

HUTT CITY COUNCILPETONE COMMUNITY BOARD

Minutes of a meeting held in the Petone Library, 7 Britannia Street, Petone on
Monday 2 November 2020 commencing at 6.30pm

PRESENT: Ms P Hanna (Chair) Mr M Fisher (Deputy Chair)
Mr M Henderson Mr A Voutratzis
Ms K Yung Deputy Mayor T Lewis (until 7.45pm)

APOLOGIES: Mr M Roberts

IN ATTENDANCE: Mayor C Barry (part meeting)
Ms A Blackshaw, Director of Neighbourhoods and
Communities
Mr M Radu, Senior Traffic Engineer
Ms C Christensen, CBD Development Manager
Ms H Clegg, Minute Taker

PUBLIC BUSINESS

The Chair opened the meeting with a Karakia

Kia hora te marino
Kia whakapapa pounamu te moana
He huarahi ma tatou i te rangi nei
Aroha atu, aroha mai
Tatou i a tatou katoa
Hui e Taiki e!

1. APOLOGIES

RESOLVED: (Ms Hanna/Ms Yung) **Minute No. PCB 20601**

"That the apology received from Mr Roberts be accepted and leave of absence be granted."

RESOLVED: (Ms Hanna/Mr Voutratzis) **Minute No. PCB 20602**

"That the apology received from Deputy Mayor Lewis for early departure be accepted."

PRECEDENCE OF BUSINESS

Pursuant to Standing Order 10.4, the Chair gave precedence to the Mayor's Address to be heard prior to Item 2: Public Comment.

The item is recorded in the order in which it is listed on the order paper.

2. PUBLIC COMMENT

Public comments are recorded under the item to which they relate.

3. MAYOR'S ADDRESS

Mayor Barry read out his Mayoral Statement attached as pages 11-12 to the minutes.

Mayor Barry thanked members for their efforts over the past year, especially in light of the COVID-19 situation.

In regards to the Long Term Plan (LTP) process, Mayor Barry thanked the Chair for participating in the planning sessions. He added that Council was looking to continue Community Board involvement in future decision making processes.

Mayor Barry advised the Integrated Transport Plan was due to be released for initial public engagement in late November 2020.

In regards to items specific to Petone, Mayor Barry congratulated the Board on the recent Driftwood Sculpture event. He advised that the 'Welcome to Petone' sign had been upgraded and would receive more regular maintenance. He acknowledged the work of the Board in the positive outcome for Britannia House, adding that the City Mission management would welcome a visit from the Board.

In response to a question from a member, Deputy Mayor Lewis explained the traffic management costs involved in maintaining flower beds for the 'Welcome to Petone' sign were prohibitive. She said a more permanent sign would result in less maintenance being required.

Mayor Barry wished everyone the best for the upcoming festive season.

4. PRESENTATIONS

a) Presentation by Local Councillor from Greater Wellington Regional Council (GWRC)

There was no local councillor from Greater Wellington Regional Council present at the meeting.

b) **Presentation by Jackson Street Programme**

Mr Fisher declared a conflict of interest and took no part in discussion on the matter.

Ms Karen Arraj-Fisher advised that the owner of Succession First, Mr Robert Schneider, was the new chair the Jackson Street Programme (JSP). She said one new member had been appointed to the seven member JSP Board. She gave the apologies of Mr Schneider and the JSP co-ordinator, Hellen Swales. She further advised that Ms Swales met monthly with Council's Head of City Growth.

Ms Arraj-Fisher advised that after publicity that the Christmas events could not proceed due to financial constraints, several businesses, members of the community and Council had offered financial and volunteer assistance. She said that all planned events would now proceed. These included the 27 November 2020 Santa Parade, Santa's Grotto, Letters to Santa Box, a store window competition and a Scavenger Hunt for older teens.

Ms Arraj-Fisher advised the Walk of Champions had recently honoured two female Petone footballers, with their plaques being funded by Pelorus Trust.

Ms Arraj-Fisher confirmed that the VISA Wellington on a Plate Burger event had been very popular in Petone. She said that MarketView currently showed economic stimulus for Petone was positive with more businesses opening than closing.

In regard to the murals in Petone, Ms Arraj-Fisher advised work was underway to appoint an artist to design a second mural. She said the JSP Board and building owners would make a decision on the preferred design. She added an artist in residence was currently situated in the old jail, with an exhibition of his work commencing in early November 2020.

c) **Presentation by the Wellington Tenth Trust**

An apology was received from Ms Vicki Holliwell, Operations Manager from Wellington Tenth Trust.

5. **CONFLICT OF INTEREST DECLARATIONS**

Ms Yung declared a conflict of interest in relation to Item 7d: Proposed Temporary Road Closure – Hutt News Petone Rotary Fair 2021, Item 8: Innovating Streets for People – Jackson Street Project and Item 11: Committee Advisor's report in relation to the Young Elected Members' Hui and took no part in discussion or voting on the matters.

Ms Hanna declared a conflict of interest in relation to Item 7d: Proposed Temporary Road Closure – Hutt News Petone Rotary Fair 2021 and took no part in discussion or voting on the matter.

Deputy Mayor Lewis declared a conflict of interest in relation to Item 7d: Proposed Temporary Road Closure – Hutt News Petone Rotary Fair 2021 and took no part in discussion or voting on the matter.

Mr Fisher declared a conflict of interest in relation to Item 4b: Presentation by Jackson Street Programme and Item 9: Community Engagement Fund regarding the Jackson Street Programme and took no part in discussion or voting on the matters.

Mr Voutratzis declared a conflict of interest in regard to Item 8: Innovating Streets for People – Jackson Street Project and Item 11: Committee Advisor’s Report in relation to the Young Elected Members’ Hui and took no part in discussion or voting on the matters.

6. MINUTES

RESOLVED: (Ms Hanna/Mr Henderson)

Minute No. PCB 20603

“That the minutes of the meeting of the Petone Community Board held on Monday, 24 August 2020, be confirmed as a true and correct record.”

7. REPORTS REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED BY A SUBCOMMITTEE AND COMMITTEE OF COUNCIL

a) Proposed P10 Time Restriction - Cuba Street, Petone (20/894)

Report No. PCB2020/6/226 by the Traffic Engineer - Network Operations

The Senior Traffic Engineer elaborated on the report.

In response to questions from members, the Senior Traffic Engineer agreed a precedent had been set for these types of requests. He said each application was assessed individually, taking into account the surrounding area.

Members noted the request had been received from a tenant who was yet to sign a lease.

RESOLVED: (Ms Hanna/Mr Fisher)

Minute No. PCB 20604

“That the Board endorses the recommendation contained in the report subject to the tenant signing the lease by the time of the Traffic Subcommittee meeting on 10 November 2020.”

For the reason that the proposed restriction will improve parking turnover and availability on Cuba Street, benefitting both local businesses and their customers. The proposed changes support Council’s 2017 Parking Policy.

b) **Buick Street - Proposed No Stopping At All Times Restrictions** (20/1139)

Report No. PCB2020/6/227 by the Traffic Engineer

The Senior Traffic Engineer elaborated on the report. He confirmed that consultation had taken place.

RESOLVED: (Ms Hanna/Deputy Mayor Lewis) **Minute No. PCB 20605**

"That the Board endorses the recommendation contained in the report."

For the reasons that the proposed restriction would improve accessibility for local residents and promote compliance with the Land Transport (Road User) Rule 2004.

c) **Jackson Street - Proposed No Stopping At All Times Restrictions** (20/1212)

Report No. PCB2020/6/228 by the Senior Traffic Engineer

The Senior Traffic Engineer elaborated on the report. He noted that Te Ara O Paetutu should read Te Ara o Paetutu. He advised there was no feedback received from the potentially affected four units (units 14-17). He said there was plenty of parking in the street, and the removal of the three on-street carparks would improve traffic safety. He confirmed that this access was an exit only.

In response to questions from members, the Senior Traffic Engineer confirmed the removal of the onstreet carparks would improve driver visibility. He said it was best practice to remove all carparks now, rather than in a fragmented approach. He added the area of least visibility was if a car was parked on the street, directly outside of number 17. He agreed that onstreet traffic safety and management issues for developments were ideally best assessed and dealt with at the time of resource consent.

In response to a further question from a member, the Senior Traffic Engineer advised no further consultation would be carried out on the matter. He agreed that officers could inform the owners/tenants of units 14-17 as to the timing of the line markings being undertaken.

RESOLVED: (Ms Hanna/Ms Yung) **Minute No. PCB 20606**

"That the Board endorses the recommendation contained in the report."

For the reasons that the proposed restrictions would improve accessibility and safety for local residents and promote compliance with the Land Transport (Road User) Rule 2004.

d) **Proposed Temporary Road Closures - Hutt News Petone Rotary Fair 2021**
(20/1232)

Report No. PCB2020/6/229 by the Traffic Engineer - Network Operations

The Chair, Ms Yung and Deputy Mayor Lewis declared conflicts of interest and took no part in discussions or voting.

The Chair vacated the chair and Mr Fisher chaired the meeting for the duration of the item.

The Senior Traffic Engineer elaborated on the report. He highlighted all safety issues had been evaluated resulting in the requirement for a traffic management plan.

RESOLVED: (Mr Fisher/Mr Voutratzis) **Minute No. PCB 20607**

"That the Board endorses the recommendations contained in the report."

For the reason that the requested road closures are necessary to accommodate safety for organisers, stall holders and the general public.

8. **INNOVATING STREETS FOR PEOPLE - JACKSON STREET PROJECT** (20/1237)

Memorandum dated 14 October 2020 by the CBD Development Manager

Mr Voutratzis and Ms Yung declared conflicts of interest and took no part in discussions or voting.

In response to questions from members, the CBD Development Manager advised the Knights Road Project stretched from Waterloo Station to the CBD. She said Council's website contained details of each Innovating Streets Project.

RESOLVED: (Ms Hanna/Mr Fisher) **Minute No. PCB 20608**

"That the Board:

- (i) *notes that Ms Kaz Yung has offered to be part of the Jackson Street Project team;*
- (ii) *notes that the Innovating Streets for People – Jackson Street Project seeks approval for Mr Alex Voutratzis to be the Board's representative on the Reference Group for the Jackson Street Project;*
- (iii) *agrees to appoint Mr Alex Voutratzis as its representative on the Reference Group for the Jackson Street Project; and*
- (iv) *asks Mr Alex Voutratzis to regularly report back to the Board."*

9. COMMUNITY ENGAGEMENT FUND 2020-2021 (20/1230)

Memorandum dated 13 October 2020 by the Community Advisor Funding

Mr Fisher declared a conflict of interest in (iv) and took no part in discussion on the matter.

Speaking under public comment, **Ms Jocelyn Smith** and **Ms Anita Martell** representing Petone Baptist Church spoke in support of the Christmas in Bethlehem application for funding.

In response to questions from members, Ms Martell advised that up to 500 children were expected for the kid's activity. Ms Smith added that 850 people attended the main event last year and that at least similar numbers were expected for this year's event. Ms Martell further advised that they were looking to obtain donations from other organisations.

Speaking under public comment, **Mr Stewart Irwin** representing the Salvation Army provided an update on the funding received last year from the Board. He explained the playscape concept of the public access playground for under 5 year olds that they were constructing using volunteer labour. He thanked the Board for the funds received and highlighted the generosity of the Petone community.

In response to questions from members, Mr Irwin advised it was anticipated the playground would be completed in early 2021. He said that playscape areas were designed for open-ended play and utilised natural materials. He added that the playground would generally be open to the public between 7am to 7pm, that a resource consent process had been completed and that regular health and safety checks and audits would be carried out. He invited members to the next working bee to be held on 21 November 2020.

The Chair asked members to keep in mind if the applications were for activities/events occurring as a result of the COVID-19 situation. She said any events receiving monies would be required to return them if the event was cancelled.

Members considered the applications based on the criteria. Members noted that there was \$6,250 of funds available and they would not be able to fund each application in its entirety.

Deputy Mayor Lewis left the meeting at 7.45pm.

RESOLVED: (Ms Hanna/Mr Henderson)

Minute No. PCB 20609

“That the Board:

- (i) *notes that the Community Engagement Fund closed on 14 October 2020 and 10 applications had been received;*
- (ii) *notes that the applications made by Girl Guides New Zealand and Petone Community Patrol have been withdrawn;*
- (iii) *agrees that the applications were considered according to the merits of the application criteria and priorities of the fund;*
- (iv) *approves the application from Jackson Street Programme for \$1,000.00 towards costs related to the road closure for the Twilight Santa Parade on Friday 27 November 2020;*
- (v) *approves the application from Wellington Muthamizh Sangham for \$500.00 towards the purchase of food for the Tamil Community Festival (Deepavali Festival) to be held at the Indian Cultural Centre, 2 Udy Street, Petone on 7 November 2020;*
- (vi) *approves the application from Korokoro Community Trust for \$720.00 towards printing costs for the 12 page newsletter/magazine delivered to every household in Korokoro;*
- (vii) *approves the application from Nourish Trust for \$1,000 towards Christmas food hampers for families in need;*
- (viii) *approves the application from Petone Baptist Church for \$1,205.00 towards the cost of advertising, consumables and equipment hire for the Christmas in Bethlehem event on 4 December 2020;*
- (ix) *approves the application from Keep Hutt Valley Beautiful Trust for \$1,000.00 towards the cost of equipment to pick up litter and for tubs;*
- (x) *declines the application from New Zealand Indian Fine Arts Society and asks the Society to seek assistance from Council’s Events Team;*
- (xi) *asks that Council’s Events and Promotion team investigates purchasing suitable audio equipment for community group use;*
- (xii) *approves the application from Grandparents Raising Grandchildren for \$825.00 towards the cost of hiring Junglerama, for the Grandparents Raising Grandchildren Christmas Party to be held on Saturday 12 December 2020; and*
- (xiii) *requests the recipients of the Petone Community Engagement Fund be invited to attend a Community Board meeting in 2021 to give feedback on the use of the grants. “*

10. **2021-2022 MEETING SCHEDULE** (20/1231)

Memorandum dated 13 October 2020 by the Senior Democracy Advisor

RESOLVED: (Ms Hanna/Ms Yung)

Minute No. PCB 20610

"That the Board:

- (i) agrees to the meeting dates for 2021 and 2022 in respect of its own meetings attached as Appendix 2 and 3 to the memorandum;*
- (ii) determines its meetings would start at 6.30pm;*
- (iii) determines the venue for its meetings would be the Petone Library;*
- (iv) notes that the Chair will set dates for informal meetings of the Board as the need arises;*
- (v) delegates authority to the Chief Executive in consultation with the Board Chair to alter the date, time or venue of a meeting, or cancel a meeting, should circumstances require this."*

11. **COMMITTEE ADVISOR'S REPORT** (20/1229)

Report No. PCB2020/6/106 by the Senior Democracy Advisor

Ms Yung and Mr Voutratzis declared conflicts of interest and took no part in discussion or voting on the matter.

RESOLVED: (Ms Hanna/Mr Fisher)

Minute No. PCB 20611

"That the Board:

- (i) notes and receives the report;*
- (ii) determines that there would be no external catering requirements for its 2021 meetings; and*
- (iii) determines advertising requirements for its 2021 meeting continue with an advertisement in The Hutt News and on Council's website."*

RESOLVED: (Ms Hanna/Mr Henderson)

Minute No. PCB 20612

"That the Board:

- (i) endorses the request made by Mr Alex Voutratzis and Ms Kaz Yung to attend the Young Elected Members Conference to be held in Lower Hutt on 19-21 November 2020 at a cost of approximately \$550 per member;*
- (ii) agrees to cover the registration costs related to (i) above from its 2020/2021 Training Budget; and*
- (iii) requests that any members attending the Young Elected Members' Hui 2020 are required to provide feedback to the Board at its first meeting in 2021."*

12. CHAIRPERSON'S REPORT (20/1256)

Report No. PCB2020/6/107 by the Chair, Petone Community Board

The Chair elaborated on the report. She highlighted the contribution from representatives of the Wellington Tenth Trust made to the Sculpture event. She noted the Long Term Plan process would require input from members. She advised she was fortunate to have been invited to the recent pataka unveiling at the Dowse Museum.

RESOLVED: (Ms Hanna/Mr Henderson)

Minute No. PCB 20613

"That the Board notes and receives the report."

RESOLVED: (Mr Fisher/Mr Voutratzis)

Minute No. PCB 20614

"That the Board agrees to pay for a double site at the Petone Rotary Fair, at a cost of \$240."

13. QUESTIONS

Mr Voutratzis asked for an update on the status of a playground being constructed on the grassy knoll space near the Moera Library. The Director Neighbourhoods and Communities advised consultation would commence shortly for ideas for the playground.

The Chair closed the meeting with a whakatauki, focusing on thinking positively.

There being no further business the Chair declared the meeting closed at 8.06 pm.

P Hanna
CHAIR

CONFIRMED as a true and correct record
Dated this 15th day of February 2021

Mayoral Address: November 2020

Kia ora everyone,

It's been a year since we were all elected, so I want to congratulate you on all the amazing work you've done so far.

To say 2020 has been a year like no other is certainly an understatement. You should all be proud of yourselves for leading your communities through some incredibly tough times this year.

I believe that Council has stepped up strong in the face of COVID-19, but the work doesn't stop here. There will be a lot of challenges ahead, and it's important that we all continue to ensure our communities are safe, and do our best to help those in need.

Recent business and community visits

I've been making an effort to visit our local businesses and community organisations to see how they are faring in the effects of COVID-19. These visits have helped paint a picture of how we will face up to the challenges in our city in the years ahead.

My message to you as community leaders is to reach out to these groups and businesses and offer a hand in any way you can. It's absolutely vital that Council and community have a strong relationship as we progress through the wave of challenges COVID-19 presents.

Changes to rubbish and recycling

Since we last met, we have formally signed off on changes to our rubbish and recycling services. Our people made it very clear that our current recycling services were not up to scratch, and this need for change presented an opportunity to create a whole new system for our city.

Recycling and waste collection are inherently connected. Our rates funded system will result in consistency across our city, and incentivise people to maximise recycling and dispose of their waste in a responsible way.

The changes help reduce cost for the majority of residents, improves our recycling process to avoid contamination, and brings our services into the 21st century.

I want to thank everyone who took part in the extensive consultation process. It was clear that the overwhelming majority of participants support the changes we've adopted.

LTP

As you know, public consultation on the Long term plan begins soon. This sets out our vision for our city for the next ten years.

What is clear is that we need to find a balance between significantly investing in our infrastructure and ensuring that affordability is at the heart of any decision we make.

In particular, our three waters infrastructure needs immediate attention. We have a trifecta of issues in ageing infrastructure, significant urban growth, and historic underinvestment. We can't afford to kick this down the road any longer - the time to invest is now.

I implore all of you here to encourage those in your communities to take part in this engagement and consultation. In the face of COVID-19, this will be one of the most important long term plans Hutt City Council has ever had to produce.

Specifics

Petone

- Driftwood Sculpture Event
- Tidy up of the Petone Sign
- Visit to Britannia House - Wgtn City Mission

Eastbourne

- Shovel ready updates
- Eastbourne awards night

Wainuiomata

- Progress on mall and spatial plan
- Community safety meeting
- Wainuiomata Spirit Awards

Conclude

UNCONFIRMED MINUTES