

**Report of the MEETING of the HUTT VALLEY SERVICES COMMITTEE, held in the Council Chamber,  
Hutt City Council, 30 Laings Road, Lower Hutt  
on Friday 20 NOVEMBER 2020 commencing at 9.30am**

**Present:** Cr H Newell, Deputy Chair (Upper Hutt City Council),  
Mayor W N Guppy (Upper Hutt City Council), Cr C B G Carson (Upper Hutt City Council),  
Cr P E Lambert (Upper Hutt City Council), Cr S Rasheed (Hutt City Council),  
Cr N Shaw (Hutt City Council), and Cr L Sutton (Hutt City Council)

**Apology:** Cr J Briggs, Chair (Hutt City Council)

**In Attendance:** Mr P Kelly, Chief Executive, Upper Hutt City Council (UHCC),  
Mr G Swainson, Director Asset Management and Operations, UHCC,  
Mr G Stuart, Head of Regulatory Services and Emergency Management,  
Hutt City Council (part-meeting),  
Mr D Kerite, Head of Environmental Consents, Hutt City Council (HCC),  
Mr R Thomas, Strategic Policy Manager, UHCC,  
Mr D Dews, Contracts Solid Waste Manager, HCC (part-meeting),  
Ms A Hector, Wastewater Contracts Manager, Wellington Water Limited  
(part-meeting),  
Mr B Latimer, Parks and Reserves Manager, UHCC (part-meeting),  
Mr D Bentley, Team Leader Environmental Health, HCC,  
Mr E Breese, Landfill Consultant, Tonkin and Taylor (part-meeting),  
Mr B Hodgins, Strategic Advisor, HCC (part-meeting),  
Ms K Glanville, Senior Democracy Advisor, HCC (part-meeting), and  
Mr A Buchanan, Senior Governance Advisor, UHCC

**Public Business**

**Opening Formalities - Karakia Timatanga**

The Chief Executive, UHCC delivered the welcoming karakia.

Kia hora te marino	May peace be widespread
Kia whakapapa pounamu te moana	May the sea be like greenstone
He huarahi mā tātou i te rangi nei	A pathway for us all this day
Aroha atu, aroha mai	Let us show respect for each other
Tātou i a tātou katoa	For one another
Hui e Tāiki e!	Bind us together!

**1. Apologies**

**RESOLVED:**

**HVSC 200701**

***“That the apology received from Cr Briggs be accepted and leave of absence be granted.”***

**Moved** Mayor Guppy / Cr Lambert

**CARRIED**

**2. Appointment of Chair / Deputy Chair**

The Chief Executive, UHCC called for nominations for the position of incoming Chair with Cr Newell being the sole nominee.

**RESOLVED:**

HVSC 200702

***“That Cr Newell assume the position of Chair of the Hutt Valley Services Committee effective immediately.”***

**Moved** Mayor Guppy / Cr Lambert **CARRIED**

Cr Newell then assumed the Chair and immediately called for nominations for the incoming position of Deputy Chair with Cr Briggs being the sole nominee.

**RESOLVED:**

HVSC 200703

***“That Cr Briggs assume the position of Deputy Chair of the Hutt Valley Services Committee effective immediately.”***

**Moved** Mayor Guppy / Cr Shaw **CARRIED**

**3. Public Forum**

There was no public forum.

**4. Conflict of Interest Declarations and Updates**

There were no conflict of interest declarations or updates.

**5. Minutes****RESOLVED:**

HVSC 200704

***“That the minutes of the Hutt Valley Services Committee meeting of 28 August 2020 be confirmed as a true and correct record.”***

**Moved** Cr Lambert / Cr Carson **CARRIED**

**6. Hutt Valley Services Committee: Proposed Meeting Schedule for 2021**

Report from the Governance Advisor, UHCC, dated 10 November 2020

**RESOLVED:**

HVSC 200705

***“That the Committee:***

***i. adopts the following schedule of meetings for 2021:***

- a. Friday 5 March 2021 at 9.30am (Upper Hutt City Council);***
- b. Friday 14 May 2021 at 9.30am (Hutt City Council);***
- c. Friday 27 August 2021 at 9.30am (Upper Hutt City Council); and;***
- d. Friday 26 November 2021 at 9.30am (Hutt City Council);***

***ii. adopts the following schedule of draft agenda meetings for 2021:***

- a. Tuesday 23 February 2021 at 11.00am;***
- b. Tuesday 27 April 2021 at 11.00am;***
- c. Tuesday 17 August 2021 at 11.00am; and;***
- d. Monday 15 November 2021 at 11.00am;***

**iii. agrees that the meetings in (ii) above will be held at Upper Hutt City Council in a meeting room to be confirmed; and;**

**iv. delegates authority to alter a meeting's time, date, or venue - including cancelling - to the Councils' Chief Executives in consultation with the Committee's Chair and/or Deputy Chair."**

**Moved** Cr Newell / Cr Shaw

**CARRIED**

**7. Wastewater Joint Venture Update 7 August 2020 – 30 October 2020**

**Report from the Wastewater Contracts Manager, Wellington Water Limited (WWL) dated 29 October 2020**

The Strategic Advisor, HCC elaborated on the report and introduced Anna Hector, Wastewater Contracts Manager, WWL.

In response to a question from a member, the Strategic Advisor, HCC explained that overflows from the Hutt-Wainuiomata wastewater network during dry weather were most likely caused by blockages in pipes. The Wastewater Contracts Manager WWL added that the main pipeline was built in the 1950s and had become prone to breakages in which case it was necessary to undertake 'dry' releases. In response to a further question, she advised that testing undertaken to determine potential harm to fish and water quality had found affects considered to be 'less than minor'.

In response to a question from another member, the Wastewater Contracts Manager WWL noted that WWL's resource consent application in respect of discharges of untreated wastewater to freshwater was on track to be completed by the end of 2020.

**RESOLVED:**

**HVSC 200706**

***"That the Committee notes the information in the report."***

**Moved** Cr Newell / Cr Sutton

**CARRIED**

**8. Silverstream Landfill Update**

**Report from the Landfill Consultant, Tonkin and Taylor, dated 2 November 2020**

The Landfill Consultant, Tonkin and Taylor elaborated on the report.

In response to a question from a member, he noted that the Residents' Liaison group had been formed in 2003, and that it had proved a very worthwhile consultative body throughout that time.

In response to a question from another member, he advised that the Landfill accepted hazardous waste apart from the liquid variety, which was dealt with at the Seaview Recycle & Transfer Station.

**RESOLVED:**

**HVSC 200707**

***"That the Committee:***

***i. notes the progress of the ongoing development and operation of the Silverstream Landfill; and;***

- ii. instructs Officers to provide information on a regular basis showing the impact of the trade-waste levy on waste streams and income and expenditure."*

**Moved** Cr Newell / Cr Shaw **CARRIED**

**9. Akatarawa Cemetery Update**

Memorandum from the Parks and Reserves Manager, UHCC, dated 27 October 2020

The Parks and Reserves Manager, UHCC elaborated on the report.

In response to questions from a member, he advised that UHCC had received all required funding for the new toilet, and that he estimated the work on the building to be 95 per cent complete.

In response to a question from another member, he noted that weekday servicing of the new toilet was performed by the Sexton team whereas contractors were used at weekends.

**RESOLVED:** **HVSC 200708**

*"That the Committee receives the report."*

**Moved** Cr Newell / Cr Lambert **CARRIED**

**10. Dog Control Update**

Report from the Compliance Services Manager, UHCC, dated 10 November 2020

**RESOLVED:** **HVSC 200709**

*"That the Committee receives the report."*

**Moved** Cr Newell / Cr Shaw **CARRIED**

**11. Dog Control Update**

Memorandum from the Head of Regulatory Services and Emergency Management, HCC, dated 2 November 2020

The Head of Regulatory Services and Emergency Management, HCC elaborated on the memorandum.

In response to questions from a member, he advised that dog boarding services operated on a 'user-pays' basis whilst in respect of impounded dogs costs were recovered where able. He further advised that numbers of euthanised dogs had decreased dramatically in recent times largely because dogs were 'rehomed' where possible. This involved behavioural testing of all dogs to determine suitability.

**RESOLVED:** **HVSC 200710**

*"That the Committee notes and receives the information."*

**Moved** Cr Newell / Cr Shaw **CARRIED**

**12. Health Office Activities Update****Memorandum from the Team Leader Environmental Health, HCC, dated 28 November 2020**

The Team Leader Environmental Health, HCC elaborated on the memorandum. He advised that in respect of trade waste, testing to identify leakages was undertaken frequently.

In response to a question from a member, he advised that repairs to leaks found to be on private land were the responsibility of the relevant homeowner, and that follow-up was done to ensure any such repairs were completed.

He noted that a Controlled Purchase Operation (CPO) had been conducted during Upper Hutt's 'Brew Day' – 31 October – with very good compliance reported. However, he advised that more recently there had been a failed CPO in each of Upper and Lower Hutt.

In response to questions from a member, he advised that HCC had a Local Alcohol Policy in place governing the likes of venue responsibility and hours of licence. However, UHCC did not. He noted that noise complaints had increased steadily over time, with a particularly large increase this year. He confirmed that there were some properties that had recurring complaints lodged against them, and that the process for gaining a satisfactory conclusion was often longwinded and unwieldy. He added that Territorial Authorities had jurisdiction over noise emanating from a stationary vehicle, whilst that from moving vehicles was the domain of the New Zealand Police.

In response to a question from a member, he advised that signs were now in place informing people how to get information in respect of current toxic algae levels.

**RESOLVED:****HVSC 200711*****“That the Committee notes and receives the information.”*****Moved**

Cr Newell / Cr Carson

**CARRIED****13. Regional Joint Services Opportunities**

There was no business to report.

**Closing Formalities – Karakia Whakamutunga**

The Chief Executive, UHCC delivered the closing karakia.

Whakataka te hau ki te uru	Cease the winds from the west
Whakataka te hau ki te tonga	Cease the winds from the south
Kia mākinakina ki uta	Let the breeze blow over the land
Kia mātaratara ki tai	Let the breeze blow over the ocean
E hī ake ana te atakura	Let the red-tipped dawn come with a sharpened air.
He tio, he huka, he hau hū	A touch of frost, a promise of a glorious day.
Tihei mauri ora.	

The Chair declared the meeting closed at 10.30am.

Cr H Newell  
**CHAIR**

**CONFIRMED as a true and correct record**  
**Dated this 8th day of December 2020**