



KOMITI RATONGA O TE AWA KAIRANGI | HUTT VALLEY SERVICES COMMITTEE

4 March 2022

Order Paper for the meeting to be held via Zoom on:

Friday 11 March 2022 commencing at 9.30am

Members of the public wishing to speak to items on the agenda are asked to contact democraticserviceteam@huttcity.govt.nz

Membership

Cr J Briggs (Chair)
Cr B Dyer
Cr S Rasheed
Cr N Shaw

Cr H Newell, UHCC (Deputy Chair)
Cr C Carson, UHCC
Mayor W Guppy, UHCC
Cr P Lambert, UHCC

Cr L Sutton (Alternate)

Cr H Swales, UHCC (Alternate)

For the dates and times of Council Meetings please visit www.huttcity.govt.nz

HUTT VALLEY SERVICES COMMITTEE

(Special Committee of Council)

A joint committee of the Hutt City Council and the Upper Hutt City Council

Membership: 4 elected members appointed by the Hutt City Council and 4 elected members appointed by the Upper Hutt City Council plus one alternate appointed by each Council
Chair to alternate between the two Councils with Hutt City Council appointing the Chair in odd numbered years and the change taking place at the final meeting of each year

Quorum: Half of the members

Meeting Cycle: Meets quarterly or as required

Reports to: Council

PURPOSE

To facilitate coordination and decision-making on combined council services in the Hutt Valley.

Consider and make recommendations to the two Councils on:

- The co-ordination of activities of the Hutt City Council and the Upper Hutt City Council in respect of matters affecting the Hutt Valley as a whole.
- In particular, the co-ordination of the sewage disposal scheme, the Silverstream refuse landfill, Akatarawa Cemetery, dog control, environmental health and combined cemetery services for the Hutt Valley.
- Any other activities common to both Councils that could be co-ordinated.

HUTT CITY COUNCIL

**KOMITI RATONGA O TE AWA KAIRANGI |
HUTT VALLEY SERVICES COMMITTEE**

Meeting to be held via Zoom on
Friday 11 March 2022 commencing at 9.30am.

ORDER PAPER

PUBLIC BUSINESS

1. OPENING FORMALITIES - KARAKIA TIMATANGA

Kia hora te marino	<i>May peace be wide spread</i>
Kia whakapapa pounamu te moana	<i>May the sea be like greenstone</i>
He huarahi mā tātou i te rangi nei	<i>A pathway for us all this day</i>
Aroha atu, aroha mai	<i>Let us show respect for each other</i>
Tātou i a tātou katoa	<i>For one another</i>
Hui e Tāiki e!	<i>Bind us together!</i>

2. APOLOGIES

3. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker on items appearing on the agenda). Speakers may be asked questions on the matters they raise.

4. CONFLICT OF INTEREST DECLARATIONS

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

5. MINUTES

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**6. WASTEWATER JOINT VENTURE UPDATE: 3 NOVEMBER -
18 FEBRUARY 2022 (22/403)**

Report No. HVSC2022/1/48 by the Wastewater Contracts Manager,
Wellington Water 11

7. UPDATE ON SILVERSTREAM LANDFILL (22/23)

Report No. HVSC2022/1/40 by the Head of Climate and Solid Waste 20

8. **AKATARAWA CEMETERY UPDATE** (22/37)
Report No. HVSC2022/1/41 by Upper Hutt City Council 25
9. **DOG CONTROL UPDATE** (22/174)
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10. **DOG CONTROL UPDATE** (22/39)
Report No. HVSC2022/1/42 by Upper Hutt City Council 30
11. **HEALTH OFFICE ACTIVITIES UPDATE** (22/289)
Report No. HVSC2022/1/43 by the Environmental Health Manager 32
12. **HUTT VALLEY SERVICES COMMITTEE FORWARD PROGRAMME 2022** (22/551)
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13. **REGIONAL JOINT SERVICES OPPORTUNITIES**
Verbal Discussion
14. **CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA**
- | | |
|------------------------------|---|
| Whakataka te hau ki te uru | <i>Cease the winds from the west</i> |
| Whakataka te hau ki te tonga | <i>Cease the winds from the south</i> |
| Kia mākinakina ki uta | <i>Let the breeze blow over the land</i> |
| Kia mātaratara ki tai | <i>Let the breeze blow over the ocean</i> |
| E hī ake ana te atakura | <i>Let the red-tipped dawn come with a sharpened air.</i> |
| He tio, he huka, he hau hū | <i>A touch of frost, a promise of a glorious day.</i> |
| Tihei mauri ora. | |

Annie Doornebosch
Democracy Advisor
Hutt City Council

HUTT CITY COUNCILKOMITI RATONGA O TE AWA KAIRANGI |
HUTT VALLEY SERVICES COMMITTEE

Minutes of a meeting held in the Hutt City Council Chambers,
2nd Floor, 30 Laings Road, Lower Hutt on
Friday 26 November 2021 commencing at 9.30am

PRESENT:

Cr J Briggs (Chair)	Cr H Newell, UHCC (Deputy Chair)
Cr B Dyer	Cr C Carson, UHCC
Cr S Rasheed	Mayor W Guppy, UHCC
Cr N Shaw	Cr P Lambert, UHCC

APOLOGIES: There were no apologies.

IN ATTENDANCE:

Ms H Oram, Director Environment and Sustainability, HCC
Mr B Hodgins, Strategic Advisor, HCC
Mr J Scherzer, Head of Climate and Solid Waste, HCC (part meeting)
Mr B Latimer, Parks and Reserves Manager, UHCC
Mr D Kerite, Head of Regulatory Services, HCC
Ms A Doornebosch, Democracy Advisor, HCC
Ms J Stevens, Minute Taker, HCC
Mr A Buchanan, Senior Governance Advisor, UHCC
Mr J McKibbin, Group Manager, Network Management Group, Wellington Water Limited
Mr Paul Gardiner, Manager, RM and Environment , Wellington Water Limited
Ms A Hector, Manager, Wastewater Contracts, Wellington Water Limited

PUBLIC BUSINESS**1. OPENING FORMALITIES - KARAKIA TIMATANGA**

Kia hora te marino	<i>May peace be wide spread</i>
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Hui e Tāiki e!	<i>Bind us together!</i>

2. APOLOGIES

There were no apologies. Cr Dyer signalled that he may need to submit an apology for early departure.

3. ELECTION OF CHAIR AND DEPUTY CHAIR

The Head of Democratic Services of Hutt City Council called for nominations for the position of Chair. Cr Newell nominated Cr Briggs and Mayor Guppy seconded the motion. The Head of Democratic Services, Hutt City Council called for any other nominations, and as there were none she put the motion.

RESOLVED: (Cr Newell/Mayor Guppy)

Minute No. HVSC 21501

"That Cr Briggs be declared Chair of the Hutt Valley Services Committee until October 2022."

Cr Briggs assumed the Chair. The Chair called for nominations for the Deputy Chair. Cr Carson nominated Cr Newell and Cr Shaw seconded the motion. The Chair called for any other nominations, and as there were none, she put the motion.

RESOLVED: (Cr Carson/Cr Shaw)

Minute No. HVSC 21502

"That Cr Newell be declared Deputy Chair of the Hutt Valley Services Committee until October 2022."

4. PUBLIC COMMENT

There was no public comment.

5. CONFLICT OF INTEREST DECLARATIONS

There were no conflict of interest declarations.

6. MINUTES

RESOLVED: (Cr Briggs/Cr Lambert)

Minute No. HVSC 21503

"That the minutes of the meeting of the Hutt Valley Services Committee held on Friday, 11 June 2021, be confirmed as a true and correct record, subject to an amendment to paragraph 3 of item 8 to refer to Cr Briggs, not Cr Barry."

7. **PROPOSED MEETING DATES FOR 2022** (21/1183)

Report No. HVSC2021/5/25 by the Democracy Advisor

RESOLVED: (Cr Briggs/Cr Dyer)

Minute No. HVSC 21504

“That the Committee:

- (1) *agrees to adopt the following schedule of meetings for 2022:*
 - (a) *Friday, 11 March 2022 at 9.30am (Hutt City Council);*
 - (b) *Friday, 6 May 2022 at 9.30am (Upper Hutt City Council);*
 - (c) *Friday, 26 August 2022 at 9.30am (Hutt City Council);*
- (2) *agrees to adopt the following schedule of draft agenda meetings for 2022:*
 - (a) *Tuesday, 1 March 2022 at 10.00am;*
 - (b) *Tuesday, 26 April 2022 at 10.00am;*
 - (c) *Tuesday, 16 August 2022 at 10.00am;*
- (3) *agrees that the draft agenda meetings for 2022 will be held via Microsoft Teams;*
- (4) *delegates authority to the Chief Executives of the two Councils, in consultation with the Chair, to alter the date, time or venue of a meeting, or cancel a meeting should circumstances require this; and*
- (5) *notes that the last meeting cycle (November/December 2022) will be scheduled following the 2022 local body elections.”*

For the reason that adoption of a meeting schedule and agreement over the venue for meetings allows orderly planning for all involved.

8. **WASTEWATER JOINT VENTURE UPDATE 6 AUGUST 2021 - 3 NOVEMBER 2021**
(21/1862)

Report No. HVSC2021/5/1 by the Strategic Advisor

The Strategic Advisor, Hutt City Council introduced three representatives of Wellington Water Limited in attendance at the meeting.

In response to questions from members, the Strategic Advisor, Hutt City Council agreed to circulate the terms of reference for the Veolia review to members of the Committee and confirmed that the Seaview Wastewater Treatment Plant was covered in the review.

RESOLVED: (Cr Briggs/Cr Carson)

Minute No. HVSC 21505

“That the Committee notes the information in this report.”

9. **UPDATE ON SILVERSTREAM LANDFILL** (21/1743)

Report No. HVSC2021/5/145 by the Head of Climate and Solid Waste

The Head of Climate and Solid Waste, Hutt City Council elaborated on the report.

In response to questions from members, the Head of Climate and Solid Waste, Hutt City Council advised that Hutt City Council had allocated funding of \$2.5M for resource recovery, either at Silverstream Landfill or an alternative site. He noted that no cost sharing arrangement was currently in place for this. He said that sites in Upper Hutt and Wellington were used for the collection of composting material, but Composting New Zealand in Kapiti was the only location in the region where composting takes place. He indicated that informal meetings with the Residents Liaison Group provided for the exchange of information, and there was no indication that residents were dissatisfied with operations on the site.

Members noted that there was significant public interest in how the landfill was operated and the effect of recycling on the landfill. Members also noted that communication on projects related to the landfill would be provided to both Councils.

RESOLVED: (Cr Briggs/Cr Newell)

Minute No. HVSC 21506

"That the Committee receives the report."

10. **AKATARAWA CEMETERY UPDATE** (21/1812)

Report No. HVSC2021/5/146 by the Upper Hutt City Council

The Parks and Reserves Manager at Upper Hutt City Council elaborated on the report. He advised that work had commenced on the detailed extension design of the cemetery, with meetings taking place to consider options available. He noted this included consideration of eco-burials, urupā's and religious sections within the cemetery. He noted that feedback from the community was required, along with a review of the rules that had applied at the cemetery over the last 100 years. He added that his next report to the Committee would provide a progress update. He hoped the work would be completed by the end of the financial year for implementation over three years from 2022/23.

Members noted that there would be public interest in this matter and that elected members would like to be involved in the communication and consultation to be undertaken.

In response to questions from members, the Parks and Reserves Manager commented on the use of cameras at the cemetery and the difficulty associated with locating those responsible for tyre burning.

RESOLVED: (Cr Briggs/Cr Carson)

Minute No. HVSC 21507

"That the Committee notes and receives the report."

11. **DOG CONTROL UPDATE** (21/1742)

Report No. HVSC2021/5/2 by the Head of Regulatory Services

The Head of Regulatory Services, Hutt City Council elaborated on the report. He advised that the 'doggone' tag system had been discontinued as it relied heavily on dog owners using the system. He highlighted that the 'one tag for life' had been implemented with positive feedback received from dog owners.

The Chair noted that there would be future discussions over the duplication of reporting to the Committee and any other issues identified by members to allow recommendations to be made to incoming Councils after the 2020 local body elections.

RESOLVED: (Cr Briggs/Cr Newell)

Minute No. HVSC 21508

"That the Committee notes and receives the information."

12. **DOG CONTROL UPDATE** (21/1889)

Report No. HVSC2021/5/148 by the Upper Hutt City Council

RESOLVED: (Cr Briggs/Mayor Guppy)

Minute No. HVSC 21509

"That the report be noted and received."

13. **HEALTH OFFICE ACTIVITIES UPDATE** (21/1584)

Report No. HVSC2021/5/149 by the Environmental Health Manager

The Head of Regulatory Services, Hutt City Council elaborated on the report.

In response to a question from a member, the Head of Regulatory Services, Hutt City Council advised that the non-compliance detected during a controlled purchase operation took place in Upper Hutt. He undertook to email members with the details.

In response to questions from members, the Director Environment and Sustainability, Hutt City Council advised that food and alcohol premises were not penalised if their licences were renewed following the expiry date of the previous licence. She undertook to email members as to whether licence fees were backdated in these circumstances. She advised that officers had undertaken a risk assessment regarding the December introduction of the COVID 19 traffic light system. She noted that government had not mandated any activities related to inspections and no action would be taken until such time as this had been mandated.

RESOLVED: (Cr Briggs/Cr Dyer)

Minute No. HVSC 21510

"That the Committee notes and receives the information."

14. REGIONAL JOINT SERVICES OPPORTUNITIES

The Chair reiterated that members were invited to bring suggestions to the Committee for recommendation to the incoming Councils.

15. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

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Kia mākinakina ki uta
Kia mātaratara ki tai
E hī ake ana te atakura
He tio, he huka, he hau hū
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*Cease the winds from the west
Cease the winds from the south
Let the breeze blow over the land
Let the breeze blow over the ocean
Let the red-tipped dawn come with a sharpened air.
A touch of frost, a promise of a glorious day.*

There being no further business the Chair declared the meeting closed at 10.02am.

Cr J Briggs
CHAIR

**CONFIRMED as a true and correct record
Dated this 11th day of March 2022**

18 February 2022

File: (22/403)

Report no: HVSC2022/1/48

Wastewater Joint Venture Update 3 November - 18 February 2022

Purpose of Report

1. The purpose of this report is to update the Committee on matters relating to the bulk wastewater system shared by the two cities.

Recommendation

That the Committee notes the information in this report.

Background

2. The report provides information to the Committee on matters relating to wastewater assets which make up the joint venture.

Seaview Wastewater Treatment Plant

3. The Seaview treatment plant is operated under the Regional Wastewater Treatment Plant Services Contract with Veolia. This Contract is for a term of ten years.
4. Odour from the Seaview Wastewater Treatment Plant (WWTP) has continued to be a concern. This has been exacerbated by ongoing asset failures related to the dryer.
5. A failure on an asset related to the dryer resulted in dewatered sludge being transported to the Silverstream landfill between 3 and 8 February 2022. Wellington Water provided communication to the community of the potential for additional odour during this time. Veolia put mitigation measures in place to mitigate the risk.
6. Veolia has undertaken an odour monitoring programme to try and determine the extent of the odour from the Seaview site. The report has been received and Wellington Water is reviewing in order to determine possible next steps.

7. On 11 January 2022 a leak was found on the main outfall pipeline, south of Burdens Gate. Veolia undertook the work to repair, this was completed by 21 January 2022. During the repair a consented discharge to Waiwhetu Stream was required, as was the use of several scour valves used to drain the pipeline to allow safe entry. During this time Wellington Water released regular community updates.
8. The Seaview plant is non-compliant with its effluent consents. This is related to algae issues on the clarifiers affecting the UV disinfection system as the algae sloughs off and reduces the UV effectiveness. Veolia is undertaking additional cleaning of the UV system and clarifiers to mitigate the risk. The plant continues to be non-compliant at the time of writing this report, whilst the cleaning is being undertaken.
9. Periods of rain have contributed to discharges to the Waiwhetu Stream. Additionally, the break in the main outfall pipeline, south of Burdens gate, led to a consented dry weather discharge to Waiwhetu Stream.
10. Ongoing power spikes continue to disrupt the power supply to the Seaview WWTP, which led to a dry weather discharge on 23 January 2022. Veolia continues to investigate ways to alleviate the risk of these types of discharge.
11. Asset condition assessments are being undertaken on key plant equipment as part of the Very High Critical Asset (VHCA) project being funded through the government's stimulus funding.

Wastewater Treatment Plant Operating Model Review

12. Wellington Water initiated an independent investigation of the organisation's current operating model with Veolia, the company responsible for running the wastewater treatment plants in the metropolitan Wellington region.
13. The review was completed at the end of December 2021. It has been endorsed by the Wellington Water Board. A copy of the report was provided to all Wellington Water client councils and made public via a media release.
14. A joint project team has been set up including staff from Wellington Water and Veolia to progress the actions highlighted in the review. The team is reporting fortnightly to the Project Steering Committee which includes Helmut Modlik of Ngāti Toa, Andrew Dalziel from Porirua City Council and Colin Crampton from Wellington Water.
15. A full update on the review is attached as Appendix 1 attached to the report.

Trade Waste Management

16. There have been no significant adverse trade waste events since the last report.

Resource Consent Processes

17. Wellington Water submitted an application to Greater Wellington Regional Council (GWRC) in regard to the discharge of fully treated effluent to the Hutt River during heavy rain events and when the main outfall pipeline is offline for maintenance. GWRC completed its review of the information in the application in 2018 and requested further information on the likely number of overflows over the proposed 35 year consent period. This included the dispersion model used to predict potential environmental effects, and on the significance of those potential effects.
18. Wellington Water is continuing to work on determining the answers to the further information request. Site performance investigations have been undertaken and recent operational changes have been identified. This has required additional work on the complex network model as flows that we discharged to the Hutt River are now being passed thorough to the Seaview WWTP. Recent changes to the Natural Resources Policy statement have placed an emphasis of the quality of discharges and work is now underway to understand this government direction. The passing of flows through to the WWTP at Seaview is believed to produce better environmental outcomes so this requires some additional analysis of whether to respond to the information request or to incorporate the consent with the network overflow global application.
19. Seaview stormwater discharge – Engagement with Taranaki Whānui has started and while they are supportive of the proposed outlet in principle there is some potential concern with the structure in the Waiwhetu Stream. The application will be lodged once consultation with mana whenua is satisfactorily concluded.
20. Wellington Water is proposing to seek a ‘global’ or catchment-wide consent for discharge of untreated wastewater to freshwater and the coastal marine areas. These are from overflows from the Hutt-Wainuiomata wastewater network during both dry weather and wet weather. The application will include a plan to reduce overflows over coming decades.
21. The intent of moving to a ‘global’ or catchment-wide consent, rather than a discharge-by-discharge approach, is to enable catchment-wide prioritisation of improvements to the wastewater network to reduce overflows.
22. Wellington Water is currently refining its application to support greater mana whenua involvement and influence throughout the lifetime of the consent. This reflects the collaborative committee approach that we discussed with Councillors last year. Mana whenua engagement will determine our lodgement timeframes. Greater Wellington is aware of the upcoming engagement and we are keeping them generally up to date.

Network Renewal

23. A ground-breaking ceremony for the Barber Grove to Seaview WWTP Main Collecting Sewer duplication project occurred on 10 February 2022. Wellington Water sent out a media release explaining that this will duplicate an old wastewater main and will reduce the risk of wastewater entering Te Awa Kairangi and the Waiwhetu Stream in an earthquake.

24. Initial investigations for the Petone Collecting Sewer works were completed in December with further site investigation and planning underway to continue in the coming months. The funding and timing of this work is to be reviewed.

Climate Change Impact and Considerations

25. There are a number of sources for emissions associated with the Seaview WWTP, and the table below provides a high level overview of these, and relevant initiatives that could be applied to address them.

26. Table 1: Emission sources and relevant mitigation work

Emission source	Relevant mitigation work
The generation of emissions from the wastewater treatment process (nitrous oxide and methane are created by a range of mechanisms)	<p>The greenhouse gas emissions from wastewater treatment processes are not well understood and are highly dependent on the influent, the treatment process, and its operation. Potential mitigations include the optimisation of the existing treatment process or a change in treatment technology. Understanding potential mitigation approaches requires a more specific understanding of the actual emissions. This is best achieved by undertaking a programme of field measurement.</p> <p>No funding has been included in this LTP to mitigate these emissions.</p>
The generation of emissions from the biosolids produced from the wastewater treatment process (methane is caused by the anaerobic decomposition of this organic waste within the Silverstream landfill)	<p>These emissions can be mitigated in two ways: implementation of additional treatment processes that reduce the quantity of organic material produced, including potentially through processes that capture the inherent energy value of the biosolids (i.e. digestion) and potentially also producing a product that can be applied to alternative uses (i.e. thermal oxidation to produce biochar); and increasing the extent of gas capture at the landfill.</p> <p>No funding for the investigation or development of additional treatment processes has been included in this LTP.</p> <p>An additional flare has been installed at the landfill to improve its gas collection efficiency.</p>
The emissions from the direct use of natural gas to dry wastewater biosolids.	<p>These emissions could potentially be avoided or reduced through switching to the use of an alternative, more renewable fuel (i.e. electricity, biofuel). Alternatively, a change in the treatment process for these biosolids (as identified in the row above) could mean this process is no longer required.</p> <p>Some funding to investigate improving the efficiency of the dryer, including the use of alternative fuels has been included in the first three years of this LTP, with some indicative capital expenditure allocated for future years.</p> <p>Plant operations will continue to work to ensure the existing dryer operates efficiently.</p>
The generation of emissions associated with the use of electricity in the wastewater collection and treatment process.	<p>Electricity is fundamental to the operation of the treatment process, where it is used for activities such as for pumping and aeration. All of the electricity consumed in the plant and associated equipment is supplied via the main electricity network. There may be options to improve energy use efficiency or to generate renewable electricity directly at the site (including through the alternative treatment processes discussed above).</p> <p>Some funding has been included in this LTP for the identification of energy efficiency and renewable energy options.</p> <p>Plant operations will continue to work to ensure the existing plant operates efficiently.</p>

Financial Considerations

27. The financial statements for the Hutt Valley Trunk Wastewater Services for the period ended 31 December 2021 are attached as Appendix 2 to the report.
28. A net operating spend of \$7.1M was incurred for the half year. Year-end expenditure is forecast to be \$340k favourable. The operating deficit was funded by Upper Hutt City Council (32%) and Hutt City Council (68%).
29. A capital project spend of \$4.85M occurred for the half year, which is above budget. Year-end capital expenditure is forecast to be \$280K overspent. The capital spend is funded by Upper Hutt City Council (32%) and Hutt City Council (68%).

Appendices

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Author: Anna Hector
Wastewater Contracts Manager, Wellington Water

Author: Bruce Hodgins
Strategic Advisor

Approved By: Helen Oram
Director Environment and Sustainability



**HUTT VALLEY SERVICES
COMMITTEE**
22 FEBRUARY 2022

WASTEWATER TREATMENT PLANT REVIEW

This paper to the Hutt Valley Services Committee has been prepared by Wellington Water.

PURPOSE

The paper updates the Committee on the outcomes of the independent Wastewater Treatment Plant (WWTP) Review and actions being taken to implement its findings.

RECOMMENDATIONS

That the Committee:

- a. Receives this report,
- b. Notes the Review report recommendations, and
- c. Notes the Implementation planning and activities being undertaken.

BACKGROUND

1. After ongoing performance issues, Wellington Water initiated an independent review of the current operating model with Veolia, who are contracted to operate and maintain the Porirua Wastewater Treatment Plant and the other wastewater treatment plants in the metropolitan Wellington region.
2. The review was completed in December 2021 and the report recommendations have been endorsed by the Wellington Water Board.

REPORT FINDINGS AND RECOMMENDATIONS

3. The review was established with a broad scope to ensure it considered the broader model and addressed the full range of issues observed. The review has included more than 30 interviews of Wellington Water and Veolia staff, as well as Council, iwi, community and other stakeholders, and consideration of other reports and contract documents.
4. Some of the key findings of the review are that:
 - a. While the current contract is broadly fit for purpose the expectations of Wellington Water have not been met and Veolia has not, to date, delivered on all of its promises.
 - b. The operating model chosen is still appropriate for the delivery of the required services but requires changes in approach by both Veolia and Wellington Water.

02 March 2022

File: (22/23)

Report no: HVSC2022/1/40

Update on Silverstream Landfill

1. The purpose of the report is to update the Committee on the development, operation and performance of Silverstream Landfill.

Recommendation

That the Committee receives the report.

Background

2. Officers provide regular reports to this Committee regarding the development, operation and performance of Silverstream Landfill (the landfill) and the co-located transfer station.
3. The operation of the landfill is required to meet obligations under the Resource Management Act, the Hutt Valley Trade Waste Bylaw, the Climate Change Response Act and related legislation, the Waste Minimisation Act and relevant Hutt City Council and Upper Hutt City Council waste minimisation and climate change objectives.

Silverstream Landfill

Development

4. Appendix 1 attached to the report shows the creation of air space against the incoming waste stream. The capital development work is keeping ahead of waste against a number of different waste volume scenarios.

Health and safety

5. There were no significant health and safety incidents over the period between October 2021 to December 2021, albeit some minor near misses and incidents have been reported (an example injury: worker scraped leg on exit of truck but no treatment required; near miss: someone failed to give way at the intersection to the transfer station).

Environmental performance

6. A summary of environmental performance for October 2021 to December 2021 is shown in Appendix 2 attached to the report. The summary references management trigger levels being exceeded, which require investigation or mitigation measures to be undertaken as part of an adaptive management approach. No compliance trigger levels were exceeded. Overall the landfill has been compliant with its resource consent conditions.

Procurement for landfill operations and resource recovery park

7. In late 2021, Hutt City Council commenced a process to find an experienced and motivated partner to operate Silverstream Landfill and the associated Refuse Transfer Station and Resource Recovery activities with services commencing from early 2023. Stage 2 of this process, the release of the Request for Proposals, is scheduled for March 2022.

Changes at Silverstream transfer station

Resource recovery

8. Construction work is in progress for a new roundabout and improving health and safety at the transfer station by removing a large pit used for loading out waste. Construction is scheduled to be completed within the next couple of months.
9. The development of a resource recovery park (RRP) is part of the procurement process currently underway, and the procurement process allows enough flexibility for the RRP to be situated either at Silverstream transfer station, or elsewhere based on the needs of the community.

Weighing of domestic users of the transfer station

10. Officers have been progressing work to enable charging based on weight for users of the transfer station, in line with our current Long Term Plan, in order to replace the existing vehicle-type charges. The rationale of this change is to more accurately reflect disposal costs for vehicles with more than 300kg of waste. The change is scheduled to take effect from April 2022.
11. Note that Hutt City Council officers propose to remove all existing fixed vehicle-type charges as part of the upcoming draft annual plan process, and move to charge all vehicles based on weight, but this change is subject to confirmation and would not take effect until 1 July 2022.

Climate Change Impacts and Considerations

12. No climate change impact assessment has been carried out, as the report only provides an update on various actions.
13. The procurement process for the new landfill operations contract will include explicit requirements regarding decarbonisation.

Consultation

14. Not applicable.

Legal Considerations

15. There are no legal considerations at this time.

Financial Considerations

16. There are no financial considerations at this time.

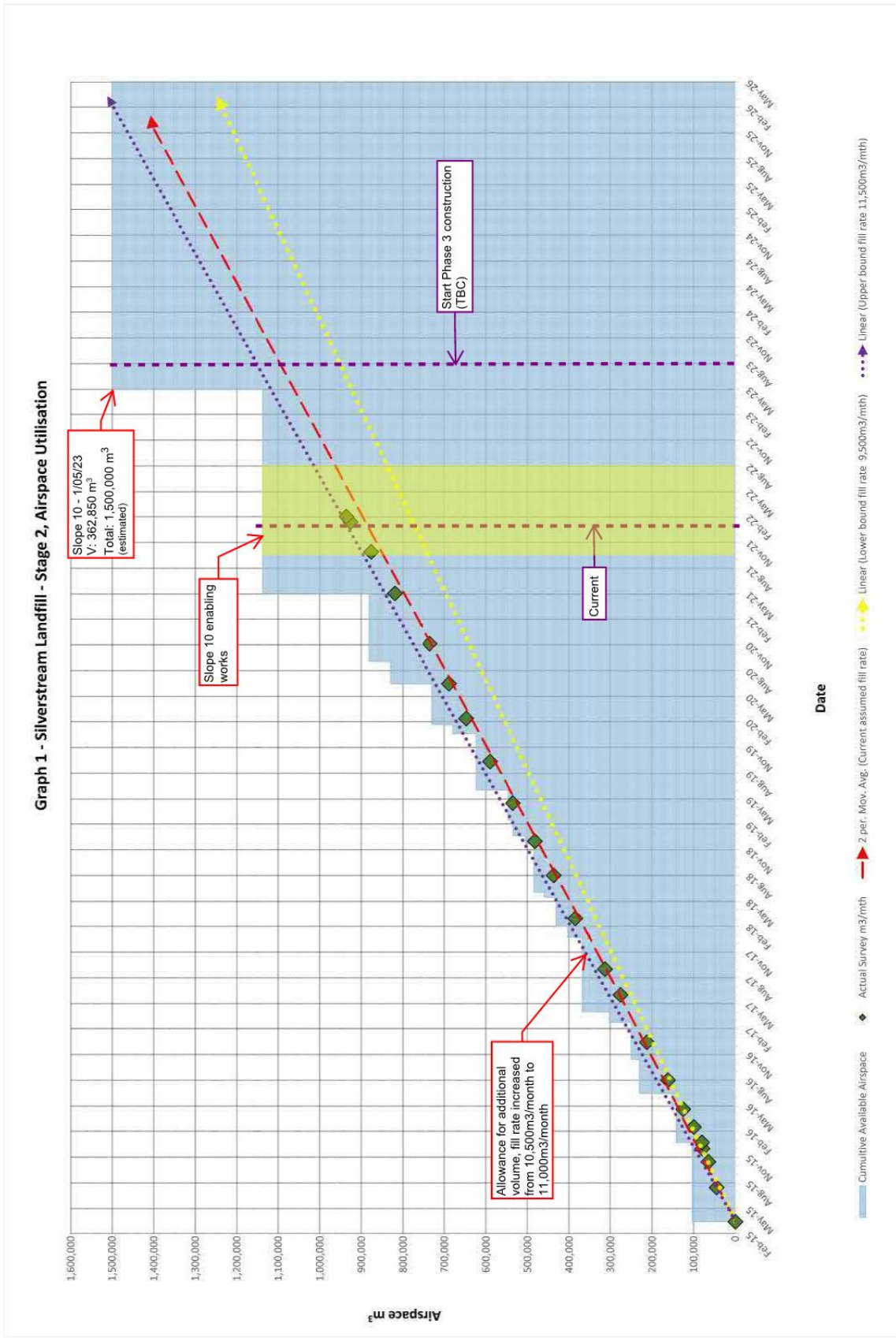
Appendices

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Author: Jörn Scherzer
Head of Climate and Solid Waste

Author: Diljinder Uppal
Solid Waste Manager

Approved By: Helen Oram
Director Environment and Sustainability





Te Kaunihera o
Te Awa Kairangi ki Uta
Upper Hutt City Council

Hutt Valley Services Committee

18 January 2022

File: (22/37)

Report no: HVSC2022/1/41

Akatarawa Cemetery Update

Recommendation

That the Committee notes and receives the report.

Appendices

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Author: External Author
Upper Hutt City Council

31 January 2022

File: (22/174)

Report no: HVSC2022/1/49

Dog Control Update

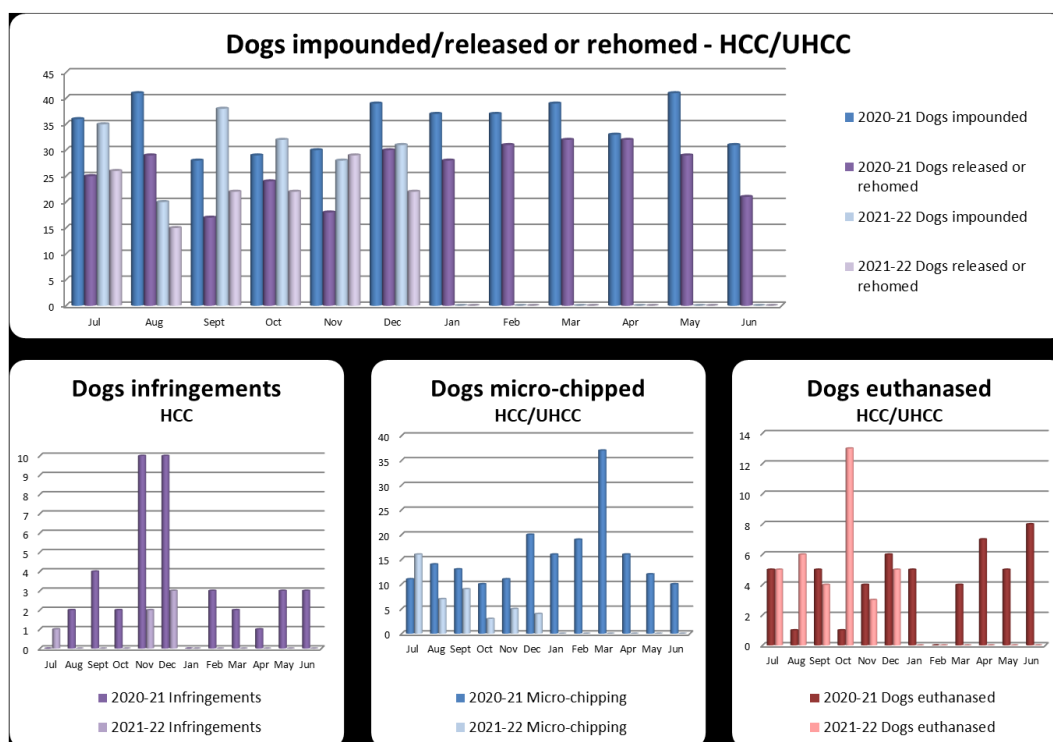
Recommendations

That the Committee notes and receives the information.

Background

For November, December 2021, and January 2022:

	Nov 2021	Dec 2021	Jan 2022	Total
Dogs euthanised	3	5	3	11
Dogs returned to owner	26	20	23	69
Dogs microchipped	5	4	2	11
Rehomed	1	1	1	3
Boarding	1	5	1	7



Discussion

1. There were 10,369 invoices sent out to dog owners on 23 June 2021 as part of the current dog registration period. There are currently 610 dogs yet to be registered for the period.
2. The full fee applied from 2 August is \$206.40 for entire dogs and \$170 for neutered dogs.
3. Follow-up on any dogs not registered is currently being undertaken by our Casual Administration Support pool. Penalties for any dogs not registered is a \$300 infringement fine and/or seizure of the dog. There has been a big uptake from dog owners in the offer of a payment plan over four weeks.
4. Officers are looking at the possibility to recover outstanding registration fees by using a debt collection agency, as we had to write off more than \$24,000 in the previous financial year.
5. Officers continue to build positive relationships with our dog owners which includes dog behavioural and training advice via home visits on requests.
6. Animal Control Officers have been providing an education program to schools on dog bite prevention and training for those persons that interact with dogs during their day to day work out in the community.
7. Officers continue to run a very successful rehoming program for Wellington and the Hutt Valley. The Facebook page for Animal Services Wellington and the Hutt Valley is well received nationwide and has a huge following of almost 14,000 followers. Dogs are rehomed throughout New Zealand. Dogs are carefully assessed to ensure their suitability for adoption.



8. Officers continue to work with the SPCA and HUHA and are working on a Regional Welfare Companion Animal Emergency Plan to ensure animal welfare in the event of an emergency.
9. There are proposals that are being tabled in the replacement emergency management legislation that will expressly provide for the welfare of animals in emergencies. Emergency managers across the Wellington Region have universally endorsed these proposals, for inclusion in the Act.
10. Hutt City Council has successfully recruited two new Animal Control Officer's. We welcomed Lenny Lacanienta in December 2021 and Jenn Sytsma in January 2022 to the team.

Climate Change Impact and Considerations

11. The Animal Services team have investigated various options for electric vehicles to replace fleet vehicles as they come up for renewal. In the next couple of weeks, we hope to find out more about an electric utility vehicle that may be suitable for our needs.
12. We are in the process of replacing our paper-based material and registers and moving towards electronic based systems.

Consultation

13. There are no consultation considerations.

Legal Considerations

14. There are no legal considerations.

Financial Considerations

15. There are no financial considerations arising from this report. Any costs from activities mentioned in the report are met by the available budget.

Appendices

There are no appendices for this report.

Author: Pieter Mans
Animal Services Manager

Reviewed By: Derek Kerite
Head of Regulatory Services

Approved By: Helen Oram
Director Environment and Sustainability



Hutt Valley Services Committee

18 January 2022

File: (22/39)

Report no: HVSC2022/1/42

Dog Control Update

Recommendation

That the report be noted and received.

Appendices

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1 ↓	Upper Hutt City Council Dog Control Update	31

Author: External Author
Upper Hutt City Council

Our Reference 22/289



TO: Chair and Members
Hutt Valley Services Committee

FROM: Dean Bentley

DATE: 08 February 2022

SUBJECT: HEALTH OFFICE ACTIVITIES UPDATE

Recommendation

That the Committee notes and receives the information.

Licensed premises

	LOWER HUTT	UPPER HUTT	COMBINED
Total food and sundry requiring annual inspection (eg, food, hairdressers, offensive trades, mortuaries as at 31 December 2021)	852	224	1076

Food premises

October, November, December 2021	LOWER HUTT	UPPER HUTT	COMBINED
Food premises verified	59	37	96

Alcohol

	LOWER HUTT	UPPER HUTT	COMBINED
Total alcohol licensed premises in the Hutt Valley as at 31 December 2021	223	75	298
* On-licences	121	42	163
* Off-licences	63	18	81
* Club licences	39	15	54
Applications received in October, November, December 2021	133	38	171
* Managers' certificates - new	34	6	40
* Managers' certificates - renewals	39	6	45
* On-licences - new	5	1	6
* On-licences - renewal	9	11	20
* Off-licences - new	2	1	3
* Off-licences - renewal	6	1	7
* Club-licences - new	0	2	2
* Club-licences - renewal	3	2	5
* Temporary Authority	3	0	3
* Special licences	32	8	40
Applications declined	0	0	0

Noise control

October, November, December 2021	LOWER HUTT	UPPER HUTT	COMBINED
Noise complaints received	1471	n/a	n/a
Noise complaints attended (30 min second call)	625	237	862
Noise directions issued	100	55	155
Equipment seizures	5	0	5

NB: Noise complaints 'received' are not logged by HCC for UHCC reporting purposes.

Nuisances

October, November, December 2021	LOWER HUTT	UPPER HUTT	COMBINED
Health nuisance complaints received	26	6	32

Consents - Environmental Health comments supplied

October, November, December 2021	LOWER HUTT	UPPER HUTT	COMBINED
LIMs/Building Consent comments	n/a	64	n/a
Resource Consent comments	n/a	0	n/a

NB: LIM's/BCs and RCs are not logged by HCC for UHCC reporting purposes

General (Upper Hutt City Council) – October, November, December 2021

Administration – Training and Points of Interest

Food Work

1. The Covid restrictions have resulted in a small backlog of verifications, due to less ability to verify food control plans. The team are however making good progress. There were 23 verifications overdue at the end of January 2022.
2. The Environmental Health Quality Management System was assessed on 24 February 2022, by International Accreditation New Zealand (IANZ).
3. The outcome of the assessment was very positive and it is likely that there will be no non conformances issued, and 13 recommendations made. These are all minor.

Noise

4. Nothing of significance to report.
5. Complaints regarding construction noise and vehicle reversing alarms were resolved.

Amusement Devices

6. There were no applications received for amusement devices during this period.

Bylaws

7. Nine complaints were received and investigated during this period. These related to the keeping of poultry, smoke emissions, vermin, bees. All have been resolved.

Camping Grounds

8. The two camping grounds in Upper Hutt have been inspected and approved for the 2021/2022 financial period.

Alcohol Reporting

9. As previously reported, on 16 April 2020 Parliament passed an immediate modification order, extending the time frames within which agencies must report on all applications.
10. That order has again been amended further, extending the time frame for reporting by agencies to 30 working days after 18 March 2022, being 4 May 2022. New applications are potentially most affected by this, as the District Licensing Committee is unable to grant and issue any licences without a report from the agencies. Those wishing to renew their licence can continue to operate until such time as their application is determined.
11. To date, this has had no impact on Upper Hutt premises, with no reports outstanding thus far.

Controlled Purchase Operations (CPO)/Peak Hours Compliance Visits

12. Nothing to report.

Complaints

13. Two food premises complaints were investigated, with one requiring further follow up. These related to a malicious allegation regarding covid tracking, and food packaging, which has now been resolved.

Hairdressers

14. All 34 premises have been inspected for the 2021/2022 financial year.

Mortuary

15. The sole mortuary in Upper Hutt has been inspected for the 2021/2022 period.

Toxic algae

16. The status of Te Awa Kairangi (Hutt River) went to the high alert level between Silverstream and Taita Gorge during this period but has since now been de-escalated.

Hazardous Substances

17. An after-hours call was received during October, reporting a number of dead/dying pigeons within Lion Court, and orange pellets on the ground nearby. A site visit revealed no evidence of any pellets or pigeons, and further information came to hand that the birds were taken to a local veterinarian, who euthanised them. Further investigation with nearby businesses and pest control companies did not reveal the source of the pellets.

Administration/Training

18. Nothing to report.

Climate Change Impact and Considerations

19. In line with Council's sustainability work, officers consider options to reduce the environmental impact of this work, and for this work to contribute to these outcomes. This includes the use of an electric vehicle at the Upper Hutt Office.

Consultation

20. There are no consultation considerations.

Legal Considerations

21. There are no legal considerations.

Financial Considerations

22. There are no financial considerations.

Appendices

There are no appendices for this report.

Author: Dean Bentley
Environmental Health Manager

Reviewed By: Derek Kerite
Head of Regulatory Services

Approved By: Helen Oram
Director Environment and Sustainability

Our Reference 22/551



TO: Chair and Members
Hutt Valley Services Committee

FROM: Annie Doornebosch

DATE: 03 March 2022

SUBJECT: HUTT VALLEY SERVICES COMMITTEE FORWARD
PROGRAMME 2022

Recommendation

That the Committee receives and notes the Forward Programme for 2022 attached as Appendix 1 to the memorandum.

Purpose of Memorandum

1. To provide the Hutt Valley Services Committee (the Committee) with a Forward Programme of work planned for the Committee for 2022.

Background

2. The Terms of Reference for the Committee requires the Committee to facilitate the coordination and decision making of combined council services within the Hutt Valley.
3. The Forward Programme for 2022 provides a planning tool for both members and officers to co-ordinate programmes of work for the year. The programme is attached as Appendix 1 to the report.

Executive Summary

4. The Forward Programme is a working document and is subject to change on a regular basis.

Appendices

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1 ↓	Hutt Valley Services Committee Forward Programme 2022	37

Author: Annie Doornebosch
Democracy Advisor

Reviewed By: Kate Glanville
Senior Democracy Advisor

Approved By: Kathryn Stannard
Head of Democratic Services

