

**HUTT CITY COUNCIL****REGULATORY COMMITTEE**

Minutes of a meeting held in the Council Chambers, 2nd Floor, 30 Laings Road,  
Lower Hutt on

**Monday 23 November 2020 commencing at 2.00pm**

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**PRESENT:**

Cr D Hislop (Chair)	Mayor C Barry (from 2.02pm)
Cr J Briggs	Cr K Brown
Cr B Dyer	Cr A Mitchell (Deputy Chair)
Cr S Rasheed	Cr N Shaw
Cr L Sutton	

**APOLOGIES:** There were apologies for lateness from Mayor Barry and Cr Edwards\* (\*Cr Edwards tendered his apologies for the meeting on 18 November 2020)

**IN ATTENDANCE:**

Mr B Hodgins, Acting Director Environment and Sustainability  
 Mr N Geard, Senior Environmental Policy Analyst (part meeting)  
 Ms T Malki, Traffic Engineer (part meeting)  
 Mr D Simmons, Traffic Asset Manager  
 Mr C Agate, Traffic Engineer - Network Operations  
 Mr D Kerite, Head of Environmental Consents (part meeting)  
 Mr G Stuart, Head of Regulatory Services and Emergency Management (part meeting)  
 Ms K Stannard, Head of Democratic Services

**PUBLIC BUSINESS****1. APOLOGIES**

Apologies for lateness were received from Mayor Barry and Cr Edwards.

Mayor Barry joined the meeting at 2.02pm.

2. **PUBLIC COMMENT**

There was no public comment.

3. **CONFLICT OF INTEREST DECLARATIONS**

Cr Sutton declared a conflict of interest in relation to item 12 and took no part in discussion or voting on the matter.

4. **MINUTES OF THE OBJECTION TO A MENACING DOG CLASSIFICATION HEARINGS SUBCOMMITTEE DATED 3 SEPTEMBER 2020 (20/1145)**

**RESOLVED:** (Cr Mitchell/Cr Dyer)

**Minute No. RC 20601**

*"That the minutes of the hearing held on 3 September 2020 be adopted."*

5. **MINUTES OF THE PROPOSED WASTE MANAGEMENT AND MINIMISATION BYLAW HEARINGS SUBCOMMITTEE DATED 22 OCTOBER 2020 (20/1418)**

**RESOLVED:** (Cr Hislop/Cr Briggs)

**Minute No. RC 20602**

*"That the minutes of the hearing held on 22 October 2020 be adopted."*

6. RECOMMENDATION TO COUNCIL - 8 December 2020

- i) Proposed Private District Plan Change 47: Major Gardens, Kelson - Rezoning to General Residential Activity Area and General Recreation Activity Area (20/1277)

The Senior Environmental Policy Analyst elaborated on the report.

**RECOMMENDED:** (Cr Hislop/Cr Dyer)

**Minute No. RC 20603**

*"That the Committee recommends that Council:*

- (i) receives the report and recommendation of the Hearing Panel dated 2 October 2020, acting under delegated authority pursuant to Section 34A of the Resource Management Act 1991, for the hearing of submissions and further submissions on Private District Plan Change 47;*
- (ii) notes the process under the Resource Management Act 1991 (RMA) for Proposed Private District Plan Change 47: Major Gardens, Kelson - Rezoning to General Residential Activity Area and General Recreation Activity Area;*
- (iii) approves Private District Plan Change 47 in accordance with Clause 29 of Schedule 1 to the Resource Management Act 1991 as recommended in the report by the Hearing Panel and attached as Appendix 1 to the report;*
- (iv) adopts the recommended decision on Private District Plan Change 47 and the further evaluation and reasons for that decision set out in the report by the Hearing Panel contained within Appendix 1 attached to the report; and*
- (v) resolves to publicly notify its decision on Private District Plan Change 47 within 10 working days of this decision, and to serve the decision on the applicant and submitters."*

For the reasons that the hearing panel has considered the issues and all submissions on Proposed Plan Change 47, and where appropriate, has modified the notified provisions of the proposal in response to submissions and based on the evidence provided to the hearing panel.

7. **PROPOSED NEW PRIVATE STREET NAME: SUBDIVISION OF LOT 328 DURHAM CRESCENT, FAIRFIELD (20/1257)**

Report No. RC2020/6/265 by the Traffic Engineer

The Traffic Engineer elaborated on the report.

**RESOLVED:** (Cr Hislop/Cr Mitchell)

**Minute No. RC 20604**

*"That the Committee:*

- (i) approves a name for the new private road in the new Subdivision of Lot 328 Durham Crescent, Fairfield, attached as Appendix 1 to the report, as Kawakawa Lane; and*
- (ii) approves the appropriate road type (as permitted by the New Zealand Standard AS/NZS 4819:2011) as shown attached as Appendix 3 to the report."*

These recommendations are made so the development may proceed to completion as a variety of utility connections and other administrative bodies require formalised street addresses in order for the necessary connections to be provided.

8. **PROPOSED NEW PRIVATE STREET NAME: SUBDIVISION OF 31-40 BARBER GROVE, MOERA** (20/1462)

Report No. RC2020/6/295 by the Traffic Engineer

The Traffic Engineer elaborated on the report. She confirmed that officers could not make contact with the McArdle family to request consent for the use of the name.

MOVED: (Cr Hislop/Cr Briggs)

- (i) approves a name for the existing right of way in the subdivision of 31-40 Barber Grove, attached as Appendix 1 to the report, as Ripeka Way; and
- (ii) approves the appropriate road type (as permitted by the New Zealand Standard AS/NZS 4819:2011) as shown attached as Appendix 3 to the report.

Crs Brown and Shaw expressed support for the use of the name Wai Mārama.

Crs Briggs and Mitchell expressed support for the use of the name Ripeka. Cr Briggs suggested that the name Wai Mārama be added to the Reserve Street Name List.

Members discussed the need for a review of the Street Naming Policy to gain consistency with the use of road types. Cr Briggs considered that the review should also focus on previous street name changes put in place in the last year or earlier to ensure those names were still appropriate.

Cr Dyer suggested that officers organise a briefing in relation to the use of Te Ara o.

The Chair asked Cr Briggs, as seconder of the motion, if he agreed to amend the motion to include asking officers to organise a briefing to discuss a review of Council's Street Naming Policy.

Cr Briggs, as seconder of the motion, agreed to amend the motion on the proviso that the scope of the briefing included street name changes both going forward and historical and make any changes as appropriate.

RESOLVED: (Cr Hislop/Cr Briggs)

**Minute No. RC 20605**

*"That the Committee:*

- (i) approves a name for the existing right of way in the subdivision of 31-40 Barber Grove, attached as Appendix 1 to the report, as Ripeka Way;*
- (ii) approves the appropriate road type (as permitted by the New Zealand Standard AS/NZS 4819:2011) as shown attached as Appendix 3 to the report; and*
- (iii) asks officers to organise a briefing in the New Year to review the Street Naming Policy with a focus on the use of road types and whether any historical street names needed to be changed as appropriate."*

These recommendations are made so the development may proceed to completion as a variety of utility connections and other administrative bodies require formalised street addresses in order for the necessary connections to be provided.

9. **PROPOSED TEMPORARY ROAD CLOSURE - JACKSON STREET, BUICK AND ELIZABETH STREETS - PETONE ROTARY FAIR - FEBRUARY 2021** (20/564)

Report No. RC2020/6/266 by the Traffic Engineer - Network Operations

The Traffic Engineer – Network Operations elaborated on the report.

**RESOLVED:** (Cr Hislop/Cr Rasheed)

**Minute No. RC 20606**

*“That the Committee:*

- (i) notes and receives the information;*
- (ii) notes that the recommendations in the report should not be amended without first carrying out further consultation with affected parties, and verification from Council’s Traffic Engineer that the amendment(s) are not likely to cause unreasonable impact on traffic;*
- (iii) agrees to temporarily close the following roads, subject to the conditions listed in the attached Traffic Impact Report (attached as Appendix 1 to the report):*  
*Petone Rotary Fair – 2021: Saturday 20 February 2021 between the hours of 6:00am to 6:00pm (attached as Appendix 2 to the report):*
  - a) Jackson Street, Petone (the section of road between the intersections of Cuba and Victoria Streets);*
  - b) Buick Street, Petone (the section of road between the intersections of Jackson and Elizabeth Streets);*
  - c) Buick Street, Petone (the section of road between the intersections of Jackson and Adelaide Streets); and*
  - d) Elizabeth Street, Petone (the section of road from the intersection of Jackson Street, heading 50 metres north); and*
- (iv) agrees to temporarily rescind the existing parking restrictions during the listed event, and impose a ‘No Stopping’ parking restriction on the following roads:*  
*Petone Rotary Fair – 2021: Saturday 20 February 2021 between the hours of 6:00am to 6:00pm (attached as Appendix 2 to the report):*
  - a) Jackson Street, Petone (the section of road between the intersections of Cuba and Victoria Streets);*
  - b) Buick Street, Petone (the section of road between the intersections of Jackson and Elizabeth Streets);*
  - c) Buick Street, Petone (the section of road between the intersections of Jackson and Adelaide Streets);*
  - d) Elizabeth Street, Petone (the section of road from the intersection of Jackson Street northwards for 50 metres); and*
  - e) Victoria Street, Petone (the section of road from the intersection of Jackson Street, southwards for 22 metres).”*

For the reason that the proposed temporary road closures are necessary to accommodate the safe and efficient running of the event for organisers, participants and the general public.

10. **PROPOSED TEMPORARY ROAD CLOSURE - HUIA STREET AND HUIA PLACE - SANITARIUM WEET-BIX KIDS TRYATHLON - MARCH 2021** (20/1379)

Report No. RC2020/6/267 by the Traffic Engineer - Network Operations

The Traffic Engineer – Network Operations elaborated on the report.

Members noted that the Sanitarium Weet-Bix Kids Tryathlon event occurred in March 2020.

**RESOLVED:** (Cr Hislop/Cr Dyer)

**Minute No. RC 20607**

*“That the Committee:*

- (i) notes and receives the information;*
- (ii) notes that the recommendations in this report should not be amended without first carrying out further consultation with affected parties, and verification from Council’s Traffic Engineer that the amendment(s) are not likely to cause unreasonable impact on traffic;*
- (iii) agrees to temporarily close the following roads, subject to the conditions listed in the attached Traffic Impact Report (attached as Appendix 1 to the report):*

*Sanitarium (Hutt City) Weet-Bix Kids TRYathlon – 2021: Wednesday 17 March 2021 between the hours of 7:00am to 6:00pm (attached as Appendix 2 to the report):*

- a) Huia Street, Hutt Central (the length of the street from its intersection with Laings Road, to its intersection with Myrtle Street); and*
- b) Huia Place, Hutt Central (the length of the street from its intersection with Huia Street, to its end); and*

- (iv) agrees to temporarily rescind the existing parking restrictions during the listed event, and impose a ‘No Stopping’ parking restriction on the following roads:*

*Sanitarium (Hutt City) Weet-Bix Kids TRYathlon – 2021: Wednesday 17 March 2021 between the hours of 7:00am to 6:00pm:*

- a) Huia Street, Hutt Central (the length of the street from its intersection with Laings Road, to its intersection with Myrtle Street);*
- b) Huia Place, Hutt Central (the length of the street from its intersection with Huia Street, to its end);*
- c) Laings Road, Hutt Central (Huia Pool side) (between Huia and Myrtle Streets);*
- d) Myrtle Street, Hutt Central (Huia Pool side) (between #18 and Laings Road);*
- e) Bellevue Road, Woburn (Hutt Recreation side) (between Woburn Road and Huia Street); and*
- f) Woburn Road, Woburn (Hutt Recreation side) (between Wai-iti Crescent and Bellevue Road).”*

For the reason that the proposed temporary road closures are necessary to accommodate the safe and efficient running of events for organisers, participants, spectators and the general public.

**11. PROPOSED TEMPORARY ROAD CLOSURE - BURDEN AVENUE - LOVE WAINUIOMATA COMMUNITY CHRISTMAS PARADE 2020 (20/1393)**

Report No. RC2020/6/268 by the Traffic Engineer - Network Operations

The Traffic Engineer – Network Operations elaborated on the report.

**RESOLVED:** (Cr Hislop/Cr Shaw)

**Minute No. RC 20608**

*“That the Committee:*

- (i) notes and receives the information;*
- (ii) notes that the recommendations in this report should not be amended without first carrying out further consultation with affected parties, and verification from Council’s Traffic Engineer that the amendment(s) are not likely to cause unreasonable impact on traffic;*
- (iii) agrees to temporarily close the following road, subject to the conditions listed in the attached Traffic Impact Report (attached as Appendix 1 to the report):*  
*Love Wainuiomata Christmas Parade – 2020: Saturday 28 November 2020 between the hours of 6:30am to 11:00am (attached as Appendix 2 to the report):*  
*Burden Avenue, Wainuiomata (from the intersection of Coast/Main Road to the end);*
- (iv) agrees to temporarily rescind the existing parking restrictions during the listed event, and impose (where required) a ‘No Stopping’ parking restriction on the following road:*  
*Love Wainuiomata Christmas Parade – 2020: Saturday 28 November 2020 between the hours of 6:30am to 11:00am (attached as Appendix 2 to the report):*  
*Burden Avenue, Wainuiomata (from the intersection of Coast/Main Road to the end); and*
- (v) notes that access for residents and businesses along Burden Avenue will be managed throughout the closure period.”*

For the reason that the requested road closure is deemed necessary to facilitate the safety of organisers, participants, residents and the general public.



**12. PROPOSED TEMPORARY ROAD CLOSURE - EVANS STREET - STOKES VALLEY ROTARY CHRISTMAS PARADE 2020 (20/1394)**

Report No. RC2020/6/269 by the Traffic Engineer - Network Operations

Cr Sutton declared a conflict of interest and did not participate in discussion or voting on the matter.

The Traffic Engineer – Network Operations elaborated on the report.

**RESOLVED:** (Cr Hislop/Cr Rasheed)

**Minute No. RC 20609**

*“That the Committee:*

- (i) notes and receives the information;*
- (ii) notes that the recommendations in this report should not be amended without first carrying out further consultation with affected parties, and verification from Council’s Traffic Engineer that the amendment(s) are not likely to cause unreasonable impact on traffic;*
- (iii) agrees to temporarily close the following road, subject to the conditions listed in the attached Traffic Impact Report (attached as Appendix 1 to the report):*  
*Stokes Valley Rotary Christmas Parade – 2020:*  
*Saturday 5 December 2020 between the hours of 12 noon to 1:00pm (attached as Appendix 2 to the report):*  
*Evans Street, Stokes Valley (entire length between Stokes Valley Road and George Street);*
- (iv) agrees to temporarily rescind the existing parking restrictions during the listed event, and impose (where required) a ‘No Stopping’ parking restriction on the following road:*  
*Stokes Valley Rotary Christmas Parade – 2020:*  
*Saturday 5 December 2020 between the hours of 12 noon to 1:00pm (attached as Appendix 2 to the report):*  
*Evans Street, Stokes Valley (entire length between Stokes Valley Road and George Street);*  
*and*
- (v) notes that access for residents and businesses along Evans Street will be managed throughout the closure period.”*

For the reason that the requested road closure is deemed necessary to facilitate the safety of organisers, participants, residents and the general public.

**13. PROPOSED TEMPORARY ROAD CLOSURE - EVEREST AVENUE - NAENAE COMMUNITY CHRISTMAS PARTY 2020 (20/1402)**

Report No. RC2020/6/270 by the Traffic Engineer - Network Operations

The Traffic Engineer – Network Operations elaborated on the report.

In response to a question from a member, the Traffic Engineer – Network Operations advised that officers would be contacting all organisers of events early in 2021. He highlighted that this was to ensure requests for temporary road closures were considered by the Committee at an earlier stage.

**RESOLVED:** (Cr Hislop/Cr Mitchell)

**Minute No. RC 20610**

*“That the Committee:*

- (i) notes and receives the information;*
- (ii) notes that the recommendations in this report should not be amended without first carrying out further consultation with affected parties, and verification from Council’s Traffic Engineer that the amendment(s) are not likely to cause unreasonable impact on traffic;*
- (iii) agrees to temporarily close the following road, subject to the conditions listed in the attached Traffic Impact Report (attached as Appendix 1 to the report):*
  - a) Naenae Community Christmas Party – 2020:  
Saturday 12 December 2020 between the hours of 3:00pm to 9:30pm (attached as Appendix 2 to the report):  
Everest Avenue, Naenae (entire length between Vogel Street and Treadwell Street);*
- (iv) agrees to temporarily close the following road (if required) for the reserve day associated with the event, subject to the conditions listed in the attached Traffic Impact Report (attached as Appendix 1 to the report):*
  - a) Naenae Community Christmas Party – 2020:  
Saturday 12 December 2020 between the hours of 3:00pm to 9:30pm (attached as Appendix 2 to the report):  
Everest Avenue, Naenae (entire length between Vogel Street and Treadwell Street);*
- (v) agrees to temporary rescind the existing parking restrictions during the listed event, and impose (where required) a ‘No Stopping’ parking restriction on the following road:*
  - a) Naenae Community Christmas Party – 2020:  
Saturday 12 December 2020 between the hours of 3:00pm to 9:30pm (attached as Appendix 2 to the report):  
Everest Avenue, Naenae (entire length between Vogel Street and Treadwell Street); and*
- (vi) notes that access for residents and businesses along Everest Street will be managed throughout the closure period.”*

For the reason that the requested road closure is deemed necessary to facilitate the safety of organisers, participants, local businesses and the general public.

**14. PROPOSED TEMPORARY ROAD CLOSURE - VICTORIA STREET, PETONE - FILMING - DECEMBER 2020 (20/1425)**

Report No. RC2020/6/296 by the Traffic Engineer - Network Operations

The Traffic Engineer – Network Operations elaborated on the report. He highlighted that from this morning officers were waiting on four properties to give some form of approval.

In response to a question from a member, the Traffic Engineer – Network Operations advised that the four properties consisted of two vacant businesses and officers had received no response from the other two properties. He further advised that officers would continue to try and make contact with the people.

In response to questions from members, the Traffic Engineer – Network Operations advised that Screen Wellington worked on behalf of the regional local authorities to attract international business into the region.

Crs Shaw and Dyer expressed support for the recommendation. Cr Dyer expressed the importance of actively promoting these kinds of events going forward.

**RESOLVED:** (Cr Hislop/Cr Shaw)

**Minute No. RC 20611**

*“That the Committee:*

- (i) notes and receives the information;*
- (ii) notes that the recommendations in this report should not be amended without first carrying out further consultation with affected parties, and verification from Council’s Traffic Engineer that the amendment(s) are not likely to cause unreasonable impact on traffic;*
- (iii) agrees to temporarily close the following roads, subject to the conditions listed in the attached Traffic Impact Report (attached as Appendix 1 to the report):*
  - (a) Quick as a Wink Ltd - Filming: (attached as Appendix 2 to the report)*  
*Wednesday 9 - Thursday 10 December 2020: 7:30pm to 6am*  
*Thursday 10 - Friday 11 December 2020: 7:30pm to 6am*  
*Friday 11 - Saturday 12 December 2020: 7:30pm to 6am;*
    - 1) Victoria Street, Petone (the section of road between no. 50 and Hutt Road)*
  - (b) Quick as a Wink Ltd - Filming: (Appendix 2)*  
*Wednesday 9 - Thursday 10 December 2020: 10pm to 6am*  
*Thursday 10 - Friday 11 December 2020: 11pm to 6am*  
*Saturday 12 December 2020: 1am to 6am;*
    - 1) Victoria Street, Petone (the section of road from Union Street to no. 50);*
- (iv) agrees to temporarily close the following sections of roads, subject to the conditions listed in the attached Traffic Impact Report (attached as Appendix 1 to the report) (if required) for the reserve weather days associated with the event:*
  - (a) Quick as a Wink Ltd - Filming: (attached as Appendix 2 to the report)*  
*Tuesday 15 – Wednesday 16 December 2020: 7:30pm to 6am*  
*Wednesday 16 – Thursday 17 December 2020: 7:30pm to 6am*  
*Thursday 17 – Friday 18 December 2020: 7:30pm to 6am*

*Friday 18 - Saturday 19 December: 7:30pm to 6am*

- 1) *Victoria Street, Petone (the section of road between no. 50 and Hutt Road);*
- (b) *Quick as a Wink Ltd - Filming: (attached as Appendix 2 to the report)*  
*Tuesday 15 - Wednesday 16 December 2020: 10pm to 6am*  
*Wednesday 16 - Thursday 17 December 2020: 10pm to 6am*  
*Thursday 17 - Friday 18 December 2020: 11pm to 6am*  
*Saturday 19 December: 1am to 6am*
- 1) *Victoria Street, Petone (the section of road from Union Street to no. 50);*
- (v) *agrees to temporarily rescind the existing parking restrictions during the listed event, and impose a 'No Stopping' parking restriction on the following roads:*
- (a) *Quick as a Wink Ltd - Filming: (attached as Appendix 2 to the report)*  
*Wednesday 9 - Thursday 10 December 2020: 7:30pm to 6am*  
*Thursday 10 - Friday 11 December 2020: 7:30pm to 6am*  
*Friday 11 - Saturday 12 Dec: 7:30pm to 6am;*
- 1) *Victoria Street, Petone (the sections of road between Union Street and Hutt Road);*
- (vi) *agrees to temporarily rescind (if required) the existing parking restrictions during the weather cover dates (as required), and impose a 'No Stopping' parking restriction on the following roads:*
- (a) *Quick as a Wink Ltd - Filming: (attached as Appendix 2 to the report)*  
*Tuesday 15 - Wednesday 16 December 2020: 10pm to 6am*  
*Wednesday 16 - Thursday 17 December 2020: 10pm to 6am*  
*Thursday 17 - Friday 18 December 2020: 11pm to 6am*  
*Friday 18 - Saturday 19 December 2020: 7:30pm to 6am;*
- 1) *Victoria Street, Petone (the sections of road between Union Street and Hutt Road); and*
- (vii) *notes that traffic will be managed through both the Jackson Street and Campbell Terrace intersections during the closure period(s)."*

For the reason that the proposed temporary road closures are necessary to accommodate the safe and efficient running of the filming for the production team, participants and the general public.

15. **REGULATORY MATTERS** (20/1440)

Report No. RC2020/6/289 by the Executive Assistant, Environment and Sustainability

The Head of Environmental Consents elaborated on the report.

The Chair thanked the officers for an informative report.

**RESOLVED:** (Cr Hislop/Cr Brown)

**Minute No. RC 20612**

*"That the Committee receives and notes the information."*

16. **QUESTIONS**

There were no questions.

There being no further business the Chair declared the meeting closed at 2.56pm.

Cr D Hislop  
**CHAIR**

**CONFIRMED as a true and correct record**  
**Dated this 8th day of December 2020**