

HUTT CITY COUNCILWESTERN COMMUNITY FUNDING PANEL

Minutes of a meeting held in the Maungaraki Community Centre, 135 Dowse Drive,
Maungaraki, Lower Hutt on
Thursday 29 October 2020 commencing at 7.30pm

PRESENT: Ms Sarah Harris (Chair) Cr Simon Edwards
Mr Chris Parkin Mr Mark Rahman

APOLOGIES: Ms E Richardson, Cr C Milne and Mr G Collins

IN ATTENDANCE: Mr M Jennings, Kaitātari Tumuaki Māori | Principal Māori
Advisor
Ms D Hunter, Community Funding Advisor and Community
Contracts

PUBLIC BUSINESS1. APOLOGIES

RESOLVED: (Ms Harris/Mr Rahman) **Minute No. WCFP 20601**

"That the apologies received from Ms Richardson, Mr Collins and Cr Milne be accepted and leave of absence be granted."

2. PUBLIC COMMENT

There was no public comment.

3. CONFLICT OF INTEREST DECLARATIONS

Ms Harris and Mr Parkin declared conflicts of interest in relation to Item 4, Community Engagement Fund 2020-2021 and took no part in discussion or voting on the matter.

PRECEDENCE OF BUSINESS

In accordance with Standing Order 10.4, the Chair accorded precedence to item 5 2021-2022 Meeting Schedule.

The item is recorded in the order in which it is listed on the order paper.

4. **COMMUNITY ENGAGEMENT FUND 2020-2021** (20/1291)

Ms Harris and Mr Parkin declared conflicts of interest and took no part in discussion or voting on the matter.

Due to a lack of quorum, the item would be placed at the beginning of the order paper of the next meeting.

RESOLVED: (Ms Harris/Mr Parkin)

Minute No. WCFP 20602

"That the Panel

- (i) *agrees to meet at 9.00 am on 19 November 2020, 135 Dowse Drive, Maungaraki, Lower Hutt to determine the funding to be granted through the Western Community Funding panel Community Engagement Fund 2021-2022; and*
- (ii) *agrees to Cr Edwards chairing the next meeting of the Panel."*

5. **2021-2022 MEETING SCHEDULE** (20/1301)

Memorandum dated 22 October 2020 by the Senior Democracy Advisor.

RESOLVED: (Ms Harris/Mr Parkin)

Minute No. WCFP 20603

"That the Panel:

- (i) *notes the meeting dates for 2021 and 2022 in respect of its own meetings attached as Appendix 2 and 3 to the memorandum;*
- (ii) *agrees the start time for 7.30pm for its meetings;*
- (iii) *agrees the venues for its 2021 meetings will be held at the Maungaraki Community Centre, 135 Dowse Drive, Lower Hutt;*
- (iv) *will decide at its formal meeting on 28 October 2021, the venues for its 2022 formal meetings;*
- (v) *notes that the Chair will set dates for informal meetings of the Panel as the need arises; and*
- (vi) *delegates authority to the Chief Executive in consultation with the Community Funding Panel Chair to alter the date, time or venue of a meeting, or cancel a meeting, should circumstances require this."*

There being no further business the Chair declared the meeting closed at 8.05 pm.

S Harris
CHAIR

CONFIRMED as a true and correct record
Dated this 24th day of June 2021