

HUTT CITY COUNCIL

Minutes of an ordinary meeting of The Hutt City Council held in the Council Chambers,
2nd Floor, 30 Laings Road, Lower Hutt on
Tuesday 24 March 2020 commencing at 2.00pm

PRESENT:

Mayor C Barry (Chair)	Deputy Mayor T Lewis
Cr J Briggs	Cr K Brown
Cr B Dyer	Cr S Edwards
Cr C Milne	Cr A Mitchell
Cr L Sutton	

APOLOGIES: Crs Bassett, Hislop, Rasheed and Shaw.

IN ATTENDANCE:

Ms J Miller, Chief Executive
Mr L Allott, Chief Digital Officer
Ms A Blackshaw, Acting General Manager, City and
Community Services
Ms H Oram, Acting General Manager, City Transformation
Mr B Cato, Chief Legal Officer
Ms D Male, Committee Advisor
Ms H Clegg, Minute Taker

PUBLIC BUSINESS

1. OPENING FORMALITIES - KARAKIA TIMATANGA

Kia hora te marino	<i>May peace be wide spread</i>
Kia whakapapa pounamu te moana	<i>May the sea be like greenstone</i>
He huarahi mā tātou i te rangi nei	<i>A pathway for us all this day</i>
Aroha atu, aroha mai	<i>Let us show respect for each other</i>
Tātou i a tātou katoa	<i>For one another</i>
Hui e Tāiki e!	<i>Bind us together!</i>

2. APOLOGIES

RESOLVED: (Mayor Barry/Cr Milne)

Minute No. C 20201(3)

"That the apology received from Crs Bassett, Hislop, Rasheed and Shaw be accepted and leave of absence be granted."

3. PUBLIC COMMENT

The Chair advised that due to COVID-19, the public had been asked to send in written statements to be read out at the meeting.

Public comment statements are recorded under the items to which they relate.

MAJOR ITEMS NOT ON THE AGENDA

RESOLVED: (Mayor Barry/Cr Briggs)

Minute No. C 20202(3)

“That in terms of Standing Order 10.12 Council:

(i) considers the following at this meeting as major items not on the agenda:

- (a) Statutory Declaration for Mr A Voutratzis;*
- (b) Statutory Briefing;*
- (c) Mayoral Statement;*
- (d) Chief Executive’s Statement; and*
- (e) Emergency Provisions for Covid-19;*

(ii) notes that the reason these items cannot be delayed is due to the need for:

- (a) Mr Voutratzis to be sworn in as a Community Board member, for part (i) (a) and (b) above;*
- (b) the Mayoral Statement to be adopted, for part (i) (c) above;*
- (c) a decision to be made under the Chief Executive’s Statement, for part (i)(d) above;*
- (d) the decision making delegations to be put in place as soon as practicable, for part (i) (e) above; and*

(iii) notes that the items referred to in part (i) (a) to (c) above will be taken prior to item 4 and the item referred to in part (i) (d) and (e) will be taken prior to item 9 on the public agenda for the Council meeting on 24 March 2020.”

4.a) MAYORAL STATEMENT (20/303)

Mayor Barry delivered his Mayoral Statement. The Mayoral Statement is attached as page 33 to the minutes.

4.b) STATUTORY DECLARATION FOR THE PETONE COMMUNITY BOARD MEMBER MR A VOUTRATZIS (20/68)

Mr A Voutratzis made his statutory declaration required by Clause 14, Schedule 7 of the Local Government Act 2002, which was witnessed by Mayor Barry.

4.c) STATUTORY BRIEFING (20/69)

Report No. HCC2020/2/80 by the Chief Legal Officer

Cr Milne left the meeting at 2.17pm and rejoined the meeting at 2.18pm.

The Chief Executive elaborated on the report. She highlighted matters of particular

relevance to members in respect of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, the Local Authorities (Members' Interests) Act, sections 99, 105 and 105A of the Crimes Act 1961, the Secret Commissions Act 1910, the Financial Markets Conduct Act 2013 and the Public Audit Act 2001.

RESOLVED: (Mayor Barry/Cr Dyer)

Minute No. C 20203(3)

"That Council notes the legislative provisions affecting the member."

4. CONFLICT OF INTEREST DECLARATIONS

The Chief Executive advised she was the Council appointed representative on the Hutt Valley Chamber of Commerce.

Cr Brown declared a conflict of interest in item 6f) in relation to UrbanPlus Limited and Item 5c) Item ii) Community and Environment Committee – Wainuiomata Marae Development and took no part in discussion or voting on the matters.

Cr Milne declared a conflict of interest in Item 6f) in relation to Seaview Marina Limited and Urban Plus Limited and took no part in voting on the matter.

5. COMMITTEE MINUTES WITH RECOMMENDED ITEMS

a) Traffic Subcommittee

25 February 2020

RESOLVED: (Cr Sutton/Cr Briggs)

Minute No. C 20204(3)

"That the minutes of the meeting held on 25 February 2020, with the exception of items i)-xii), be adopted."

Recommended Items

Item i) Bus Stop Modifications and Associated No Stopping at All Times Restrictions - Multiple Locations (20/101)

RESOLVED: (Cr Sutton/Cr Mitchell)

Minute No. C 20205(3)

“That Council:

- (i) *approves the following bus stop extensions and associated No Stopping At All Times restrictions:*
- (a) *Dowse Drive (outside #274-276) - Bus Stop #8064:*
 - (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 1 attached to Report No. TSC2020/2/36;*
 - (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 1 attached to Report No. TSC2020/2/36; and*
 - (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 1 attached to Report No. TSC2020/2/36;*
 - (b) *Poto Road (outside #69-71) – Bus Stop #8066:*
 - (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 2 attached to Report No. TSC2020/2/36; and*
 - (bb) *install 8 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 2 attached to Report No. TSC2020/2/36;*
 - (c) *Poto Road (between #25-27) and Pokohiwi Road - Bus Stop #8068:*
 - (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 3 attached to Report No. TSC2020/2/36;*
 - (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 3 attached to Report No. TSC2020/2/36;*
 - (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 3 attached to Report No. TSC2020/2/36; and*
 - (dd) *install 18 metres of No Stopping At All Times restriction at the intersection of Pokohiwi Road as shown in Appendix 3 attached to Report No. TSC2020/2/36;*
 - (d) *Pokohiwi Road (outside #42-44) – Bus Stop #8069:*
 - (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 4 attached to Report No. TSC2020/2/36;*
 - (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 4 attached to Report No.*

TSC2020/2/36; and

- (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 4 attached to Report No. TSC2020/2/36;*
- (e) *Pekanga Road (near #35) – Bus Stop #8070:*
 - (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 5 attached to Report No. TSC2020/2/36;*
 - (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 5 attached to Report No. TSC2020/2/36; and*
 - (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 5 attached to Report No. TSC2020/2/36;*
- (f) *Pekanga Road (outside #7-9) – Bus Stop #8071:*
 - (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 6 attached to Report No. TSC2020/2/36;*
 - (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 6 attached to Report No. TSC2020/2/36; and*
 - (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 6 attached to Report No. TSC2020/2/36;*
- (g) *Knights Road (outside #112-118) – Bus Stop #8163:*
 - (aa) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 7 attached to Report No. TSC2020/2/36; and*
 - (bb) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 7 attached to Report No. TSC2020/2/36;*
- (h) *Knights Road (outside #146-148) – Bus Stop #8164:*
 - (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 8 attached to Report No. TSC2020/2/36;*
 - (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 8 attached to Report No. TSC2020/2/36; and*
 - (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 8 attached to Report No. TSC2020/2/36;*
- (i) *Waiwhetu Road (outside #368-370) – Bus Stop #8270:*
 - (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 9 attached to Report No.*

- TSC2020/2/36;
- (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 9 attached to Report No. TSC2020/2/36;*
 - (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 9 attached to Report No. TSC2020/2/36; and*
 - (dd) *install an additional 31 metres of No Stopping At All Times restriction in a northerly direction from the driveway of 12 Naenae Road as shown in Appendix 9 attached to Report No. TSC2020/2/36;*
- (j) *Eastern Hutt Road (outside Taita College) – Bus Stop #8298:*
- (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 10 attached to Report No. TSC2020/2/36;*
 - (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 10 attached to Report No. TSC2020/2/36; and*
 - (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 10 attached to Report No. TSC2020/2/36;*
- (k) *Holborn Drive (outside #140-142) – Bus Stop #8309:*
- (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 11 attached to Report No. TSC2020/2/36;*
 - (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 11 attached to the report; and*
 - (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 11 attached to Report No. TSC2020/2/36;*
- (l) *Horoeka Street (outside #93-95) – Bus Stop #8326:*
- (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 12 attached to Report No. TSC2020/2/36;*
 - (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 12 attached to Report No. TSC2020/2/36; and*
 - (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 12 attached to Report No. TSC2020/2/36;*
- (m) *Miromiro Road (outside#185) – Bus Stop #9065:*
- (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 13 attached to Report No. TSC2020/2/36; and*

- (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 13 attached to Report No. TSC2020/2/36;*
- (n) *Pokohiwi Road (outside #1) – Bus Stop #9068:*
 - (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 14 attached to Report No. TSC2020/2/36;*
 - (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 14 attached to the report; and*
 - (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 14 attached to Report No. TSC2020/2/36;*
- (o) *Pokohiwi Road (outside #29) - Bus Stop #9069:*
 - (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 15 attached to Report No. TSC2020/2/36;*
 - (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 15 attached to Report No. TSC2020/2/36; and*
 - (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 15 attached to Report No. TSC2020/2/36;*
- (p) *Pekanga Road (outside # 10) – Bus Stop #9071:*
 - (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 16 attached to Report No. TSC2020/2/36;*
 - (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 16 attached to Report No. TSC2020/2/36; and*
 - (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 16 attached to Report No. TSC2020/2/36;*
- (q) *High Street (outside #805) – Bus Stop #9226:*
 - (aa) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 17 attached to Report No. TSC2020/2/36; and*
 - (bb) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 17 attached to Report No. TSC2020/2/36;*
- (r) *Naenae Road (outside #44-51) – Bus Stop #9271:*
 - (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 18 attached to Report No. TSC2020/2/36;*
 - (bb) *install 9 metres of No Stopping At All Times (entry taper)*

- restriction as shown in Appendix 18 attached to Report No. TSC2020/2/36; and*
- (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 18 attached to Report No. TSC2020/2/36;*
- (s) *Eastern Hutt Road (outside #4) – Bus Stop #9298:*
- (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 19 attached to Report No. TSC2020/2/36;*
 - (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 19 attached to Report No. TSC2020/2/36; and*
 - (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 19 attached to Report No. TSC2020/2/36;*
- (t) *Holborn Drive (outside#99) – Bus Stop #9308:*
- (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 20 attached to Report No. TSC2020/2/36;*
 - (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 20 attached to the report; and*
 - (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 20 attached to Report No. TSC2020/2/36;*
- (u) *Holborn Drive (outside #133-135) – Bus Stop #9309:*
- (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 21 attached to Report No. TSC2020/2/36;*
 - (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 21 attached to Report No. TSC2020/2/36; and*
 - (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 21 attached to Report No. TSC2020/2/36;*
- (v) *Holborn Drive (near #189) – Bus Stop #9312:*
- (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 22 attached to Report No. TSC2020/2/36;*
 - (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 22 attached to Report No. TSC2020/2/36; and*
 - (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 22 attached to Report No. TSC2020/2/36;*

- (w) *Horoeka Street (outside #100) – Bus Stop #9326:*
 - (aa) *extend the existing marked bus stop to 15.0 metres (4.0m addition) as shown in Appendix 23 attached to Report No. TSC2020/2/36;*
 - (bb) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 23 attached to the report; and*
 - (cc) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 23 attached to Report No. TSC2020/2/36;*
- (ii) *rescinds the following bus stop Taita Drive (opposite #2 Churton Crescent) – Bus Stop #9234 as shown in Appendix 24 attached to Report No. TSC2020/2/36; and*
- (iii) *approves the following bus stop relocations and associated No Stopping At All Times restrictions Taita Drive (opposite #1020) – Bus Stop #9234 – relocation:*
 - (a) *install a 15.0 metre marked bus stop as shown in Appendix 24 attached to Report No. TSC2020/2/36;*
 - (b) *install 9 metres of No Stopping At All Times (entry taper) restriction as shown in Appendix 24 attached to Report No. TSC2020/2/36; and*
 - (c) *install 9 metres of No Stopping At All Times (exit taper) restriction as shown in Appendix 24 attached to Report No. TSC2020/2/36.”*

For the reasons the proposed restrictions would reduce the risk of vehicle conflict at the listed on-road bus stop locations; improve visibility and safety for the benefit of all road users; promote compliance with the NZTA’s draft Guidelines for Public Transport Infrastructure and Facilities; and meet the requirements as set out in Council’s Traffic Bylaw 2017.

Item ii) Waione Street - Proposed P120 and P30 Parking Restrictions (19/1062)**RESOLVED:** (Cr Sutton/Cr Mitchell)**Minute No. C 20206(3)**

"That Council approves the installation of P30 and P120 parking restrictions on Waione Street, as shown attached as Appendix 1 to Report No. TSC2020/2/20."

For the reasons the proposed restrictions would improve parking availability on the street for the benefit of the local businesses and their customers; support Council's Parking Policy 2017; and are supported by the property owner and the immediately affected businesses.

Item iii) Dowse Drive - Proposed No Stopping At All Times Parking Restrictions (19/1093)**RESOLVED:** (Cr Sutton/Cr Mitchell)**Minute No. C 20207(3)**

"That Council:

- (i) approves the installation of No Stopping At All Times Restrictions on Dowse Drive, as shown in Appendix 1 attached to Report No. TSC2020/2/21; and*
- (ii) asks officers to undertake a review in 12 months' time."*

For the reasons the proposed restrictions would improve the safety within the street for the benefit of all road users; would promote compliance with the Land Transport (Road User) Rule 2004; support Council's Parking Policy 2017 and are supported by all the local residents who responded to the consultation documents.

Item v) Page Grove - Proposed No Stopping At All Times Restrictions (19/1261)**RESOLVED:** (Cr Sutton/Cr Mitchell)**Minute No. C 20208(3)**

"That Council approves the installation of No Stopping At All Times Restrictions on Page Grove, as shown in Appendix 1 attached to Report No. TSC2020/2/23."

For the reasons the proposed restrictions would improve the safety and accessibility within the street for the benefit of all road users; would promote compliance with the Land Transport (Road User) Rule 2004; support Council's Parking Policy 2017; and are supported by the businesses on Page Grove.

Item vi) Hutt Road - Proposed P120 Parking Restrictions (19/1263)**RESOLVED:** (Cr Sutton/Cr Mitchell)**Minute No. C 20209(3)***"That Council:*

- (i) approves the removal (rescinding) of the existing P15 parking restrictions on Hutt Road, as shown in Appendix 1 attached to Report No. TSC2020/2/33; and*
- (ii) approves the installation of P120 parking restrictions on Hutt Road, as shown in Appendix 1 attached to Report No. TSC2020/2/33."*

For the reasons the proposed restrictions would improve parking availability on the street for the benefit of the local businesses and their customers; support Council's Parking Policy 2017; and are supported by the immediately affected businesses.

Item vii) Miromiro Road - Proposed Flush Median and No Stopping At All Times Restrictions (19/1283)**RESOLVED:** (Cr Sutton/Cr Mitchell)**Minute No. C 20210(3)**

"That Council approves the installation of the Flush Median and No Stopping At All Times Restrictions on Miromiro Road, as shown in Appendix 1, 2 and 3 attached to Report No. TSC2020/2/34."

For the reasons the proposed restrictions would improve the safety within the street for the benefit of all road users; would promote compliance with the Land Transport (Road User) Rule 2004; support Council's Parking Policy 2017; and are supported by the majority of the residents who responded to the consultation documents.

Item viii) Sydney Street - Proposed No Stopping At All Times Restrictions (19/1284)**RESOLVED:** (Cr Sutton/Cr Mitchell)**Minute No. C 20211(3)**

"That Council approves the installation of No Stopping At All Times Restrictions on Sydney Street, as shown attached as Appendix 1 to Report No. TSC2020/2/24."

For the reasons the proposed restrictions would improve the safety within the street for the benefit of all road users; would promote compliance with the Land Transport (Road User) Rule 2004; and support Council's Parking Policy 2017.

Item ix) Cheviot Road - Proposed No Stopping At All Times Restrictions (19/1270)

RESOLVED: (Cr Sutton/Cr Mitchell)

Minute No. C 20212(3)

"That Council approves the installation of No Stopping At All Times Restrictions on Cheviot Road, as shown attached as Appendix 1 to Report No. TSC2020/2/25."

For the reasons the proposed restrictions would improve the safety within the street for the benefit of all road users; would promote compliance with the Land Transport (Road User) Rule 2004; support Council's Parking Policy 2017; and are supported by the majority of the local residents who responded to the consultation documents.

Item x) Martin Grove Extension - Proposed No Stopping at All Times Restrictions (19/1366)

RESOLVED: (Cr Sutton/Cr Mitchell)

Minute No. C 20213(3)

"That Council approves the installation of No Stopping at All Times restrictions on Martin Grove Extension, as shown in Appendix 1 attached to Report No. TSC2020/2/26."

For the reasons the proposed restrictions would reduce the risk of vehicle conflict on this section of Martin Grove Extension; improve visibility and safety within the street for the benefit of all road users; promote compliance with the Land Transport (Road User) Rule 2004; and support Council's Parking Policy 2017.

Item xi) Cressy Street - Proposed P15 Parking Restrictions (20/34)

RESOLVED: (Cr Sutton/Cr Mitchell)

Minute No. C 20214(3)

"That Council approves the installation of P15, 7.30-9.00am and 3.30-5.30pm Monday-Friday parking restrictions on Cressy Street, as shown in Appendix 1 attached to Report No. TSC2020/2/27."

For the reasons the proposed restrictions would improve parking availability within the street for the benefit of all road users; would promote compliance with the Land Transport (Road User) Rule 2004; would support Council's Parking Policy 2017; and are required to meet compliance with the granted resource consent.

Item xii) Martha Turnell Crescent - No Stopping At All Times Restrictions (20/89)

RESOLVED: (Cr Sutton/Cr Mitchell) **Minute No. C 20215(3)**

"That Council approves the installed No Stopping At All Times Restrictions on Martha Turnell Crescent, as shown in Appendix 1 attached to Report No. TSC2020/2/35."

For the reasons the restrictions improve the safety and accessibility within the street for the benefit of all road users; promote compliance with the Land Transport (Road User) Rule 2004; support Council's Parking Policy 2017; and were required to meet compliance with the granted resource consent.

b) Policy, Finance and Strategy Committee

3 March 2020

RESOLVED: (Cr Edwards/Cr Briggs) **Minute No. C 20216(3)**

"That the minutes of the meeting held on 3 March 2020, with the exception of items i)-iv), be adopted."

Recommended Items

Item i) Hutt City Community Facilities Trust Draft Statement of Intent 2020/21 to 2022/23 (20/10)

Cr Milne commented that the COVID-19 situation could be acknowledged in the 12 month review of the Hutt City Community Facilities Trust (CFT) as the Statement of Intent had been drafted in a different economic environment.

Mayor Barry acknowledged the concerns raised and agreed that a commentary of upcoming issues for CFT could be a good idea.

RESOLVED: (Cr Edwards/Cr Dyer) **Minute No. C 20217(3)**

"That Council:

- (i) notes that the Hutt City Community Facilities Trust (CFT) Board has submitted a draft Statement of Intent (SOI) 2020/21 - 2022/23, attached as Appendix 1 to Report No. PFSC2020/2/39, in accordance with the Local Government Act 2002;*
- (ii) notes that officers have reviewed the draft SOI for compliance with the Local Government Act 2002 and provided their analysis;*
- (iii) receives the draft SOI; and*
- (iv) reviews the draft SOI."*

Item ii) Seaview Marina Limited Draft Statement of Intent 2020/21 to 2022/23 (20/11)

RESOLVED: (Cr Edwards/Cr Dyer)

Minute No. C 20218(3)

“That Council:

- (i) notes that the Board of Seaview Marina Limited (SML) has submitted a draft Statement of Intent (SOI) 2020-2023, attached as Appendix 1 to PFSC2020/2/40, in accordance with the Local Government Act 2002;*
- (ii) notes that officers have reviewed the draft SOI for compliance with the Local Government Act 2002 and provided their analysis;*
- (iii) receives the draft SOI; and*
- (iv) reviews the draft SOI.”*

Item iii) Urban Plus Group Draft Statement of Intent 2020/21 to 2022/23 (20/12)

The public comment statement from **Mr M Young** was read out by Mayor Barry. Mr Young expressed support for Council to require that the Urban Plus Group (UPL) consider operational and embodied emissions for new developments. He challenged Council to achieve higher than six stars on the HomeStar assessment or to score very highly on the energy component of the assessment. He asked for a plan to transition current units utilising natural gas to renewable energy sources. He noted that there was no mention of the GreenStar standard or of the climate impact of embodied carbon within building stock. He asked Council to give a clear steer to UPL on the importance of decarbonising building stock.

In response to a question from a member, the Chief Executive advised that work was continuing regarding developing the Statement of Intent and the issues Mr Young raised could be considered.

RESOLVED: (Cr Edwards/Cr Dyer)

Minute No. C 20219(3)

“That Council:

- (i) notes that the Urban Plus Group (UPL) Board has submitted a draft Statement of Intent (SOI) 2020/21 - 2022/23, attached as Appendix 1 to PFSC2020/2/41, in accordance with the Local Government Act 2002;*
- (ii) notes that officers have reviewed the draft SOI for compliance with the Local Government Act 2002 and provided their analysis;*
- (iii) receives the draft SOI; and*
- (iv) reviews the draft SOI and requests officers to arrange a workshop for councillors outlining options for potential changes to the UPL SOI, with a view to bringing back draft changes to discuss with the UPL Board to the next meeting of the Policy, Finance and Strategy Committee.”*

Item iv) Council performance report for the half year ended 31 December 2019 (20/60)

RESOLVED: (Cr Edwards/Cr Dyer)

Minute No. C 20220(3)

"That Council:

- (i) agrees to amend the operating expenditure budgets in 2019/20 as detailed in Table 1 within PFSC2020/2/42, for the funding transfers for the Emergency Management Office \$0.15M and the Voice of Naenae \$0.06M;*
- (ii) does not agree to amend the operating expenditure budgets in 2019/20 as detailed in Table 1 within PFSC2020/2/42 for the Community Facilities Trust \$0.3M and the Events Centre budgets \$0.33M and directs officers to reprioritise funding within the Annual Plan 2019/20 budgets to offset these costs;*
- (iii) agrees to amend the capital expenditure budgets in 2019/20 as detailed in Table 1 within PFSC2020/2/42, which will result in increased costs of \$0.9M, with the exception of the Dowse Museum Entrance project;*
- (iv) agrees to defer the Dowse Museum Entrance Project budget of \$190k to 2022/23 for the reasons explained in Appendix 7 attached to PFSC2020/2/42;*
- (v) agrees to defer the operating expenditure budgets in 2019/20 as detailed in Table 2 within the PFSC2020/2/42, which will result in reduced costs in 2019/20 of \$0.94M;*
- (vi) agrees to defer the capital expenditure budgets in 2019/20 as detailed in Table 2 within PFSC2020/2/42, which will result in reduced costs in 2019/20 of \$9.88M; and*
- (vii) agrees to bring forward funding of \$0.3M into 2019/20 from the seismic strengthening funding set aside in the draft Annual Plan 2020/21 to enable work at Walter Nash Centre to be progressed as detailed in Table 3 within the PFSC2020/2/42."*

c) Community and Environment Committee

4 March 2020

RESOLVED: (Mayor Barry/Cr Dyer)

Minute No. C 20221(3)

"That the minutes of the meeting held on 4 March 2020, with the exception of items i)-ii), be adopted."

Recommended Items

Item i) Indigenous Biodiversity Fund (20/17)**RESOLVED:** (Deputy Mayor Lewis/Cr Briggs) **Minute No. C 20222(3)***"That Council:*

- (i) approves a process for landowners to be able to apply for support grants for indigenous biodiversity on their properties using the fund that was established for this purpose in June 2019;*
- (ii) agrees to a two-tier grant model in which the fund is divided into these tiers based on demand and potential positive impacts of the applications received for each tier. Tier 1 grants should take the form of supply of materials or work and Tier 2 should take the form of a contestable fund for projects that have a suitable management plan;*
- (iii) agrees that Tier 1 grants should have a maximum Council contribution of \$1,000. This would primarily be used for the supply of materials or work and could also include the development of a "project management plan" or a "property management plan" which would enable the landowner to apply for Tier 2 grants at the next opportunity;*
- (iv) agrees that Tier 2 grants should have a maximum Council contribution of \$20,000 – with exceptions to be approved by the Head of Parks and Recreation. Tier 2 applications should be weighted and prioritised by their outcomes so that the projects with the greatest impact, including covenanting of land, are funded;*
- (v) agrees that properties which are eligible for landowner grants (Tier 1 and Tier 2) must meet one or more of the following criteria:*
 - (a) contain or adjoin areas of indigenous vegetation greater than 1 hectare;*
 - (b) contain or adjoin wetlands, waterways or waterbodies; and/or*
 - (c) contain or provide habitats for organisms that are Threatened, At Risk, or Data Deficient in the New Zealand Threat Classification System by Te Papa Atawhai, Department of Conservation;*

With an additional requirement of a suitable "project management plan" or "property management plan" for the Tier 2 grants. All management plans must have measurable targets or progress indicators;

- (vi) requests a review of the operation and performance of supported projects for July 2021, following a full year of operation. The review should also contain recommendations to increase effectiveness of the programme in increasing indigenous biodiversity; and*
- (vii) acknowledges the efforts of stakeholders, including landowners and officers working together on the matter to get to this point and wishes for this to continue."*

Item ii) Wainuiomata Marae Development (20/5)

Cr Brown declared a conflict of interest and took no part in discussion or voting on the matter.

RESOLVED: (Deputy Mayor Lewis/Cr Briggs) **Minute No. C 20223(3)**

“That Council:

- (i) notes that the Wainuiomata Marae Trust has progressed plans for Papakainga housing on the Maori reservation that it controls;*
- (ii) notes that the Council proposal to revoke the reserve status of the adjacent local purpose reserve was publicly notified with no submissions received from the general public;*
- (iii) notes that engagement with iwi resulted in a request that Council halt its proposal and consider:

 - (a) retaining the property as local purpose reserve;*
 - (b) entering into a Memorandum of Understanding (MOU) with the Wainuiomata Marae Trust for the co-management of the reserve; and*
 - (c) including Atiawanuitoru (iwi forum representing local iwi interests) as an interested third party to the agreement, with particular interest in development options for the reserve; and**
- (iv) agrees that Council halt the revocation process and enter into further discussions with the Wainuiomata Trust and Atiawanuitoru on the details of an MOU for the co-management of the local purpose reserve.”*

For the reason that the proposed co-management solution would provide a basis for ensuring cohesive planning for all reserve land immediately surrounding the Wainuiomata Marae.

6. MISCELLANEOUS**a) Proposed New Private Street Name - Subdivision of 80 Parkway, Wainuiomata (20/192)**

Report No. HCC2020/2/76 by the Traffic Engineer

Mayor Barry elaborated on the report.

RESOLVED: (Mayor Barry/Cr Briggs)

Minute No. C 20224(3)

"That Council approves the recommended private street name and road type for the subdivision at 80 Parkway, Wainuiomata, as "Ron Fawcett Way".

For the reasons: an approved street name is needed for service connections and the issuing of titles for the new subdivision; the Wainuiomata Community Board supports the proposed naming; and Land Information New Zealand has approved the proposed name as suitable for use.

b) 2020 Local Government New Zealand Conference (19/280)

Memorandum dated 8 March 2019 by the Head of Democratic Services

Mayor Barry advised that the conference had been postponed until 2021 and there was no requirement to make a decision on the memorandum at this meeting.

c) Plan Change 43 - Residential and Suburban Mixed Use - Operative in Part (20/154)

Report No. HCC2020/2/77 by the Senior Environmental Policy Analyst

The Acting General Manager, City Transformation elaborated on the report.

In response to a question from a member, the Acting General Manager, City Transformation advised that all rules in Plan Change 43 were being treated as being operative. She highlighted that officers were recommending Plan Change 43 be adopted in part, to enable the Environment Court to continue with the Plan Change 36 proceedings.

RESOLVED: (Mayor Barry/Cr Dyer)

Minute No. C 20225(3)

"That Council:

- (i) resolves, pursuant to clause 17 of the First Schedule of the Resource Management Act 1991, to approve in part Plan Change 43 to the City of Lower Hutt District Plan; and*
- (ii) notes that a public notice will be included in the Hutt News on 31 March 2020 advising the operative in part date of Plan Change 43."*

For the following reasons all provisions of the plan change except 13 rules and one policy are now beyond legal challenge and all rules except 13 are being treated as operative under section 86F of the Resource Management Act 1991 and resolving Plan Change 36 through a section 293 process requires first making Plan Change 43 operative in part.

d) **Wellington Water Draft Statement of Intent** (20/226)

Memorandum dated 5 March 2020 by the Strategic Advisor, City and Community Services

RESOLVED: (Mayor Barry/Deputy Mayor Lewis)

Minute No. C 20226(3)

"That Council notes the draft Statement of Intent for 2020-23."

e) **District Licensing Committee - Code of Practice - 2019-2022** (20/237)

Report No. HCC2020/2/78 by the Head of Democratic Services

RESOLVED: (Mayor Barry/Cr Sutton)

Minute No. C 20227(3)

"That Council:

(i) *receives the Code of Practice for the Hutt City District Licensing Committee (COP) attached as Appendix 1 to the report; and*

(ii) *endorses the COP."*

f) **Appointment of Directors/Trustee to Hutt City Community Facilities Trust, Seaview Marina Limited and Urban Plus Limited** (19/1375)

Report No. HCC2020/2/79 by the Senior Advisor to the Chief Executive

Cr Brown declared a conflict of interest and took no part in discussion or voting on the matter.

Cr Milne declared a conflict of interest and took no part in voting on the matter.

In response to question from members, Mayor Barry advised that only the external directors whose terms expired shortly were being reappointed. He also advised that conversations had been held with each external director and all were fully informed.

In response to a question from a member, the Chief Executive advised that remuneration was calculated according to the Council resolution referred to in paragraph 32 of the officer's report.

Cr Milne advised that the directors were all receiving remunerations significantly below the market rate and saw themselves as making a contribution to the community.

The Chair highlighted that the total number of directors appointed to Urban Plus Limited would be reviewed once the Draft Statement of Intent was completed.

RESOLVED: (Mayor Barry/Cr Mitchell)

Minute No. C 20228(3)

"That Council:

- (i) notes that Councillor Shaw was appointed as a councillor trustee of Hutt City Community Facilities Trust (CFT) at its meeting held on 10 December 2019;*
- (ii) approves the term of office for three years from 10 December 2019 to 9 December 2022 (inclusive) at a remuneration level of \$2,000 per annum for Councillor Shaw as a councillor trustee of CFT;*
- (iii) notes that Councillor Milne was reappointed as a councillor director of Seaview Marina Limited (SML) at its meeting held on 10 December 2019;*
- (iv) approves the term of office from 1 February 2020 to 9 December 2022 (inclusive) at a remuneration level of \$7,000 per annum for Councillor Milne as a councillor director of SML;*
- (v) notes that Councillor Brown was appointed as a councillor director of (UPL) at its meeting held on 10 December 2019 and that Councillor Brown took up this role following the end of the term of office of Councillor Bassett on 31 January 2020;*
- (vi) approves the term of office from 1 February 2020 until 9 December 2022 (inclusive) and a remuneration level of \$7,000 per annum for Councillor Brown as a councillor director on UPL;*
- (vii) reappoints Mr Brian Walshe to the boards of SML and UPL for one year from 1 April 2020 until 31 March 2021 (inclusive);*
- (viii) reappoints Mr Peter Steel to the board of SML for one year from 3 April 2020 until 31 March 2021 (inclusive);*
- (ix) reappoints Mr Hugh MacKenzie to the board of UPL from 3 April 2020 until 31 October 2020;*
- (x) notes the reason for departing from the requirement to advertise and hold a selection panel to appoint directors is to allow Council to undertake a review of Council Controlled Organisations; and*
- (xi) agrees to commence a search for a new independent director of UPL as outlined in section 3 of the Appointment and Remuneration of Directors Policy attached as Appendix 1 to the report."*

7. MINUTES

RESOLVED: (Mayor Barry/Cr Briggs)

Minute No. C 20229(3)

"That the minutes of the meeting of the Hutt City Council held on Monday, 4 November 2019, be confirmed as a true and correct record, subject to the following amendments:

- (i) at page 237 of the order paper, following the paragraph starting "Cr Brown spoke" that a paragraph be added as follows:*
 - (a) "Cr Mitchell considered PC43 presented a considered response to the need to provide more housing. He stated PC43 met Council's obligations under the National Policy Statement on urban development capacity. He also stated the housing crisis was not about affordability for first home owners. He believed the home's construction should contribute to addressing the recent explosion of house prices caused by under supply across the region."; and*

(ii) at page 240 of the order paper, the date be corrected to "24th day of March 2020"."

RESOLVED: (Mayor Barry/Cr Edwards) **Minute No. C 20230(3)**

"That the minutes of the meeting of the Hutt City Council held on Tuesday, 10 December 2019, be confirmed as a true and correct record subject to the following amendments:

- (i) at page 260 of the order paper, replaces "\$3,000" with "\$30,000" and deletes the wording "and not \$30,000; and
- (ii) at page p261 add "pa." following "\$50,000"."

8. COMMITTEE MINUTES WITHOUT RECOMMENDED ITEMS

a) Hearings by Independent Commissioner

17 October 2019 – 48-50 Mills Street – RM180521

RESOLVED: (Mayor Barry/Cr Dyer) **Minute No. C 20231(3)**

"That Council receives the decision from the Independent Commissioner for 48 – 50 Mills Street."

5 November 2019 – 130 Coast Road, Wainuiomata RM190050

RESOLVED: (Mayor Barry/Cr Dyer) **Minute No. C 20232(3)**

"That Council receives the decision from the Independent Commissioner for 130 Coast Road, Wainuiomata."

b) Hutt Valley Services Committee – 29 November 2019 and 21 February 2020

RESOLVED: (Mayor Barry/Cr Dyer) **Minute No. C 20233(3)**

"That the minutes of the meeting held on 29 November 2019 be noted."

RESOLVED: (Mayor Barry/Cr Dyer) **Minute No. C 20234(3)**

"That the minutes of the meeting held on 21 February 2020 be noted."

c) Regulatory Committee – 10 March 2020

RESOLVED: (Mayor Barry/Cr Dyer) **Minute No. C 20235(3)**

"That the minutes of the meeting held on 10 March 2020 be adopted."

d) Audit and Risk Subcommittee – 12 March 2020

RESOLVED: (Mayor Barry/Cr Dyer) **Minute No. C 20236(3)**

"That the minutes of the meeting held on 12 March 2020 be adopted."

9.a) CHIEF EXECUTIVE'S STATEMENT (20/304)

The Chief Executive elaborated on her presentation which covered the actions Council was taking to support people and businesses across the city in light of COVID-19. She

highlighted:

- rates, payment arrangements and postponements;
- immediate action:
 - the Chief would be taking a voluntary 10% pay cut until 30 June 2021;
 - \$1,500 to be made available for local foodbanks or food charities;
 - redirecting \$100k for an emergency community resilience fund;
 - no parking charges or library fees for the duration of the lockdown;
- business support, to include \$25k for the Hutt Valley Chamber of Commerce to enable it to continue to support business across the city;
- bringing forward spend from next year to enable development of the IT system and resilience;
- encouraging use of online services, including for regulatory services; and
- extending customer service communication hours, setting up Team Maanakitanga, a Council staff volunteer programme.

In response to a question from a member, the Chief Executive advised that the Rates Postponement Policy was in force and it was available for all residential property owners. She added that officers were currently assessing if it could be extended to some commercial property owners.

The Chief Executive confirmed she was taking a 10% pay cut effective immediately and stressed it was a personal choice and not a reflection of what she expected Council staff to also undertake.

Mayor Barry thanked the Chief Executive and officers who had worked tirelessly over the past week, including the weekend, in order to put together the package to develop the IT system to enable Council staff to work remotely from home and to expand the online services.

In response to a question from a member, the Chief Executive advised that whilst all parking infringements were being waived, if it was obvious a car without a current warrant of fitness had been driven to a location, it would still be issued with an infringement notice.

In response to a question from a member, the Chief Executive advised that casual staff had been paid their wages until the end of this week and then their roles were terminated. She added many had been redeployed into other essential services.

In response to a question from a member, the Chief Executive advised that once all essential IT services had been rolled out, she envisaged the amount of online services for the libraries would be increased to meet the demand.

In response to a question from a member, the Chief Executive advised that information on consent enforcement had been posted on the Council website. She encouraged members to promote all the information through their own social media channels.

In response to a question from a member, the Chief Executive confirmed that the Contact

Centre was a connector to welfare service providers.

In response to a question from a member, Mayor Barry advised that the effects on the Annual Plan public consultation process would be a matter for the Emergency Committee to consider once established. The Chief Executive added there was a national local authority working group actively assessing the legislative requirements, with a view to introducing legislative change in the next few days.

In response to a question from a member, the Chief Executive agreed that due to many charities having to change their business model, some may be in need of other forms of assistance.

Cr Milne left the meeting at 3.24pm and rejoined the meeting at 3.25pm..

The Chief Executive advised that significant funding had been brought forward to enable the IT team to carry out the required work over the past week. She added this would affect the end of year financial statement.

Cr Briggs thanked the Chief Executive for her work and sacrifices made to date on behalf of the city.

Cr Milne endorsed Cr Briggs comments. He suggested a number of measures instigated in response to COVID-19 should become business as usual. He thanked Mayor Barry for his work, which would benefit the city now and into the future.

Cr Mitchell acknowledged the balancing work that had been required in getting essential services up and running and listening to the community and their concerns. He added that being responsive to the community was very important.

Cr Brown endorsed Cr Mitchell's comments. She added that strong leadership was important in times of crisis. She commended Council's leaders and asked that all Councillors also show strong leadership during the emergency, including the message for all to stay at home.

Mayor Barry endorsed all of the previous speakers' comments. He thanked the Chief Digital Officer for his commitment and the work of his team. He added as the situation was changing hourly, there would still be work to do.

RESOLVED: (Mayor Barry/Cr Briggs)

Minute No. C 20237(3)

"That Council:

- (i) *notes in the light of the COVID-19 pandemic situation:*
 - (a) *endorses officers approach of Council working with ratepayers on establishing arrangements for people who are struggling to pay their rates, and that no penalty charges will occur where ratepayers have entered into an arrangement with Council;*
 - (b) *endorses proposals of supporting ratepayers, and asks that the Emergency Committee considers a new rates postponement policy, which may include postponement for small business, as a matter of urgency;*
 - (c) *endorses a line by line review of the draft budget, with a view to reduce the proposed rates increase significantly for Council deliberations in June;*

- (ii) *thanks and accepts the Chief Executive's voluntary offer to take a cut in pay of 10 percent;*
- (iii) *makes available \$1,500 to any foodbank or food charity operating in Lower Hutt to be subsidised by the Chief Executive's pay cut;*
- (iv) *notes that applications for the fund be made by email to the Mayor's Office or Chief Executive's Office;*
- (v) *endorses the establishment of a \$100,000 emergency community resilience fund, which will report to the Emergency Committee of Council;*
- (vi) *endorses the suspension of parking charges and enforcement in the lead up to Level 4, and for the entirety of its duration;*
- (vii) *endorses officers approach of paying suppliers within five days, as opposed to 30 days;*
- (viii) *endorses that no library fines be issued, and automatic extensions of loans during the duration of level 4;*
- (ix) *endorses an additional \$25k for the Hutt Valley Chamber of Commerce to enable it to continue to support business across our city given the impact of COVID-19;*
- (x) *endorses the Chief Executive bringing forward required spend for IT and resilience in light of COVID-19;*
- (xi) *acknowledges and thanks the officers for their work over the past two weeks, in particular the IT team; and*
- (xii) *notes and thanks the Chief Executive and all Council staff for their work to enable essential services to continue in our city during the lockdown period."*

9.b) EMERGENCY PROVISIONS FOR COVID-19 (20/301)

Report No. HCC2020/2/81 by the Head of Democratic Services

The Chief Legal Officer elaborated on the report. He acknowledged the work of the Democratic Services Team and in particular the Head of Democratic Services. He advised that the membership in the Terms of Reference should state four members. He explained that the main hurdle moving forward was the quorum requirements with members having to be physically present at meetings.

The Chief Executive advised that with the recruitment of new staff not yet complete, recommendation part viii) in the officer's report could not specify a particular General Manager/Director. She acknowledged the support of the Acting General Manager, City and Community Services and the Acting General Manager, City Transformation.

In response to a question from a member, Mayor Barry advised that where possible, meetings would be publicly notified and live streamed.

The Chief Digital Officer advised that livestreaming could only be conducted when meetings were held in the Council Chambers. Mayor Barry added that Council would be as transparent as was possible given the circumstances.

In response to a question from a member, the Chief Legal Officer advised that the Emergency Committee would be delegated all powers possible to perform Council functions. He added that it may not be possible to consult with all members prior to a decision having to be made. He added that Microsoft Teams would be a good system to

help with member consultation as the COVID-19 situation progressed. Mayor Barry added that with the situation changing rapidly, he envisioned telephone contact would initially be important between members.

The Chief Executive added that the Local Government Act required participation, openness and accountability, which were actions Council intended to retain. She advised that until the “physically present” quorum requirements were amended, she recommended the presented standard Emergency Committee meeting requirements be adopted.

In response to a question, Mayor Barry confirmed there would be four members on the Emergency Committee, with the preference being the three Committee Chairs, where available. He added any Councillor could be called as a member in the case of a Committee Chair being unable to attend.

In response to a question from a member, Mayor Barry confirmed that other Councillors could be present for an Emergency Committee meeting, but would not have voting rights. He added the requirements balanced the need for flexibility with the effective operation of the Committee.

Mayor Barry explained that the proposed recommendations were standard Emergency Committee meetings provisions used across the country. He looked forward to participating in meetings using new technologies. He added full communication with all Councillors would occur as much as possible.

Cr Briggs thanked the Chair for his leadership and expressed his trust that the Emergency Committee would make the best decisions for the city.

Cr Dyer endorsed Cr Briggs comments.

RESOLVED: (Mayor Barry/Deputy Mayor Lewis)

Minute No. C 20238(3)

“That Council:

- (i) receives the information;*
- (ii) establishes an Emergency Committee with the membership of four, consisting of:*
 - (a) the Mayor as Chair; and*
 - (b) three other members appointed by the Chair on a meeting-by meeting-basis;*
- (iii) adopts the Emergency Committee’s Terms of Reference attached as Appendix 1 to the report;*
- (iv) for the purposes of the COVID-19 pandemic, delegates to the Mayor the authority to activate the Emergency Committee and by resolution of the Emergency Committee, suspend all other committees of Council;*
- (v) delegates to the Emergency Committee, when activated, all of the responsibilities, duties and powers of Council and its standing committees, other than those that cannot be delegated;*
- (vi) delegates to the Chief Executive all of the responsibilities, duties and powers that Council can lawfully delegate to an officer. This includes the ability to enter into any contract or to authorise any level of expenditure. This delegation is subject to the following conditions:*
 - (a) the delegated responsibilities, duties and powers may be exercised only in circumstances where the Emergency Committee or Council, its committees, or its*

- community boards are unable or unavailable to hold meetings within a reasonable time;*
- (b) the Chief Executive must exercise the delegated responsibilities, powers and duties in consultation with the Mayor or, if the Mayor is unavailable, the Deputy Mayor;*
 - (c) any decisions made and documents executed when exercising the delegated responsibilities, powers and duties must be reported to the next meeting of the Emergency Committee or Council;*
 - (d) this delegation may be revoked at any time by the Emergency Committee or Council; and*
 - (e) in the event there is any inconsistency between this delegation and any other delegations made by Council, this delegation takes precedence; and*
- (vii) recognises the COVID-19 emergency as an exceptional circumstance under section 6 of the Financial Delegation Policy (attached as Appendix 2) and agrees that the Chief Executive may be required to authorise unbudgeted expenditure that may result in an overspend of the Annual Plan budget for the year; and*
- (viii) agrees that, in the event the Chief Executive is unable to fulfil her duties, it delegates the authority and powers of the Chief Executive to an available General Manager/Director nominated by the Mayor."*

9. QUESTIONS

There were no questions.

10. SEALING AUTHORITY (19/1401)

Report No. HCC2020/2/5 by the Executive Assistant, Corporate Services

RESOLVED: (Mayor Barry/Cr Edwards)

Minute No. C 20239(3)

“That Council:

- (i) approves the affixing of the Common Seal to all relevant documents in connection with the items set out in Schedule 1 contained in the report; and*
- (ii) approves the deeds executed under Power of Attorney set out in Schedule 2 contained in the report.*

SCHEDULE 1 - General Sealing Authority

Subdivision related documents – including Easements to Council

Standard easements and related requirements granting rights to Council as part of the subdivision process:

- a) Hutt City Council and Te Puna Wai Ora Limited Partnership
429 Jackson Street, Petone, Lower Hutt, L19/354*
- b) Hutt City Council and Wu Lan Qi Mu Ge
30 Strand Crescent, Lower Hutt, L19/340*
- c) Hutt City Council and Te Puna Wai Ora Limited Partnership
429 Jackson Street, Petone, Lower Hutt ,L20/11*
- d) Hutt City Council and Te Puna Wai Ora Limited Partnership
429 Jackson Street, Petone, Lower Hutt, L20/12*
- e) Hutt City Council and Spice Projects Limited
67 Randwick Crescent, Lower Hutt, L20/10*
- f) Hutt City Council and Ian Robert Duncan, Deborah Anne Duncan, Kenneth Donald Ward and Ramesh Dayal
39 Moores Valley Road, Wainuiomata, Lower Hutt, L20/6*
- g) Hutt City Council and Catherine Modlik and Helmut Karewa Modlik
75 Raukawa Street, Stokes Valley, Lower Hutt, L20/2*
- h) Hutt City Council and Chanthu Son and Puthi Eng
1128 High Street, Lower Hutt, L19/358*
- i) Hutt City Council and Dennis Robert O’Meara and Barbara Joy O’Meara
88 and 88A Horoeke Street, Stokes Valley, Lower Hutt, L19/356*
- j) Hutt City Council and Zhongrong YU and Lifang HAN
37 Hinau Street, Lower Hutt, L19/273*
- k) Hutt City Council and Housing New Zealand Limited
19 Molesworth Street, Lower Hutt, L19/287*

Encumbrance Removal

- l) *Hutt City Council and Graeme Richard Sinclair, Lisa Megan Sinclair and Gladys Edith Derham as trustees of the G & L Sinclair Family Trust
323 Stokes Valley Road, Stokes Valley, Lower Hutt, L19/313*

Historical Land Transfer in 1973

- m) *Hutt City Council and Salome Webb (as survivor)
11 Mulberry Street, Maungaraki, Lower Hutt, L19/359
Pursuant to long term sale and purchase agreement dated 1973 and paper transfer
(unregistered, dated 1986)*

Replace Easement with Land Covenant

- n) *Hutt City Council and James Christopher Poskitt & Toni Mavis Booth, Terence Michael Jordon, Julie Anne Jordon and Charles David Ellesmere Lindsay
212 and 214 Whites Line East, Lower Hutt, L20/23*

Discharge of Encumbrance and Replacement with Covenant

- o) *Hutt City Council and Broden John McLennan
14B Kereru Grove, Stokes Valley, Lower Hutt, L20/4*

Discharge of Easement

- p) *Hutt City Council and Adrian James Palmer and LAP Trustees Limited
51 Rutherford Street, Lower Hutt, L19/338*

Discharge of Consent Notices

- q) *Hutt City Council and Hutt City Council
248 Wise Street, Wainuiomata, Lower Hutt, L19/298*

Consent Notice

- r) *Hutt City Council and The Petone Borough Council
North Park between Bouverie Street and Udy Street, Petone, Lower Hutt, L20/148*

Sale and Purchase Agreement

- s) *Hutt City Council and Urban Plus Limited
132A Molesworth Street, Lower Hutt, L19/300*

Transfer of Land

- t) *Hutt City Council and Wellington Early Intervention Trust
79A Copeland Street, Lower Hutt, L19/352*

SCHEDULE 2

Deed of Renewal

- u) *Hutt City Council and Tawata Farms Limited*

Ground Floor, Level 1 and part Level 2, 1-9 Knights Road, Lower Hutt, L19/307

Warrants Approved

<p><i>Nicholas Eagle – HCC WARRANT-19-048</i></p>	<p><i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general)) 2. Resource Management Act 1991 Enforcement Officer pursuant to s38(1)</i></p>
<p><i>Sandy Chauhan Shubkraran – HCC WARRANT 19-056- RECON</i></p>	<p><i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) Enforcement Officer pursuant to s177 (including additional powers of entry) 2. Resource Management Act 1991 Enforcement Officer pursuant to s38(1) Enforcement Officer (noise control only) pursuant to s38(2)</i></p>
<p><i>Renee Jones – HCC WARRANT 19-055- RECON</i></p>	<p><i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) Enforcement Officer pursuant to s177 (including additional powers of entry) 2. Resource Management Act 1991 Enforcement Officer pursuant to s38(1) Enforcement Officer (noise control only) pursuant to s38(2)</i></p>
<p><i>Sadanand Kuknoor – HCC WARRANT 19- 054-RECON</i></p>	<p><i>1. Local Government Act 2002 Enforcement Officer pursuant to s177 (including additional powers of entry) 2. Resource Management Act 1991 Enforcement Officer pursuant to s38(1) Enforcement Officer (noise control only) pursuant to s38(2)</i></p>
<p><i>Dilan Patel – HCC WARRANT-19-053- RECON</i></p>	<p><i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) Enforcement Officer pursuant to s177 (including additional powers of entry) 2. Resource Management Act 1991 Enforcement Officer pursuant to s38(1) Enforcement Officer (noise control only) pursuant to s38(2)</i></p>
<p><i>Barry Kwing – HCC WARRANT-19-052- RECON</i></p>	<p><i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) Enforcement Officer pursuant to s177 (including additional powers of entry) 2. Resource Management Act 1991 Enforcement Officer pursuant to s38(1) Enforcement Officer (noise control only) pursuant to s38(2)</i></p>

<p><i>Wayne Symonds – HCC WARRANT-19-051-RECON</i></p>	<p>1. Local Government Act 2002 <i>Authorised person pursuant to ss171, 173 (powers of entry in general)</i> <i>Enforcement Officer pursuant to s177 (including additional powers of entry)</i></p> <p>2. Resource Management Act 1991 <i>Enforcement Officer pursuant to s38(1)</i> <i>Enforcement Officer (noise control only) pursuant to s38(2)</i></p>
<p><i>Wallace Aitken – HCC WARRANT-19-050-RECON</i></p>	<p>1. Local Government Act 2002 <i>Authorised person pursuant to ss171, 173 (powers of entry in general)</i> <i>Enforcement Officer pursuant to s177 (including additional powers of entry)</i></p> <p>2. Resource Management Act 1991 <i>Enforcement Officer pursuant to s38(1)</i> <i>Enforcement Officer (noise control only) pursuant to s38(2)</i></p>
<p><i>Daniel Maiava – HCC WARRANT-19-049-RECON</i></p>	<p>1. Local Government Act 2002 <i>Authorised person pursuant to ss171, 173 (powers of entry in general)</i> <i>Enforcement Officer pursuant to s177 (including additional powers of entry)</i></p> <p>2. Resource Management Act 1991 <i>Enforcement Officer pursuant to s38(1)</i> <i>Enforcement Officer (noise control only) pursuant to s38(2)</i></p>
<p><i>Earl Boyd – HCC WARRANT-19-057-RECON</i></p>	<p>1. Local Government Act 2002 <i>Authorised person pursuant to ss171, 173 (powers of entry in general)</i> <i>Enforcement Officer pursuant to s177 (including additional powers of entry)</i></p> <p>2. Resource Management Act 1991 <i>Enforcement Officer pursuant to s38(1)</i> <i>Enforcement Officer (noise control only) pursuant to s38(2)</i></p>
<p><i>Mary Tato – HCC WARRANT-19-058-RECON</i></p>	<p>1. Local Government Act 2002 <i>Authorised person pursuant to ss171, 173 (powers of entry in general)</i> <i>Enforcement Officer pursuant to s177 (including additional powers of entry)</i></p> <p>2. Resource Management Act 1991 <i>Enforcement Officer pursuant to s38(1)</i> <i>Enforcement Officer (noise control only) pursuant to s38(2)</i></p>
<p><i>Nathaniel Vaauli-Taimalie – HCC WARRANT-19-059-RECON</i></p>	<p>1. Local Government Act 2002 <i>Authorised person pursuant to ss171, 173 (powers of entry in general)</i> <i>Enforcement Officer pursuant to s177 (including additional powers of entry)</i></p> <p>2. Resource Management Act 1991 <i>Enforcement Officer pursuant to s38(1)</i></p>

	<i>Enforcement Officer (noise control only) pursuant to s38(2)</i>
<i>Mita Thompson – HCC WARRANT-19-062-RECON</i>	<p>1. Local Government Act 2002 <i>Authorised person pursuant to ss171, 173 (powers of entry in general)</i> <i>Enforcement Officer pursuant to s177 (including additional powers of entry)</i></p> <p>2. Resource Management Act 1991 <i>Enforcement Officer pursuant to s38(1)</i> <i>Enforcement Officer (noise control only) pursuant to s38(2)</i></p>
<i>Steven Anquetil – HCC WARRANT 19-060-RECON</i>	<p>1. Local Government Act 2002 <i>Authorised person pursuant to ss171, 173 (powers of entry in general)</i> <i>Enforcement Officer pursuant to s177 (including additional powers of entry)</i></p> <p>2. Resource Management Act 1991 <i>Enforcement Officer pursuant to s38(1)</i> <i>Enforcement Officer (noise control only) pursuant to s38(2)</i></p>
<i>Amber Gillies – HCC WARRANT 19-061-RECON</i>	<p>1. Local Government Act 2002 <i>Authorised person pursuant to ss171, 173 (powers of entry in general)</i> <i>Enforcement Officer pursuant to s177 (including additional powers of entry)</i></p> <p>2. Resource Management Act 1991 <i>Enforcement Officer pursuant to s38(1)</i> <i>Enforcement Officer (noise control only) pursuant to s38(2)</i></p>
<i>Erin Howard – HCC WARRANT 20-001-RECON</i>	<p>1. Local Government Act 2002 <i>Authorised person pursuant to ss171, 173 (powers of entry in general)</i> <i>Enforcement Officer pursuant to s177 (including additional powers of entry)</i></p> <p>2. Resource Management Act 1991 <i>Enforcement Officer pursuant to s38(1)</i> <i>Enforcement Officer (noise control only) pursuant to s38(2)</i></p>
<i>Michael Ritete – HCC WARRANT 20-002-RECON</i>	<p>1. Local Government Act 2002 <i>Authorised person pursuant to ss171, 173 (powers of entry in general)</i> <i>Enforcement Officer pursuant to s177 (including additional powers of entry)</i></p> <p>2. Resource Management Act 1991 <i>Enforcement Officer (noise control only) pursuant to s38(2)</i></p>
<i>Sam MacKenzie – HCC WARRANT 20-003-RECON</i>	<p>1. Local Government Act 2002 <i>Authorised person pursuant to ss171, 173 (powers of entry in general)</i> <i>Enforcement Officer pursuant to s177 (including additional powers of entry)</i></p> <p>2. Resource Management Act 1991</p>

	<i>Enforcement Officer (noise control only) pursuant to s38(2)</i>
<i>James Dobson – HCC WARRANT 20-006</i>	<i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) Enforcement Officer pursuant to s177 (including additional powers of entry) 2. Resource Management Act 1991 Enforcement Officer pursuant to s38(1)</i>
<i>Trevor Norkett – HCC WARRANT 20- 005-RECON</i>	<i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) Enforcement Officer pursuant to s177 (including additional powers of entry) 2. Resource Management Act 1991 Enforcement Officer (noise control only) pursuant to s38(2)</i>
<i>Brianne Peters – HCC WARRANT 20-004</i>	<i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) Enforcement Officer pursuant to s177 (including additional powers of entry) 2. Resource Management Act 1991 Enforcement Officer pursuant to s38(1)</i>
<i>Niua McGregor – HCC WARRANT 20- 007</i>	<i>1. Land Transport Act 1998 Parking Warden pursuant to s128D”</i>

7. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Whakataka te hau ki te uru
Whakataka te hau ki te tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
E hī ake ana te atakura
He tio, he huka, he hau hū
Tihei mauri ora.

*Cease the winds from the west
Cease the winds from the south
Let the breeze blow over the land
Let the breeze blow over the ocean
Let the red-tipped dawn come with a sharpened air.
A touch of frost, a promise of a glorious day.*

There being no further business the Chair declared the meeting closed at 3.57pm.

C Barry
MAYOR

CONFIRMED as a true and correct record
Dated this 26th day of May 2020

Mayor Campbell Barry
Mayor's Statement to Council, 24 March 2020

Introduction

- While this is an ordinary meeting of our Council, we are in extraordinary times.
- Before we go into the Council Agenda, I would just like to make a few remarks.

Coronavirus/lock--down

- I want to first acknowledge the anxiety and uncertainty people across our community are feeling, as we enter a four week lockdown period
- My heart particularly goes out to the many small and medium sized businesses that are under significant pressure, and people who find themselves out of work
- There is no doubt this will have a severe impact socially and economically for people right across our city, but I'm confident that we will all get through this together
- This is a difficult and unprecedented situation, but it's clear we need to act fast and aggressively in order to defeat COVID-19. If we don't, we're told that cases would overwhelm our emergency departments and tens of thousands of New Zealanders may die.
- If anyone across our communities and country hasn't been taking this seriously, that attitude must shift now. The only way we will get through this is by each and every one of us playing a role.
- Before I talk about what we've done to date, and what our plan is moving forward, I just want to acknowledge all the people across our community who are working in essential service roles. Our healthcare workers, our pharmacists, our supermarket workers and all the people working tirelessly to stock our supermarkets. Staff at service stations, public servants and all other essential staff. They all have spouses, kids and other family members that they will be away from as we get through this

What we've done to date

- On Saturday we took the decision to close all of our community facilities to the public.
- Yesterday we announced the temporary suspension of parking charges across our city - a compassionate and pragmatic response during a time where people are preparing to go into lockdown
- Council has significantly advanced work to prepare the organisation to be able to work remotely. I want to acknowledge the work of Lyndon Allot and his team for the extraordinary hours they have put in to make this happen.
- We've also established regular communication channels through live streaming, where I will be giving a daily update on local matters, and the CE and I will be providing a weekly update via the HCC Channels.

What we're going to do at this meeting

- It's clear that these are unprecedented times, and we therefore cannot continue with business as usual.
- Today we'll be considering a range of measures to support our community through these tough and challenging times.
- I want to acknowledge the work officers have done to pull together this work at pace. Many of the items we'll consider this afternoon are things we can implement immediately, and some will require more time.

Rates increases

- I want to be absolutely clear: the proposed 7.9% increase in rates will need to come down significantly, and it will.
- There has been significant misinformation about this process, and the decisions we're making. We are in a crisis, this isn't a time to play politics.
- None of us are blind to the fact that it will be untenable to continue down a path of rates increases without changes.
- We know we have big issues we have to front up to, and we will front up to them. But what we won't do is add to an already difficult situation for our people and businesses.
- But we need some time to re-think this, and to get this work right. Thankfully, we have time given that we have until June to approve our budget. The biggest disservice we can do is to make these decisions on the fly, without proper consideration to all their impacts.

Conclusion

- Finally, before we get into our agenda. I just want to reinforce that we will get through this. Our people here in Te Awakairangi, Lower Hutt are resilient, they are kind, and I know our entire community will support each other through these challenging times.