



15 June 2020

Order Paper for Council meeting to be held in the  
Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt,  
on:

**Thursday 18 June 2020 commencing at the conclusion of  
the Long Term Plan/Annual Plan Subcommittee meeting**

## Membership

Mayor C Barry (Chair)  
Deputy Mayor T Lewis

Cr D Bassett  
Cr K Brown  
Cr S Edwards  
Cr C Milne  
Cr S Rasheed  
Cr L Sutton

Cr J Briggs  
Cr B Dyer  
Cr D Hislop  
Cr A Mitchell  
Cr N Shaw

For the dates and times of Council Meetings please visit [www.huttcity.govt.nz](http://www.huttcity.govt.nz)

### Have your say

You can speak under public comment to items on the agenda to the Mayor and Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this by emailing [DemocraticServicesTeam@huttcity.govt.nz](mailto:DemocraticServicesTeam@huttcity.govt.nz) or calling the Democratic Services Team on 04 570 6666 | 0800 HUTT CITY



## **COUNCIL**

<b>Membership:</b>	<b>13</b>
<b>Meeting Cycle:</b>	<b>Council meets on a six weekly basis (Extraordinary Meetings can be called following a resolution of Council; or on the requisition of the Chair or one third of the total membership of Council)</b>

### **POWER TO (BEING A POWER THAT IS NOT CAPABLE OF BEING DELEGATED)<sup>1</sup>:**

- Make a rate.
- Make bylaws.
- Borrow money other than in accordance with the Long Term Plan (LTP).
- Purchase or dispose of assets other than in accordance with the LTP.
- Purchase or dispose of Council land and property other than in accordance with the LTP.
- Adopt the LTP, Annual Plan and Annual Report.
- Adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the LTP or developed for the purpose of the Local Governance Statement.
- Appoint the Chief Executive.
- Exercise any powers and duties conferred or imposed on the local authority by the Local Government Act 1974, the Public Works Act 1981, or the Resource Management Act 1991, that are unable to be delegated.
- Undertake all other actions which are by law not capable of being delegated.
- The power to adopt a Remuneration and Employment Policy for Council employees.

### **DECIDE ON:**

#### **Policy issues**

- Adoption of all policy required by legislation.
- Adoption of strategies, and policies with a city-wide or strategic focus.

#### **District Plan**

- Approval to call for submissions on any Proposed District Plan, Plan Changes and Variations.
- Prior to public notification, approval of recommendations of District Plan Hearings Subcommittees on any Proposed Plan, Plan Changes (including private Plan Changes) and Variations, on the recommendation of the Regulatory Committee.

<sup>1</sup> Work required prior to the making of any of these decisions may be delegated.

- The withdrawal of Plan Changes in accordance with clause 8D, Part 1, Schedule 1 of the Resource Management Act 1991.
- Approval, to make operative, District Plan and Plan Changes (in accordance with clause 17, Part 1, Schedule 1 of the Resource Management Act 1991).
- Acceptance, adoption or rejection of private Plan Changes.

### **Representation, electoral and governance matters**

- The method of voting for the Triennial elections.
- Representation reviews.
- Council's Code of Conduct for elected members
- Local Governance Statement.
- Elected Members' Remuneration.
- The outcome of any extraordinary vacancies on Council.
- Any other matters for which a local authority decision is required under the Local Electoral Act 2001.
- Appointment and discharge of members of committees when not appointed by the Mayor.
- All matters identified in these Terms of Reference as delegated to Council Committees (or otherwise delegated by the Council) and oversee those delegations.
- Council's delegations to officers and community boards.

### **Delegations and employment of the Chief Executive**

Review and negotiation of the contract, performance agreement and remuneration of the Chief Executive.

### **Meetings and committees**

- Standing Orders for Council and its committees.
- Council's annual meeting schedule.

### **Long Term and Annual Plans**

- The adoption of the budgetary parameters for the LTP and Annual Plans.
- Determination of rating levels and policies required as part of the LTP.
- Adoption of Consultation Documents, proposed and final LTPs and proposed and final Annual Plans.

### **Council Controlled Organisations**

- The establishment and disposal of any Council Controlled Organisation or Council Controlled Trading Organisation.
- Approval of annual Statements of Corporate Intent for Council Controlled Organisations and Council Controlled Trading Organisations.

### **Community Engagement and Advocacy**

- Receive reports from the Council's Advisory Groups.
- Monitor engagement with the city's communities.

### **Operational Matters**

- National Emergency Management Agency matters requiring Council's input.
- Road closing and road stopping matters.
- Approval of overseas travel for elected members.
- All other matters for which final authority is not delegated.

### **Appoint:**

- The non-elected members of the Standing Committees, including extraordinary vacancies of non-elected representatives.
- The Directors of Council Controlled Organisations and Council Controlled Trading Organisations.
- Council's nominee on any Trust.
- Council representatives on any outside organisations (where applicable and time permits, recommendations for the appointment may be sought from the appropriate Standing Committee and/or outside organisations).
- The Chief Executive of Hutt City Council.
- Council's Electoral Officer, Principal Rural Fire Officer and any other appointments required by statute.
- The recipients of the annual Civic Honours awards.



## HUTT CITY COUNCIL

Ordinary meeting to be held in the Council Chambers, 2nd Floor, 30 Laings Road,  
Lower Hutt on  
Thursday 18 June 2020 commencing at the conclusion of the  
Long Term Plan/Annual Plan Subcommittee meeting

### ORDER PAPER

### PUBLIC BUSINESS

1. APOLOGIES

2. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker on items appearing on the agenda). Speakers may be asked questions on the matters they raise.

3. CONFLICT OF INTEREST DECLARATIONS

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4. FINAL DECISION ON RATING POLICY OPTIONS FOR 2020/21  
(20/574)

The recommendations from the Long Term Plan/ Annual Plan Subcommittee will be tabled at the meeting.

5. FINAL STATEMENT OF INTENT 2020/21 TO 2022/23 - COMMUNITY FACILITIES TRUST (19/859) (20/573)

The recommendations from the Long Term Plan/ Annual Plan Subcommittee will be tabled at the meeting.

6. FINAL STATEMENT OF INTENT 2020/21 TO 2022/23 - SEAVIEW MARINA LIMITED (20/423) (20/571)

The recommendations from the Long Term Plan/ Annual Plan Subcommittee will be tabled at the meeting.

7. FINAL STATEMENT OF INTENT 2020/21 TO 2022/23 - URBAN PLUS AND GROUP (20/442) (20/572)

The recommendations from the Long Term Plan/ Annual Plan Subcommittee will be tabled at the meeting.

8. **LENDING TO COUNCIL CONTROLLED ORGANISATIONS (20/575)**

The recommendations from the Long Term Plan/ Annual Plan Subcommittee will be tabled at the meeting.

9. **RECOMMENDATIONS TO COUNCIL FROM THE LONG TERM PLAN/ANNUAL PLAN SUBCOMMITTEE AT ITS MEETING HELD ON 18 JUNE 2020 (20/541)**

“That Council adopts the Draft Annual Plan 2020/21 including recommendations made on the following reports, and any amendments or additional items agreed at the Long Term Plan/ Annual Plan Subcommittee meeting held on 18 June 2020:

- (i) Submissions to the draft Annual Plan 2020 and evaluation of engagement;
- (ii) Council Quarterly Performance Overview; and
- (iii) Final Decisions on the Annual Plan 2020/21.

10. **APPOINTMENT OF CHAIR TO THE AUDIT AND RISK SUBCOMMITTEE (20/563)**

Report No. HCC2020/4/128 by the Head of Democratic Services

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11. **QUESTIONS**

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

**CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA**

Whakataka te hau ki te uru  
 Whakataka te hau ki te tonga  
 Kia mākinakina ki uta  
 Kia mātaratara ki tai  
 E hī ake ana te atakura  
 He tio, he huka, he hau hū  
 Tihei mauri ora.

*Cease the winds from the west  
 Cease the winds from the south  
 Let the breeze blow over the land  
 Let the breeze blow over the ocean  
 Let the red-tipped dawn come with a sharpened air.  
 A touch of frost, a promise of a glorious day.*

Kathryn Stannard  
 HEAD OF DEMOCRATIC SERVICES



09 June 2020

File: (20/563)

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Report no: HCC2020/4/128

## Appointment of Chair to the Audit and Risk Subcommittee

### Purpose of Report

1. To advise Council that the Mayor has exercised his discretionary power in terms of Section 41A (3) of the Local Government Act 2002 to establish the committees of the Council, to determine the number of committees and to advise the appointment of the Chairs and Deputy Chairs to those committees and the membership.

### Recommendations

That Council:

- (i) notes and receives the report; and
- (ii) notes the appointment of Suzanne Tindal as Chair of the Audit and Risk Subcommittee.

### Background

1. The powers for the Mayor came into force as from 12 October 2013. These powers are set out in Section 41A of the local Government Act 2002.
2. Section 41A states:
  - a) To appoint the deputy mayor;
  - b) To establish committees of the territorial authority;
  - c) To appoint the chairperson of each committee established under paragraph (b), and, for that purpose, a mayor:
    - (i) May make the appointment before the other members of the committee are determined; and
    - (ii) May appoint himself or herself.
3. At its meeting on 10 December 2019 Council agreed to appoint an independent Chair to the Audit and Risk Subcommittee.

**Discussion**

4. After considering a number of potential appointees, the Mayor has appointed Suzanne Tindal.
5. Suzanne currently holds governance roles with Mainfreight Limited, the New Zealand Infrastructure Commission and Lagom Group Limited.
6. Suzanne was previously the Group Chief Financial Officer at Auckland Council from 2015 until 2018, a Director at PricewaterhouseCoopers from 2014 until 2015 and the Executive Director and Chief Executive Strategy and Reputation at the Commonwealth Bank of Australia from 2007 until 2014.
7. Suzanne has extensive experience within the accounting and banking and financial professions both in New Zealand and Australia.

**Appendices**

There are no appendices for this report.

**Author:** Kathryn Stannard  
Head of Democratic Services

**Approved By:** Jo Miller  
Chief Executive