

HUTT CITY COUNCILKOMITI HAPORI | COMMUNITIES COMMITTEE

Minutes of a meeting held in the Council Chambers,
2nd Floor, 30 Laings Road, Lower Hutt on
Wednesday 23 February 2022 commencing at 2.00pm

PRESENT:

Deputy Mayor T Lewis (Chair)	Mayor C Barry (from 2.15pm)
Cr G Barratt	Cr J Briggs
Cr B Dyer (via audio visual link)	Cr S Edwards
Cr D Hislop	Cr A Mitchell
Cr S Rasheed	Cr N Shaw (Deputy Chair)
Cr L Sutton	

APOLOGIES: Cr Brown

NON ATTENDANCE: Cr Milne

IN ATTENDANCE:

Ms A Blackshaw, Director Neighbourhoods and Communities
Ms K Crandle, Head of Parks and Gardens (via audio visual link) (part meeting)
Mr A Quinn, Project Manager (Naenae) (via audio visual link) (part meeting)
Mr J Arthur, Technical Officer, Parks (via audio visual link) (part meeting)
Mrs A Doornebosch, Democracy Advisor
Ms T Lealofi, Democracy Advisor (via audio visual link)

PUBLIC BUSINESS1. OPENING FORMALITIES - KARAKIA TĪMATANGA

Whakataka te hau ki te uru
Whakataka te hau ki te tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
E hī ake ana te atakura
He tio, he huka, he hau hū
Tihei mauri ora.

*Cease the winds from the west
Cease the winds from the south
Let the breeze blow over the land
Let the breeze blow over the ocean
Let the red-tipped dawn come with a sharpened air.
A touch of frost, a promise of a glorious day.*

2. APOLOGIES

RESOLVED: (Deputy Mayor Lewis/Cr Briggs)

Minute No. CCCCC 22101

"That the apology received from Cr Brown be accepted and leave of absence be granted."

3. PUBLIC COMMENT

There was no public comment.

4. CONFLICT OF INTEREST DECLARATIONS

Cr Hislop declared a conflict of interest in relation to item 5, Presentation by Fraser Park Sportsville Board on the Fraser Park Sportsville Annual Report and took no part in discussion or voting on the matter.

Cr Shaw declared a conflict of interest in relation to item 5, Presentation by Fraser Park Sportsville Board on the Fraser Park Sportsville Annual Report and took no part in discussion or voting on the matter.

Cr Dyer declared a conflict of interest in relation to item 6, 171 Upper Fitzherbert Road Easement and took no part in discussion or voting on the matter.

5. PRESENTATION BY THE FRASER PARK SPORTSVILLE BOARD ON THE FRASER PARK SPORTSVILLE ANNUAL REPORT (22/208)

Report No. CCCCC2022/1/20 by the Director Neighbourhoods and Communities

Cr Hislop declared a conflict of interest and took no part in discussion or voting on the matter.

Cr Shaw declared a conflict of interest and took no part in discussion or voting on the matter.

The Director, Neighbourhoods and Communities elaborated on the report. She introduced Mr Colin Stone, Chair of Fraser Park Sportsville (FPS) Board.

Mr Stone introduced Ms Liz Le Prou, Manager, FPS and Mr Caleb Meade, Treasurer of the FPS Board. He thanked Council for its trust in the FPS management, Board and operating model. He highlighted FPS's \$52,000 profit for the 2021 year was the result of Council's grant and the minimisation of overheads. He noted FPS operated with minimal staff and that this structure was reflected in its strategy. He said FPS focussed its business on the facilities available for hire, and encouraged organisations using facility to provide programming. He highlighted the increased hireage income and monthly door count. He considered FPS now had collaborative relationships with founding member clubs and officers which aligned to the new Strategic Plan. He noted while club successes had been good, there had not been growth in club membership. He considered this would be addressed through affiliate membership organisations. He highlighted FPS was managing financial ebbs and flows while COVID had restricted its ability to work strategically. He said they had conducted a number of workshops to

develop the new Strategic Plan, and this had clarified strategic outcomes for the next two and a half years. He advised FPS had developed operational plans and management KPIs that aligned to the Strategic Plan. He noted the FPS Board now had an Annual Work Plan, and Board Subcommittees.

In response to questions from members, Mr Stone advised that while the facility operated as the FPS Group, the hospitality operations were managed under the auspices of the Limited Company. He noted this structure had been put in place to enable FPS to have a Full Liquor Licence rather than a Club Licence. He said the financial statements for the cafe and bar operations were provided as separate accounts. He noted FPS would look to address this structure in 2023, acknowledging the requirement to have separate entities to meet legal obligations.

In response to a question from a member, Ms Le Prou said FPS had focussed on increasing hireage numbers and this was reflected in the large increase in hireage income. She noted this had been completed through word of mouth from existing hirers.

RESOLVED: (Deputy Mayor Lewis/Cr Briggs)

Minute No. CCCCC 22102

"That the Fraser Park Sportsville Annual Report 2021 be received and noted."

Mayor Barry joined the meeting at 2.15pm.

6. **RECOMMENDATION TO TE KAUNIHERA O TE AWA KAIRANGI
| COUNCIL - 23 MARCH 2022 - 171 UPPER FITZHERBERT ROAD
EASEMENT (22/4)**

Cr Dyer declared a conflict of interest and took no part in discussion or voting on the matter.

The Head of Parks and Reserves elaborated on the report.

In response to a question from a member, the Head of Parks and Gardens confirmed the public would still be able to use the land to access the ridge of land positioned above it. She noted users tended to walk and cycle to the west of the land at 171 Upper Fitzherbert Road.

RECOMMENDED: (Deputy Mayor Lewis/Cr Mitchell) **Minute No. CCCCC 22103**

"That the Committee recommends that Council:

- (1) notes that there are no submissions objecting to the proposed easement; and*
- (2) agrees to grant a right of way easement in favour of the landowner of 166 and 169 Upper Fitzherbert Road according to s48 of the Reserves Act 1977 over Council-owned Scenic Reserve situated at 171 Upper Fitzherbert Road, Wainuiomata Lot 1 DP 44948 CT 18C/1427 as indicated in Appendix 1 attached to the report."*

For the reason that it allows the landowner access between properties 166 and 169 Upper Fitzherbert Road.

7. **PROPOSAL TO VARY LEASED AREA AT TE WHITI PARK** (22/27)

Report No. CCCCC2022/1/19 by the Technical Officer Parks

The Technical Officer Parks elaborated on the report.

RESOLVED: (Deputy Mayor Lewis/Cr Barratt)

Minute No. CCCCC 22104

"That the Committee:

- (1) *notes that the Te Aroha Hutt Valley Association has sought an extension of its current lease area by 385m2 to expand its health operations at Te Whiti Park (the Park);*
- (2) *notes that the proposal has no impact on the function of Te Whiti Park, particularly public access to the Park;*
- (3) *notes that the request is consistent with Council's Sportsgrounds Reserve Management Plan;*
- (4) *notes that public consultation will be undertaken pursuant to the Reserves Act 1977 and that any submissions objecting to the proposal will be reported back to the Committee; and*
- (5) *approves the lease variation request extending the leased area by 385m2 for that portion of Te Whiti Park subject to the results of the public consultation."*

8. **DIRECTOR'S REPORT: NEIGHBOURHOODS AND COMMUNITIES GROUP**
(22/105)

Report No. CCCCC2022/1/1 by the Museums Director

The Director, Neighbourhoods and Communities elaborated on the report.

In response to questions from members, the Director, Neighbourhoods and Communities said through the recent organisational redesign, the existing community hubs and libraries had been merged as one team. She noted they had been positioned as eight anchor facilities, and split into two teams for the north and south of the city. She said the two Neighbourhood Coordinator positions would also be provided for the north and south areas of the city. She advised the play grant funding was largely external funding provided by Sport New Zealand. She noted officers had a timeframe to meet with the Chairs of the Community Funding Panels to discuss how they could manage their projects and the funds yet to be spent. She noted delays with these projects were the result of COVID including shortages of people resources and supply chain disruptions. She said it would be unlikely that these projects would be delivered in 2022, and officers were considering how they could be delivered in the first half of 2023. She highlighted the library of e-bikes was a pilot for the city and if it went well could be expanded. She advised officers could report back on the tender for education outside the classroom to the next meeting.

RESOLVED: (Deputy Mayor Lewis/Cr Shaw)

Minute No. CCCCC 22105

"That the report be received and noted."

9. INFORMATION ITEMS

a) Naenae Projects Update (22/111)

Memorandum dated 27 January 2022 by the Project Manager (Naenae)

The Project Manager (Naenae) elaborated on the memorandum. He noted the demolition was a little behind as contractors had discovered the old swimming pools from 1956 under the main leisure pool. He said the concrete substructure was currently being broken up, and the demolition phase was expected to be completed by the end of March 2022. He advised work on site would likely begin in July 2022, depending on resource consent process timelines. He noted the team were working with the Risk and Assurance Manager to better classify risk ratings within the Risk Register.

In response to questions from members, the Project Manager (Naenae) noted the Project Team was aware some buildings within Hillary Court area were earthquake prone, and they were actively looking for alternative larger community development spaces within Naenae. He noted any such developments would be considered within the confines of the Spatial Plan budget. He advised the salvage operation for the Community Hall would be conducted after the demolition was complete. He said all salvaged material from the Community Hall had been stored safely, he highlighted he would be able to provide an update on timings for community access in the near future.

RESOLVED: (Deputy Mayor Lewis/Cr Mitchell) **Minute No. CCCCC 22106**

"That the Committee receives and notes the information."

b) Communities Committee Work Programme (22/32)

Report No. CCCCC2022/1/21 by the Democracy Advisor

The Director, Neighbourhoods and Communities elaborated on the report. She noted a City Safety Update would be provided to the Committee at either the April 2022 or July 2022 meeting.

RESOLVED: (Deputy Mayor Lewis/Cr Hislop) **Minute No. CCCCC 22107**

"That the work programme be received and noted."

10. QUESTIONS

There were no questions.

11. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Kia hora te marino	<i>May peace be wide spread</i>
Kia whakapapa pounamu te moana	<i>May the sea be like greenstone</i>
He huarahi mā tātou i te rangi nei	<i>A pathway for us all this day</i>
Aroha atu, aroha mai	<i>Let us show respect for each other</i>
Tātou i a tātou katoa	<i>For one another</i>
Hui e Tāiki e!	<i>Bind us together!</i>

There being no further business the Chair declared the meeting closed at 2.38 pm.

Deputy Mayor Lewis
CHAIR

CONFIRMED as a true and correct record
Dated this 23rd day of March 2022