

HUTT CITY COUNCIL

Minutes of an ordinary meeting of The Hutt City Council held in the Council Chambers,
2nd Floor, 30 Laings Road, Lower Hutt on
Tuesday 26 March 2019 commencing at 6.00pm

PRESENT:

Mayor WR Wallace (Chair)	
Cr G Barratt	Cr C Barry
Deputy Mayor D Bassett	Cr L Bridson
Cr J Briggs	Cr MJ Cousins
Cr S Edwards	Cr T Lewis
Cr M Lulich	Cr G McDonald
Cr L Sutton	

APOLOGIES: An apology was received from Cr Milne.

IN ATTENDANCE:

Mr T Stallinger, Chief Executive (part meeting)
Mr M Reid, General Manager, City and Community Services (part meeting)
Mr L Allott, Chief Information Officer (part meeting)
Mr B Hodgins, Strategic Advisor City and Community Services (part meeting)
Mr P Maaka, Urban Design Manager (part meeting)
Mr J Hoyle, Communications and Marketing Advisor (part meeting)
Mr J Pritchard, Principal Research and Policy Advisor (part meeting)
Ms O Miller, Policy Advisor (part meeting)
Ms L Dalby, Senior Communications Advisor (part meeting)
Mr B Cato, General Counsel (part meeting)
Mr M Shanks, Healthy City Design Lead (part meeting)
Ms H Buchan, Healthy Families Lower Hutt Manager (part meeting)
Ms K Stannard, Divisional Manager, Democratic Services
Ms J Randall, Committee Advisor (part meeting)

PUBLIC BUSINESSOPENING REFLECTION

The Mayor reflected on events in Christchurch. He sent thoughts and prayers to victims and their families. He expressed confidence the hatred shown in Christchurch would not divide but would make the community stronger. He concluded with a hope that New Zealanders would reaffirm the love and tolerance of diversity, and commit to a better understanding of cultures that make up the country.

Each Councillor and the Chief Executive individually expressed support for the people of Christchurch, the Muslim community and the victims and their families. They acknowledged those who had been helping others, those dealing with the trauma themselves and those working with children. They recognised there was unconscious and seemingly harmless racism in communities and hope was expressed for a new beginning with different conversations, understandings and tolerance.

1. **APOLOGIES**

RESOLVED: (Mayor Wallace/Cr Barratt)

Minute No. C 19101

"That the apology received from Cr Milne be accepted and leave of absence be granted."

2. **PUBLIC COMMENT**

Comments are recorded under the item to which they relate.

3. **MAYORAL STATEMENT** (19/296)

Mayor Wallace read out the Mayoral Statement.

Cr Bridson advised of two further bereavements: Long time Naenae Community Constable Mr Hoppy Hodges and his wife.

RESOLVED: (Mayor Wallace/Deputy Mayor Bassett)

Minute No. C 19102

"That the Mayoral Statement be noted and received."

4. **CONFLICT OF INTEREST DECLARATIONS**

Cr Cousins declared a conflict of interest in relation to Item 5, 4ii) Hutt City Community Facilities Trust Draft Statement of Intent 2019/20 to 2021/22.

Deputy Mayor Bassett declared a conflict of interest in relation to Item 5, 4iv) Urban Plus Group Draft Statement of Intent 2019/20 to 2021/22.

PRECEDENCE OF BUSINESS

In accordance with Standing Order 10.4, the Chair accorded preference to Item 6a dealing with Triennial Local Authority Elections 2019.

The item is recorded in the order in which it was listed on the Order Paper.

5. COMMITTEE REPORTS WITH RECOMMENDED ITEMS

a) Traffic Subcommittee

25 February 2019

RESOLVED: (Cr Cousins/Cr Briggs)

Minute No. C 19103

"That the minutes of the meeting held on 25 February 2019, with the exception of items 4i)-4x), be adopted."

Recommended Items

Item 4i) Muritai Road - Proposed Mobility Parking Restrictions (18/1699)

RESOLVED: (Cr Cousins/Deputy Mayor Bassett) **Minute No. C 19104**

"That Council:

- (i) approves the installation of a Mobility Parking Restriction outside Muritai School, Eastbourne as attached as Appendix 1 to Report TRS2019/1/2; and*
- (ii) approves the installation of No Stopping at all Times Restrictions outside Muritai School as attached as Appendix 1 to Report TRS2019/1/2."*

Item 4ii) Orr Crescent - Proposed No Stopping At All Times Restrictions (19/47)

RESOLVED: (Cr Cousins/Deputy Mayor Bassett) **Minute No. C 19105**

"That Council approves the installation of No Stopping At All Times Restrictions at the intersection of Orr Crescent and Epuni Street Lower Hutt, as attached as Appendix 1 to Report TRS2019/1/4."

Item 4iii) Naenae Road - Proposed No Stopping At All Times Restrictions (19/57)

RESOLVED: (Cr Cousins/Deputy Mayor Bassett) **Minute No. C 19106**

"That Council:

- (i) approves the installation of the proposed No Stopping At All Times restrictions on Naenae Road, Naenae as attached as Appendix 1 to Report TRS2019/1/13; and*
- (ii) approves the installation of No Stopping At All Times restrictions on the western side of the corner of Gibson Crescent and Naenae Road, Naenae subject to officers consulting with any affected residents."*

Item 4iv) Gracefield Road - Proposed No Stopping At All Times Restrictions (19/67)

RESOLVED: (Cr Cousins/Deputy Mayor Bassett) **Minute No. C 19107**

"That Council:

- (i) approves the installation of No Stopping At All Times Restrictions at the intersection of Gracefield Road and Seaview Road, as attached as Appendix 1 to Report TRS2019/1/14; and*
- (ii) approves the relocation of the existing No Parking sign, as attached as Appendix 1 to Report TRS2019/1/14."*

Item 4v) Connolly Street - Proposed P60 Parking Restrictions (19/68)

RESOLVED: (Cr Cousins/Deputy Mayor Bassett) **Minute No. C 19108**

"That Council approves the installation of P60 parking restrictions over eight currently unrestricted parking spaces on Connolly Street, Lower Hutt as attached as Appendix 1 to Report TRS2019/1/15."

Item 4vi) Rutherford Street - Proposed P30 Parking Restrictions (19/73)

RESOLVED: (Cr Cousins/Deputy Mayor Bassett) **Minute No. C 19109**

"That Council leaves the area as it is without any restrictions and accept the current level of service for parking availability on Rutherford Street, Lower Hutt as attached as Appendix 1 to Report TRS2019/1/16."

Item 4vii) Amberley Grove - Proposed P120 Parking Restrictions (19/76)

RESOLVED: (Cr Cousins/Deputy Mayor Bassett) **Minute No. C 19110**

"That Council:

- (i) approves the installation of P120 (Monday to Friday 8am to 12pm only) parking restrictions over three parking spaces on Amberley Grove, Lower Hutt closest to the corner of Kings Crescent, as attached as Appendix 1 to Report TRS2019/1/17; and*
- (ii) ask officers to review parking in the area in 12 months' time."*

Item 4viii) Bristol Square - Proposed P10 Parking Restrictions (19/89)

RESOLVED: (Cr Cousins/Deputy Mayor Bassett) **Minute No. C 19111**

"That Council approves the installation of P10 Pick up Drop off 8.30-9.00am and 2.30-3.15pm Monday-Friday School Days only parking restrictions over three currently unrestricted parking spaces on Bristol Square, Lower Hutt as attached as Appendix 1 to Report TRS2019/1/18."

Item 4ix) Eastern Hutt Road Proposed Parking Restriction on Omnibus Parking (19/182)

RESOLVED: (Cr Cousins/Deputy Mayor Bassett) **Minute No. C 19112**

"That Council:

- (i) approves the prohibition of Omnibus parking at all times on Eastern Hutt Road, between Peterkin Street and High Street and Eldon Grove, Taita as attached as Appendix 1 to Report TRS2019/1/20;*
- (ii) asks officers to review if the bus company moves out of the area on Eastern Hutt Road; and*
- (iii) asks officers to inform the Traffic Subcommittee if any consequential issues arise in surrounding areas to Eastern Hutt Road, following the installation of the prohibition of Omnibus parking at all Times."*

Item 4x) Myrtle Street - Proposed Mobility Parking Restrictions (19/203)

RESOLVED: (Cr Cousins/Deputy Mayor Bassett) **Minute No. C 19113**

"That Council:

- (i) approves the installation of a P60 Mobility Parking Restriction outside Ss Peter & Paul School, Myrtle Street Lower Hutt as attached as Appendix 1 to Report TRS2019/1/19; and*
- (ii) approves the installation of No Stopping at all Times Restrictions outside Ss Peter & Paul School, Myrtle Street Lower Hutt as attached as Appendix 1 to Report TRS2019/1/19."*

b) Policy and Regulatory Committee

4 March 2019

RESOLVED: (Cr Cousins/Deputy Mayor Bassett) **Minute No. C 19114**

"That the minutes of the meeting held on 4 March 2019, with the exception of item 4i), be adopted."

Recommended Item

Item 4i) Revised Training Budget for Community Boards (19/208)

RESOLVED: (Cr Cousins/Cr Edwards) **Minute No. C 19115**

"That Council:

- (i) notes and receives the revised Training Policy for Community Boards attached as Appendix 1 to Report PRC2019/1/46; and*
- (ii) adopts the revised Training Policy for Community Boards attached as Appendix 1 to Report PRC2019/1/46."*

c) City Development Committee

5 March 2019

Deputy Mayor Bassett acknowledged the presentation from members of the Southend Business Group at the meeting. He commended them for their commitment and said Council was pleased to support them.

RESOLVED: (Deputy Mayor Bassett/Cr Sutton)

Minute No. C 19116

"That the minutes of the meeting held on 5 March 2019, with the exception of item 5), be adopted."

Recommended Item

Item 5) Central City Transformation Plan (19/169)

Speaking under public comment, **Dr D Thornburn, Clinical Director at Te Awakairangi Health Network and speaking on behalf of Healthy Families** expressed support for mixed land use in Lower Hutt and a city that faced the river. He suggested offering more parks, playgrounds and areas for people to connect, along with more public transport options. He believed this would benefit the health and well-being of residents. He stressed urban design should tell the story of Pacifica and Māori people who live in the city. He noted the serious health and housing challenges for Lower Hutt that disproportionately affected Māori, Pacifica and low-socio-economic families. He was cognisant these groups tended to cluster geographically and suggested geographic planning interventions to benefit those who needed it most. He concluded Council needed to hear from these voices and encouraged Council to reach out to those communities.

In response to questions from members, Dr Thornburn asked Council to ensure city transformation ideas adequately reflected the diversity and voices in Lower Hutt communities. He emphasised the importance of evaluating the impact of changes on Māori, Pacifica and lower socio-economic communities. He suggested Council connected with key individuals and organisations within communities to ensure genuine participation throughout the process.

Speaking under public comment, **Mr J Anderson, owner/operator of Stokes Valley New World**, noted the Hutt River Trail and Avalon Park were assets for the city but believed access was difficult due to busy roads. He suggested rather than continuing to create spaces for cars, bold transformation was needed to create spaces where people could gather. He believed this would provide significant benefit to the residents' health. He added that the lower end of High Street was an ideal area to create a space for people.

In response to a question from a member, Mr Anderson said the

community was fortunate to have Council's Urban Design Manager creating exciting new spaces for the city.

Speaking under public comment, **Ms B Allan, Chief Executive of Te Awakairangi Health Network**, supported Mr Anderson's suggestion to create spaces for people to gather. She reflected that people needed the resilience of support networks to face the challenges of the future.

The General Manager, City and Community Services, recognised local government could make a big difference and believed Council was leading the way in many respects. He advised the key message going forward was taking an equity lens across all activity and providing access for those communities challenged with poverty and deprivation.

Speaking under public comment, **Dr E Millar, of Regional Public Health**, emphasised the value of health as an important resource in the community. She considered there were opportunities available to Councillors to improve health conditions driven by the environment. She proposed Council focussed on encouraging people out of cars and fostering more social connections. She emphasised the benefits of easy connections with the natural environment, such as the river. Dr Millar said Regional Public Health was keen to share data and information with Council. She suggested Council consider how plans for the central city would link to other areas. She added that before changes were made, Māori and Pacifica voices should be heard.

Speaking under public comment, **Mr P Matcham** said he endorsed the City Transformation Plan and acknowledged boldness was needed. He agreed there was a need to design the city around people rather than cars. He noted all independent data contradicted the idea that customers needed to be able to park outside businesses. He suggested Council experiment with pilot projects and promote a healthy streets approach that was friendly to all ages.

Speaking under public comment, **Ms A Kensington, a representative of Corrections Department NZ**, commended Council on its range of recommendations to address community needs. She advised that if people had nowhere to live they would struggle to get to work and maintain a productive social life. She said many young people struggled to find accommodation. She expressed appreciation that Council was taking a lead in improving young people's ability to live in the city and feel they belonged.

In response to questions from a member, the Urban Design Manager advised projects would be rolled out in phases. He said RiverLink was the catalyst to roll out projects to turn the city in the direction of the river. He added there was no implementation roll out plan for the strategy itself at this stage. He identified two catalysts that resulted in the current boundaries:

1. Questions regarding the impact of proposed District Plan Change

43 on existing character areas. He said there were some areas lacking growth and it seemed appropriate to target areas lacking growth and to market the city on its strengths.

2. The Central City Spatial Plan and the timing of and rolling out of RiverLink. He said the promenade had ramifications for the transport network, bridges and different land use around the city.

Cr Barratt left the meeting at 7.12pm

Cr Bridson suggested that areas not covered by the project be referred back to the District Plan Subcommittee for further consideration.

Cr Barratt returned to the meeting at 7.15pm

In response to questions from members, the Urban Design Manager confirmed the Taranaki Whanui ki te Upoko o te Ika had been involved throughout the process. He advised the Wellington Tenth Trust had been unable to participate due to lack of resources. He reported officers had engaged as far as they could through the Citizens Panel and had used Public Voice to hear voices from around the central city. He described the challenge to connect with Māori and Pacifica voices but agreed a mechanism was needed where those voices could be most reliably heard. He pledged to continue to work on this in the next phase of implementation, working with Dr Thornburn and others in the community including Regional Public Health.

The Deputy Mayor thanked the Urban Design Manager and his team for their work and Mayor Wallace for his leadership.

RESOLVED: (Deputy Mayor Bassett/Cr Sutton) **Minute No. C 19117**

"That Council:

- (i) approves the Central City Transformation Plan as Council's long term strategy for the Central City for the reason that it updates and supersedes CBD Making Places 2030 approved by Council in 2009, attached as Appendix 1 to Report CDC2019/1/21;*
- (ii) notes the Central City Transformation Plan affects neighbouring areas and that more work will be needed to better understand opportunities for the Western Hill suburbs;*
- (iii) notes that the Central City Transformation Plan is not a design and that any implementation will involve due diligence to test ideas, where appropriate with stakeholders and the community; and*
- (iv) identifies those areas and refers it back to the District Plan Subcommittee for further consideration."*

d) **Finance and Performance Committee**

6 March 2019

RESOLVED: (Cr Sutton/Cr Barratt)

Minute No. C 19118

"That the minutes of the meeting held on 6 March 2019, with the exception of items 4i)-4iv), be adopted."

Recommended Items

Item 4i) Wellington Water Limited's Shareholders Agreement and Constitution (19/205)

The Chief Executive provided an update on the Wellington region's decisions on the matter as requested by the Finance and Performance Committee. He said Upper Hutt and Wellington City Councils would consider the matter on 1 May. He noted that, at this stage, Porirua City Council had not set a date. Greater Wellington Regional Council (GWRC) had received legal advice that the amendments to the documents were in order. He advised Council did not seek legal advice since the Wellington Water Committee (the Committee) had already sought it when preparing the documents. He added GWRC would consider the matter at its meeting on 10 April 2019.

The Chief Executive advised the changes were designed to make it more efficient for other Councils to join as a shareholder and enable mana whenua representatives to participate and have voting rights. He expanded on the benefits to Lower Hutt of having mana whenua represented. He advised that it would provide the Committee with a more rounded approach to understanding water issues in Lower Hutt. He referred to the National Policy Statement for Fresh Water Management that provided direction on how Council should carry out its responsibilities under the Resource Management Act. He noted a key requirement was that the requirement process be adopted to identify the values tangata whenua held for fresh water. He noted Council's representation on the Whaitua Committee would also help with these matters.

Deputy Mayor Bassett congratulated Council for considering this matter. He noted Council was already working with iwi in an informal way that had enriched the atmosphere and environment for future management of water in the region. He said it was encouraging that South Wairarapa District Council would be applying to become a shareholder. He expressed optimism for the future management of the three waters.

RESOLVED: (Cr Sutton/Cr Briggs)

Minute No. C 19119

"That Council:

- (i) receives the report;
- (ii) agrees to the proposed changes to the Shareholders' Agreement attached as Appendix 1 to Report FPC2019/1/34;
- (iii) agrees to the proposed changes to the Constitution attached as Appendix 2 to Report FPC2019/1/34;
- (iv) agrees to the proposed changes to the Wellington Water Committee Terms of Reference attached as Appendix 3 to Report FPC2019/1/34; and
- (v) delegates to the Chief Executive, Hutt City Council, the power to finalise the Shareholders' Agreement and Constitution and make minor amendments to make them consistent with what is approved by other shareholders."

Item 4ii) Hutt City Community Facilities Trust Draft Statement of Intent 2019/20 to 2021/22 (19/166)

Cr Cousins declared a conflict of interest in the item and took no part in discussion or voting on the matter.

RESOLVED: (Cr Sutton/Cr Edwards)

Minute No. C 19120

"That Council:

- (i) notes that the Board of The Hutt City Community Facilities Trust (CFT) has submitted a draft Statement of Intent (SOI) 2019/20 - 2021/22, attached as Appendix 1 to Report FPC2019/1/21, in accordance with the Local Government Act 2002;
- (ii) notes that officers have reviewed the draft SOI for compliance with the Local Government Act 2002 and provided their analysis;
- (iii) receives the draft SOI;
- (iv) reviews the draft SOI and considers if any modifications should be made; and
- (v) provides comment for the Board of CFT to consider in finalising its SOI."

Item 4iii) Seaview Marina Limited Draft Statement of Intent 2019/20 to 2021/22 (19/167)

RESOLVED: (Cr Sutton/Cr Lulich)

Minute No. C 19121

"That Council:

- (i) notes that the Board of Seaview Marina Limited (SML) has submitted a draft Statement of Intent (SOI) 2019-2022, attached as Appendix 1 to Report FPC2019/1/48, in accordance with the Local Government Act 2002;
- (ii) notes that officers have reviewed the draft SOI for compliance with the Local Government Act 2002 and provided their analysis;
- (iii) receives the draft SOI;
- (iv) reviews the draft SOI and considers if any modifications should be made; and
- (v) provides comment for the Board of SML to consider in finalising its SOI."

Item 4iv) Urban Plus Group Draft Statement of Intent 2019/20 to 2021/22
(19/168)

Deputy Mayor Bassett declared a conflict of interest in the item and left the meeting for the duration of the item.

Cr Bridson reflected that several submitters at the recent Policy and Regulatory Committee meeting had suggested changes to the structure and role of Urban Plus Ltd. They believed Urban Plus Ltd could better meet the needs of the community with regard to homelessness.

MOVED: (Cr Bridson/Cr Briggs)

“That Council instructs officers to produce a report on the optimum structure of Urban Plus Ltd in particular the advantages and disadvantages of bringing it back in-house, made a stone-alone entity or remain as a Council Controlled Organisation.”

Crs Briggs, Lewis, Barry, Edwards and Lulich spoke in support of the Cr Bridson’s motion. They considered that information gathering would assist Council to be more informed when the new Council was making decisions at the end of 2019.

Mayor Wallace considered all information needed to be independently assessed before evaluating the structure of Urban Plus Ltd. He suggested that once the information was available, Council would be in a better position to make an informed decision.

Cr Cousins agreed with Mayor Wallace’s comments. She considered it was too early for a review. She believed the structure of Urban Plus Ltd was a strategic issue and that initial work was needed before taking the next step.

In response to a question from a member, the Principal Research and Policy Advisor said the Needs Analysis that had been commissioned by Council would analyse the housing needs of the city as a whole but would not focus on Urban Plus Ltd. He advised the Needs Analysis would be examining the current needs of the community and would be available in approximately three months.

The Chief Executive said Council would need a clear definition of what it wanted Urban Plus Ltd to deliver before consultants were engaged. He accepted that officers could instead investigate options for alternative structures.

Mayor Wallace suggested amending the motion to read: “That the Strategic Leadership Team report back on the advantages and disadvantages of bringing it back in-house, made a stone-alone entity or remain as a Council Controlled Organisation.”

The meeting, by agreement of the majority of members present agreed to

amend the motion with the agreement of the mover and seconder.

The motion was taken in parts. Parts (i)-(vi) were declared CARRIED on the voices and part (vii) was declared CARRIED by Division

RESOLVED: (Cr Sutton/Cr Barratt)

Minute No. C 19122

“That Council:

- (i) notes that the Board of Urban Plus Group has submitted a draft Statement of Intent (SOI) 2019-2022, attached as Appendix 1 to Report FPC2019/1/49, in accordance with the Local Government Act 2002;*
- (ii) notes that officers have reviewed the draft SOI for compliance with the Local Government Act 2002 and provided their analysis;*
- (iii) receives the draft SOI;*
- (iv) reviews the draft SOI and considers if any modifications should be made;*
- (v) provides comment for the Board of Urban Plus Group to consider in finalising its SOI;*
- (vi) notes that as Council completes its Homelessness and Housing Strategies, the SOI may need to be reviewed and changed at a later date; and*
- (vii) requests the Strategic Leadership Team to report back on the advantages and disadvantages of bringing Urban Plus Ltd back in-house or made a stand-alone entity or remain as a Council Controlled Organisation.”*

For

Against

Mayor Wallace	Cr Sutton
Cr Barratt	
Cr Barry	
Cr Bridson	
Cr Briggs	
Cr Cousins	
Cr Edwards	
Cr Lewis	
Cr Lulich	
Cr McDonald	

Total: 10

Total: 1

e) **RECOMMENDATIONS FROM THE POLICY AND REGULATORY COMMITTEE DATED 25 MARCH 2019**

Homelessness - Council Contribution to Improving the Response to Homelessness in Lower Hutt

Speaking under public comment, **Mr P Matcham, a representative from Grey Power New Zealand** (Grey Power), commended the Policy and Regulatory Committee for its

recommendations. He advised Grey Power endorsed the recommendations noting its interest was in advocating for long term solutions to the housing problem. He considered the main reason for homelessness was the cost of housing and recognised that expanding Council's housing portfolio could help with this. He noted the matter was especially urgent for older women who were disproportionately affected by homelessness.

Mayor Wallace thanked the Principal Research and Policy Advisor, the Policy Advisor, community organisations and individuals for their work on the strategic approach to homelessness.

RESOLVED: (Mayor Wallace/Cr Lulich)

Minute No. C 19123

"That Council:

- (i) agrees the proposed strategic approach to homelessness in the city. This includes changing the wording of priority five from 'Improving data on homelessness in Lower Hutt' to 'Improving the understanding of homelessness in Lower Hutt';*
- (ii) agrees the three-year funding proposal in option one to contribute to implementing the Lower Hutt Homelessness Strategy, of Year One: \$560,000; Year two: \$520,000; and Year three: \$520,000;*
- (iii) agrees to review the action plan after the initial three-year period with further funding considered as part of the Long Term Plan;*
- (iii) agrees to work with partners to implement the initial action plan for the strategy;*
- (v) agrees that Council participates in the Governance of Housing First in the Hutt Valley and Wellington along with partners including Iwi, non-governmental organisations, local government and central government;*
- (iv) forwards the matter to the Community Plan Committee on 5 June 2019 for its consideration; and*
- (vii) agrees to request with some urgency the establishment of a Housing First initiative in the Hutt Valley."*

6. MISCELLANEOUS

a) Triennial Local Authority Elections 2019 (19/259)

Report No. HCC2019/1/31 by the Electoral Officer

The Electoral Officer elaborated on the report. He advised the online voting trial would not be going ahead due to cost. He understood legislation was being considered to involve more Councils and offset the expense of the trial. He added he was working with Wellington City Council to provide a special booth where Lower Hutt residents could vote.

In response to questions from members, the Electoral Officer advised one option for Lower Hutt voters in Wellington was a regional drop off point at Wellington

Railway Station. He added Wellington City Council had a voting booth planned near the Wellington Railway Station. He said his understanding was that Central Government had declined to provide funds for the online voting trial. He agreed that postal voting had its challenges now that there were fewer postal boxes around the city. He noted there had been issues with the online system overseas such as in New South Wales where the system had failed. He added it was important these failures were understood before implementation so that they were not replicated locally.

Cr Briggs spoke in support of the random order method to avoid bias. He expressed disappointment the online system would not be in place this year. He sought an assurance there would be a trial of online voting later in the year, as he believed more people would engage if voting was online.

RESOLVED: (Mayor Wallace/Cr Sutton)

Minute No. C 19124

“That Council:

- (i) notes that in accordance with regulation 31 of the Local Electoral Regulations 2001, Council has the ability to determine the method used to order the names on the voting paper for the 2019 triennial local elections, using alphabetical, random or pseudo-random order;*
- (ii) agrees to use the random order method of arranging candidates' names on the voting paper for the 2019 triennial local elections for Lower Hutt City and its community boards; and*
- (iii) agrees that the election for the Hutt Mana Charitable Trust be conducted in conjunction with the 2019 triennial local elections for Lower Hutt City.”*

b) 2019 Local Government New Zealand Conference (19/280)

Memorandum dated 8 March 2019 by the Divisional Manager, Democratic Services

Mayor Wallace advised that Cr Barratt and Deputy Chair Bassett had indicated an interest in attending the conference. Mayor Wallace reported the costs would be funded from Council's training budget. He added that if other members wished to attend then they could use their personal training budget.

RESOLVED: (Mayor Wallace/Cr Lewis)

Minute No. C 19125

“That Council:

- (i) notes the 2019 Local Government Conference programme attached as Appendix 1 to the memorandum; and*
- (ii) nominates the Mayor, Deputy Mayor and Cr Barratt to represent Hutt City Council at the 2019 Local Government New Zealand Conference to be held in Wellington from 7-9 July 2019.”*

c) Membership of the Homelessness Working Group (19/293)

Memorandum dated 13 March 2019 by Mayor Wallace

Mayor Wallace elaborated on the memorandum.

RESOLVED: (Mayor Wallace/Cr Edwards)

Minute No. C 19126

“That Council:

- (i) receives and notes the information contained in the memorandum; and*
- (ii) reappoints Cr Briggs as a member of the Homelessness Working Group.”*

7. COUNCIL MINUTES (19/289)

RESOLVED: (Mayor Wallace/Deputy Mayor Bassett)

Minute No. C 19127

“That the minutes of the meetings held on 11 December 2018, 14 January 2019, 17 January 2019, 12 February 2019 and 27 February 2019, be confirmed as a true and correct record.”

8. COMMITTEE REPORTS WITHOUT RECOMMENDED ITEMS

a) District Plan Committee

29 November 2018

RESOLVED: (Cr Bridson/Cr Cousins)

Minute No. C 19128

“That the minutes of the meeting held on 29 November 2018 be adopted.”

b) Community Plan Committee

12 February 2019

RESOLVED: (Mayor Wallace/Cr Lewis)

Minute No. C 19129

“That the minutes of the meeting held on 12 February 2019 be adopted.”

c) **Hearings Panel – 1 February 2019**

Cr Lewis suggested the Lower Hutt District Plan (the Plan) needed stricter guidelines. She noted she had been told by developers that there were many aspects of design not covered in the Plan. She said she looked forward to stronger design guidelines in the future, particularly with the prospect of intensification in Lower Hutt.

Cr Cousins considered the design guides contained in the Plan were appropriate and were taken into account in the Panel's decision. She advised a designer had recommended care needed to be taken to not mock the older buildings of Petone. She considered the design of units was within design guides and sympathetic to the surrounding area.

Mayor Wallace stated that a discussion of the Plan's design guidelines would be more appropriate at a future date.

RESOLVED: (Cr Cousins/Cr Sutton)

Minute No. C 19130

"That Council receives the decision from the Hearings Panel for 4-6 Bolton Street, Petone."

d) **Hearing by Independent Commissioner – 26 February 2019**

RESOLVED: (Cr Cousins/Cr Bridson)

Minute No. C 19131

"That Council receives the decision from the Independent Commissioner for 79B Copeland Street, 96A Witako Street and 51 Hall Crescent, Lower Hutt."

e) **Hutt Valley Services Committee**

1 March 2019

RESOLVED: (Cr McDonald/Cr Sutton)

Minute No. C 19132

"That the minutes of the meeting held on 1 March 2019 be received."

f) **Community Services Committee**

7 March 2019

RESOLVED: (Cr Barratt/Cr Lulich)

Minute No. C 19133

"That the minutes of the meeting held on 7 March 2019 be adopted."

9. **SEALING AUTHORITY** (18/1996)

Report No. HCC2019/1/13 by the Executive Assistant, Corporate Services

RESOLVED: (Mayor Wallace/Deputy Mayor Bassett)

Minute No. C 19134

“That Council:

- (i) approves the affixing of the Common Seal to all relevant documents in connection with the items set out in Schedule 1 contained in the report; and*
- (ii) approves the deeds executed under Power of Attorney set out in Schedule 2 contained in the report.*

SCHEDULE 1 - General Sealing Authority

Subdivision related documents – including Easements to Council and Esplanade Strips

Standard easements and related requirements granting rights to Council as part of the subdivision process:

- a) Hutt City Council and R A Property & Maintenance Limited, Rakesh Abhay Ram and Ranjit Kuar Ram Subdivision consent 262 Oxford Terrace, Lower Hutt L18/228*
- b) Hutt City Council and Rocky Properties Limited Subdivision consent 157 Hill Road, Belmont, Lower Hutt L18/225*
- c) Hutt City Council and Dean James Frickleton and Rachelle Ann Frickleton Subdivision consent 1169 Taita Drive, Lower Hutt L18/231*
- d) Hutt City Council and Christopher David Hilleard, Emma Catherine Hilleard and Professional Advisory Trustees Limited; Karen Anne Hilleard and Norman John Comerford Subdivision consent 9 McDonald Street, Lower Hutt L18/244*
- e) Hutt City Council and Dragi Nadj and Synuta Nadj Subdivision consent 4 Awamutu Grove, Lower Hutt L19/19*
- f) Hutt City Council and FH Developments Limited Subdivision consent 1246-1251 Taita Drive, Lower Hutt L19/30*
- g) Hutt City Council and BinYu and Xiaobai Zheng Subdivision consent 171 Knights Road, Lower Hut L19/48*
- h) Hutt City Council and Yu’s Development Limited Subdivision consent 80 Meremere Street, Wainuiomata, Lower Hutt L19/68*

Agreement for Sale and Purchase

- i) Hutt City Council and Urban Plus Limited Former reserve land adjacent to 132 Molesworth Street, Taita, Lower Hutt L18/192*
- j) Hutt City Council and Wellington Early Intervention Trust (being as Incorporated Society number 216056) Former reserve land off Copeland Street (79A Copeland Street), Epuni, Lower Hutt L18/246*
- k) Hutt City Council and IHC New Zealand Incorporated (being a registered Charitable Trust with registration number 542669) Former reserve land off Copeland Street, Epuni, Lower Hutt L19/71*

Discharge of Mortgage (Encumbrance)

- l) *Hutt City Council and Thompson Family Trust*
244 Park Road, 246 Park Road, 270 Park Road and 2 Crestview Grove, Belmont, Lower Hutt L18/209

Partial Cancellation of Building Line Restriction

- m) *Hutt City Council and N and D Parker*
16 Avon Street, Waterloo, Lower Hutt L18/243

Caveat

- n) *Hutt City Council and The Property Group*
20A Bauchop Road, Waterloo, Lower Hutt L19/31

Removal of Caveat (payment of secured amount)

- o) *Hutt City Council and Vivien Donsen*
55 Petrie Street, Wainuiomata, Lower Hutt L19/40

Consent for Land Transfer

- p) *Hutt City Council and The Property Group*
Scenic Reserve, Northcote Street, Wainuiomata, Lower Hutt L19/69

Trust Deed

- q) *Hutt City Council and Rotary Club of Hutt City Incorporated ("Founders")*
Laura Anne Sessions, Gary James Alexander Craig, Anne Beryl Ryan, Gaylene Lee Hughes,
Susan Angela Avison and Allan Ross Brown ("Trustees") Innovative Young Minds
Charitable Trust DOC/19/24642

Schedule 2

Deed of Lease of Land

- r) *Hutt City Council and Upper Hutt City Council and PTS Group Limited*
17 Wareham Place, Seaview, Lower Hutt L18/230

Deed of Lease

- s) *Hutt City Council and Bellbird NZ Limited (guarantor Andrew Guy Littlejohn)*
Café and kitchen, Dowse Art Museum, Laings Road, Lower Hutt L17/109
- t) *Hutt City Council and Café, Little Theatre*
Queens Drive, Lower Hutt L19/45
- u) *Hutt City Council and Events Centre*
32 Laings Road, Lower Hutt L19/49

Deed of Renewal

- v) *Hutt City Council and Gordon Benham*
Boatshed 4 - Hikoikoi Reserve, Lower Hutt L19/2

Licence to Occupy Reserve Land

- w) *Hutt City Council and Brown Family Trust & Kemeys Family Trust (Licensee's)
Boatshed 6 – Hikoiko Reserve, Lower Hutt L19/2*

Warrants Approved

<i>Wallace Glenn Aikten – HCC WARRANT- 18-30</i>	<i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) 2. Land Transport Act 1998 Parking warden pursuant to s128D 3. Resource Management Act 1991 Enforcement Officer (noise control only) pursuant to s38(2)</i>
<i>Arthur Jason Makiha – HCC WARRANT- 18-31</i>	<i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) 2. Land Transport Act 1998 Parking warden pursuant to s128D 3. Resource Management Act 1991 Enforcement Officer (noise control only) pursuant to s38(2)</i>
<i>Anton Cooper – HCC WARRANT-18-32</i>	<i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) 2. Land Transport Act 1998 Parking warden pursuant to s128D 3. Resource Management Act 1991 Enforcement Officer (noise control only) pursuant to s38(2)</i>
<i>Paulo Kula – HCC WARRANT-18-33</i>	<i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) 2. Land Transport Act 1998 Parking warden pursuant to s128D 3. Resource Management Act 1991 Enforcement Officer (noise control only) pursuant to s38(2)</i>
<i>Manjinder Singh – HCC WARRANT-19- 1</i>	<i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) 2. Land Transport Act 1998 Parking warden pursuant to s128D 3. Resource Management Act 1991 Enforcement Officer (noise control only) pursuant to s38(2)</i>
<i>David Gosset – HCC WARRANT-19-2</i>	<i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) Enforcement Officer pursuant to s177 (including additional powers of entry) 2. Land Transport Act 1998 Parking warden pursuant to s128D 3. Resource Management Act 1991 Enforcement Officer pursuant to s38(1)</i>

<i>Michele Hewison – HCC WARRANT-19-3</i>	<i>1. Land Transport Act 1998 Parking warden pursuant to s128D</i>
<i>Paroati Rotherham – HCC WARRANT - 19-4</i>	<i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) Enforcement Officer pursuant to s177 (including additional powers of entry) 2. Resource Management Act 1991 Enforcement Officer pursuant to s38(1)</i>
<i>Mike Devine – HCC WARRANT-19-5</i>	<i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) Enforcement Officer pursuant to s177 (including additional powers of entry) 2. Dog Control Act 1996 Dog control officer pursuant to s11</i>
<i>Rattandeep Singh – HCC WARRANT-19-6</i>	<i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) 2. Land Transport Act 1998 Parking warden pursuant to s128D 3. Resource Management Act 1991 Enforcement Officer (noise control only) pursuant to s38(2)</i>
<i>William Kirby – HCC WARRANT-19-7</i>	<i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) 2. Land Transport Act 1998 Parking warden pursuant to s128D 3. Resource Management Act 1991 Enforcement Officer (noise control only) pursuant to s38(2)”</i>

10. QUESTIONS

There were no questions.

11. EXCLUSION OF THE PUBLIC

Cr Bridson asked if persons decided to waive their privacy rights could the public excluded Council minutes of 11 December 2018 be released to the public?

The General Counsel answered that persons affected could waive their rights to privacy. He added that those people whose privacy was protected had been asked if they had wanted to waive their privacy rights. They had declined.

RESOLVED: (Mayor Wallace/Deputy Mayor Bassett)

Minute No. C 19135

“That the public be excluded from the following parts of the proceedings of this meeting, namely:

12. *Committee Report with Recommended Item*

*Finance and Performance Committee - 6 March 2019*13. *Council Minutes*

11 December 2018 (Restricted to Mayor and Councillors) (19/330)

14 January 2019 (Restricted to Mayor and Councillors) (19/300)

17 January 2019 (Restricted to Mayor and Councillors) (19/329)

Extraordinary 27 February 2019 (Restricted to Mayor and Councillors) (19/328)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

(A)	(B)	(C)
<i>General subject of the matter to be considered.</i>	<i>Reason for passing this resolution in relation to each matter.</i>	<i>Ground under section 48(1) for the passing of this resolution.</i>
<i>Minutes of the Finance and Performance Committee held on 6 March 2019 – The Hutt City Community Facilities Trust – Six Monthly Report to 31 December 2018</i>	<i>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities(s7(2)(h)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>
<i>Council Minutes 11 December 2018 Purchase of Land Lowry Bay, Hutt City Community Facilities Trust Board Appointment of Director, Land Purchase Eastern Hills, Sale Negotiations, Strategic Structure Review</i>	<i>The withholding of the information is necessary to protect the privacy of natural persons. (s7(2)(a)). The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities (s7(2)(h)). The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s7(2)(i)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>
<i>Minutes of Council 14</i>	<i>The withholding of the</i>	<i>That the public conduct</i>

<i>January 2019 and 17 January 2019 – Recruitment of the Chief Executive</i>	<i>information is necessary to protect the privacy of natural persons. (s7(2)(a)).</i>	<i>of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>
<i>Extraordinary Minutes of Hutt City Council 27 February 2019 – Update from the Chief Executive's Employment Subcommittee – Appointment of the Chief Executive.</i>	<i>The withholding of the information is necessary to protect the privacy of natural persons. (s7(2)(a)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column (B) above."

There being no further business the Chair declared the meeting closed at 8.00pm and the non-public portion of the meeting closed at 8.25pm.

WR Wallace
MAYOR

**CONFIRMED as a true and correct record
Dated this 21st day of May 2019**