

HUTT CITY COUNCIL

Minutes of an ordinary meeting of The Hutt City Council held in the Council Chambers,
2nd Floor, 30 Laings Road, Lower Hutt on
Tuesday 17 September 2019 commencing at 6.00pm

PRESENT:

Mayor WR Wallace (Chair)	
Cr G Barratt	Cr C Barry
Deputy Mayor D Bassett	Cr L Bridson
Cr J Briggs	Cr MJ Cousins
Cr S Edwards	Cr T Lewis
Cr M Lulich	Cr G McDonald
Cr C Milne (from 7.06pm)	Cr L Sutton

APOLOGIES: There were no apologies.

IN ATTENDANCE:

Ms J Miller, Chief Executive
Mr L Allott, Chief Information Officer
Mr B Kibblewhite, General Manager, Corporate Services
Ms H Oram, Acting General Manager, City Transformation
Mr M Reid, General Manager, City and Community Services
Ms J Livschitz, Chief Financial Officer
Ms A Blackshaw, Project Director (part meeting)
Mr G Dewar, Acting General Counsel
Ms W Moore, Divisional Manager, Strategy and Planning (part meeting)
Mr J Pritchard, Principal Research and Policy Advisor (part meeting)
Mr M Sherwood, Divisional Manager, Parks and Recreation (part meeting)
Mr S Keatley, Strategic Assets and Project Manager (part meeting)
Mr D Bentley, Team Leader Environmental Health (part meeting)
Mr D Kerite, Acting Divisional Manager, Environmental Consents (part meeting)
Mr A Yip, Strategic Projects Manager (part meeting)
Mr B Gall, Systems Strategist (part meeting)
Ms L Dalby, Senior Communications Advisor
Mr G Craig, Divisional Manager, City Growth (part meeting)
Ms O Miller, Policy Advisor (part meeting)
Ms H Stewart, Youth Council Facilitator (part meeting)
Ms K Stannard, Divisional Manager, Democratic Services
Ms J Randall, Committee Advisor

PUBLIC BUSINESS

1. **APOLOGIES**

RESOLVED: (Mayor Wallace/Cr Briggs)

Minute No. C 19401

"That the apology received from Cr Milne for lateness be accepted."

MINOR ITEM NOT ON THE AGENDA

RESOLVED: (Mayor Wallace/Deputy Mayor Bassett)

Minute No. C 19402

"That in terms of Standing Order 10.13 Council:

(i) considers the item regarding a verbal update from the Chief Executive on the Wainuiomata Cleanfill at this meeting as a minor item not on the agenda;

(ii) notes that the item will be taken as item 9A on the public agenda for the Council meeting on 17 September 2019; and

(iii) notes that no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

2. **PUBLIC COMMENT**

Comments are recorded under the item to which they relate.

3. **MAYORAL STATEMENT** (19/1094)

Cr Briggs advised that Mr Theo Misirlakis had recently passed away.

Deputy Mayor Bassett advised that Mr Harry Hayward had recently passed away at 101 years old.

RESOLVED: (Mayor Wallace/Deputy Mayor Bassett)

Minute No. C 19403

"That the Mayoral Statement be adopted."

4. **CONFLICT OF INTEREST DECLARATIONS**

Cr Cousins declared a conflict of interest in relation to items 5c) 4i) and 6d) and took no part in discussion or voting on these matters.

Cr Edwards declared a conflict of interest in relation to item 6d) and took no part in discussion or voting on the matter.

5. **COMMITTEE MINUTES WITH RECOMMENDED ITEMS**

a) **Policy and Regulatory Committee**

2 September 2019

Mayor Wallace thanked Cr Cousins for her leadership on the Policy and Regulatory Committee over the triennium. He noted the Committee had benefitted from her considerable experience.

RESOLVED: (Cr Cousins/Cr Briggs)

Minute No. C 19404

"That the report of the meeting held on 2 September 2019, with the exception of items 4i)-4iii), be adopted."

Recommended Items

Item 4i) **Smokefree Lower Hutt - Review (19/876)**

Speaking under public comment, **Mr Chris Norton** reported on the inaugural Hutt Valley Spring Clean event (the event) that had recently been held to remove litter from key areas of Lower Hutt. He explained the event had built on the work of volunteer groups and he hoped to encourage local clean-ups using the Litterati Mobile App (the app). He advised the event had resulted in national publicity, a core group that would continue actions and an extension of the clean up over the whole of September. He said the event had removed approximately 130 kg of litter. He noted that cigarette butts had out-numbered other litter by 2:1. He believed the app could provide an opportunity for Council to work in a more strategic way to find solutions.

Speaking under public comment, **Ms Charlotte Lawrence and Ms Seren Lewis, representing Youth Council**, provided highlights of their contributions to Council over the past year on issues such as homelessness, climate change and smokefree areas. They thanked members for recognising the voice of youth at meetings. They indicated Youth Council would continue to work with Council in the new triennium.

Cr Cousins foreshadowed a recommendation that the Chief Executive investigate partnering with Litterati.

Cr Briggs recognised the importance of continuing to work alongside communities on the smokefree issue. He noted this work needed to be supported by adequate funding. He considered smoking was a significant health issue, particularly for Māori and Pacifica communities.

RESOLVED: (Cr Cousins/Deputy Mayor Bassett) **Minute No. C 19405**

"That Council:

- (i) agrees to change the wording of the policy in section three Smokefree Areas, clause d. to 'Bus shelters and bus stops' to enable all bus stops to be designated smokefree;*

- (ii) *agrees to incorporate Te Reo Māori in signage and messaging in the policy, under section four, Implementation;*
- (iii) *agrees that Council's smokefree publicity will include asking people not to vape in smokefree areas and at smokefree events. The priority will remain smokefree messages in terms of signs and communication;*
- (iv) *agrees to designate Hillary Court smokefree under section three Smokefree Areas, clause J;*
- (v) *agrees to designate areas of suburban centres in the city smokefree. These areas would be implemented over the next three years. Officers would amend the policy wording in suburban centres;*
- (vi) *agrees that implementation during 2019-2020 will be undertaken using the \$10,000 underspend available and that Council will include an additional \$12,000 in the budget for 2020-21 and \$12,000 in 2021-2022 for the purpose of implementation; and*
- (vii) *asks the Chief Executive to investigate partnering with Litterati."*

For the reasons that smokefree bus stops are an opportunity to increase the visibility of the smokefree message in Lower Hutt. There is no safe level of second hand smoke. This position would be in line with our policy objectives and would make Council's policy consistent with the smokefree approaches in Wellington and Porirua. The vaping position is in line with the approach taken in Porirua and Wellington and therefore contributes to a consistent local government position in the region. As in the other council areas, media releases etc. could include the message, along with announcements at events. This does not include vaping on signage. The engagement work in Naenae has been completed and there was a high level of support to designate Hillary Court smokefree. There is good support in the community for designating areas of suburban centres smokefree. This is the case throughout the Citizen Panel surveys conducted since 2016. Officers will work to define the areas and socialisation of the smokefree message would follow.

Item 4ii)

Easement - Mitchell Park (19/1008)

RESOLVED: (Cr Cousins/Deputy Mayor Bassett) **Minute No. C 19406**

"That Council:

- (i) *notes that the owners of the Hutt Valley Health Hub are seeking to erect a sign at its sole vehicular entrance on Witako Street;*
- (ii) *notes that Council has previously agreed, in December 2017, to an easement over reserve land at the southern end of Mitchell Park in order to provide for legal access for the new development; and*
- (iii) *agrees to an easement over approximately 6m² of reserve land at Mitchell Park to enable the new Hub to erect an illuminated sign to indicate to the public the Hub's main entry point."*

For the reason that it is in the public interest for a sign to this new community health facility that could otherwise be difficult to locate.

Item 4iii) Development of a City-Wide Zero Carbon Plan (19/1037)**RESOLVED:** (Cr Cousins/Cr Bridson)**Minute No. C 19407***“That Council:*

- (i) notes that while Council has in place an organisational carbon target, there is a need to reduce city-wide carbon emissions;*
- (ii) notes that achieving Zero by 2050 for the wider Lower Hutt area cannot be achieved without the buy-in and relevant commitments from a range of stakeholders, including the business sector(s) and Lower Hutt residents;*
- (iii) agrees that officers should undertake a project to develop a city-focused carbon reduction plan in line with the proposed New Zealand Zero by 2050 target, including ambitious interim targets with the plan to be completed in 2020;*
- (iv) agrees that this plan be developed in consultation with a range of stakeholders in the wider Lower Hutt community, with a key focus on relevant and appropriate targets and actions that these stakeholders (and Council) can commit to across the short term (over five years) but with at least some high level commitments regarding the long-term;*
- (v) notes that this work could be carried out in conjunction with the review of Council’s four strategies;*
- (vi) notes that there are strong linkages between the need to reduce emissions to Zero by 2050 in order to help minimise future climate change impacts, and the need for the community to adapt to unavoidable climate change impacts such as sea level rise;*
- (vii) notes that because of these linkages, officers have proposed a parallel work stream to engage with the community on how Lower Hutt may adapt to, and become more resilient to, a changing climate (refer PRC2019/3/152 “Update on the Work to Adapt to Climate Change Impacts”); and*
- (viii) notes that both the resulting carbon reduction plan and the outcomes from the engagement with the community on climate change adaptation could ultimately be joined together to form a Lower Hutt Zero Carbon and Climate Resilience Plan.”*

For the reasons outlined in the report.

b) City Development Committee

3 September 2019

Mayor Wallace thanked Deputy Mayor Bassett for his service chairing the City Development Committee. He acknowledged his commitment to the development of the city.

RESOLVED: (Deputy Mayor Bassett/Cr Edwards)

Minute No. C 19408

"That the report of the meeting held on 3 September 2019, with the exception of item 4, be adopted."

Recommended Item

Item 4) Hutt Cricket Academy Lease Request - Hutt Recreation Ground (19/1043)

Deputy Mayor Bassett noted the lease request had faced challenges with conflicting views from various clubs over ownership of the proposed facilities. He advised no funding from Council would be required for the facilities. He added the Chief Executive would oversee the process to ensure funding was in place. He noted the new facilities would continue to be available to other sports and codes.

Crs Briggs and Lewis thanked Deputy Mayor Bassett for his work engaging with the clubs and negotiating the lease.

RESOLVED: (Deputy Mayor Bassett/Cr Sutton)

Minute No. C 19409

"That Council:

- (i) approves the issuing of a 33 year lease to the Hutt Cricket Academy and Hutt Districts Cricket Club for an area of land covering the footprint of the new facility and the first floor of the grandstand, subject to satisfying the Reserves Act requirements and agreement on the lease terms and conditions; and*
- (ii) asks the Chief Executive to appoint a senior officer to oversee the project from a Council perspective to ensure funding, consents and other arrangements are in place before work on the project commences."*

For the reasons that the request does not require Council financial commitment; does not significantly affect other clubs or users of the park, assists with the delivery of cricket and provides an improved asset for the community.

c) Finance and Performance Committee

4 September 2019

In response to a question from a member, the General Manager, Corporate Services advised that there was no requirement for staff working with children to be vaccinated. He added that staff had the right to decide on their personal health

matters. However, he agreed the current measles epidemic was concerning and compulsory vaccinations could be investigated.

RESOLVED: (Cr Milne/Cr Bridson)

Minute No. C 19410

"That the report of the meeting held on 4 September 2019, with the exception of items 4i)-4v), be adopted."

Recommended Items

Item 4i) Final 2019-2022 Statement of Intent for The Hutt City Community Facilities Trust (19/1104)

Cr Cousins declared a conflict of interest in the item and left the table.

RESOLVED: (Cr Milne/Cr Bridson)

Minute No. C 19411

"That Council receives and agrees to the final Statement of Intent for the Hutt City Community Facilities Trust for the three years commencing 1 July 2019 attached as Appendix 1 to Report FPC2019/4/178."

Item 4ii) Financial Delegation Policy (19/1076)

Cr Milne highlighted that the Financial Delegations Policy had been developed to provide a more complete framework for financial delegated authority within Council. He advised officers were working through a backlog of audit findings from the past few years.

RESOLVED: (Cr Milne/Deputy Mayor Bassett) **Minute No. C 19412**

"That Council:

- (i) approves the Financial Delegation Policy, attached as Appendix 1 to Report Report FPC2019/4/179, subject to an amendment to reflect that the 'Strategic Leadership Team' is now called the 'Corporate Leadership Team'; and*
- (ii) asks the incoming Council to consider whether the Finance and Performance Committee is given delegated authority to approve budget overspends to a certain level to improve the efficiency of the governance process, whilst not materially compromising the financial risk management processes."*

Item 4iii) Budget Update 2019/20 (19/1005)

RESOLVED: (Cr Milne/Cr Lulich)

Minute No. C 19413

"That Council:

- (i) notes the year-end carry overs of projects due to timing changes;*
- (ii) agrees to amend the operating and capital budgets as detailed in Report No: FPC2019/4/180 Budget Update 2019/20 due to changes in timing of expenditure;*
- (iii) agrees to amend the budgets as detailed in Report No: FPC2019/4/180 Budget Update 2019/20 in relation to the re-classification of budgets between*

operational and capital expenditure; and

(iv) agrees to budget changes related to Wainuiomata Shared Path/Cycleways project being a net cost of \$0.37M (Capital \$0.75M less New Zealand Transport Agency subsidy of \$0.38M)."

Item 4iv) Local Government Funding Agency - Annual General Manager Related Nominations (19/1124)

Mayor Wallace explained that since nominating Cr Milne as Local Government Funding Agency director, further information had revealed that other nominations had been received.

RESOLVED: (Mayor Wallace/Deputy Mayor Bassett) **Minute No. C 19414**

"That Council:

- (i) notes that further information has come to hand that Council and officers are happy with the two nominations; and*
- (ii) notes that due to part (i) above, Cr Milne has withdrawn his nomination."*

Item 4v) Treasury Management - Approval to Issue Security Stock (19/1129)

RESOLVED: (Cr Milne/Cr Sutton) **Minute No. C 19415**

"That Council:

- (i) notes the existing security stock in place; and*
- (ii) agrees to approve additional security stock issuance of \$22M as set out in the table below:*

	<i>Type of stock</i>	<i>Value</i> \$M	<i>Commentary</i>
1.	<i>Current existing Security stock</i>	48	<i>Covers bank facilities and interest rate swaps</i>
2.	<i>Additional security stock to be issued</i>	22	<i>Additional cover to be issued to:</i> - ANZ \$12M - Kiwibank \$10M
	<i>Total</i>	<i>70"</i>	

PRECEDENCE OF BUSINESS

In accordance with Standing Order 10.4 the Chair accorded preference to items 5d, 6a, 6b, 6c, 6d, 6e, 6f and 6g.

The items are recorded in the order in which they are listed on the Order Paper.

d) Hutt Valley Services Committee

30 August 2019

Mayor Wallace thanked Cr McDonald for co-chairing the Hutt Valley Services Committee over the term of the triennium.

RESOLVED: (Cr McDonald/Cr Cousins)

Minute No. C 19416

"That the report of the meeting held on 30 August 2019, with the exception of items 7 & 10, be noted."

Recommended Item

Item 7) Proposed Appearance Industries Bylaw (19/1009)

The Policy Advisor explained that a joint bylaw with Upper Hutt City Council (UHCC) was preferred. However, there was considerable risk posed to the community by waiting for UHCC to progress through its pre-consultation phase. She noted regulation could prevent fatalities and recommended that Council proceed with the bylaw.

In response to a question from a member, the Policy Advisor explained that no guide to proposed regulations had been provided to practitioners. However the draft bylaw had received considerable input from the industry. She advised that if the draft bylaw proceeded to the next stage of public consultation, Council would be seeking wider feedback.

RESOLVED: (Cr McDonald/Cr Sutton)

Minute No. C 19417

"That Council:

- (i) acknowledges the work of the Hutt Valley Services Committee;*
- (ii) notes the recommendations from the Hutt Valley Services Committee;*
- (iii) agrees to proceed to the next phase of public consultation, namely a proposed Lower Hutt Appearance Industries Bylaw in order to address the perceived problems that have been identified concerning the promotion and protection of public health to comply with minimum standards around sterilisation and hygiene;*
- (iv) approves the draft Summary of Information, draft Statement of Proposal and Proposed Appearance Industries Bylaw ('the documents') attached as pages 77- 139 to Council's Order Paper; and*
- (v) agrees to consult on the documents subject to legal confirmation and any changes requested by the Council in accordance with the requirements of*

the Local Government Act 2002 by means of a Special Consultative Procedure."

Item 10) Akatarawa Cemetery Update

Mayor Wallace noted that upgraded toilet facilities, including toilets for those with disabilities, were needed since Akatarawa Cemetery was now accepting all burials from the Hutt Valley.

RESOLVED: (Cr McDonald/Deputy Mayor Bassett) **Minute No. C 19418**

"That Council agrees to the installation of a Permaloo double unit with a single toilet and a disabled toilet at Akatarawa Cemetery at a cost of approximately \$99,836 for Council and approximately \$82,713 for Upper Hutt City Council, as per the Provision of Cemetery Services and Development of Cemetery Land at Akatarawa Agreement."

RESOLVED: (Cr McDonald/Deputy Mayor Bassett) **Minute No. C 19419**

"That Council directs officers to investigate providing segregated areas in the current Akatarawa Cemetery now ahead of the redevelopment."

6. MISCELLANEOUS

a) Nevis Street and Lochy Street - Proposed P90 Parking Restrictions (19/1070)

Report No. HCC2019/4/194 by the Traffic Engineer

RESOLVED: (Mayor Wallace/Cr Cousins)

Minute No. C 19420

"That Council approves the installation of No Stopping At All Times restrictions, L and T bar parking markings and P90 parking restrictions on Nevis Street and Lochy Street, as shown attached as Appendix 1 to the report."

For the reasons, the proposed restrictions would improve parking availability and accessibility on the streets for the benefit of all road users; promote compliance with the Land Transport (Road User) Rule 2004; support Council's Parking Policy 2017; and encourage the growth of local businesses in the Hutt City region.

b) Proposed New Private Street Name - Subdivision of 429 Jackson Street, Petone (19/1159)

Report No. HCC2019/4/195 by the Traffic Engineer - Network Operations

Cr Lewis advised that both the Petone Community Board and the Port Nicholson Block Settlement Trust (PNBST) were supportive of the proposed road name. She added PNBST was delighted the name was uniquely Māori.

RESOLVED: (Cr Lewis/Cr Briggs)

Minute No. C 19421

"That Council approves the recommended name, "Te Ara o Paetutu", that the Petone

Community Board has supported following its meeting held 19 August 2019, for the new private road at 429 Jackson Street, Petone, Lower Hutt attached as Appendix 1 to the report."

**c) Wainuiomata Hill Shared Path - Additional Proposed Land Purchase
(19/1136)**

Report No. HCC2019/4/192 by the Senior Project Engineer

RESOLVED: (Mayor Wallace/Cr Briggs)

Minute No. C 19422

"That Council approves the proposed purchase of 2 additional parcels of land, these being Pt Section 721 Hutt District SO 21118 (0.0002 hectares) and Section 722 Hutt District SO 21118 (0.0001 hectares), attached as Appendix 1 to the report, for the Wainuiomata Hill Shared Path."

For the reason that the purchase of the land originally resolved by Council in 2016 can be completed.

d) Alcohol Fees Bylaw 2019 (19/1127)

Report No. HCC2019/4/191 by the Principal Policy Advisor

Cr Cousins and Cr Edwards declared conflicts of interest and left the table.

Deputy Mayor Bassett elaborated on the item.

Cr Sutton foreshadowed an amendment in order to clarify that the proposed Alcohol Fees Bylaw would be phased in over three years.

In response to a question from a member, the Team Leader, Environmental Health advised his team would not be sending out reminders to renew applications before the Christmas and New Year's eve period, but would wait until the new bylaw was enacted on 1 January 2020.

RESOLVED: (Deputy Mayor Bassett/Cr Sutton)

Minute No. C 19423

"That Council:

- (i) receives the report;*
- (ii) notes that three submissions were received with respect to the proposal to adopt the Alcohol Fees Bylaw 2019;*
- (iii) notes that the Alcohol Hearings Subcommittee has recommended to Council that the proposal as noted in part (ii) above be approved subject to the tracked changes as outlined in the proposed Bylaw attached as Appendix 3 to the report;*
- (iv) determines that, in accordance with section 155 of the Local Government Act 2002, the proposed bylaw:*
 - a. is the most appropriate form of bylaw; and*
 - b. does not give rise to any implications under the NZ Bill of Rights Act 1990;*

and

- (v) *agrees to adopt the Alcohol Fees Bylaw 2019 along with the proposed changes as outlined in Appendix 3 to the report, effective from 1 January 2020 and to be phased in over a period of three year, in accordance with section 156 of the Local Government Act 2002."*

For the reason only Council has the legal power to create a bylaw.

e) **Update on The Naenae Project including community engagement and temporary gym solution.** (19/1133)

Report No. HCC2019/4/196 by the Project Director

The Project Director elaborated on the report. She advised the Naenae Project was now three and a half weeks into its first phase of engagement. She further advised a number of interviews, workshops and open days had been held and were continuing. She said a range of community, pool users, business community and officers were participating. She explained that once a lease was agreed on the old Post Office building a public announcement would be made.

In response to questions from members, the Project Director confirmed the inside of the old Post Office building would be renovated and fitted out for a temporary gym. She advised that project members were consulting with a wide range of community and pool users, including youth. She noted everyone who used the pool as part of a group had also been invited to take part. She added all those who participated had been asked to share opportunities for consultation with their communities. She noted that alternative venues such as the Naenae Bowling Club, the Naenae library and potentially church spaces could be available for activities in the area requiring more space.

In response to questions from members, the Divisional Manager, Parks and Recreation advised a number of additional activities were being provided in Naenae until the temporary gym could be opened, including running and fitness classes over summer. He added these would be advertised using various media platforms. He added the old Post Office gym space was approximately 138 sqm and would comfortably hold 50 people.

Members thanked officers for their work on the Naenae Project. Mayor Wallace thanked Crs Bridson and Barratt for the contribution, on behalf of the Eastern Community Panel budget, to repair the clock located in the Naenae Clock Tower.

RESOLVED: (Mayor Wallace/Cr Barratt)

Minute No. C 19424

"That Council:

- (i) *receives and notes the report;*
- (ii) *notes that the community engagement is now underway to inform decisions on Naenae Pool and the wider Town Centre;*

- (iii) *notes that officers are progressing negotiations to lease the ex Post Office building in Hillary Court as a temporary gym and community space for wider wellbeing and other activity; and*
- (iv) *notes the activity in this report is being funded from existing budgets."*

f) Homelessness - Decision on funding towards Britannia House (19/1154)

Report No. HCC2019/4/197 by the Policy Advisor

Cr Milne joined the meeting at 7.06pm

In response to a question from a member, the Principal Policy Advisor advised that transitional housing would continue for at least three years funded by the Ministry of Housing and Urban Development. He explained that Council, along with other stakeholders, would monitor the Wellington City Mission initiative but did not have a role in funding transitional housing going forward.

RESOLVED: (Mayor Wallace/Cr Lewis)

Minute No. C 19425

"That Council:

- (i) *notes Council's strategic commitment to responding to homelessness in Lower Hutt as agreed in March 2019; and*
- (ii) *approves a one-off payment of \$30,000 to Wellington City Mission to contribute to setting up its transitional housing services at 38 Britannia Street, Petone."*

Council has agreed to work with its partners, including central government, non-governmental organisations, and individuals, to respond to homelessness in Lower Hutt. As part of the agreed direction and action plan, officers said Council would seek to identify opportunities to increase the number of suitable temporary accommodation places for families experiencing homelessness. The funding is in-line with Council's commitment to responding to homelessness and will contribute to the support services Wellington City Mission is delivering at 38 Britannia Street.

g) Wellington Regional Investment Plan (19/1038)

Report No. HCC2019/4/193 by the Divisional Manager, City Growth

Speaking under public comment, **Mr Craig Innes** expressed disquiet with the Wellington Regional Investment Plan. He noted a map attached to the officer's report that showed proposed development areas in Lower Hutt was inadequate and did not show the extent of development planned for Wainuiomata. He said he had submitted an official information request (OIR) requesting the Wainuiomata North Development Framework document but his request had been refused. He asked that Wainuiomata Ward Councillors discuss development plans with their residents. He expressed concern about the way assessments had been completed in 2012 and he asked that all members investigate the way this had been undertaken.

In response, the Chief Executive noted the OIR response to Mr Innes had included a reason for refusing his request. She explained the Wainuiomata North Development Framework document was several years old and had not progressed through the Wellington Regional Strategy Committee. She noted that spatial planning would progress in the new triennium and would be openly shared with the community at that time.

Deputy Mayor Bassett left the meeting at 7.09pm and rejoined the meeting at 7.11pm.

The Divisional Manager, City Growth elaborated on the report. He explained the Wellington Regional Investment Plan (the plan) was a long range blueprint detailing investment over the next 30 years. He noted the regional population was estimated to grow by 150,000 people and additional housing would be required. He added the plan would enable the region to begin a meaningful conversation with central government.

In response to questions from members, the Divisional Manager City Growth acknowledged the plan had not previously been reported to a Council meeting, however a precis of the plan had been provided at workshop. He advised a number of projects included in the plan had been added over the past 12-18 months, therefore might not represent recent regional Council positions with regard to climate change. He added that a low carbon economy was included in the plan as an aspirational goal. He added the plan was a high level framework for Councils across the region to address significant issues. He noted if the region did not demonstrate a unified position going forward it could delay opportunities to have conversations with government. He agreed there was a large amount of work to be undertaken on the four key areas of focus in the plan and considered climate change could still be incorporated.

Cr Bridson considered the plan had really good parts but did not sufficiently clarify what was meant by 'growth'. She expressed concern that parts of the plan lacked ambition for example with resilience. She believed there were opportunities to develop the region's green economy that had not been considered in the plan. She recognised that the plan was a working document and suggested it be released for public consultation for further refinement.

Cr Bridson foreshadowed an additional recommendation that Council looked forward to having more consultation with the incoming Council and the wider community on the plan for further input post-election.

Cr Briggs considered that engagement with the plan at an earlier stage would have been helpful for Council. He said he looked forward to seeing the plan updated with more aspirational goals that reflected Council's climate change emergency declaration.

Cr Cousins considered that the plan needed to take into account and be concurrent with the work of the various regional groups. She supported a more co-ordinated approach across the region. She foreshadowed an additional recommendation that any work on the plan reflected the work

currently being undertaken by various regional working groups.

Cr Edwards believed that, while the plan did not contain aspirations to develop a green economy, the officer's report had identified that this was an area of focus for the plan.

RESOLVED: (Mayor Wallace/Cr Bridson)

Minute No. C 19426

"That Council:

- (i) receives and notes the content of the report;*
- (ii) endorses the Wellington Regional Investment Plan (the Plan) attached as Appendix 1 to the report;*
- (iii) looks forward to holding more conversations with the incoming Council and the wider community for further input into the Plan post-election; and*
- (iv) asks that this Plan reflect the work being undertaken by various regional working groups at the moment."*

h) Function, Duties and Powers Delegated to Council's Policy and Regulatory Committee and District Licensing Committee (19/1026)

Report No. HCC2019/4/187 by the Divisional Manager, Democratic Services

Mayor Wallace noted the shortage of Councillors who had completed the Making Good Decisions training. He advised that incoming Councillors should give serious consideration to becoming an accredited member.

RESOLVED: (Mayor Wallace/Cr Bridson)

Minute No. C 19427

"That Council:

- (i) appoints the members of the Policy and Regulatory Committee who have current certification under the Making Good Decisions Training Assessment and Certification Programme for RMA Decision-Makers, as Hearings Commissioners for the period after the members of the Committee vacate office and up to the appointment of the relevant Standing Committee by the Council to be elected on Saturday 12 October 2019;*
- (ii) delegates to the Hearings Commissioners the functions, duties or powers that relate to any matters which may arise and require a hearing that were delegated to the Policy and Regulatory Committee as at December 2016 with power to act during the period described in part (i) above;*
- (iii) appoints Cr Edwards as Chair of the Hearings Commissioners and agrees that the quorum for any hearing will be three;*
- (iv) appoints Cr Edwards as Chair of the District Licensing Committee as he has the necessary knowledge, skill and experience relating to licensing matters and agrees that the quorum for any hearing will be three;*
- (v) delegates to the Chair of the District Licensing Committee all functions, duties or powers that were delegated to the District Licensing Committee as at December 2016 with the power to act during the period described in part (i)*

above;

- (vi) notes that fees payable to chair and members sitting on resource consent hearings are set out in the Local Government Members (2019/20) Determination 2019 being \$100 per hour for the Chair and \$80 per hour for members;
- (vii) notes that remuneration of members of the District Licensing Committee is determined by the Ministry of Justice under the Cabinet fees framework being \$624 per day (\$78 per hour for part days) for the Chair and \$408 per day (\$51 per hour for part days) for members; and
- (viii) agrees to pay a meeting fee of \$80 per hour to any of the Hearings Commissioners who are not declared elected to Council following the 12 October 2019 election, and who are required for hearings other than resource consent and licensing hearings between 7 October 2019 and the appointment of the relevant Standing Committee at the first ordinary meeting of the incoming Council."

i) **Update on Rugby World Cup Legislation** (19/1158)

Memorandum dated 4 September 2019 by the Solicitor

Cr Cousins explained the Rugby World Cup legislation overrode the Local Alcohol Plan and the Resource Management Act but did not affect the Noise Control Act.

In response to a question from a member, Mayor Wallace asked that officers confirm outside areas of on-licences and clubs should not be used for any purpose, including smoking, during extended hours for the Rugby World Cup. He added this information would be circulated to members. He agreed to circulate the information to licenced premises and clubs so that noise and second hand smoke did not cause problems.

RESOLVED: (Mayor Wallace/Cr Sutton) **Minute No. C 19428**

"That Council notes the temporary legislation allowing extended opening hours during the Rugby World Cup."

7. **COUNCIL MINUTES**

RESOLVED: (Mayor Wallace/Cr Cousins) **Minute No. C 19429**

"That the minutes of the meeting of the Hutt City Council held on Tuesday, 30 July 2019, be confirmed as a true and correct record."

RESOLVED: (Mayor Wallace/Cr Cousins) **Minute No. C 19430**

"That the minutes released under Standing Order 18.5 of the meeting of the Hutt City Council held on Tuesday, 30 July 2019, be confirmed as a true and correct record."

8. **COMMITTEE MINUTES WITHOUT RECOMMENDED ITEMS**

Community Services Committee

5 September 2019

Mayor Wallace thanked Cr Barratt for her leadership of the Community Services Committee and her assistance with the establishment of the Accessibility and Inclusiveness Plan Subcommittee.

RESOLVED: (Cr Barratt/Cr McDonald)

Minute No. C 19431

"That the report of the meeting held on 5 September 2019 be adopted."

9. SEALING AUTHORITY (19/1091)

Report No. HCC2019/4/16 by the Executive Assistant, Corporate Services

RESOLVED: (Mayor Wallace/Deputy Mayor Bassett)

Minute No. C 19432

"That Council:

- (i) approves the affixing of the Common Seal to all relevant documents in connection with the items set out in Schedule 1 contained in the report; and*
- (ii) approves the deeds executed under Power of Attorney set out in Schedule 2 contained in the report.*

SCHEDULE 1 - General Sealing Authority

Subdivision related documents – including Easements to Council

Standard easements and related requirements granting rights to Council as part of the subdivision process:

- a) Hutt City Council and Bryce Devon Pullan, Vanessa Pullan and James Roy Pullan
9 Wheatley Street, Lower Hutt L19/72*
- b) Hutt City Council and Hutt City Council and Lowry Bay Limited Partnership
82-106 Moohan Street, Wainuiomata, Lower Hutt L19/156*
- c) Hutt City Council and Hutt City Council and Brendan Peter Jordan and Jayne Bridget
Hyslop
21 Hall Crescent, Lower Hutt L19/223*
- d) Hutt City Council and Ajith Manapetty Aravindakshan and Reesha Maniyeth
Narendrababu
9 Birch Street, Lower Hutt L18/234*
- e) Hutt City Council and Hutt City Council and Frances Margaret Clement 347 Waiwhetu
Road, Lower Hutt L19/248*
- f) Hutt City Council and Christopher David Hilleard, Emma Catharina Hilleard and
Professional Advisory Trustees Limited
9 McDonald Street, Lower Hutt L19/261*

Covenant Instrument to Note Land Covenant

- g) *Hutt City Council and IPOH New Zealand Limited
118 Hutt Park Road, Seaview, Lower Hutt L19/145*

Pursuant to clause 5.2 encumbrance 11232979.1 and correspondence dated 14 March 2019

*Schedule 2**Easement Agreement*

- h) *Hutt City Council and Wellington Electricity Lines Limited and Lower Hutt Health Limited
Driveway at 135 Witako Street, Epuni, Lower Hutt L19/232*

Partial Surrender of Easement

- i) *Hutt City Council and Pravinchandra Gandhi, Meena Gandhi and Rowse Law Trustees Limited
27 Rawhiti Street, Stokes Valley, Lower Hutt L19/252*

Deed of Renewal

- j) *Hutt City Council and John Mills
Boatshed 2 – Hikoikoi Reserve, Lower Hutt L19/255*
- k) *Hutt City Council and Andrew Missen
Boatshed 13 – Hikoikoi Reserve, Lower Hutt L19/256*
- l) *Hutt City Council and Graeme Jeffrey McKeown and Malina Frances Stuart
Boatshed 12 – Hikoikoi Reserve, Lower Hutt L19/278*
- m) *Hutt City Council and Brian Nicholas
Boatshed 17 – Hikoikoi Reserve, Lower Hutt L19/290*

Deed of Lease

- n) *Hutt City Council and Hutt Park Properties Limited
Top 10 Holiday Park, Hutt Park, Seaview, Lower Hutt L19/262*

Warrants Approved

<i>Stephanie Simon – HCC WARRANT-19- 012</i>	<p><i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) Enforcement Officer pursuant to s177 (including additional powers of entry)</i></p> <p><i>2. Dog Control Act 1996 Dog Control Officer pursuant to s11</i></p>
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9A MINOR ITEM NOT ON THE AGENDA

The Chief Executive provided an update on the proposed Wainuiomata Cleanfill (the cleanfill) resource consent application. She noted the cleanfill held an important role for the local construction industry. She confirmed Council was applying to expand the operation, however it would refine its application based on feedback from the community. She added this would include further restrictions on vehicle numbers and hours to fit around drop off and pick up times for schools. She explained no further extension to the operation would be considered after the two and a half year consent expired. She advised the area of the cleanfill no longer in use would be replanted and grassed. She also advised the resource consent hearing date had been postponed to allow all parties the opportunity to participate. She added Council was working with the community to develop a community reference group to support the terms of the consent and the operation.

The Chief Executive advised that a proposed Notice of Motion had been received from Cr Briggs requesting Council withdraw its current application and resubmit a publicly notified application. She advised that legal advice had been that this option was not practical and would be unlikely to achieve the intent of the proposed Notice of Motion. She added if the current consent was to be withdrawn, the statutory test for notification would remain unchanged. She cautioned the issue was not a governance matter and it was important that there was a separation of powers. She acknowledged the pre-consultation phase fell short of what might have been expected and more consultation with the Wainuiomata Community Board, iwi and the wider community should have taken place. She concluded Council wanted to ensure it worked alongside the community and iwi for an effective management plan to enable good operating practice at the cleanfill. She agreed to continue to update members before the hearing date on 5 November 2019.

In response to questions from members, the Chief Executive confirmed Council would be investigating alternative options to replace the cleanfill when the consent expired. She explained that issues with the cleanfill application did not concern process but were a result of the Resource Management Act. She recognised Council could improve consultation with the community. She looked forward to the establishment of the community reference group to enable this to happen.

10. QUESTIONS

There were no questions.

Mayor Wallace announced the Senior Communications Advisor had recently resigned. He thanked her for her outstanding work and the positive relationships she had developed over her time in the role. He also thanked current and retiring members for their work over the term of the triennium and their commitment to the city. He also thanked Deputy Mayor Bassett for his support and outstanding commitment to the city over the term of the triennium. He acknowledged and thanked the officers for their work.

Deputy Mayor Bassett thanked officers for their work and Mayor Wallace for his leadership and commitment over the triennium.

There being no further business the Chair declared the meeting closed at 8.02pm.

WR Wallace
MAYOR

CONFIRMED as a true and correct record
Dated this 9th day of October 2020