

HUTT CITY COUNCILPETONE COMMUNITY BOARD

Minutes of a meeting held in the Petone Library, 7 Britannia Street, Petone on  
Monday 22 June 2020 commencing at 6.30pm

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**PRESENT:** Ms P Hanna (Chair) Mr M Fisher (Deputy Chair)  
Mr M Henderson Mr M Roberts  
Mr A Voutratzis Ms K Yung  
Deputy Mayor T Lewis

**APOLOGIES:** There were no apologies.

**IN ATTENDANCE:** Mayor Campbell Barry (part meeting)  
Ms J Miller, Chief Executive (part meeting)  
Mr C Agate, Traffic Engineer – Network Operations (part meeting)  
Ms T Malki, Traffic Engineer (part meeting)  
Ms J Lawson, Reserves Asset Manager (part meeting)  
Ms D Hunter, Acting Committee Advisor

PUBLIC BUSINESS1. APOLOGIES

There were no apologies.

2. PUBLIC COMMENT

Comments are recorded under the item to which they relate.

Speaking under public comment, **Ms J Blandford, supported by a number of residents of Richmond Street, Petone**, raised concern regarding the sale of the Imperial Tobacco factory site. She asked what residents could do to ensure their concerns were heard particularly around any future developments on the site. She highlighted that residents would like to see the site being developed into residential housing.

Speaking under public comment **Ms D Wright** endorsed the comments made by Ms Blandford. She commented that there was minimal carparks for residents along the street.

In response to a question from a member, Ms Wright confirmed that if the site was re-zoned residential, she would be comfortable with the existing height of three stories high.

The Chief Executive confirmed that the Imperial Tobacco factory site was privately owned. She noted the site was currently zoned “general business” and Council had no control over the potential development of the site. She also noted that the

Resource Management Act sets a number of tests, and determines whether a proposed activity would need to be notified or non-notified. She acknowledged that the city currently had a housing crises and knowing that the community supported residential development, that this would be something that Council would also support.

3. **MAYOR'S STATEMENT** (20/599)

Mayor Barry thanked the Board for its support and response locally in fighting COVID-19. He made the following comments:

- Council had recently signed off a 3.8% increase in rates, instead of a 7.8% increase that had originally been proposed before COVID-19. He noted that this increase would allow Council to continue investing in core infrastructure, whilst lowering the burden on residents;
- he acknowledged the Board for engaging in the Long Term Plan/ Annual Plan process;
- during COVID-19, Council had approved a new Community Resilience Fund that supported community organisations as well as sport and recreation groups re. COVID19. To date \$27K had been allocated from the fund;
- he had been visiting a number of commercial businesses and the message had been quite clear that depending on what sector you were in would determine the impact of COVID-19;

He endorsed the comments made by the Chief Executive regarding the Imperial Tobacco factory site. He commented that Council would welcome the chance to meet with the new developers to discuss any opportunity, particularly if there was the potential for a residential development.

In response to a question from a member regarding the Moera Community Library not being open to the public during Alert Level 2, the Chief Executive confirmed that this had primarily been because of the COVID-19 social distancing restrictions. She agreed to clarify the reasons with officers.

#### 4. PRESENTATIONS

##### a) Presentation by the Petone Baptist Church (19/681)

**Ms J Smith**, representing the Petone Baptist Church advised the following:

- thanked the Board for its continued support through the community engagement fund;
- the 2019 Christmas in Bethlehem event averaged around 300 people per night. They gave away around 450 gift packs for the children;
- the community had come to expect the Christmas in Bethlehem event. This year the event would be held between 4 to 6 December, following the week of the Jackson Street parade; and
- 2020 would be the last year that she would be involved in running the event. However there were some passionate people who had agreed to continue to manage the event.

In response to a question from a member, Ms Smith confirmed that she had been involved in organising the event for the past nine years and the event had been going for approximately 15 years. She added that in terms of financial support, in the beginning, expenses had been covered by donations from members of the Church.

The Board thanked Ms Smith for all of her hard work and involvement in managing the Christmas in Bethlehem event.

##### b) Presentation by Local Councillor from Greater Wellington Regional Council (GWRC) (20/23)

Councillor Prue Lamason from Greater Wellington Regional Council (GWRC) advised the following:

- GWRC had agreed to the rates being set at 3% for 2020/2021 financial year;
- during lockdown Councillors had worked from home and had been holding its meetings via zoom; and
- Thursday, 25 June 2020, would be GWRC's first normal meeting after COVID-19 lockdown.

In response to the concerns raised under public comment regarding the proposed relocation of the bus stop on Jackson Street, she advised she would discuss the matter with GWRC officers and report back to the Board accordingly.

In response to questions from members, Cr Lamason agreed to investigate the Port Road seawall works, as well as patronage numbers on the Hutt Valley bus/train network during the "free service" now and until end of June 2020.

c) **Presentation by Jackson Street Programme** (20/24)

Mrs Arraj-Fisher representing the Jackson Street Programme made the following comments:

- JSP staff members had continued to work during COVID-19, ensuring that they stayed connected to all of the businesses on Jackson Street, also to provide information to the community.
- JSP had started using many different platforms over lockdown to engage with their members and the community;
- The mural on Britannia Street had been completed and the Board would be invited to attend the blessing, once the date had been confirmed;
- JSP currently had a photo competition going. The competition required customers visiting Jackson Street, taking a photo and tagging the business and JSP on facebook to be eligible to win; and
- JSP presented its submission at Council's Long Term Plan/ Annual Plan Subcommittee meeting held recently. The submission recommended that the Council maintain the rates structure as in the previous year.

5. **CONFLICT OF INTEREST DECLARATION**

Mr Henderson declared a conflict of interest in relation to item 9 – Proposed New Private Street Name: Subdivision of 95-97 Cuba Street, Petone and took no part in discussion or voting on the matter.

6. **MINUTES**

**RESOLVED:** (Ms Hanna/Mr Fisher)

**Minute No. PCB 20401**

*"That the minutes of the meeting of the Petone Community Board held on Monday, 17 February 2020, be confirmed as a true and correct record."*

7. **REPORTS REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED BY SUBCOMMITTEE OF COUNCIL**

a) **Greater Wellington Regional Council Bus Stop Modifications** (20/565)

Report No. PCB2020/4/140 by the Traffic Engineer - Network Operations

Speaking under public comment, **Mrs Gilchrist** raised concern regarding Greater Wellington Regional Council's (GWRC) proposal to relocate bus stop "9017" to outside the front of her. She noted this has to accommodate both double-decker and longer-wheelbase (length) buses.

Speaking under public comment, **Mrs Burgess** agreed with the comments made by the previous speaker. She suggested Council look (via the recent COVID-19 works programmes) at moving the powerpole. All other powerpoles in the street were located on the property boundary except for this one.

The Traffic Engineer - Network Operations confirmed that the proposal was due to be considered by the Petone Community Board at a later meeting. He advised that GWRC was in the process of consulting with affected residents/property owners/residents within the area to gauge their views.

Speaking under public comment, **Mr M Young** stressed the importance of the modifications being proposed by GWRC/ and the Council. He highlighted the issues experienced by public transport passengers regarding the inconsistent levels of bus operations across the city eg. buses not being able to park parallel to the curb for passenger accessibility and buses being unable to access stops safely.

In response to a question from a member, Mr Young confirmed he had not yet sent a submission to GWRC on this matter.

The Traffic Engineer - Network Operations elaborated on the report.

**RESOLVED:** (Ms Hanna/Ms Yung)

**Minute No. PCB 20402**

*"That the Board endorses the recommendations contained in the report."*

b) **Campbell Terrace - Proposed Loading Zone Parking Restriction** (20/566)

Report No. PCB2020/4/141 by the Traffic Engineer - Network Operations

The Traffic Engineer - Network Operations elaborated on the report.

**RESOLVED:** (Ms Hanna/Mr Voutratzis)

**Minute No. PCB 20403**

*"That the Board endorses the recommendations contained in the report."*

c) **London Road - Proposed No Stopping At All Times Parking Restrictions** (20/512)

Report No. PCB2020/4/121 by the Traffic Engineer

The Traffic Engineer elaborated on the report.

**RESOLVED:** (Ms Hanna/Deputy Mayor Lewis) **Minute No. PCB 20404**

*"That the Board endorses the recommendations contained in the report."*

d) **Gracefield Road - Proposed No Stopping At All Times Parking Restrictions**  
(20/513)

Report No. PCB2020/4/122 by the Traffic Engineer

The Traffic Engineer elaborated on the report.

**RESOLVED:** (Ms Hanna/Mr Henderson) **Minute No. PCB 20405**

*"That the Board endorses the recommendations contained in the report."*

e) **William Street and North Street - No Stopping At All Times Parking Restrictions**  
(20/514)

Report No. PCB2020/4/123 by the Traffic Engineer

The Traffic Engineer elaborated on the report.

**RESOLVED:** (Ms Hanna/Deputy Mayor Lewis) **Minute No. PCB 20406**

*"That the Board endorses the recommendations contained in the report."*

The meeting was adjourned at 8.00pm and the meeting reconvened at 8.06pm.

8. **PROPOSED NEW PRIVATE STREET NAME: SUBDIVISION OF 23-30 BARBER GROVE, MOERA** (20/292)

Report No. PCB2020/4/119 by the Traffic Engineer

The Traffic Engineer elaborated on the report.

Deputy Mayor Lewis commented that it had been an interesting exercise navigating the history of the proposed names. She commented that the Board's preferred choice of name "Harena", was named after a great aunt of Mr Teri Puketapu who, along with the Brown whanau descendants, were still residing in the area.

**RESOLVED:** (Deputy Mayor Lewis/Mr Roberts)

**Minute No. PCB 20407**

*"That the Board approves the name for the new private road in the new Subdivision of 23-30 Barber Grove, Moera attached as Appendix 1 to the report, as Harena Lane."*

The reason is made so the development may proceed to completion as a variety of utility connections and other administrative bodies require individual street addresses in order for the necessary connections to be provided.

9. **PROPOSED NEW PRIVATE STREET NAME: SUBDIVISION OF 95-97 CUBA STREET, PETONE** (20/455)

Report No. PCB2020/4/120 by the Traffic Engineer

The Traffic Engineer elaborated on the report.

Mr Henderson declared a conflict of interest and took no part in the discussion or voting on this matter.

**RESOLVED:** (Deputy Mayor Lewis/Mr Voutratzis)

**Minute No. PCB 20408**

*"That the Board approves the name for the new private road in the new Subdivision of 95-97 Cuba Street, Petone as attached as Appendix 1 to the report, as Lucern Lane."*

The reason is made so the development may proceed to completion as a variety of utility connections and other administrative bodies require individual street addresses in order for the necessary connections to be provided.

10. **COMMUNITY BOARD FUNCTIONS AND DELEGATIONS** (20/506)

Report No. PCB2020/4/6 by the Contractor

The Chair acknowledged Mayor Barry formalising and extending the delegations of the Board. She also thanked Mr Voutratzis for presenting the Board's submission to Council at a recent meeting.

Deputy Mayor Lewis thanked the Chair for her involvement in making this happen.

Members requested the Acting Committee Advisor to advise the "term" of the

nominated person for selection to undertake Resource Management Act training that would allow them to sit on the Hearings Subcommittee.

**RESOLVED:** (Mr Fisher/Cr Lewis)

**Minute No. PCB 20409**

*"That the Board:*

- (i) notes the delegations to Community Boards approved by Council (attached as Appendix 4 to the report);*
- (ii) notes the requirements for certification under the Making Good Decisions Training, Assessment and Certification Programme for RMA Decision-Makers, as outlined in the report;*
- (iii) agrees to have one suitably trained member available for selection to sit on the Hearings Subcommittee for notified resource consent applications; and*
- (iv) nominates Ms Pam Hanna to fulfil this role."*

**11. ADOPTION OF STANDING ORDERS (20/508)**

Report No. PCB2020/4/8 by the Contractor

**RESOLVED:** (Ms Hanna/Ms Yung)

**Minute No. PCB 20410**

*"That the Board:*

- (i) receives the information contained in the report;*
- (ii) notes the requirement to achieve the agreement of at least 75% of members present at a meeting to adopt (and amend) the Standing Orders; and*
- (iii) adopts Hutt City Council's Standing Orders, attached as Appendix 1, for use throughout the 2019-2022 triennium."*

**12. INFORMATION ITEM****Trial of Big Belly bins along Petone Foreshore (20/579)**

Memorandum dated 10 June 2020 by the Reserves Asset Manager

The Reserves Asset Manager elaborated on the memorandum. She commented that the proposed solution to address ongoing litter issues along Petone Beach was to trial six Big Belly bins. These bins would be placed between the Petone wharf and the Waterski Club at the western end of Petone Beach. She confirmed that Council would remove the current bin provisions located in this area only.

In response to questions from members, the Reserves Asset Manager advised that the capacity of the bin was eight times bigger than the current bins. The proposed bins were solar powered to compact the trash. She noted that the bins would be trialled for a period of 12 months and if successful, would likely to continue.

RESOLVED: (Ms Hanna/Mr Fisher)

**Minute No. PCB 20411**

*"That the Board notes and receives the memorandum."*

**13. COMMITTEE ADVISOR'S REPORT (20/523)**

Report No. PCB2020/4/45 by the Acting Committee Advisor

The Acting Committee Advisor elaborated on the report.

RESOLVED: (Ms Hanna/Mr Fisher)

**Minute No. PCB 20412**

*"That the Board:*

- (i) notes and receives the report; and*
- (ii) agrees to 1 August 2020 as the preferred date for the Petone Community Board tour;*
- (iii) notes that the Mayor and Chief Executive have agreed that Community Boards' training budgets can be used for small moral boosting ideas/projects on the provision that this is on a one off basis due to COVID-19;*
- (iv) notes that there is \$6,240.00 unspent funds under the miscellaneous/training budgets for the Petone Community Board;*
- (v) agrees to allocate its training budget and a small amount of money from its miscellaneous budget to the following initiatives:*
  - (a) lighting behind the Settlers Museum;*
  - (b) Korokoro School planting of seedlings;*
  - (c) working with at least seven streets in the Moera/Waiwhetu area to assist ongoing regular street communication and activities;*
  - (d) working with at least 18 streets in the Petone area to assist ongoing regular street communication;*
  - (e) holding a driftwood sculpture competition during July 2020;*
  - (f) Petone Depot's community garden work and an educational event about gardening; and*
  - (g) printing of invites - including labelled packets of seeds; and*
- (iv) agrees that the Chair will report back on the small projects fund at the next Board meeting."*

14. **CHAIRPERSON'S REPORT** (20/593)

Report No. PCB2020/4/51 by the Chair, Petone Community Board

The Chair highlighted the section of her report about city wide engagement re. reduction in carbon emissions and the development of adaptation strategies for places vulnerable to sea level rise and other climate change effects. She suggested that these need to be separated into two separate pieces of work and consultation and Board members supported this message being shared with appropriate parts of Council.

The Chair also shared that there was a proposed remit to the Local Government New Zealand Annual General Meeting calling for a moratorium on applications to take and/or use of water for water bottling and also including other possible positive steps regarding the management of water bottling.

The Board members agreed that the Chair should advise the Mayor and CE of our wish to see HCC support this remit.

**RESOLVED:** (Ms Hanna/Mr Voutratzis)

**Minute No. PCB 20413**

*"That the Board:*

- (i) notes and receives the report: and*
- (ii) retrospectively endorses the Petone Community Board submission presented at Council's Long-Term Plan/Annual Plan Subcommittee meeting held on 18 June 2020."*

15. **QUESTIONS**

The Chair closed the meeting with a whakatauki.

Matariki ahunga nui  
Matariki tapuapua  
Matariki hunga nui  
Nga kai a Matariki  
Nana I ao ake ki runga

When Pleiades  
the gatherer,  
is bright in the sky  
the year begins

There being no further business the Chair declared the meeting closed at 8.40pm.

P Hanna  
**CHAIR**

**CONFIRMED as a true and correct record**  
**Dated this 24<sup>th</sup> day of August 2020**