



11 March 2020

Order Paper for Council meeting to be held in the  
Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt,  
on:

**Wednesday 18 March 2020 commencing at the conclusion  
of the Long Term Plan/Annual Plan Subcommittee  
meeting**

**Membership**

Mayor C Barry (Chair)  
Deputy Mayor T Lewis

Cr D Bassett  
Cr K Brown  
Cr S Edwards  
Cr C Milne  
Cr S Rasheed  
Cr L Sutton

Cr J Briggs  
Cr B Dyer  
Cr D Hislop  
Cr A Mitchell  
Cr N Shaw

**For the dates and times of Council Meetings please visit [www.huttcity.govt.nz](http://www.huttcity.govt.nz)**

**Have your say**

You can speak under public comment to items on the agenda to the Mayor and Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this by emailing [DemocraticServicesTeam@huttcity.govt.nz](mailto:DemocraticServicesTeam@huttcity.govt.nz) or calling the Democratic Services Team on 04 570 6666 | 0800 HUTT CITY



## **COUNCIL**

**Membership:** 13

**Meeting Cycle:** Council meets on a six weekly basis (Extraordinary Meetings can be called following a resolution of Council; or on the requisition of the Chair or one third of the total membership of Council)

### **POWER TO (BEING A POWER THAT IS NOT CAPABLE OF BEING DELEGATED)<sup>1</sup>:**

- Make a rate.
- Make bylaws.
- Borrow money other than in accordance with the Long Term Plan (LTP).
- Purchase or dispose of assets other than in accordance with the LTP.
- Purchase or dispose of Council land and property other than in accordance with the LTP.
- Adopt the LTP, Annual Plan and Annual Report.
- Adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the LTP or developed for the purpose of the Local Governance Statement.
- Appoint the Chief Executive.
- Exercise any powers and duties conferred or imposed on the local authority by the Local Government Act 1974, the Public Works Act 1981, or the Resource Management Act 1991, that are unable to be delegated.
- Undertake all other actions which are by law not capable of being delegated.
- The power to adopt a Remuneration and Employment Policy for Council employees.

### **DECIDE ON:**

#### **Policy issues**

- Adoption of all policy required by legislation.
- Adoption of strategies, and policies with a city-wide or strategic focus.

#### **District Plan**

- Approval to call for submissions on any Proposed District Plan, Plan Changes and Variations.
- Prior to public notification, approval of recommendations of District Plan Hearings Subcommittees on any Proposed Plan, Plan Changes (including private Plan Changes) and Variations, on the recommendation of the Regulatory Committee.

<sup>1</sup> Work required prior to the making of any of these decisions may be delegated.

- The withdrawal of Plan Changes in accordance with clause 8D, Part 1, Schedule 1 of the Resource Management Act 1991.
- Approval, to make operative, District Plan and Plan Changes (in accordance with clause 17, Part 1, Schedule 1 of the Resource Management Act 1991).
- Acceptance, adoption or rejection of private Plan Changes.

### **Representation, electoral and governance matters**

- The method of voting for the Triennial elections.
- Representation reviews.
- Council's Code of Conduct for elected members
- Local Governance Statement.
- Elected Members' Remuneration.
- The outcome of any extraordinary vacancies on Council.
- Any other matters for which a local authority decision is required under the Local Electoral Act 2001.
- Appointment and discharge of members of committees when not appointed by the Mayor.
- All matters identified in these Terms of Reference as delegated to Council Committees (or otherwise delegated by the Council) and oversee those delegations.
- Council's delegations to officers and community boards.

### **Delegations and employment of the Chief Executive**

Review and negotiation of the contract, performance agreement and remuneration of the Chief Executive.

### **Meetings and committees**

- Standing Orders for Council and its committees.
- Council's annual meeting schedule.

### **Long Term and Annual Plans**

- The adoption of the budgetary parameters for the LTP and Annual Plans.
- Determination of rating levels and policies required as part of the LTP.
- Adoption of Consultation Documents, proposed and final LTPs and proposed and final Annual Plans.

### **Council Controlled Organisations**

- The establishment and disposal of any Council Controlled Organisation or Council Controlled Trading Organisation.
- Approval of annual Statements of Corporate Intent for Council Controlled Organisations and Council Controlled Trading Organisations.

### **Community Engagement and Advocacy**

- Receive reports from the Council's Advisory Groups.
- Monitor engagement with the city's communities.

### **Operational Matters**

- National Emergency Management Agency matters requiring Council's input.

- Road closing and road stopping matters.
- Approval of overseas travel for elected members.
- All other matters for which final authority is not delegated.

**Appoint:**

- The non-elected members of the Standing Committees, including extraordinary vacancies of non-elected representatives.
- The Directors of Council Controlled Organisations and Council Controlled Trading Organisations.
- Council's nominee on any Trust.
- Council representatives on any outside organisations (where applicable and time permits, recommendations for the appointment may be sought from the appropriate Standing Committee and/or outside organisations).
- The Chief Executive of Hutt City Council.
- Council's Electoral Officer, Principal Rural Fire Officer and any other appointments required by statute.
- The recipients of the annual Civic Honours awards.



## HUTT CITY COUNCIL

Ordinary meeting to be held in the Council Chambers, 2nd Floor, 30 Laings Road,  
Lower Hutt on  
Wednesday 18 March 2020 commencing at the conclusion of the Long Term  
Plan/Annual Plan Subcommittee meeting.

### ORDER PAPER

#### PUBLIC BUSINESS

1. APOLOGIES

Deputy Mayor Lewis and Cr Shaw

2. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker on items appearing on the agenda). Speakers may be asked questions on the matters they raise.

3. CONFLICT OF INTEREST DECLARATIONS

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4. RECOMMENDATIONS TO COUNCIL FROM THE LONG TERM  
PLAN/ANNUAL PLAN SUBCOMMITTEE MEETING HELD ON 18  
MARCH 2020 (20/199)

MAYOR'S RECOMMENDATION:

"That Council adopts the Proposed Annual Plan 2020-2021 and Amended Long Term Plan 2018-2028, including recommendations made on the following reports, and any amendments or additional items agreed at the Long Term Plan/Annual Plan Subcommittee meeting held on 18 March 2020:

- (i) Draft Annual Plan 2020-2021 and Long Term Plan 2018-2028 Amendment; and
- (ii) Recommendation from the Community and Environment Committee - Cycleway Projects Updates and Budgets."

5. APPOINTMENTS TO EXTERNAL COMMITTEES, ORGANISATIONS  
AND ADVISORY GROUPS (20/205)

Report No. HCC2020/2/32 by the Committee Advisor

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MAYOR'S RECOMMENDATION:

"That the recommendations contained within the report be endorsed."

6. **QUESTIONS**

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

7. **CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA**

Whakataka te hau ki te uru  
 Whakataka te hau ki te tonga  
 Kia mākinakina ki uta  
 Kia mātaratara ki tai  
 E hī ake ana te atakura  
 He tio, he huka, he hau hū  
 Tīhei mauri ora.

*Cease the winds from the west  
 Cease the winds from the south  
 Let the breeze blow over the land  
 Let the breeze blow over the ocean  
 Let the red-tipped dawn come with a sharpened air.  
 A touch of frost, a promise of a glorious day.*

Donna Male  
**COMMITTEE ADVISOR**



28 February 2020

File: (20/205)

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Report no: HCC2020/2/32

## Appointments to External Committees, Organisations and Advisory Groups

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### Purpose of Report

1. Council is asked to alter part of the resolution made at its meeting held on 10 December 2019 in relation to its appointments to the Wellington Regional Waste Minimisation and Management Committee (WRWMMJC).

### Recommendation

That Council:

- (i) notes and receives the report;
- (ii) notes at its meeting held on 10 December 2019 it made appointments to the Waste Minimisation and Management Committee (WRWMMJC);
- (iii) agrees to alter its resolution relating to part (iv)(c) of Minute No. C191(2)07(3) attached as Appendix 1 to the report to read as follows:
  - (a) Waste Minimisation and Management Committee: Cr S Edwards and alternate Cr A Mitchell;
- (iv) notes the reason for the alteration of the resolution is at the request of the Councillors directly affected;
- (v) notes that WRWMMJC at its meeting held on 9 December 2019 elected Cr Edwards as Deputy Chair; and
- (vi) agrees to appoint to the Waste Forum Wellington Region: Cr S Edwards and Cr A Mitchell.

### Background

2. Appointments to external committees, organisations and advisory groups were considered at Council meetings held on 4 November 2019 and 10

December 2019. The appointments made to WRWMMJC are required to be altered back to the decision originally made at the meeting held on 4 November 2019.

3. The Waste Forum Wellington Region (the Forum) is a group established for over 35 years and it used as an opportunity to share knowledge and information on waste.
4. The Forum is made up of at least one elected member and one officer from each Wellington region Council, together with waste consultants and waste companies. Relationships built through the Forum enabled the Regional Waste Minimisation and Management Plan to be established.
5. Crs Edwards and Mitchell have been invited to previous meetings of the Forum, due to their appointment to the WRWMMJC. Cr Mitchell was made Chair of the Forum at a recent meeting. Their appointment to the Forum is required to be formalised by resolution of Council.

### Legal Considerations

6. There are no legal considerations directly arising from this report. Council are required to formalise appointments to external committees, organisations and advisory groups by resolution. Revocation and alteration of decisions is covered under Standing Orders.

### Financial Considerations

7. There are no financial considerations directly arising from this report.

### Appendices

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**Author:** Donna Male  
Committee Advisor

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**Approved By:** Kathryn Stannard  
Head of Democratic Services

**Hutt City Council Meeting 10 December 2019 Minute No C 191(2)07(3)****9. APPOINTMENTS TO EXTERNAL COMMITTEES, ORGANISATIONS AND ADVISORY GROUPS (19/1382)**

Report No. HCC2019/1(2)/107 by the Committee Advisor

RESOLVED: (Mayor Barry/Cr Briggs)

**Minute No. C 191(2)07(3)**

*"That Council:*

*(iv) agrees to alter its resolution relating to Report No. HCC2019/1(2)/221 and parts (v), (viii) and (xi) of Minute No. C 19105(2) attached as Appendix 1 to the report to read as follows:*

- (c) Wellington Regional Waste Minimisation and Management Joint Committee: Cr A Mitchell and alternate Cr S Edwards; "*