

HUTT CITY COUNCIL

Minutes of an ordinary meeting of The Hutt City Council held in the Council Chambers,
2nd Floor, 30 Laings Road, Lower Hutt on
Tuesday 8 December 2020 commencing at 2.00pm

PRESENT:

Mayor C Barry (Chair)
Cr D Bassett
Cr K Brown
Cr S Edwards
Cr C Milne
Cr S Rasheed
Cr L Sutton

Deputy Mayor T Lewis
Cr J Briggs
Cr B Dyer
Cr D Hislop
Cr A Mitchell
Cr N Shaw

PUBLIC BUSINESS**1. COMMITTEE MINUTES WITH RECOMMENDED ITEMS****a) Traffic Subcommittee**

10 November 2020

RESOLVED: (Cr Sutton/Cr Dyer)

Minute No. C 20601

"That the report of the meeting held on 10 November 2020, with the exception of items 4i)-4xiii), be adopted."

Recommended Items**Item 4i) Manor Park: Proposed Speed Limit, Parking Restrictions, Road Marking and Signage Changes. (20/1208)****RESOLVED:** (Cr Sutton/Cr Shaw)**Minute No. C 20602***"That Council:*

- (i) approves the reduction of the permanent speed limit from 50 km/h to 40 km/h over the areas of Manor Park shown in Figure 2 in Report No. TSC2020/6/239;*
- (ii) approves the installation of 'No Stopping At All Times' restrictions as shown in Appendix 1 and Appendix 2 attached to Report No. TSC2020/6/239;*
- (iii) approves the installation of 'No Stopping On Grass' restrictions as shown in Appendix 1 attached to Report No. TSC2020/6/239; and*
- (iv) asks officers to undertake a six and 12 month review, following the introduction of the traffic calming measures."*

For the reason that the proposed speed limit reduction would encourage lower vehicle operating speeds, the proposed 'No Stopping At All Times' restrictions would reduce the likelihood of vehicle conflict and promote compliance with the Land Transport (Road User) Rule 2004, and the proposed 'No Stopping On Grass' restrictions would reduce the likelihood of damage to the grass berm/ stop bank.

RESOLVED

Item 4ii) Jackson Street, Petone - Proposed No Stopping At All Times Restrictions (20/1270)

RESOLVED: (Cr Sutton/Cr Shaw)

Minute No. C 20603

"That Council approves the installation of a No Stopping At All Times restriction on Jackson Street, Petone, as shown in Appendix 1 attached to Report No. TSC2020/6/240."

For the reasons that the proposed restrictions would improve accessibility and safety for local residents and promote compliance with the Land Transport (Road User) Rule 2004.

Item 4iii) Buick Street, Petone - Proposed No Stopping At All Times Restrictions (20/1263)

RESOLVED: (Cr Sutton/Cr Shaw)

Minute No. C 20604

"That Council approves the installation of a No Stopping At All Times restriction on Buick Street, as shown in the Appendix 1 attached to Report No. TSC2020/6/241."

For the reasons that the proposed restriction would improve accessibility for local residents and promote compliance with the Land Transport (Road User) Rule 2004.

Item 4iv) Eastbourne and Days Bay - Proposed P180 Electric Vehicle Parking Restrictions (20/1264)

RESOLVED: (Cr Sutton/Cr Shaw)

Minute No. C 20605

"That Council:

- (i) approves the installation of a P180 EV Parking Restriction on Oroua Street, Eastbourne, 'Reserved for Electric Vehicles on charge only, for a maximum of 180 minutes (8.00am to 6.00pm, Monday to Sunday other than public holidays)' as shown in Appendix 1 attached to Report No. TSC2020/6/242;*
- (ii) approves the installation of a P180 EV Parking Restriction in Pavilion Carpark, Days Bay, 'Reserved for Electric Vehicles on charge only, for a maximum of 180 minutes at all times' as shown in Appendix 2 attached to Report No. TSC2020/6/242; and*
- (iii) asks officers to liaise with Meridian Energy to install at least one fast charger."*

For the reason that the proposed restrictions would facilitate the installation, effective operation of the proposed EV charging stations, improve parking turnover and availability of the EV parks, benefitting both local businesses and their customers. The proposed changes have garnered support from the community, and would support Council's Parking Policy (2017).

Item 4v) Ropata Crescent, Boulcott - Proposed No Stopping At All Times Restrictions (20/1088)

RESOLVED: (Cr Sutton/Cr Shaw)

Minute No. C 20606

"That Council approves the installation of a No Stopping At All Times parking restriction on Ropata Crescent, as shown in the Appendix 1 attached to Report No. TSC2020/6/243."

For the reasons that the proposed restriction would improve accessibility and safety for local residents and promote compliance with the Land Transport (Road User) Rule 2004.

Item 4vi) Cedar Street, Maungaraki - Proposed No Stopping At All Times Restrictions (20/1090)

RESOLVED: (Cr Sutton/Cr Shaw)

Minute No. C 20607

"That Council approves the proposed No Stopping At All Times restrictions on Cedar Street, Maungaraki, as shown in Appendix 2 attached to Report No. TSC2020/6/244."

For the reasons that either of the proposed restrictions would improve the safety within the street for the benefit of all road users; would promote compliance with the Land Transport (Road User) Rule 2004; support Council's Parking Policy 2017 and are supported by the majority of the local residents who responded to the consultation documents.

Item 4vii) Kamahi Street, Stokes Valley - Proposed No Stopping At All Times Restrictions (20/1141)

RESOLVED: (Cr Sutton/Cr Shaw)

Minute No. C 20608

"That Council approves the proposed No Stopping At All Times restriction on Kamahi Street, Stokes Valley, as shown in Appendix 1 attached to Report No. TSC2020/6/245."

For the reasons that the proposed restrictions would:

- a) improve the safety within the street for the benefit of all road users;
- b) promote compliance with the Land Transport (Road User) Rule 2004;
- c) support Council's Parking Policy 2017; and
- d) are supported by majority of the local residents who responded to the consultation documents.

Item 4viii) Waterloo Road, Hutt Central - Proposed Changes to School Bus Stop Times (20/1143)

RESOLVED: (Cr Sutton/Cr Shaw)

Minute No. C 20609

"That Council:

- (i) rescinds the existing 'School Bus Stop 8.15am-8.45am and 3.00pm-3.30pm School Days Only, P10 Other Times' restrictions on Waterloo Road, as shown in Appendix 1 attached to Report No. TSC2020/6/246;*
- (ii) approves the proposed 'School Bus Stop 8.15am-8.45am and 3.15pm-3.45pm School Days' restriction on Waterloo Road, as shown in Appendix 1 attached to Report No. TSC2020/6/246; and*
- (iii) approves the proposed P10 Other Times' restriction on Waterloo Road, as shown in Appendix 1 attached to Report No. TSC2020/6/246."*

For the reason that the proposed restrictions would reduce the risk of vehicle conflict at the school bus stop and improve the level of service for school buses.

RESOLUTIONS

Item 4ix) Victoria Street, Alicetown - Proposed P60 Time Restriction and Bus Stop Modification (20/1225)

RESOLVED: (Cr Sutton/Cr Mitchell)

Minute No. C 20610

"That Council:

- (i) receives and notes the information;*
- (ii) approves the installation of a P120 (8am-6pm Monday-Sunday) time restriction within the Victoria Street Reserve Carpark, as shown in Appendix 1 to Report No. TSC2020/6/247;*
- (iii) approves the extension of the existing bus stop (2 metres) adjacent to the Victoria Street Reserve Carpark, as shown in Appendix 1 to Report No. TSC2020/6/247;*
- (iv) approves the installation of an additional 12 metres of No Stopping At All Times restriction to facilitate an improved entry taper, as shown in Appendix 1 to Report No. TSC2020/6/247;*
- (v) reconfirms the existing No Stopping At All Times restrictions within the Victoria Street Reserve Carpark, as shown in Appendix 1 to Report No. TSC2020/6/247;*
- (vi) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this resolution; and*
- (vii) notes that this resolution will take effect when the traffic control devices that evidence the restrictions described in this resolution are in place."*

For the following reasons - the proposed time restriction will improve parking turnover and availability within the Victoria Street Reserve Carpark and the proposed bus stop modification will:

- (a) reduce the risk of vehicle conflict at the listed on-road bus stop locations;
- (b) improve visibility and safety for the benefit of all road users;
- (c) promote compliance with the NZTA's draft Guidelines for Public Transport Infrastructure and Facilities; and
- (d) meet the requirements as set out in Council's Traffic Bylaw 2017.

Item 4x) Cuba Street, Petone - Proposed P10 Time Restriction (20/895)**RESOLVED:** (Cr Sutton/Cr Shaw)**Minute No. C 20611***"That Council:*

- (i) receives and notes the information;*
- (ii) approves the installation of a time limited (P10 At All Times) parking restriction on Cuba Street, Petone, as shown in Appendix 1 attached to Report No. TSC2020/6/248;*
- (iii) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this resolution; and*
- (iv) notes that this resolution will take effect when the traffic control devices that evidence the restrictions described in this resolution are in place."*

For the reason that the proposed restriction will improve parking turnover and availability on Cuba Street, benefitting both local businesses and their customers and the proposed changes support Council's Parking Policy 2017.

RESOLUTION

**Item 4xi) Glen Road, Stokes Valley - Proposed No Stopping Restriction
(20/1275)**

RESOLVED: (Cr Sutton/Cr Shaw)

Minute No. C 20612

"That Council:

- (i) receives and notes the information;*
- (ii) approves the installation of a No Stopping (8am-6pm Monday-Friday) restriction on Glen Road, Stokes Valley, attached as Appendix 1 to Report No. TSC2020/6/249;*
- (iii) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this resolution; and*
- (iv) notes that this resolution will take effect when the traffic control devices that evidence the restrictions described in this resolution are in place."*

For the reason that the proposed no stopping restriction:

- a) maintains increased pedestrian crossing visibility during the day;
- b) increases the available on-road parking stock during evenings and weekends;
- c) maintains the minimum visibility requirements for pedestrian crossings; and
- d) meets the requirements as set out in Council's Traffic Bylaw 2017.

RESOLUTION

Item 4xii) Waddington Drive, Naenae - Proposed P10 (School Days) Time Restriction (20/1276)

RESOLVED: (Cr Sutton/Cr Shaw)

Minute No. C 20613

"That Council:

- (i) receives and notes the information;*
- (ii) approves the installation of P10 (8.30-9.30am, 2.45-3.30pm, Monday to Friday, School Days) time restriction on Waddington Road, Naenae – outside Wa Ora Montessori School, as shown in Appendix 1 to Report No. TSC2020/6/250;*
- (iii) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this resolution; and*
- (iv) notes that this resolution will take effect when the traffic control devices that evidence the restrictions described in this resolution are in place."*

For the reason that the proposed time limited restriction would:

- a) improve parking turnover and availability during school drop off and pick up times;
- b) maintain the minimum visibility requirements for pedestrian crossings; and
- c) meet the requirements as set out in Council's Traffic Bylaw 2017.

RESOLUTION

Item 4xiii) Margaret Street, Hutt Central - Proposed P15 Loading Zone Class Restriction (20/1285)

RESOLVED: (Cr Sutton/Cr Shaw)

Minute No. C 20614

"That Council:

- (i) receives and notes the information;*
- (ii) approves the installation of a class restricted (P15 Loading Zone – Goods and Services Vehicles Only) parking restriction on Margaret Street, as shown in Appendix 1 attached to Report No. TSC2020/6/251;*
- (iii) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this resolution; and*
- (iv) notes that this resolution will take effect when the traffic control devices that evidence the restrictions described in this resolution are in place."*

For the reason that the proposed restriction will improve the serviceability for local businesses, without reducing the existing parking stock. The proposed changes support Council's Parking Policy 2017.

b) Policy, Finance and Strategy Committee

17 November 2020

RESOLVED: (Cr Edwards/Cr Brown)

Minute No. C 20615

"That the report of the meeting held on 17 November 2020 with the exception of items 4i)-4vi), be adopted."

Recommended Items

Item 4i) Hutt City Council Annual Report to 30 June 2020 (20/1204)

The Chief Financial Officer noted that the Wellington Water Limited Annual Report to 30 June 2020 has been delayed which has a flow on impact for Council's Annual Report. It is planned that the Annual will be considered at the Extraordinary Council meeting on 21 December 2020.

Item 4ii) Budget Update 2020/21 (20/1308)**RESOLVED:** (Mayor Barry/Cr Edwards) **Minute No. C 20616***"That Council:*

- (i) notes the year-end carry overs of projects due to timing changes; and*
- (ii) agrees to amend the operating and capital budgets as detailed in the report due to changes in timing of expenditure, refer to Table 1 and Appendix 1 attached to Report No. PFSC2020/6/255."*

Item 4iii) Draft Hutt City Council COVID 19 Recovery Plan (20/1342)**RESOLVED:** (Mayor Barry/Cr Edwards) **Minute No. C 20617***"That Council:*

- (i) notes that the Recovery Plan has been approved by the Corporate Leadership Team;*
- (ii) agrees to adopt the HCC COVID-19 Recovery Plan (the Plan) (attached as Appendix 1 to Report No. PFSC2020/6/288);*
- (iii) notes that initiatives already underway have been enabled by reprioritising existing budgets and resource, including \$127K allocated through the 20/21 Community Funding round in September to groups responding to COVID-19 impacts;*
- (iv) notes that in September \$42K was also allocated to a partnership with Common Unity to lead work on creating a resilient and sustainable local food system;*
- (v) notes that a further \$257,556 will be allocated to community initiatives responding to COVID-19 and aligned to the principles of a circular economy, and that this will be approved by the Chief Executive in consultation with the Mayor and Standing Committee Chairs, as per COVID-19 protocols; and*
- (vi) notes the Mana Whenua, community and business leaders and social and community groups have been engaged in the development of this Plan and that further feedback on the strategic approaches proposed will be sought as part of engagement for Long Term Plan 2021/31."*

Item 4iv) Proposed Solid Waste and Minimisation Bylaw (20/1314)

RESOLVED: (Mayor Barry/Cr Briggs) **Minute No. C 20618**

"That Council adopt the proposed Solid Waste Bylaw with changes as identified in Appendix 2 attached to Report No. PFSC2020/6/256."

Item 4v) Unlicensed Public Use of Council Land - Encroachments (20/354)

RESOLVED: (Mayor Barry/Deputy Mayor Lewis) **Minute No. C 20619**

"That Council agrees that the recommended item 4v) Unlicensed Public Use of Council Land – Encroachments from the Policy, Finance and Strategy Committee held on 17 November 2020 matter lies on the table and officer's present an updated report to the Policy, Finance and Strategy Committee in 2021."

Item 4vi) Draft Wellington Regional Growth Framework (20/1309)

RESOLVED: (Mayor Barry/Deputy Mayor Lewis) **Minute No. C 20620**

"That Council:

- (i) notes that the draft Framework is the result of a partnership between central government, local government and iwi;*
- (ii) notes that the draft Framework is generally consistent in content and structure to other spatial plans developed within the urban growth partnership programme;*
- (iii) notes that a 'public consultation friendly' version of this Framework (smaller and more concise) will be developed for the public consultation process in 2021 and that an example of what this might look like is attached as Appendix 2 to Report No. PFSC2020/6/257; and*
- (iv) endorses the Draft Wellington Regional Growth Framework attached as Appendix 1 to Report No. PFSC2020/6/257 for public consultation.*

For the reasons that the region's councils, mana whenua groups and central government have developed the Framework to address future growth in the Wellington-Horowhenua region.

c) **Community and Environment Committee**

19 November 2020

RESOLVED: (Deputy Mayor Lewis/Cr Brown) **Minute No. C 20621**

"That the report of the meeting held on 19 November 2020, with the exception of item 4, be adopted, subject to an amendment to page 67, such that Belmont Regional Park is not wholly owned by council, as some parts are owned by Greater Regional Council, and some parts are in private ownership."

Recommended Item

Item 4) Enabling Investments through Income from Carbon Credits (20/1258)

RESOLVED: (Mayor Barry/Cr Mitchell) **Minute No. C 20622**

"That Council:

- (i) notes that sequestering carbon in forests on Council-owned land can provide a new funding source for making the transition to zero carbon and/or improving biodiversity;*
- (ii) agrees that any funds associated with the carbon credits earned by Council will go to projects that produce the largest carbon reduction benefits and/or biodiversity improvements, with funding decisions made by Council or a relevant committee (Option 3 contained in Report No. CEC2020/6/277);*
- (iii) notes that in order to enable decision making by Council, officers could set up an internal low carbon acceleration investment fund to identify worthy projects;*
- (iv) agrees that officers develop the formal scope, process and decision-making approach for an internal low carbon acceleration fund, and report back to Council for agreement in 2021; and*
- (v) agrees that at least 2,000 emission units (or 20% of total units earned, whichever is higher) be held in reserve, in order to account for future liabilities associated with risks, such as fires."*

d) **Regulatory Committee**

23 November 2020

RESOLVED: (Cr Hislop/Cr Mitchell) **Minute No. C 20623**

"That the report of the meeting held on 23 November 2020, with the exception of item 6, be adopted."

Recommended Item**Item 6) Proposed Private District Plan Change 47: Major Gardens, Kelson - Rezoning to General Residential Activity Area and General Recreation Activity Area (20/1277)****RESOLVED:** (Mayor Barry/Cr Hislop)**Minute No. C 20624***"That Council:*

- (i) receives the report and recommendation of the Hearing Panel dated 2 October 2020, acting under delegated authority pursuant to Section 34A of the Resource Management Act 1991, for the hearing of submissions and further submissions on Private District Plan Change 47;*
- (ii) notes the process under the Resource Management Act 1991 (RMA) for Proposed Private District Plan Change 47: Major Gardens, Kelson - Rezoning to General Residential Activity Area and General Recreation Activity Area;*
- (iii) approves Private District Plan Change 47 in accordance with Clause 29 of Schedule 1 to the Resource Management Act 1991 as recommended in the report by the Hearing Panel and attached as Appendix 1 to Report No. RC2020/6/264;*
- (iv) adopts the recommended decision on Private District Plan Change 47 and the further evaluation and reasons for that decision set out in the report by the Hearing Panel contained within Appendix 1 attached to Report No. RC2020/6/264; and*
- (v) resolves to publicly notify its decision on Private District Plan Change 47 within 10 working days of this decision, and to serve the decision on the applicant and submitters."*

For the reasons that the hearing panel has considered the issues and all submissions on Proposed Plan Change 47, and where appropriate, has modified the notified provisions of the proposal in response to submissions and based on the evidence provided to the hearing panel.

RESO

2. MISCELLANEOUS

- a) **Amendment to Proposed Traffic Resolution - Victoria Street, Alicetown.**
(20/1593)

Memorandum dated 24 November 2020 by the Traffic Engineer - Network Operations

RESOLVED: (Cr Sutton/Cr Mitchell)

Minute No. C 20625

"That Council notes the contents of the memorandum."

- b) **Waste Management Bylaw** (20/1569)

Memorandum dated 19 November 2020 by the Head of Strategy and Planning

RESOLVED: (Mayor Barry/Cr Brown)

Minute No. C 20626

"That Council notes the further information requested at the Policy, Finance and Strategy Committee meeting on 17 November 2020."

- c) **Encroachments Policy - Private use of public land** (20/1547)

Memorandum dated 18 November 2020 by the Head of Strategy and Planning

RESOLVED: (Mayor Barry/Deputy Mayor Lewis)

Minute No. C 20627

"That Council notes the further information provided in response to questions from the Policy, Finance and Strategy Committee meeting 17 November 2020."

- d) **Seaview Marina Limited - Annual Report for the year ended 30 June 2020**
(20/1564)

Report No. HCC2020/6/299 by the Senior Management Accountant

RESOLVED: (Mayor Barry/Cr Bassett)

Minute No. C 20628

"That Council receives and notes the Annual Report for Seaview Marina Limited for the year ended 30 June 2020, attached as Appendix 1 to the report."

- e) **Hutt City Community Facilities Trust - Annual Report for the Year ended 30 June 2020** (20/1250)

Report No. HCC2020/6/310 by the Senior Management Accountant

RESOLVED: (Mayor Barry/Cr Mitchell)

Minute No. C 20629

"That Council receives and notes the Annual Report for the Hutt City Community Facilities Trust for the year ended 30 June 2020, attached as Appendix 1 to the report."

- f) **Urban Plus Limited - Annual Report for the year ended 30 June 2020** (20/1628)

Report No. HCC2020/6/309 by the Senior Accountant

RESOLVED:

Minute No. C 20630

(Mayor Barry/Cr Hislop) *"That Council receives and notes the Annual Report for Urban Plus Group to 30 June 2020, attached as Appendix 1 to the report."*

g) **Mitchell Park Proposal** (20/1624)

Report No. HCC2020/6/311 by the Team Leader Parks

RESOLVED: (Mayor Barry/Cr Hislop)

Minute No. C 20631

"That Council:

- (i) notes an offer from Hutt Valley Health Limited to purchase from Council approximately 1640m² of reserve land at Mitchell Park, adjacent to its current site, for a sum of \$1.4M;*
- (ii) notes the land is currently leased to the Hutt Valley Tennis Association;*
- (iii) notes that discussions with representatives of the Hutt Valley Tennis Association indicate support for the proposal subject to the net proceeds of sale being re-invested in upgrading tennis facilities in line with its redevelopment plans;*
- (iv) notes that the Hutt Valley Tennis Association plans to hold a special meeting in order to outline the proposal to its members and key stakeholders;*
- (v) agrees to initiate a proposal to revoke the reserve status of approximately 1640m² of land at Mitchell Park, (as shown in the plan in paragraph 5 of this report), for the purposes of making the land available for sale to Hutt Valley Health Limited with the net proceeds of sale being used to enhance tennis facilities on the Park;*
- (vi) notes that officers would commence the formal consultation process as required by the Reserves Act 1977 in February 2021, once the Hutt Valley Tennis Association has had its special meeting; and*
- (vii) agrees, subject to the proposal succeeding, that Council adjust the area leased to the Hutt Valley Tennis Association to enable a 12th tennis court to be developed on the site in the future, (as shown in purple on the plan in paragraph 5 of this report)."*

RESOLVED

h) Naenae Spatial Plan (20/1601)

Report No. HCC2020/6/312 by the Director Economy and Development

RESOLVED: (Mayor Barry/Cr Mitchell)

Minute No. C 20632

"That Council:

- (i) endorses the Naenae Town Centre Spatial Plan;*
- (ii) agrees to further investigate, scope, cost and prioritise the current preference of options being promoted by the community and as expressed in the Naenae Town Centre Spatial Plan - these include:*
 - a. Rātā Street to Vogel Street extension – service lane for possible supermarket;*
 - b. Shared space extension of Hillary Court;*
 - c. Retail on Everest Avenue with an upgraded streetscape and parking layout;*
 - d. Development of community facilities to activate the heart of Hillary Court;*
 - e. Expanded square/plaza between library and the former Naenae Post Office Building;*
 - f. The provision of housing by Council within the Naenae Town Centre;*
 - g. Supermarket on site of the former pool – Walter Mildenhall Park;*
 - h. Potential overbridge to railway station and Oxford Terrace; and*
 - i. Retention of current library;*
- (iii) notes that option a (Rātā Street to Vogel Street extension) will require the construction of a new road;*
- (iv) notes that option c (Everest Avenue upgrade) will require a change to the current parking layout of Everest Avenue and the reduction of the footpath width on either side of the street;*
- (v) notes that option d (community facilities) will likely require Council to purchase a building within the centre of Hillary Court to be re-purposed as a community facility;*
- (vi) notes that option f (provision of housing) will be explored with Urban Plus Limited as the likely developer of any agreed re-development sites;*
- (vii) note that option g (supermarket) would be investigated on the basis that the land would be leased to a possible supermarket operator;*
- (viii) notes that option h (overbridge) would be investigated on the basis that Greater Wellington Regional Council has the responsibility of managing assets (subway and station) related to the Naenae Railway Station and that the key issue identified by community was the safety concerns related to the current subway; and*
- (ix) notes that the Spatial Plan team will continue to engage with the Naenae community about the development of a possible shared lane that would connect Sladden Street to Vogel Street through Hillary Court.*
- (x) establishes a community-led, officer facilitated advisory group to help progress spatial plan work, and contribute to other Council projects in Naenae."*

i) **Council Committee Structure 2019-2022 Including Additional Appointments**
(20/1248)

Report No. HCC2020/6/24 by the Contractor

RESOLVED: (Mayor Barry/Cr Dyer)

Minute No. C 20633

“That Council:

- (i) notes that the Council committee structure that was adopted on 10 December 2019 has been reviewed following its first year of operation;*
- (ii) notes that a revised committee structure consisting of two major standing committees of the whole (Policy, Finance & Strategy Committee and Communities Committee) and two smaller standing committees (Infrastructure & Regulatory Committee and Climate Change & Sustainability Committee) would spread the workload more evenly across committees, more clearly delineate the responsibilities of each committee and improve reporting lines through alignment with the new organisational structure that was implemented during 2020;*
- (iii) adopts the revised committee structure outlined in Appendix 1 attached to the report for 2021 and 2022;*
- (iv) notes that the committee terms of reference have been reviewed to reflect the responsibilities of the four standing committees, to clarify the role of the Audit & Risk Subcommittee, and to provide for the chairmanship of the Traffic Subcommittee to rotate between the Chair and Deputy Chair 18 months into a new triennium, i.e. as at the end of April in the year prior to the next local government election, along with other changes outlined in the report that will enhance the timelines for decision-making;*
- (v) adopts the terms of reference for the revised committee structure, attached as Appendix 2 to the report, subject to amending the Audit and Risk Subcommittee Terms of Reference to include provision for one additional member; and merging the delegation of ‘Strategic decision making on urban design and spatial planning’ within the Policy, Finance and Strategy Committee with the ‘Community based urban design and spatial planning’ delegation within the Communities Committee to come under the Communities Committee;*
- (vi) notes that Council’s Climate Change Working Group is disestablished as at 31 December 2020 as a result of its work being subsumed into that of the Climate Change and Sustainability Committee;*
- (vii) notes that the Chairs and Deputy Chairs of the current Policy, Finance & Strategy Committee, Community & Environment Committee and Regulatory Committee will continue in these roles in the new Policy, Finance and Strategy Committee, Communities Committee and Infrastructure and Regulatory Committee respectively;*
- (viii) appoints Cr Briggs as Chair, Cr Rasheed as Deputy Chair and Mayor Barry, Deputy Mayor Lewis, Cr Mitchell, Cr Edwards, Cr Brown and Cr Shaw as members to the Climate Change and Sustainability Committee;*
- (ix) appoints Mayor Barry, Cr Dyer, Cr Shaw, Cr Brown, Cr Bassett and Cr Sutton as members to the Infrastructure and Regulatory Committee;*

(x) *appoints Cr Edwards as Chair and Deputy Mayor Lewis as Deputy Chair to the District Plan Review Subcommittee;*

(xi) *appoints Cr Edwards and Cr Rasheed to the Audit and Risk Subcommittee."*

RESOLVED: (Mayor Barry/Cr Dyer)

Minute No. C 20634

"That Council:

(xii) *appoints Cr Hislop to the Board of Seaview Marina Limited for a term of two years with remuneration of \$7,000.00 per annum."*

RESOLVED: (Mayor Barry/Deputy Mayor Lewis)

Minute No. C 20635

"That Council:

(xiii) *appoints Cr Shaw as Deputy Chair to the Communities Committee; and*

(xiv) *asks officers to prepare work required for Elected Members' Remuneration in relation to the new committee structure."*

For the reason that the revised committee structure will assist Council to promote the social, economic, environmental and cultural wellbeing of the city's communities.

j) Updated Meeting Schedules for 2021 and 2022 (20/1349)

Report No. HCC2020/6/25 by the Contractor

RESOLVED: (Mayor Barry/Cr Brown)

Minute No. C 20636

"That Council:

(i) *notes the information contained in the report; and*

(ii) *adopts the updated meeting schedule for 2021 and the interim meeting schedule for 2022 attached as Appendices 1 and 2 of the report."*

For the reason that the Local Government Act 2002 requires that a local authority must hold the meetings that are necessary for the good government of its district.

k) **Petition to Change Council's Street Naming Policy** (20/1474)

Report No. HCC2020/6/300 by the Head of Democratic Services

RESOLVED: (Mayor Barry/Cr Brown)

Minute No. C 20637

"That Council:

- (i) receives and notes the report;*
- (ii) receives the petition from six Year 13 students from Wainuiomata High School attached as Appendix 1 to the report;*
- (iii) agrees to refer the petition to officers to inform their work as part of the review of the Street Naming Policy as agreed by the Regulatory Committee as its meeting held on 23 November 2020;*
- (iv) notes that a report will be presented to the Infrastructure and Regulatory Committee in 2021 that will include a response to the areas raised by the petition; and*
- (v) thanks the authors of the petition for the work that went into the petition."*

RESOLUTIONS

1) **Update to Wellington Region Climate Change Working Group Terms of Reference** (20/1517)

Report No. HCC2020/6/301 by the Senior Advisor Sustainability and Resilience

RESOLVED: (Mayor Barry/Cr Mitchell)

Minute No. C 20638

“That Council:

- (i) endorses the proposed changes to the Wellington Region Climate Change Working Group Terms of Reference, with any additional requests for changes to the text to be provided as feedback to Greater Wellington Regional Council; and*
- (ii) confirms Cr Mitchell and Cr Briggs as the two elected representatives from Hutt City Council, subject to the approval of the new Terms of Reference by Greater Wellington Regional Council.*

For the reasons that:

- The re-naming as a Forum (from “Working Group”) more accurately reflects the current purpose of the Group.
- The increased number of elected members from one to two (with the commensurate removal of “alternate member”) status will provide a broader range of voices at the table.
- The increased mana whenua membership will allow a more democratic representation as of right by mana whenua in the region and will also facilitate their effective participation in the work of the group.
- The additional costs incurred from increasing the number of mana whenua representatives will be borne by GWRC.

3. **MINUTES**

RESOLVED: (Mayor Barry/Deputy Mayor Lewis)

Minute No. C 20639

“That the minutes of the meeting of the Hutt City Council held on Tuesday, 29 September 2020, be confirmed as a true and correct record.”

RESOLVED: (Mayor Barry/Cr Brown)

Minute No. C 20640

“That the minutes of the meeting of the Extraordinary Meeting of Council held on Friday, 9 October 2020, be confirmed as a true and correct record.”

RESOLVED: (Mayor Barry/Cr Rasheed)

Minute No. C 20641

"That the minutes of the meeting of the Hutt City Council held on Tuesday, 27 October 2020, be confirmed as a true and correct record."

4. COMMITTEE MINUTES WITHOUT RECOMMENDED ITEMS

a) Audit and Risk Subcommittee

21 October 2020

RESOLVED: (Mayor Barry/Cr Shaw)

Minute No. C 20642

"That the report of the meeting held on 21 October 2020 be adopted."

b) Hutt Valley Services Committee

20 November 2020

RESOLVED: (Cr Rasheed/Cr Shaw)

Minute No. C 20643

"That the report of the meeting held on 20 November 2020 be adopted."

c) Audit and Risk Subcommittee

25 November 2020

RESOLVED: (Mayor Barry/Cr Shaw)

Minute No. C 20644

"That the report of the meeting held on 25 November 2020 be adopted."

d) Long Term Plan/Annual Plan Subcommittee

27 October 2020

RESOLVED: (Mayor Barry/Cr Edwards)

Minute No. C 20645

"That the report of the meeting held on 27 October 2020 be adopted."

5. **SEALING AUTHORITY** (20/1209)

Report No. HCC2020/6/9 by the EA to Director of Transformation & Resources

RESOLVED: (Mayor Barry/Deputy Mayor Lewis)

Minute No. C 20646

That Council:

- (i) *approves the affixing of the Common Seal to all relevant documents in connection with the items set out in Schedule 1 contained in the report; and*
- (ii) *approves the deeds executed under Power of Attorney set out in Schedule 2, contained in the report.*

SCHEDULE 1 - General Sealing Authority

Subdivision related documents – including Easements to Council

Standard easements and related requirements granting rights to Council as part of the subdivision process:

- a) *Rajendra Raj Pillay and Pushpa Pillay*
6 Cressy Street, Lower Hutt, L20/82
(re-signed due to errors found by LINZ)
- b) *Hutt City Council and Mark Philip Gray*
2 Purdy Street, Lower Hutt, L20/112
- c) *Hutt City Council and RS Curtis Trustees Limited*
6 Clement Grove, Lower Hutt, L20/142
- d) *Hutt City Council and Malmot Developments Limited*
1 Melvill Grove, Lower Hutt, L20/144
- e) *Hutt City Council and SMALC Properties Limited*
25 Benge Crescent, Naenae, Lower Hutt, L20/169
- f) *Hutt City Council and Parkway Rise Limited*
80 Parkway South, Wainuiomata, Lower Hutt, L20/164
- g) *Hutt City Council and Williams Corporation Trading 6 Limited*
36 Mitchell Street, Lower Hutt, L20/162
- h) *Hut City Council and Sarah Brooke Senior and Ashley Philip Senior*
11 Molesworth Street, Lower Hutt, L20/180

Sale and Purchase Agreement

- i) *Hutt City Council and Crescat Limited (as trustee for the Tom Hudig Trust)
Area of footpath adjacent to 231 Marine Drive, Eastbourne, L20/107*

Discharge of Statutory Land Charge

- j) *Hutt City Council and Florence Julia McFarlane
299 Muritai Road, Eastbourne, Lower Hutt, DOC/2/107940*

Building Line Restriction Removal

- k) *Hutt City Council and Ian Edward Mills, Susan Joan Mills and Ian Stewart Avison
235 Marine Drive, Lowry Bay, Lower Hutt, L20/161*

Partial Removal of a Building Line Restriction

- l) *Hutt City Council and Robert Ritossa and Julie Moulton
2 Short Street, Wainuiomata, Lower Hutt, L20/159*

SCHEDULE 2

Deed of Covenant

- m) *Hutt City Council and Gavin Michael Burgess and Penelope Jane Burgess
84 Viewmont Drive, Harbourview, Lower Hutt, L20/150*

Lease of Reserve Land

- n) *Hutt City Council and Wainuiomata BMX Club
Hugh Sinclair Park, Wainuiomata, Lower Hutt, L20/145*

Deed of Surrender

- o) *Hutt City Council and Les Coulson
Boatshed 3 – Hikoikoi Reserve, Lower Hutt, L20/137.*

6. QUESTIONS**7. EXCLUSION OF THE PUBLIC**

RESOLVED: (Mayor Barry / Cr Briggs)

Minute No. C 20647

"That the public be excluded from the following parts of the proceedings of this meeting, namely:

8. *Minutes*

9 October 2020

9. *Seeking Approval for the Purchase of Building (20/1603)*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

(A)	(B)	(C)
<i>General subject of the matter to be considered.</i>	<i>Reason for passing this resolution in relation to each matter.</i>	<i>Ground under section 48(1) for the passing of this resolution.</i>
<hr/> <i>Minutes of the Hutt City Council held on 29 September 2020</i>		
<i>Minutes of the Hutt City Council held on 9 October 2020</i>	<i>Check to make report confidential (s48(1)(d)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>
<i>Seeking Approval for the Purchase of Building.</i>	<i>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s7(2)(i)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column (B) above."