  
and
- (g) reflect that all statutory and legal requirements must be met.

## DELEGATIONS

### Decide:

- Naming new roads and alterations to street names (in the Community Board's area) within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027.
- Official naming of parks, reserves and sports grounds within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027. Note <sup>1</sup>
- Removal and/or planting of street trees within the provisions of Council's Operational Guide for Urban Forest Plan. Note <sup>2</sup>
- The granting of leases and licences in terms of Council policy to voluntary organisations for Council owned properties in their local area, for example, halls, but not including the granting of leases and licences to community houses and centres.
- The granting of rights-of-way and other easements over local purpose reserves and granting of leases or licences on local purpose reserves.
- The granting of leases and licences for new activities in terms of Council policy to community and commercial organisations over recreation reserves subject to the provisions of the Reserves Act 1977 and land managed as reserve subject to the provisions of the Local Government 2002, in their local area. (Note: renewal of existing leases and licences will be reported once a year to Council's City Development Committee).
- The allocation of funding from the Community Engagement Fund in accordance with Council's adopted guidelines.
- Expenditure of funds allocated by the Council to the Board from the Miscellaneous Budget to cover expenditure associated with the activities of the Board. The Chair to approve expenditure, in consultation with the Board, and forward appropriate documentation to the Committee Advisor for authorisation. Boards must not exceed their annual expenditure from the Miscellaneous Budget.
- The allocation of funding for the training and development of Community Board or members, including formal training courses, attendance at seminars or attendance at relevant conferences.

### CONSIDER AND MAKE RECOMMENDATIONS TO COUNCIL ON:

- Particular issues notified from time to time by Council to the Community Board.
- Roading issues considered by the Mayor and Chief Executive to be strategic due to their significance on a city-wide basis, including links to the State Highway, or where their effects cross ward or community boundaries.

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<sup>1</sup> This excludes sites that are considered high profile, significant on a city-wide basis due to their size and location, or where the site crosses ward or community boundaries.

<sup>2</sup> The Operational Guide for Urban Forest Plan is available from Council's Parks and Gardens Division.

- Parks, reserves and sports ground naming for sites that have a high profile, city-wide importance due to their size and location and/or cross ward or community boundaries.
- Representatives to any Council committee, subcommittee, subordinate decision-making body, working group, or ad hoc group on which a Community Board representative is required by Council.
- The setting, amending or revoking of speed limits in accordance with the *Hutt City Council Bylaw 2005 Speed Limits*, including the hearing of any submissions.

## **GENERAL FUNCTIONS**

### **Provide their local community's input on:**

- Council's Long Term Plan and/or Annual Plan.
- Council's policies, programmes (including the District Roding Programme) and bylaws.
- Changes or variations to the District Plan.
- Resource management issues which it believes are relevant to its local community, through advocacy.
- The disposal or acquisition of significant assets.
- Road safety including road safety education within its area.
- Any other issues a Board believes is relevant to its local area.
- Review Local Community Plans as required.

Reports may be prepared by the Board and presented to Council Committees, along with an officer's recommendation, for consideration.

Any submissions lodged by a Board or Committee require formal endorsement by way of resolution.

### **Co-ordinate with Council staff:**

- Local community consultation on city-wide issues on which the Council has called for consultation.

### **Maintain:**

- An overview of roadworks, water supply, sewerage, stormwater drainage, waste management and traffic management for its local area.
- An overview of parks, recreational facilities and community activities within its local area.

### **Develop:**

- Community Response Plans in close consultation with the Wellington Region Emergency Management Office, emergency organisations, the community, residents' associations, other community groups, and local businesses. The Community Response Plans will be reviewed on an annual basis.

### **Grant:**

- Local community awards.

### **Promote:**

- Recreational facilities and opportunities in its area with a view to ensure maximum usage.

- Arts and crafts in its area.

**Appoint:**

- A liaison member or, where appropriate, representatives to ad hoc bodies, which are involved in community activities within the Board's area, on which a community representative is sought.

**Endorse:**

- Amendments to the Eastbourne Community Trust Deed (Eastbourne Community Board only).

# APPENDIX 1 – COMMUNITY ENGAGEMENT FUND

## CRITERIA

The fund is for local activities and events that directly benefit the local community.

To be eligible for funding the organisation must be a charitable trust or an incorporated society and the activity must take place within the Hutt.

Each of the city's seven wards receive funding according to the number of residents within its boundaries. For each resident there is an allocation of 40 cents.

The ward allocations are listed below:

<b>Ward</b>	<b>Amount</b>
Eastbourne	\$2,366
Petone	\$6,250
Wainuiomata	\$8,607
Central	\$9,320
Eastern	\$8,461
Northern	\$7,644
Western	\$6,201

Applications must support the Local Community Plan, if there is one, and also core Council business as identified in the Long Term Plan.

## Decisions

Each Community Board decides the funding applications within its area. Boards are free to distribute their funding in a single large allocation or spread it over a number of smaller ones.

## What can be funded

- purchase of office equipment
- food and catering costs
- community festivals
- youth group events and projects run by the elderly or citizens associations
- art projects that are not part of the core curriculum
- advertising, promotion costs

## What won't be funded

Activities that:

- promote an organisation's religious, ethical, commercial or political views
- involve buying land or buildings or carrying out maintenance on buildings
- duplicate services that are already covered by Council or by government agencies eg, health or education providers
- have already begun or have already finished
- involve the redistribution of funds to others at the applicant's discretion
- involve fundraising or legal costs
- involve capital investments or trust funds
- go towards prize money

- are operational costs eg, salaries, wages, rent, power

## **Funding rules**

Successful applicants must:

- use funds only for the approved purpose and in accordance with any terms and conditions set by Council
- use funds by June 30 of the following year
- let Council's funding officer know immediately if any difficulty or potential difficulty arises that may compromise the service or project
- lay a complaint with Police if any funds are stolen or misappropriated, and then notify Council
- allow Council to audit the use of the funds should it wish to do so
- recognise Council's support in all publicity material, annual reports and similar publications
- complete an Accountability Report no later than six weeks after completing the project. This should outline how the funds were used and how the community benefited
- make a presentation to the funding group showing how the event met its objectives.

Council's Community Funding Advisor is available to support and assist community groups when making applications through the Council's online grants system.

## EASTBOURNE

### A STATEMENT OF BASIC PRINCIPLES

*The Eastbourne Community Board, representing the people of Eastbourne;*

*Recognises that we are part of a community living in a unique environment,*

*Believes that we have been entrusted with the care of an environment which is a major asset of the Wellington region,*

*Desires to conserve and enhance this asset for the enjoyment of future generations of residents and visitors, and therefore;*

*Acknowledges and promotes the key characteristics of Eastbourne and the Bays as:*

1. A community situated on the coast of Wellington harbour, bounded by the sea on the one side and on the other by bush-clad hills;
2. A community comprising a string of smaller communities, with residential areas of low-rise, low-density housing, interspersed with many trees;
3. A community in which the citizens care and respect each other's differences and right to quiet enjoyment of their surroundings;
4. A community where industry and commerce have developed without detriment to the natural environment;
5. A community where the arts are valued and where participation in theatre, painting, pottery, music, gardening and sports is actively fostered and encouraged ;
6. A community concerned for the welfare of the young and the old where the elderly may retire in dignity, where families have access to facilities to raise their children in an environment which promotes safety and well-being;
7. A community which values and encourages preservation of its heritage and history.

*Further:*

It is our stated intent that the recognition of these principles and acceptance of the key characteristics will underlie the activities which we as a community and board undertake, and that they will provide the criteria against which, and within which, any district plans, strategic plans or developmental or organisational initiatives may be assessed.



**HUTT CITY COUNCIL****POARI HAPORI O ŌKIWINUI | EASTBOURNE COMMUNITY BOARD**

Meeting to be held via Zoom on  
Tuesday 12 April 2022 commencing at 7.15pm.

**ORDER PAPER****PUBLIC BUSINESS****1. APOLOGIES**

Ms B Moss.

**2. PUBLIC COMMENT**

Generally up to 30 minutes is set aside for public comment (three minutes per speaker). Speakers may be asked questions on the matters they raise.

**3. CONFLICT OF INTEREST DECLARATIONS**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

**4. MINUTES**

Meeting minutes Eastbourne Community Board, 8 February 2022 10

**5. CHAIR'S REPORT (22/651)**

Report No. ECB2022/2/56 by the Chair 20

**6. DEMOCRACY ADVISOR'S REPORT (22/591)**

Report No. ECB2022/2/57 by the Democracy Advisor 23

**7. THE EASTBOURNES - YOUTH CATEGORY (22/810)**

Report No. ECB2022/2/66 by the Democracy Advisor 58

**8. INFORMATION ITEMS****a) Eastern Bays speed review (22/662)**

A verbal update from Council's Traffic Engineering Manager

b) **Tupua Horo Nuku | Eastern Bays Shared Path update** (22/678)

A verbal update from Council's Head of Transport and the Principal Transport Planner, Waka Kotahi.

c) **Eastbourne Community Centre Carpark - Update** (22/688)

Memorandum dated 23 March 2022 by the Traffic Engineering Manager 62

d) **Maire Street Shared Path - Update 2** (22/690)

Memorandum dated 23 March 2022 by the Traffic Engineering Manager 66

e) **Williams Park update** (22/708)

Memorandum dated 24 March 2022 by the Head of Parks and Reserves 68

9. **REPORTS FROM REPRESENTATIVES ON LOCAL ORGANISATIONS**  
(22/652)

Report No. ECB2022/2/58 by the Democracy Advisor 70

10. **QUESTIONS**

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

Judy Randall  
DEMOCRACY ADVISOR

HUTT CITY COUNCILPOARI HAPORI O ŌKIWINUI  
EASTBOURNE COMMUNITY BOARD

Minutes of a meeting held in the East Harbour Women's Clubrooms  
145 Muritai Road, Eastbourne on  
**Tuesday 8 February 2022 commencing at 7.15pm**

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**PRESENT:** Ms V Horrocks (Chair) Mr M Gibbons  
Ms B Moss Mr B Spedding (Deputy Chair)  
Mr F Vickers  
Deputy Mayor T Lewis

**APOLOGIES:** There were no apologies.

**IN ATTENDANCE:** Mayor C Barry (part meeting)  
Mr J Kingsbury, Head of Traffic  
Mr B Hu, Traffic Engineering Manager  
Mr R Soni, Traffic Engineer

PUBLIC BUSINESS1. APOLOGIES

There were no apologies.

2. THE EASTBOURNE AWARDS

An Eastbourne Award was presented by Mayor Campbell Barry to the following recipient:.

- **Gail Abel**- for the many years of energy and love with which she had cared for the environment of Eastbourne and the Bays.

The full citation is attached as page 8 to the minutes.

3. PUBLIC COMMENT

Speaking under public comment, **Mr George Tuffin, a representative of the Eastbourne - Bays Community Trust (EBCT)** advised a discussion document had been prepared for the Board on the proposed merger of the EBCT and the Okiwi Trust. He noted the Board had appointees on both Trusts. He said Jarden Securities Ltd had advised a merger would streamline the two investment portfolios and reduce the overall administrative burden. He said the Okiwi Trust

would be holding a meeting to wind up and transfer its assets to the EBCT. He added the name of the merged Trusts would be the Okiwi Eastbourne - Bays Community Trust. He confirmed the ethos of the Okiwi Trust would not change. He believed the merger would benefit both Trusts and residents of the Eastern Bays. He advised a consultation process would follow and would include presentations to churches and the Lions Club.

Speaking under public comment, **Mr John Welch** expressed disappointment the Eastbourne Pool (the pool) was continuing under a 14 week open season that had become permanent due to the financial impacts of COVID-19. He noted the pool season was two weeks shorter than Council's other outdoor pools. He had calculated that the pool could expect enough revenue over an additional two weeks of entry fees to offset costs and had sent the calculations to Council. He said apart from an acknowledgement he had received no feedback.

Speaking under public comment, **Ms Kaye Wilmshurst, a representative of the Eastbourne Swim Club** (the Swim Club), noted the pool played an important role in saving lives by providing swimming lessons. She said the Swim Club had previously been able to fit in 11 club nights but now could only fit eight and it was struggling to complete its programme. She added the pool and its swim programme were accessible to local people who could find it difficult to get to the other pools. She believed Council should not be shortening the pool season.

Speaking under public comment, **Ms Kate Evans, an Eastbourne Swim Club parent** noted Council had previously provided free entry to pools for children taking part in the Weetbix Triathlon. She advised last year the Eastbourne Pool closed early so the Swim Club had to use the harbour. She highlighted this was not as safe for the children. She noted the same issue would have arisen this year if the triathlon was going ahead. She advised Council had limited spaces available for lessons in its other pools and they were expensive. She considered swim training at the Eastbourne Pool was accessible and affordable.

Mayor Barry explained that pool costs were not broken down into individual pools but were seen in totality. He highlighted Council had been forced to make some difficult decisions due to COVID-19. He acknowledged there had been significant pressure on pool use over the summer season. He agreed to organise a meeting with Council's Director Neighbourhoods and Communities and invite concerned residents.

Speaking under public comment, **Ms Maggie Adam** noted there had been a number of burglaries at Point Howard recently. She asked Council to install a camera to record vehicles leaving the area.

The Traffic Engineering Manager responded that there were issues with installing Council managed security cameras. He advised several communities had installed their own cameras.

The Head of Transport advised Council was investigating the possibility of installing cameras in areas where illegal street racers gathered. He added discussions with New Zealand Police were ongoing on the matter.

Ms Moss believed cameras managed by individuals could be registered with the New Zealand Police and might be an effective solution.

Speaking under public comment, **Mr Owen Spearpoint** advised the section of fence on Marine Parade between Rata Street and Makaro Street was in danger of falling over and action on the fence was needed. He said he had developed a proposal to address the problem which he agreed to email to Board members.

### **MAYOR'S ADDRESS**

Mayor Barry provided a verbal address attached as pages 9-10 to the minutes.

## **4. PRESENTATIONS**

### **a) Presentation by a representative of OSPRI NZ Ltd**

Ms Tracey Beauchamp and Mr Sam O'Donnell, representatives of OSPRI NZ advised an aerial drop of 1080 would commence in May 2022. They noted the number of possums in the East Harbour Regional Park had been increasing and had reached a level where control was required. The first drop would be non-toxic bait followed by toxic bait the subsequent week. They added there would be a flyer drop to Eastern Bays residents and community meetings on the matter would be held online.

In response to questions from members, Ms Beauchamp advised the Mainland Island Restoration Operation (MIRO) group would be walking the tracks to remove 1080 pellets from the path. She said it was important dog walkers were aware of the risks to dogs.

Ms Jo Greenman, Park Ranger for the East Harbour Regional Park, highlighted the aerial drop would not take place over official tracks. She added it was still important to be aware carcasses were toxic for six months and that muzzles were recommended for dogs.

The Chair agreed to publicise the 1080 aerial drop via the Board's networks and include it in the Board's Eastbourne Herald public notice.

### **b) Presentation by a Councillor of Greater Wellington Regional Council (GWRC)**

Cr Prue Lamason provided an update:

- The Seaview outfall pipe began leaking in January 2022 and beaches in Days Bay and Eastbourne were affected while the repair was completed. All the wastewater discharged had been treated to a high standard.
- The Airport Flyer was expected to resume services from 1 July 2022 from

Wellington Railway Station.

- GWRC had subsidised wage increases to retain drivers and maintain bus timetables. There had been several safety incidents on buses including one attack on a driver. A Snapper trial on the Johnsonville railway line had been successful and was expected to be extended to all train services.
- A trial of on-demand mini-bus services was taking place in Tawa from March 2022. If successful the service might be extended around the region.
- The RiverLink resource consent application was now with the Environment Court. Cr Lamason was hopeful work could commence by the end of 2022 or the beginning of 2023.

In response questions from a member, Cr Lamason agreed to find out if GWRC would be assisting those not familiar with technology to purchase and use Snapper cards. She also agreed to ask if Snapper would be extended to the East by West Ferry service.

c) **Presentation by Park Ranger from Greater Wellington Regional Council**

Ms Jo Greenman, Park Ranger for the East Harbour Regional Park provided an update:

- Consent for the OSPRI aerial drop had not yet been finalised but was likely to be approved. She asked residents to contact her if they had any concerns.
- Over the next fortnight MacKenzie Road would be closed from 9am to 3pm each day to allow workers to re-construct the steps to the MacKenzie Road track and stabilise the bank. She expected the work to be complete by 4 March 2022 provided weather conditions remained favourable.

5. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflict of interest declarations.

6. **MINUTES**

RESOLVED: (Ms Horrocks/Ms Moss)

**Minute No. ECB 22101**

*"That the minutes of the meeting of the Eastbourne Community Board held on Tuesday, 2 November 2021, be confirmed as a true and correct record."*

7. **APPOINTMENT OF THE DEPUTY CHAIR** (21/2216)

Memorandum dated 19 January 2022 by the Democracy Advisor

**RESOLVED:** (Ms Horrocks/Mr Spedding)

**Minute No. ECB 22102**

*"That the Board:*

- (1) *notes that the Deputy Chair for the 2019-2022 triennium is selected on a rotational basis; and*
- (2) *appoints Mr Frank Vickers to the position of Deputy Chair from 8 February 2022 until the end of the triennium (8 October 2022)."*

8. **CHAIR'S REPORT** (22/65)

Report No. ECB2022/1/6 by the Chair

The Chair elaborated on the report.

**RESOLVED:** (Mr Gibbons/Mr Vickers)

**Minute No. ECB 22103**

*"That the Board:*

- (1) *notes and receives the report; and*
- (2) *asks officers to work actively with Greater Wellington Regional Council on a campaign to reduce the number of deer in the East Harbour Regional Forest Park."*

9. **DEMOCRACY ADVISOR'S REPORT** (21/2220)

Report No. ECB2022/1/7 by the Democracy Advisor

The Chair advised that due to the Red Traffic Light system, the Board's annual Walkaround Tour would take place virtually. She said residents associations would be asked to gather concerns and a Council officer would respond. She confirmed an online meeting could be arranged with some residents if needed.

**RESOLVED:** (Ms Horrocks/Deputy Mayor Lewis)

**Minute No. ECB 22104**

*"That the Board:*

- (1) *receives and notes the report; and*
- (2) *agrees that the Walkaround Tour be held online for consultation and discussion with the community rather than meeting in person."*

## 10. INFORMATION ITEMS

### a) Williams Park Update (22/3)

Memorandum dated 7 January 2022 by the Parks, Reserves and Recreation Planner

The Chair requested that officers advise the relevant residents of the removal date of the caretaker's house.

RESOLVED: (Ms Horrocks/Mr Vickers)

**Minute No. ECB 22105**

*"That the Board notes and receives the information."*

### b) Maire Street Shared Path - Update (22/50)

Report No. ECB2022/1/9 by the Transport Asset and Planning Lead

The Traffic Engineering Manager elaborated on the report. He noted it contained a draft design that would be updated taking into account feedback from members.

Members provided feedback on a number of aspects of the design and the images.

The Head of Transport agreed to provide the Board with updated images along with design options before the design was distributed to residents for feedback.

RESOLVED: (Ms Horrocks/Mr Vickers)

**Minute No. ECB 22106**

*"That the report be noted and received."*

### c) Eastbourne Community Centre Carpark (22/54)

Report No. ECB2022/1/10 by the Transport Asset and Planning Lead

Members discussed the design and the consultation process.

The Traffic Engineering Manager agreed to create more options for members to consider.

The Head of Transport agreed to report back to the Board on ways the consultation should be publicised.

RESOLVED: (Ms Horrocks/Mr Spedding)

**Minute No. ECB 22107**

*"That the report be noted and received."*



## 11. REPORTS FROM REPRESENTATIVES ON LOCAL ORGANISATIONS

### a) Report back from representatives on local organisations (21/2218)

Report No. ECB2022/1/11 by the Democracy Advisor

#### a) Okiwi Trust

An update was provided by Mr G Tuffin under public comment.

#### b) Eastbourne Youth Workers Trust

Mr Spedding advised there was nothing to report.

#### c) Community Emergency Response Group

Mr Spedding advised there was nothing to report.

#### d) Eastbourne and Bays Community Trust

An update was provided by Mr G Tuffin under public comment.

#### e) Vibrant Village

The recently appointed Head of Parks and Reserves had agreed to meet with Mr Gibbons and visit the site where the historic police cell block was proposed to be installed. Mr Gibbons advised they would be discussing ways to tidy the base of a Norfolk Pine adjacent to the site.

#### f) MIRO

Mr Vickers advised the Banded Dotterel population in Eastbourne had produced 17 nests but only two chicks had made it to fledgling. Two domestic cats were caught on camera eating the eggs, but were unable to be identified.

**RESOLVED:** (Mr Vickers/Ms Horrocks)

**Minute No. ECB 22108**

*"That the Board requests a statement from Council's Chief Legal Officer on the progress of the drafting of proposed cat bylaws, as requested by the Policy, Finance and Strategy Committee in July 2020."*

## 12. QUESTIONS

There were no questions.

There being no further business the Chair declared the meeting closed at 9.13 pm.

V Horrocks  
**CHAIR**

**CONFIRMED as a true and correct record**  
**Dated this 12th day of April 2022**

## Eastbourne Order of Excellence Award for Gail Abel in recognition of many decades caring for Eastbourne's forest and lakes environment

It is not an exaggeration to say that Gail Abel and the other volunteers at Mainland Island Restoration Operation (MIRO) are responsible for the improving health of the Northern Forest and the increasing bird life we enjoy in Eastbourne.

Gail's roles in MIRO have varied over the last two decades, and we have much to thank her for – particularly for her work in establishing and running MIRO's plant nursery.

Gail's involvement in MIRO began in 1999, soon after it was established. Over the years, she ran several predator trap lines from the McKenzie track to Hawtrey and then later from Hawtrey to Butterfly Creek. She has been active on the MIRO Committee as Secretary, Treasurer and Chair at various times.

In 2004, land around the Parangarahu Lakes was retired from farming and came under the management of Greater Wellington Regional Council as part of East Harbour Regional Park. The Regional Council initially decided to allow the area to regenerate naturally. However, there was no seed source to fuel any regeneration.

The ecologist Geoff Park was commissioned to produce a plan to assist with regeneration. He proposed plantings within fenced rabbit and stock proof plots. MIRO was keen to assist with the plantings and proposed the establishment of a local Nursery to supply eco-sourced trees for the project.

Gail had previously been a regular volunteer on Matiu Somes Island, where there has been a planting programme since 1981. She used the skills and knowledge from the Matiu Somes Island nursery to set up the Eastbourne site. It was initially by the croquet club, then on a site in Lower Hutt and now on land by the GNS campus in Gracefield.

The MIRO nursery produces around 2-3000 plants a year on an area the size of two tennis courts. They are grown from seeds that Gail and other volunteers collect from the Northern Forest tracks. The nursery team works most Fridays, potting, propagating and weeding.

The Regional Council and volunteers have planted trees in the Parangarahu Lakes area in 15 plots. The first eight plots are coming up to 13 years old and have canopy closure, meaning that secondary canopy trees such as Northern rata can be planted there.

Anyone who has been to the wonderful Parangarahu Lakes area will appreciate the difference Gail's work is making to the landscape there. Areas that were once grass or gorse are now healthy native bush providing a home for our native birds and seed dispersal for the trees. It is a lasting legacy that we are all lucky to share.

## **February 2022 Community Board Statement**

### **Mayor's Address**

Kia ora tatou,

Firstly, welcome back, I hope you have all had a refreshing summer break and are feeling energised as we get back into work for 2022!

This year we will be heavily focusing on delivering our Long Term Plan. As you know, over the next ten years Council will invest \$1.5 billion in projects that aim to build strong foundations for the future of our city.

In particular, we are addressing issues within our Three Waters network and transport infrastructure, both of which continue to affect the communities you represent.

If we want to build a city where everyone can thrive, we need to get the basics right – and that starts with ensuring our water is safe to drink, our systems handling storm events, and our infrastructure having the capacity to support the growth we're experiencing.

And it also means building and improving a transport system that makes it easier for everyone to get around our city. Whether it be on public transport, on bikes, walking, or in private vehicles, we are determined to address the causes of congestion so all modes can move around Lower Hutt efficiently.

### **Eastbourne**

For Eastbourne, that begins with starting work on the Eastern Bays Shared Path. In 2022, we will invest around \$18 million to begin the construction of the first two bays, Sunshine Bay and Windy Point.

We will also finalise the detailed design for the remaining bays, and keep you informed of how we're progressing.

This takes us a step closer to having a safer and more attractive entrance into the Eastern Bays, something that this community has been waiting a long time for.

I'm also excited to say that next week we will be hosting Minister of Transport Hon Michael Wood, Mana Whenua, and Waka Kotahi out here for the official naming of the shared pathway. I'm looking forward to seeing some of you there.

### **COVID-19**

2022 is shaping up to be another busy year, and it's fair to say COVID-19 is going to continue to play a part.

I urge you all to encourage members of your community to get boosted, or vaccinated if they haven't started that journey yet, and continue to scan into places they visit.

With omicron being the dominant variant in New Zealand now, cases are sure to rise. We need to do everything we can to prevent the spread, but in the event that it does, we need to be equipped to track and deal with outbreaks.

And encourage your communities to be prepared for self-isolation. Every family, big or small, needs to have a plan for how they can be supported in the case that a member has to self-isolate.

### **Conclusion**

While 2022 will include a number of challenges, I'm confident that this year will also be full of amazing opportunities.

The work we're doing together in Lower Hutt – getting the basics right to build the foundations needed for our future – will bring our communities closer together, and I'm excited to see what we will collectively achieve this year.

21 March 2022

File: (22/651)

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Report no: ECB2022/2/56

## Chair's Report

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### Recommendation

That the Board notes and receives the report.

### Appendices

No.	Title	Page
<a href="#">1</a>	Chair's report	21

**Author:** Virginia Horrocks  
Chair

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## **Eastbourne Community Board**

### **Chair's Report Tuesday 12 April 2022**

#### ***Tupua Horo Nuku – Eastern Shared Path***

Board members welcome the gifting of the name for the eastern shared path, Tupua Horo Nuku, by Mana Whenua representatives from Taranaki Whānui, and Ngāti Toa. The Board has responded to the Bay Specific Urban Design Plans for Sunshine Bay and Ma-Koromiko/Okiwi-iti ( Windy Point)

#### ***Development proposal for 15 Puriri St***

The ECB has written to Hutt City planners to urge that the proposed development at 15 Puriri St should be notified for public comment as the current plans show extensive encroachments onto public land, partly fenced off for the use of the owners of the houses in the development. While the owners of many properties in Eastbourne are able to use the berm outside their properties, none that we know of have been permitted to fence these areas off from the street. The absorption of public land into private hands is a matter of community concern and the community must have a say in such a decision. The full text of the letter is attached to this report.

#### ***Lower Hutt Climate Action Pathway – Te Ara Whakamua o Te Awa Kairangiki Tai/ Our race against time***

The policy, developed by a group consisting of Mana Whenua, local businesses, climate experts and community and Hutt city Council representatives, has been launched. The policy is a collective response to the need to reduce our emissions, records some of the huge number of actions already taking place and sets out practical steps to achieve the target of net zero by 2050.

Covid-19 has delayed the project to some extent. Getting people together to initiate action has been difficult, but as it gets safer for us to gather in groups, we hope to encourage local action.

#### ***Williams Park tennis courts***

The Wellesley College Board is reviewing the proposal for developing the Williams Park tennis courts adjacent to the school and expects to report back to the ECB and Days Bay residents in the very near future.

#### **Attachment:**

Letter to Hutt City Council with concerns about 15 Puriri St development.

Virginia Horrocks (Chair Eastbourne Community Board)



24/03/2022

The Eastbourne Community Board is strongly of the opinion that the proposed development at 15 Puriri St should be notified for public comment as the current plans shows extensive encroachments onto public land partly fenced off for the use of the owners of the houses in the development. While the owners of many properties in Eastbourne are able to use the berm outside their properties, none that we know of have been permitted to fence these areas off from the street. The absorption of public land into private hands is a matter of community concern and the community must have a say in such a decision.

The Eastbourne Community Board understands the impetus and need for infill housing, however the proposed development at 15 Puriri Street has a number of issues which we feel must be examined before any development goes ahead. We are concerned not only with this development but with the precedent it could create for similar developments elsewhere.

On all road frontage sides the development proposes to take the maximum possible encroachment for private use, leaving only the minimum mandated path width of 1.8m. A significant portion of this encroachment is shown fenced which completely removes it from public use.

Placing the footpath on the road edge and paving parking areas between the path and the fence in some cases, or even further inset by fences and planting in other cases means all paved areas will be perceived as private parking, not public land.

It is notable that none of the street views show any of the paved parking areas, do not show any cars parked, and in some cases do not show the full fencing - giving an impression of a much more open development than the plan shows.

Intermittent fencing, planting and paving will effectively grant private possession and sole use of the full verge for the owners of these properties because they will be perceived to be part of the private property.

The proposed path width is 1.8m (this is a minimum requirement and should never be a target). In most areas in Eastbourne the path width is complemented by a significant (usually wider) grass verge between the path and the road which is available for use by both residents and visitors, may contain planting or be used for public parking, and generally opens up the street making it more social.

We feel that developments such as this could be done more sympathetically and in recognition of the character of our community and its surroundings.

Virginia Horrocks ( Chair Eastbourne Community Board)

**14 March 2022**

File: (22/591)

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**Report no: ECB2022/2/57**

## **Democracy Advisor's Report**

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1. The purpose of the report is to update the Board on items of interest.

### **Recommendations**

That the Board:

- (1) receives the report;
- (2) notes the Kaupapa Here Tapanga - Naming Policy 2022-2027 attached as Appendix 2 to the report; and
- (3) notes the amendment to the Community Boards - Functions and Delegations as approved by Council on 23 March 2022 attached as Appendix 3 to the report.

### **Consultation and community engagement**

#### *Integrated Transport Strategy*

1. A draft Integrated Transport Strategy has been developed that sets out Council's vision and roadmap for the future of Lower Hutt's transport network. The Strategy will support future-focused decision making for integrated transport that improves everyone's experience and options. Focus areas include optimising the transport and land-use system to minimise demand, supporting travel behaviour change, making it easier to use public transport and improving transport infrastructure. Consultation began 30 March and ends 12 April 2022:

<https://haveyoursay.huttcity.govt.nz/integrated-transport-strategy>



### *District Plan Housing Intensification*

2. Public consultation has commenced on parts of Lower Hutt's District Plan affected by new legislation requiring councils to allow higher and denser housing construction. This legislation forces a change to Council's work on the District Plan review that was already underway. Public consultation on the changes opened on 30 March and runs until 29 April 2022. Council's District Plan Review Subcommittee will consider any further changes following consultation, and a proposed change to affected parts of the District Plan will then be released for public consultation in August 2022: <https://haveyoursay.huttcity.govt.nz/dp-intensification>

### *Three waters*

3. The Government is proposing reforms to how three waters services are delivered across New Zealand. Although this is a Government process and Council has limited influence over the outcome, Council is preparing to engage residents on their thoughts about water and the proposed reforms. An online survey was available from 24 March to 7 April 2022, alongside information about what the proposals mean for Lower Hutt. The results of this survey will be used to inform Council's submission to the Environment Select Committee once the reform legislation is introduced to Parliament later this year. This information can still be viewed on Council's website: <https://haveyoursay.huttcity.govt.nz/three-waters-reform>

### *Electric Vehicle Parking*

4. Council is installing additional EV charging stations across Lower Hutt at proposed locations in Stokes Valley, Taita, Avalon Park, Moera and Wainuiomata. The opportunity to provide feedback on the proposed locations closed on 31 March 2022 but information is still available at <https://haveyoursay.huttcity.govt.nz/ev-chargers>

### **Lower Hutt Climate Action Pathway**

5. The Lower Hutt community, through a co-design process led by a group of community representatives, has developed the Lower Hutt Climate Action Pathway Te Ara Whakamua o Te Awa Kairangi ki Tai. It sets out the pathway for our city to achieve our zero emissions target and prepare for the impacts of a changing climate. Actions to reduce emissions include switching to electric vehicles and shifting to alternative modes of transport, moving away from fossil fuels to heat homes, and reducing waste: [Te Ara Whakamua o Te Awa Kairangi ki Tai – Lower Hutt Climate Action Pathway \(hccpublicdocs.azurewebsites.net\)](https://hccpublicdocs.azurewebsites.net/Te-Ara-Whakamua-o-Te-Awa-Kairangi-ki-Tai-Lower-Hutt-Climate-Action-Pathway)

### **Eastbourne Walkaround Tour**

6. The list of issues reported to the Board for this year's Eastbourne Community Board virtual Walkaround is attached as Appendix 1 to the report. Officers will report back progressively.

### Eastbourne Herald advertising

7. The Eastbourne Herald has increased its advertising costs. The cost of the Board's monthly advertisement will rise from \$325.41 to \$358.94 gst inclusive. The increase will take effect immediately.

### Kaupapa Here Tapanga | Naming Policy 2022-2027

8. Council at its meeting held on 23 March 2022 adopted the Kaupapa Here Tapanga - Naming Policy 2022-2027 attached as Appendix 2 to the report. At the same meeting, Council agreed to amend the community boards' delegations as highlighted in red wording (attached as Appendix 3 to the report) to reflect that the naming of new roads and alterations to street names will be in accordance with the Kaupapa Here Tapanga - Naming Policy 2022-2027.

### Updates from the previous meeting on 8 February 2022

9. At the Board's meeting on 8 February 2022, it resolved the following:

*"That the Board asks officers to work actively with Greater Wellington Regional Council on a campaign to reduce the number of deer in the East Harbour Regional Forest Park."*

A report which provided an update on pest animal control was noted and received by the Climate Change and Sustainability Committee on Thursday 3 March 2022. The report is attached as Appendix 4 to the report for the Board's information.

10. At the Board's meeting on 8 February 2022, it resolved the following:

*"That the Board requests a statement from Council's Chief Legal Officer on the progress of the drafting of proposed cat bylaws, as requested by the Policy, Finance and Strategy Committee in July 2020."*

A response from Council's Director Strategy and Engagement is as follows:

*"To reassure you, the work required to develop a bylaw has not dropped off the radar – we just have other priorities at this time. These are laid out in the recently approved 10 year plan 2021-2031, the development of which involved many members of the policy team. We are, of course, also adapting to working and living with Covid in our community. I am very aware that we need to take into consideration the impacts of the pandemic on our residents and, in this context, their ability to pay additional fees in relation to cat management etc). As per the 10-year plan we are working towards achieving a balanced budget so additional costs for new services would need to be met by ratepayers.*

*We need to ensure that any bylaw that is further developed (and I have been advised we would require considerable additional resources to do so this year due to the policy team's workload and priorities) achieves its intended outcome and can be operationalised properly. At the current time we do not have spare staffing resources to enforce any bylaw for example.*

*By way of background, legal advice around the development of a cat management bylaw was sought in July 2020. Broadly it concluded that a bylaw was possible for microchipping, de-sexing and controlling numbers but it is unlikely that we would be able to physically take a bird eating cat and destroy it as cats are private property and not subject to the same controls as dogs."*

## 2021/22 Administration and Training Budget

11. A breakdown of expenditure is attached as Appendix 5 to the report. The Board is allocated \$8,000.00 GST exclusive per annum, comprised of:

- Miscellaneous Administration      \$5,000
- Training                                      \$3,000

12. The following is the Board's expenditure to 31 March 2022:

<b>Miscellaneous budget</b>			<b>\$5,000.00</b>
<b>Expenditure</b>	- Advertising	\$2,292.92	
	- Venue Hire	\$240.00	
	- Seat unveiling	\$86.96	
	- The Eastbournes	\$93.78	
<b>Total expenditure</b>		<b><u>\$2,713.66</u></b>	
<b>Balance remaining</b>			<b><u>\$2,286.34</u></b>

There has been no expenditure from the Board's \$3,000 Training Budget.

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**Author:** Judy Randall  
Democracy Advisor

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**Reviewed By:** Kate Glanville  
Senior Democracy Advisor

**Approved By:** Kathryn Stannard  
Head of Democratic Services





































































**30 March 2022**

File: (22/810)

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**Report no: ECB2022/2/66**

## **The Eastbournes - youth category**

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1. To recommend an additional category for the Eastbourne Community Board's annual 'Eastbournes' awards as requested by the Chair.

### **Recommendation**

That the Board:

- (1) receives and notes the report;
- (2) agrees to include a youth category as part of the 'Eastbournes';
- (3) agrees the youth category will be open to anyone from Eastbourne under the age of 20; and
- (4) notes that apart from the addition of a youth category the means of choosing recipients will not change.

### **Background**

2. At the Eastbourne Community Board meeting on 7 October 2008 the Board agreed to award up to five 'Eastbournes' each calendar year to individuals or organisations from Eastbourne who have had noteworthy achievements in the current year or have made a significant contribution to Eastbourne over a period of years (Resolution No. ECB 080507). The Chair's report from the Board's meeting held on 7 October 2008 is attached as Appendix 1.
3. At the same meeting the Board also confirmed that: 'The Community Board will choose recipients of the Awards. The Awards will be confirmed at the meeting following the presentations. In recommending recipients, Board members will use their knowledge of the Eastbourne community. There will

be no formal process of nomination and awards will be for the current year or a specified period. Thus, repeat awards are a possibility.'

### Discussion

4. The Chair has proposed a special award category for youth be included in the 'Eastbournes' from the 2023 calendar year.
5. There are no other changes recommended to the way recipients of the 'Eastbournes' are chosen.

### Financial Considerations

6. An additional frame for the certificate for the youth category will need to be purchased from the Board's existing budget.

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**Author:** Judy Randall  
Democracy Advisor

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**Reviewed By:** Kate Glanville  
Senior Democracy Advisor

**Approved By:** Kathryn Stannard  
Head of Democratic Services





*Our Reference* 22/688



**TO:** Chair and Members  
Eastbourne Community Board

**FROM:** Bob Hu

**DATE:** 23 March 2022

**SUBJECT:** EASTBOURNE COMMUNITY CENTRE CARPARK -  
UPDATE

### **Recommendation**

That the memorandum be noted and received.

### **Purpose of Memorandum**

1. The purpose of this memorandum is to provide the Community Board with a DRAFT design proposal for further community consultation.

### **Background**

2. The Community Centre Carpark is controlled by Council's Parks and Recreation team.
3. Following a near-miss incident in the Community Centre Carpark, the Eastbourne Community Board asked Council officers to develop a parking plan that would promote a safer route / connection for all users using the facility.
4. Council's Transport team has assisted with the DRAFT design attached as Appendix 1 to this memorandum.
5. The existing carpark layout facilitates 22 marked parking spaces, where the DRAFT proposal provides 26 marked parking spaces including a Mobility parking space.
6. Wheel stoppers are proposed for all angle parking spaces to better protect walking and cycling users.
7. A 2.5m shared path will be provided near the beach side with two bike stands to encourage sustainable mode shifts and safety.
8. The power pole next to the Hall is incorporated in the design by realigning the footpath.
9. Vehicle tracking assessment has been undertaken which ensures there is enough practical room for vehicles to pull in and out the parking spaces.

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**Author:** Bob Hu  
Traffic Engineering Manager

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**Approved By:** Jon Kingsbury  
Head of Transport







*Our Reference* 22/690



**TO:** Chair and Members  
Eastbourne Community Board

**FROM:** Bob Hu

**DATE:** 23 March 2022

**SUBJECT:** MAIRE STREET SHARED PATH - UPDATE 2

### **Recommendation**

That the memorandum be noted and received.

### **Purpose of Memorandum**

1. The purpose of this memorandum is to provide the Community Board with a DRAFT design proposal for further community consultation.

### **Background**

2. In mid-2020, the Eastbourne Community Board carried out a trial shared path along the waterfront side of the Maire Street car park (south of Shortt Park), which was supported by Council.
3. A survey was undertaken following the trial, and the results showed that out of the 142 interviewed, approximately 80% were satisfied, 10% unsatisfied and 10% undecided.
4. The majority (90%) is in favour of retaining the pathway. At the same time, about a quarter believed that further improvements on the pathway are required.
5. The predominant change suggested by many was the inclusion of bollards or some other physical barrier such as curbs and/or planting. Other changes suggested included improved access to Shortt Park, reducing the width somewhat (balanced against those wanting the width retained), and marked car parking spaces (like supermarkets).
6. Council's Transport team has assisted with the DRAFT designs that will be discussed and tabled during the meeting.
7. The DRAFT proposal provides 22 marked parking spaces including a mobility parking space.
8. Traffic separators with flexi posts are proposed as a divider to better protect walking and cycling users.
9. The 4.5m shared path will be retained near the beach side to encourage sustainable mode shifts and safety.

10. Broken Yellow Lines are provided near the entry and exit of the parking area to provide better safe sight distance.
11. Broken Yellow Lines are provided in front of the Shortt Park entrance to ensure safe access.
12. Removable bollards are proposed with widened access near the beach entrance to provide accessibility for future maintenance.
13. The streetlight poles are reutilised with proposed flush median and delineation centre lines to encourage smooth vehicle circulation within the car park.
14. Vehicle tracking assessment has been undertaken to ensure there is enough practical room for vehicles to pull in and out the parking spaces.

### **Appendices**

There are no appendices for this Memorandum.

**Author:** Bob Hu  
Traffic Engineering Manager

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**Approved By:** Jon Kingsbury  
Head of Transport

*Our Reference* 22/708



**TO:** Chair and Members  
Eastbourne Community Board

**FROM:** Kelly Crandle

**DATE:** 24 March 2022

**SUBJECT:** WILLIAMS PARK UPDATE

### **Recommendation**

That the Board receives and notes the memorandum.

### **Purpose of Memorandum**

The purpose of this memorandum is to update the Community Board on work planned for Williams Park.

### **Background**

1. In October 2021, Council's Communities Committee adopted the Williams Park Management Plan as an official Hutt City Council reserve management plan.
2. The Committee noted that concept plans for the future development of the park had been developed in consultation with community, and that officers would continue to work with the community to finalise these. This included the removal of the old caretaker's house.

### **Update**

3. The old caretaker's house and some poor-quality vegetation was removed between 23 and 25 March 2022. The fence has not been removed. It is providing protection for turf which is establishing on the site to provide temporary cover and to control dust.
4. A surveyor has been engaged to carry out a site survey. This will provide the landscape architect with essential information.
5. The next step will be for officers and a consultant landscape architect to work with the community, through the Community Board Chairperson Virginia Horrocks, to progress the initial concept plans and create a plan to redevelop the caretaker's house site. The Reserve Management Plan will guide the redevelopment.
6. Officers will also work with the Tupua Horo Nuku Eastern Bays Shared Path Project team to ensure the designs are complementary.

7. The Long Term Plan included a budget of \$500,000 to remove the caretaker's house and redevelop the site in 2021-22.
8. The formal decision-making process to approve a plan for redevelopment will include the Eastbourne Community Board.

### **Appendices**

There are no appendices for this report.

**Author:** Kelly Crandle  
Head of Parks and Reserves

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**Approved By:** Andrea Blackshaw  
Director Neighbourhoods and Communities

21 March 2022

File: (22/652)

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Report no: ECB2022/2/58

## Report back from representatives on local organisations

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a) Okiwi Trust

Verbal update from the Chair

b) Eastbourne Youth Workers Trust

Verbal update from Mr B Spedding

c) Community Emergency Response Group

Verbal update from the Chair and Mr B Spedding

d) Eastbourne and Bays Community Trust

Verbal update from Mr M Gibbons

e) Vibrant Village

Verbal update from Mr M Gibbons

f) MIRO

Verbal update from Mr F Vickers

## Appendices

There are no appendices for this report.

**Author:** Judy Randall  
Democracy Advisor