

HUTT CITY COUNCILNORTHERN COMMUNITY PANEL

Minutes of a meeting held in the Pomare Community House on  
Monday 19 November 2018 commencing at 6.00pm

---

**PRESENT:** Ms D Awarau (Chair)  
 Ms T Johnston-Welsh Mr J Waters  
 Cr G McDonald Cr L Sutton

**APOLOGY:** No apologies were received.

**IN ATTENDANCE:** Mr M Mercer, Divisional Manager, Community Hubs  
 Ms D Hunter, Community Advisor Funding and Community  
 Contracts

PUBLIC BUSINESS1. APOLOGIES

There were no apologies.

2. PUBLIC COMMENT

Comments are recorded under the item to which they relate.

3. CONFLICT OF INTEREST DECLARATIONS

Ms Awarau and Ms Johnston-Welsh declared a conflict of interest in regard to the funding application made by Pomare Taita Community Trust and took no part in discussion or voting on matters relating to the item.

Cr Sutton declared a conflict of interest in regard to the funding application made by the Hutt Valley Rotary and took no part in discussion or voting on matters relating to the item.

4. MINUTES

RESOLVED: (Ms Awarau/Cr McDonald)

**Minute No. NCP 18501**

*"That the minutes of the Northern Community Panel meeting held on Wednesday 20 June 2018 be confirmed as a true and correct record."*

5. **NORTHERN COMMUNITY PROJECTS FUND** (18/1665)

Memorandum dated 17 October 2018 by the Community Advisor - Funding and Community Contracts

Speaking under public comment, **Ms B Hay from the Stokes Valley Community Trust (SVCT)** advised that feedback from the community was in support of a full sized basketball court at Speldhurst Park. She stated that the SVCT realised there would be a shortfall in funding from Council. However, they were confident that they could raise the additional funds required through the Northern Community Panel Community Projects Fund, as well as grant applications and fundraising. She was aware that the concept plan and schedule of quantities had been sent to two contractors asking them to submit a quote to construct a full sized court. She advised that the community would be responsible for managing planting on the site.

The Community Advisor – Funding and Community Contracts elaborated on the memorandum.

Members noted that the Koraunui Marae could no longer accommodate one of the emergency generators agreed to at the June meeting of the Panel. However, the Stokes Valley RSA, 21 Hawthorn Crescent, Stokes Valley, was a possible replacement venue. Cr McDonald agreed to discuss this with the Stokes Valley RSA.

**RESOLVED:** (Ms Awarau/Cr McDonald)

**Minute No. NCP 18502**

*“That the Panel:*

- (i) *notes the guidelines and criteria for the Northern Community Projects Fund which is included on the inside of the agenda;*
- (ii) *agrees an additional \$10,000 be allocated towards the purchase of emergency generators to allow for any unforeseen costs; and*
- (iii) *agrees that any remaining funds under the Community Projects Fund be allocated to the proposed Speldhurst Park Basketball Court.”*

assumed the Chair.

6. **COMMUNITY ENGAGEMENT FUND 2018-2019** (18/1666)

Memorandum dated 17 October 2018 by the Community Advisor - Funding and Community Contracts

Ms Awarau, Ms Johnston-Welsh and Cr Sutton took no part in any discussion or voting on matters relating to the item.

The Community Advisor – Funding and Community Contracts elaborated on the memorandum.

**RESOLVED:** ( Mr Waters/Cr McDonald)

**Minute No. NCP 18503**

*“That the Panel:*

- (i) notes that the Community Engagement Fund closed on 6 October 2018 and two applications had been received;
- (ii) agrees that the applications were considered according to the merits of the application criteria and priorities of the fund;
- (iii) approves the application from the Pomare Taita Community Trust for \$3,166.00 towards the purchase of consumables for the Christmas N Da Hood event to be held on Saturday 1 December 2018;
- (iv) approves the application from the Hutt Valley Rotary for \$1,904.00 towards equipment hire for the Stokes Valley Xmas Parade to be held on Saturday 8 December 2018; and
- (v) agrees that there will be a second round of funding, with proposed opening/closing dates as follows:

<i>Open Fund</i>	<i>Close Fund</i>	<i>Decisions Due</i>
<i>4 February 2019</i>	<i>4 March 2019</i>	<i>8 April 2019."</i>

Ms Awarau resumed the Chair.

## 7. QUESTIONS

There were no questions.

There being no further business the Chair declared the meeting closed at 6.50 pm.

Ms D Awarau  
**CHAIR**

**CONFIRMED as a true and correct record**  
**Dated this 15<sup>th</sup> day of May 2019**