



COMMUNITY SERVICES COMMITTEE

16 November 2018

Order Paper for the meeting to be held in the
Hutt City Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt
on:

Wednesday 21 November 2018 commencing at 6.00pm

Membership

Cr G Barratt (Chair)

Cr L Bridson

Cr S Edwards

Cr G McDonald

Cr L Sutton

Mayor W R Wallace (Ex Officio)

Cr J Briggs (Deputy Chair)

Cr M Lulich

Cr C Milne

For the dates and times of Council Meetings please visit www.huttcity.govt.nz

COMMUNITY SERVICES COMMITTEE

Membership:	9
Meeting Cycle:	Meets on a six weekly basis, as required or at the requisition of the Chair
Quorum:	Half of the members
Reports to:	Council

PURPOSE

To assist the Council with the development of community services which contribute to the character, culture, and identity of the city and to pursue an active community development role in active partnership with local communities.

Determine and monitor:

- To approve and/or monitor where required the allocation of grants to the following areas:
 - Community Development Fund.
 - Community Houses/Centres Fund.
- Key Community Projects.
- Progress towards achievement of the Council's Environmental Sustainability Strategy.
- Advocacy in conjunction with Healthy Families Lower Hutt to maintain and to improve health services, and to comment on issues to do with health that impinges upon the well-being of communities.
- Progress towards strategies, policies and visions that provide for social and cultural wellbeing of the City including but not limited to, Safe City and Liquor Bans.
- Official naming of parks, reserves and sports grounds within the provisions of Council's Naming Policy¹ (Central, Eastern, Western and Northern Wards only).
- Parks, reserves and sports ground naming for sites that have a high profile, city-wide importance due to their size and location and/or cross ward or community boundaries.
- The granting of leases and licences in terms of Council policy to voluntary organisations for Council owned properties in their local area, for example, halls, including the granting of leases and licences to community houses and centres (Central, Eastern, Western and Northern Wards only).

¹ This excludes sites that are considered high profile, significant on a city-wide basis due to their size and location, or where the site crosses ward or community boundaries.

- Removal and/or planting of street trees within the provisions of Council's Operational Guide for Urban Forest Plan)² (Central, Eastern, Western and Northern Wards only).
- The granting of rights-of-way and other easements over local purpose reserves and granting of leases or licences on local purpose reserves (Central, Eastern, Western and Northern Wards only).
- The granting of leases and licences for new activities in terms of Council policy to community and commercial organisations over recreation reserves subject to the provisions of the Reserves Act 1977 and land managed as reserve subject to the provisions of the Local Government 2002, in their local area. (Central, Eastern, Western and Northern Wards only).
- Matters arising from the activities of Community Houses.
- Maintain an overview of work programmes carried out by the Council's Libraries, Museums, Aquatics and Recreation, Parks and Reserves, Community Safety and Connections and Emergency Management activities.

Consider and make recommendations to Council:

Matters arising from Council for consideration by the Committee to report back.

General:

- Any other matters delegated to the Committee by Council in accordance with approved policies and bylaws.
- Approval and forwarding of submissions on matters related to the Committee's area of responsibility.

² The Operational Guide for Urban Forest Plan is available from Council's Parks and Gardens Division.

HUTT CITY COUNCIL

COMMUNITY SERVICES COMMITTEE

Meeting to be held in the Hutt City Council Chambers, 2nd Floor, 30 Laings Road,
Lower Hutt on
Wednesday 21 November 2018 commencing at 6.00pm.

ORDER PAPER

PUBLIC BUSINESS

1. APOLOGIES

An apology has been received from Cr Milne.

2. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker on items appearing on the agenda). Speakers may be asked questions on the matters they raise.

3. CONFLICT OF INTEREST DECLARATIONS

4. RECOMMENDATION TO COUNCIL 11 DECEMBER 2018

Accessibility and Inclusiveness (18/1777)

Report No. CSC2018/5/332 by the Divisional Manager, Strategy and Planning 7

CHAIR'S RECOMMENDATION:

"That the recommendations contained in the report be endorsed."

5. COMMUNITY FUNDING 2018/2019 (18/1751)

Report No. CSC2018/5/313 by the Community Advisor - Funding and
Community Contracts 11

CHAIR'S RECOMMENDATION:

"That the recommendations contained in the report be endorsed."

6. GENERAL MANAGER'S REPORT (18/1716)

Report No. CSC2018/5/312 by the General Manager, City and Community
Services 17

CHAIR'S RECOMMENDATION:

"That the recommendation contained in the report be endorsed."

7. QUESTIONS

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

Judy Randall
COMMITTEE ADVISOR

08 November 2018

File: (18/1777)

Report no: CSC2018/5/332

Accessibility and Inclusiveness

Purpose of Report

1. The Accessibility and Inclusiveness Subcommittee met on Wednesday 3 October 2018. The minutes, including actions and recommendations, are attached as Appendix I to the report.

Recommendations

It is recommended that the Committee recommends that Council:

- (i) notes the minutes of the 3 October meeting of the Accessibility and Inclusiveness Plan Subcommittee attached as Appendix 1 to the report; and
- (ii) notes the actions made to be completed in time for the next meeting of the Subcommittee in 2019.

For the reasons outlined in the report below.

Background

2. A number of topics and issues were discussed at the Advisory Group meeting. These were:
 - a. Blind Square follow up
 - b. The Terms of Reference for the Subcommittee - these were confirmed and are attached
 - c. Homelessness Strategy
 - d. Government funding to repair footpaths
 - e. Public transport – buses
 - f. Names of Accessibility and Inclusiveness Plan Subcommittee members on the web site with a short biography
 - g. General business

3. The minutes and agreed recommendations/ actions are attached as Appendix 1 to the report.

Discussion

4. At the meeting members agreed that it would be useful for the disability community to have a short biography for each subcommittee member available on the Accessibility and Inclusiveness Plan web page as well as Council email addresses. This will help people to identify the skills and interest areas for each subcommittee member and also enable people to contact members while at the same time preserving the privacy of each member.
5. Officers will work with members on their biographies and also assist with the establishment of email contacts for them.

Consultation

6. The Accessibility and Inclusiveness Plan Subcommittee was established in part to be available to Council officers when they are seeking advice from the disability community.
7. The meetings for the Accessibility and Inclusiveness Plan Subcommittee are open to the public.

Legal Considerations

8. There are no legal considerations.

Financial Considerations

9. There are no financial considerations.

Other Considerations

10. In making this recommendation, officers have given careful consideration to the purpose of local government in section 10 of the Local Government Act 2002. Officers believe that this recommendation falls within the purpose of local government in that it ensures that Council is meeting the current and future needs of the disability community within the city. It does this in a way that is cost-effective because it helps ensure that all residents are given the opportunity to make a full contribution to the future of the city.

Appendices

No.	Title	Page
1↓	Accessibility and Inclusiveness Plan Subcommittee Minutes 3 October 2018	9

Author: Wendy Moore
Divisional Manager, Strategy and Planning

Approved By: Kim Kelly
General Manager, City Transformation

Accessibility and Inclusiveness Plan Subcommittee Minutes

Wednesday 3rd October 2018

Public Comment

Warren Nelson addressed the Subcommittee. Warren has been involved with Kara Hands a service provided for high complex needs young people. His key points were:

- i. That the disability community would benefit from having access to the names and short biographical details for the Accessibility and Inclusiveness Plan Sub Committee members
- ii. Under what circumstances are members contactable?
- iii. Are there sufficient resources, priority, services for the disability sector/community allocated by Council?
- iv. What level of importance is being attached publicly to the Subcommittee?

Chairs response:

- That Council wants to change things for the disability community and that is why the Subcommittee has been set up
- Funding comes through the LTP process
- The disability community is important to the Mayor who fully endorses the subcommittee and wants to ensure that it is “not a five minute wonder”

Minutes of 20 June meeting

- Moved by Chair, seconded by Jenna Maugren

Blind Square

Thomas Bryan, Blind Foundation and Sophie Parsons, WCC attended the meeting to explain the process WCC went through to introduce Blind Square into parts of Wellington City. The Blind Foundation and WCC worked in a partnership approach with businesses in the city. They looked for well used routes travelled on foot, linked real time public transport travel information so people could find out when buses/trains would be arriving/departing. You can access the presentation here: https://www.dropbox.com/s/0ha4y5dp5gahpil/Bsq_overview.pptx?dl=0

The main challenge was following up with business owners. The beacons are \$30 each and maintenance (which is cloud based) is \$8k to \$10k per year. For feedback they recruited a small group of people to test and report back with a particular focus on how easy it was to locate the counter in a store and finding the nearest bus stop.

GWRC and public transport

Cr Barry gave an update on the meeting held at Petone Workingman’s Club on 11 September 2018. Ms McLachlan reported that there were still issues with support people being charged by bus drivers even though they were entitled to travel for free.

Terms of Reference

The Terms of Reference (attached as Appendix I) were discussed and agreed.

Moved: Chair

Seconded: Paul Gruschow

Homelessness Strategy

Wendy Moore told the subcommittee about the work being done on a Homelessness Strategy and asked for feedback from the group and their networks. The draft Strategy will be sent to subcommittee members for comment.

My Life, My way Transport working group

Have been asked for a list of issues with footpaths in the city. It is difficult to be aware of all the areas where problems are occurring.

Need to put out word for people to report issues with smoothness, bumps, pot holes and so on. The subcommittee had a couple of ideas:

- Story for Hutt News (could be shared with networks so they can publicise)
- Safety is the issue – rough footpaths are an issue for everyone

Stew Sexton – report a problem works well; lots of contractors digging up footpaths for all sorts of reasons; do contractors understand what flat access means

Paul Gruschow – submission to LTP – full review of all paths, would need a lot of resourcing; could get team of volunteers

Contact details for subcommittee members

- The subcommittee agreed that having the names and a short bio would be useful
- The subcommittee asked officers to organise HCC e mail addresses for members so that they could be contacted via this by the community
- There will be a group email as well as individual e mails
- The subcommittee agreed that contact should be restricted to the working week

General business

- Genevieve McLachlan and Stew Sexton have attended two meetings for discussing improved access to UHCC recycling centre. Would be good if HCC could also take this approach.

05 November 2018

File: (18/1751)

Report no: CSC2018/5/313

Community Funding 2018/2019

Purpose of Report

1. The purpose of this report is for the Committee to agree to the recommended allocations for the Mahia Atu Community Fund 2018/2019.

Recommendations

That the Committee:

- (i) notes the recommendations made under the Kakano Fund; and
- (ii) agrees to the recommended allocations for the Mahia Atu Community Fund 2018/2019, attached as Appendix 1 to the report.

Background

2. The community funding strategy aligns directly to Council's vision and will see our investment directed to 'improving equity across our city' where it is needed most:
 - a. All tamariki (children) in persistent poverty or who are vulnerable, especially very young children, Maori and Pasifika children and/or children in sole-parent families.
 - b. All rangatahi (youth) not in education, training or employment.
 - c. All kaumatua (seniors) who are experiencing loneliness and social isolation.
3. The Community Funding Strategy has the following funding streams:
 - a. *Kakano Fund*: Kākano means seed, and this fund provides seed funding for new ideas that meet our vision in a give-it-a-go, safe-to-try environment.

- b. *Mahia Atu Fund*: Mahia Atu loosely translates as “Make it Happen.” This fund is for community initiatives that are already up and running, meet our vision and are clearly making a difference in our communities. The Mahia Atu fund will consist of two funding streams:
- (i) *Mahia Atu Community fund*- provides one or two year funding for good community initiatives.
 - (ii) *Mahia Atu Partnership Funding* – provides a small number of organisations with funding and provides longer term funding and a partnership approach (three to five years). If an initiative is a strong fit to our vision, can demonstrate outstanding results and strong collaboration, they would apply here.
4. Early this year, prior to the implementation of the strategy, the Community Funding Advisor, supported by the Chair and/or the Deputy Chair of the Community Services Committee, advertised and made themselves available to meet with community groups so they could again go through the strategy. There were a number of community groups that took up this opportunity and in fact congratulated Council on their new strategy, even though some thought that their services would not fit.
5. Since February 2018 they have also attended a number of Community Houses/Centres governance meetings. The Community Houses/Centres are on their last year of contestable funding.
6. The amount of \$359,000 is budgeted in the 2018/2019 Annual Plan for Community Funding as follows:

Kakano Fund	\$50,000
Mahia Atu Community Fund	\$120,000
Mahia Atu Partnership Fund	\$189,000

7. When recommending any funding, officers need to ensure that applications align with the strategy. They do not want to set a precedent given this is the first round of funding under the new funding strategy.

Kakano Fund

8. The Kakano Fund opened in July 2018 and eight applications were received. As noted in 3a. above, this fund is for new initiatives.
9. Officers met with all of the applicants so they could clearly demonstrate how they fitted under the fund, particularly if their idea was a new initiative.
10. Officers agreed to grant funding to the following two community organisations:

- a. Tamariki are the focus of this funding - \$10,000 granted to Whaits Limited - Kia Tu Korounui - Stand Proud In Stokes Valley. Three initiatives to create Mana (pride) and Kaitiakitanga (guardianship) of our community:
- (i) Whanau kapa haka – a weekly kapa haka wananga (lesson) for families;
 - (ii) Mau Rakau - Weekly Maori martial arts lesson;
 - (iii) Te Ira Tane - Regular mentoring sessions and activities/trips for boys.
- b. NEET Rangatahi are the focus of this funding - \$40,000 granted to Takiri Mai te Whanau Ora Collective - to provide a detached mobile rangatahi night service re-connecting rangatahi to their whanau and enhancing access for rangatahi to community support and services.

Mahia Atu Partnership Fund

11. The fund opened in July 2018 and two applications were received. Officers felt that neither of the applications fitted clearly under this fund. Both community groups were met with and both agreed that their applications be withdrawn from this fund. They were both made welcome to apply under the Mahia Atu Community Fund.
12. Of the \$189,000 available under the Partnership Fund, \$70,000 is already tagged as funding for Youth Inspire. Youth Inspire is in their last year of non-contestable funding.
13. A total of \$119,000 will be carried over to the next financial year 2019/2020.

Discussion

Mahia Atu Community Fund

14. Twenty nine applications (attached as Appendix 1 to this report) were received, requesting a total of \$619,000. Applications were assessed through the Officer Assessment Review Panel.
15. Twenty two applications were deemed to be of a lower priority and they will be offered advice on applying to other funding schemes internally and external to Council's funding.
16. Two organisations decided to withdraw their application for funding and would reapply in 2019/2020.
17. Five applications that clearly demonstrated they aligned directly with the funding strategy have been recommended for funding.

18. The five successful recipients will be allocated a member of the Community Projects and Relationships Hubs/Team to support their services.
19. Recipients of the funds will be required to report the results of their initiative in a round-the-table forum amongst other successful recipients, including completing an accountability report.

Consultation

20. The funds were advertised on Council's website, through Council libraries and also included in emails to previous recipients of Council funding.
21. Officers met with a number of different community groups offering assistance.

Legal Considerations

22. Funds must be used only for the purpose for which they were sought and/or approved.
23. Funds must be used within ten months of the recipient being notified of their successful application.
24. The recipients are required to inform Council immediately if any difficulties arise which may compromise the service or project.
25. A complaint must be laid with the Police if any funds received under this scheme are stolen or misappropriated. Council must be notified of all such complaints to the Police.
26. The recipient must allow an audit on the use of Council's funds should Council wish to undertake such an audit.
27. The recipient must recognise the support of Council in appropriate publicity material, annual reports and similar publications.

Financial Considerations

28. Allocations can only be made for amounts that applicants have requested for funding. There is no maximum amount that can be granted. Applications under the Mahia Atua Community Fund are eligible to apply for a maximum of two years of funding.

Other Considerations

29. In making this recommendation, officers have given careful consideration to the purpose of local government in section 10 of the Local Government Act 2002. The objective of the fund is to assist non-profit groups providing social services to the community, directly aligning the Council's Community Funding Strategy 2018-2023.

Appendices

No.	Title	Page
1↓	Community Funding 2018-2019	16

Author: Debbie Hunter
Community Advisor - Funding and Community Contracts

Approved By: Melanie Laban
Divisional Manager, Community Projects and Relationships

APPENDIX 1**MAHIA ATU COMMUNITY FUND - COMMUNITY FUNDING 2018/2019**

No.	Organisation	Project	Years	Request	Recommendation
1.	Ignite Sport Trust	Ignite Sport Trust – Supporting Intermediate aged young people.	2	\$15,000	\$15,000
2.	Goodtime Foundation	Goodtime Foundation Scholarship Programme.	2	\$50,000	\$35,000
3.	Naenae Youth Charitable Trust	Waka waitia a whanaketanga project (to harvest the resources and strengths of youth development.	2	\$34,000	\$25,000
4.	Wesley Wellington Mission	Hutt Ageing Well Network Development.	1	\$35,000	\$30,000
5.	Presbyterian Support Central	Enliven and Connect – seniors who are living in isolation and experiencing loneliness.	2	\$15,000	\$15,000
TOTAL RECOMMENDATIONS					\$120,000

No.	Organisation	Reason for Decline
6.	Lower Hutt Women's Centre	Low priority
7.	New Zealand Centre for Gifted Education Ltd	Low priority
8.	Parent to Parent Wellington Region	Low priority
9.	Epilepsy Assoc of NZ Wellington Branch	Low priority
10.	Kaibosh	Low priority
11.	Big Brothers Big Sisters Wellington	Low priority
12.	The Wellington Regional Sports Education Trust Inc	Low priority
13.	WellStop Incorporated	Low priority
14.	Empower	Low priority
15.	Dress for Success Wellington Inc	Low priority
16.	Hutt Valley Youth Health Trust	Low priority
17.	Greenstone Doors Charitable Trust	Low priority
18.	SeniorNet Hutt City Incorporated	Low priority
19.	Whanau Ora Health and Fitness	Low priority
20.	Age Concern Wellington Inc	Low priority
21.	Alzheimers Wellington Incorporated	Low priority
22.	The Parkinson's New Zealand Charitable Trust	Low priority
23.	Porirua Living Without Violence Te Noho Kore Inc	Low priority
24.	Koraunui School Polyfest	Low priority
25.	The Road Forward Trust	Low priority
26.	Hutt Rape Counselling Network Incorporated	Low priority
27.	Birthright Hutt Valley Trust	Low priority

No.	Organisation	
28.	NZ Council of Victim Support Groups	Withdrawn
29.	Women of Worth Charitable Company Limited	Withdrawn

26 October 2018

File: (18/1716)

Report no: CSC2018/5/312

General Manager's Report

Purpose of Report

1. The purpose of this report is to provide the Committee with a general update from the City and Community Services Group.

Recommendation

It is recommended that the Committee notes the updates contained in the report.

Background

2. The Chair of the Community Services Committee and General Manager City and Community Services agreed that a report from Community Services should be provided at each meeting.

Discussion

3. An update on Community Services activity, opportunities and challenges is provided below.
4. Information requested at the last meeting of the Committee is also set out below:

Walkways in the Western Hills

5. Parks and Gardens manage a number of tracks throughout the Western Hills. Additionally there are a number of tracks that are on, or cross private land. These are informal and outside of Council's management or control, yet contribute to the connectivity through the area.
6. Concern has been raised regarding the ability to protect these private tracks where subdivisions and developments take place.
7. To better understand the scope of any issues with access to these private tracks we propose the following process:

- i. Stocktake - identify where these tracks are, which will require engagement with the local community including local community groups.
 - ii. Mapping – insert the tracks into the GIS database.
 - iii. Evaluation – A framework will be developed to assess the value of these tracks.
 - iv. Protection – Options for protection of valuable tracks will likely need to be determined for each individual track. Options may include purchase of land, easement across the land for public use or some other access arrangement. Financial implications will also need to be considered.
8. Council officers propose to undertake steps 1-3 over the next 3-4 months and report back to the Committee.
 9. Regarding the subdivision at 64 Waipounamu Drive, Kelson, the developer has not approached Council at a pre-application stage to discuss Reserve Financial Contributions. Officers will contact the developer to discuss options.

Drainage at Dowse Drive Recreation Reserve

10. Officers are meeting with Maungaraki School and Ministry of Education representatives to discuss possible future improvements to the drainage of the reserve, which is used as the school playing field, and how this cost might be shared.
11. In the meantime additional inputs, such as under-sowing, fertilising and de-compaction have been programmed for the reserve to improve its natural drainage. De-compaction took place in September.

Waiwhetu Stream Working Group

12. Officers are working with the Waiwhetu Stream Working Group to develop a plan for future planting and maintenance of the stream berms. This has become necessary to quantify the ongoing financial resources required to support this work. Officers expect to be able to report back to Council next year for consideration in the 2019/20 Annual Plan.

Guy Fawkes night

13. Following 2018 Guy Fawkes night we received feedback from the community raising concerns regarding the use of fireworks on public beaches. Concerns were raised regarding safety and clean up. Moving forward officers will ensure relevant contractors are booked to complete an immediate tidy up of our beaches at first light following Guy Fawkes night. We will also ensure Safe City Ambassadors and other relevant partners have a presence in these areas.
14. Some members of the community have also suggested fireworks be banned from public beaches. Officers believe that while fireworks remain legal for

public sale, putting bans on public places would be difficult to manage and enforce. Arguably also private fireworks are more safely enjoyed in open spaces.

15. Officers will also consider a campaign prior to fireworks night to promote and encourage safe, responsible use of the beaches, whilst still having fun.

Museums

16. Karl Chitham has been appointed the Director of Museums and will take up the role in January 2019. Chitham comes to The Dowse from Tauranga Art Gallery where he has been the Director for three years. During his time as Director, Chitham has grown the Tauranga Art Gallery's visitation to over 80,000 annually, reaching nearly 100,000 in the 2017/18 financial year when visitation to offsite exhibitions is included. The Museum's team is managing well during the transition between Directors and is looking forward to welcoming Chitham's leadership in the New Year.
17. Two new exhibitions have opened at The Dowse since the last report to this committee: *Pocket Histories* and *Social Studies*. These interlinked exhibitions fill the top floor of the museum. The first is an exhibition of three women artists touring from Te Uru in Auckland, and the second developed with artist Imogen Taylor and our education team. Together these exhibitions are a great learning resource for young artists, as well as displaying significant painting and craft objects. Our large summer exhibition *SOLO18* opens on 10 November, a biennial exhibition held at The Dowse to showcase new art by Wellington artists. This iteration will include six artists working across photography, painting, weaving and video.
18. Arawhetu Berdinner, Community Curator at Petone Settlers Museum Te Whare Whakaaro o Pito-one has resigned and recruitment for her replacement will be completed in 2019 once Karl Chitham has taken up his role as Director. Alex Grace, Arawhetu's manager and Communications and Relationships manager for Museums will take over Arawhetu's duties in the meantime and will continue the exhibition and public programme as planned.
19. The museum is open seven days over the summer period to take advantage of increased numbers of beach goers.
20. Connection: The Arts Communications Hui is being organised by The Dowse on 15 November to help improve coverage of the arts in mainstream media. Confirmed speakers include Hone Kouka (Ngati Porou, Ngati Raukawa, Ngati Kahungunu, Kai Tahu), M.N.Z.M. Eric Janssen, Chief News Director (Wellington) Stuff.co.nz, Toby Manhire, Editor, The Spinoff, and Mark Amery, Standing Room Only, RNZ.
21. Some highlights from our two educators, Catherine Bennett and Jolie de Gaia, for the period 1 July to 30 September:
 - 1640 students attended our LEOTC programmes and 403 young people engaged with our community programmes

- 50 tamariki worked with Jolie or Cat through projects with hubs
 - 45 tamariki worked with our educators through Community Arts
 - 130 students worked with our educators at Rata Street School as we supported Councils WIFI initiative
 - 57 tamariki attended our programmes for people with disabilities
 - 78 tamariki attended our creative workshops in weekends or school holidays
 - 43 tamariki from pre-schools attended ECE activities and events
22. The Dowse Square play modules "snake" has been relocated to Walter Nash Hub and work has begun to repair / resurface the modules.
23. A full audit of Lower Hutt Public Art and sundry other items that Council is responsible for has been completed and the results are being processed.

Community Art

24. The Creative Communities Scheme recently allocated \$35,000 to 19 of 22 Hutt based arts projects that applied for funding. After a rigorous panel meeting where the Creative Communities panel was tasked with allocating \$35,000 funding across 22 applications totalling \$60,000, Cr Lewis observed that “we need more arts funding to support these amazing projects!”
25. Summer in Dowse Square is back next year, with free concerts in Dowse Square every Sunday afternoon from 10 February – 3 March. A call for Expressions of Interest was sent out for local musicians, performers, cultural groups to perform. We’ve had some great responses, and will be confirming the programme in the next two weeks.
26. Community Arts is supporting our Council Hubs Holiday art programmes, January 2019. This will increase art activities for our communities at the Hubs over the summer holidays. Artists, dancers, musicians and film-makers were invited to submit proposals and the programme will be confirmed at the end of November.

Venues

27. We hosted two popular installations for the Highlight Festival. This month we hosted our largest function to date – a post-conference function for the New Zealand Principals Federation, with 450 people in the venue at once. The group enjoyed canapes and drinks and a good look around the galleries before heading over to the Events Centre for dinner and entertainment. We also had our first wedding for the spring/summer season on Saturday 27 October, followed by a successful craft market run by Wrought Maker’s Markets.

Facilities

28. Concrete repairs have been successfully completed on the driveway area, external evacuation stairs and surrounding pathway. We are now Health and Safety compliant in these areas.
29. A timber wing wall is now in place to conceal the bins and container behind Bellbird café.
30. Planning is in full swing for the capital works at the Dowse and Little Theatre over the summer months.

Leisure Active

Pools + Fitness

31. Two NZ Canoe polo tournaments were held at Naenae Pool and a regional water polo tournament held at Huia Pool during the last two months.
32. Annual maintenance closures have occurred at all indoor pools during this period.
33. Outdoor pools are currently being commissioned ready for opening in November.
34. A rowing challenge was run across all our fitness suites to coincide with the Rowing World Championships.
35. Walter Nash Fitness equipment has been relocated to Stokes Valley Pool.

Recreation Programmes

36. We have taken possession of two **Sport + Play** trailers from Wellington City Councils as they no longer require these. They are now available for hire alongside our own **Build + Play** trailer.
37. School delivery continues with **Yoga in Schools** and **Build + Play** proving to be popular.
38. **Capital Stars, Yoga in Schools and Build + Play** stories have been picked up across a range of different media.
39. Our **Kiwisport Fundamental Skills** programme picked up a merit award at the NZRA National conference. This is the second time this programme has been recognised at these awards which highlights the continued development of the offering. Our **Yoga in Schools** programme has been listed as a finalist in the Exercise Industry Awards.

Healthy Families

40. Our Water kaupapa continues to gain momentum with funding of Player of the Day certificates confirmed by Wellington City Council and funding for Water Fountains on the river trail confirmed from Pak'n'Save.
41. After extensive public consultation Council has endorsed Queen Street in Wainuiomata being added to Lower Hutt's Smokefree areas.

Libraries

42. Libraries worked with Te Rōpū Āwhina from Victoria University to run Tūhono i te Ao, Tūhono I te Ao - Connecting the Worlds: Where Science Meets Māori and Pacific Culture. The programme was designed to engage with youth using science education and technology that combines mātauranga Māori and mātauranga Pasifika to inspire iwi, community groups, schools, kura kaupapa and whānau into science career pathways; both western and traditional. The event was run on 2 August at the Walter Nash Centre. Over 400 secondary school students attended.
43. Naenae Clubhouse was invited by the Children's Commissioner and Prime Minister's office to a picnic lunch to discuss issues facing youth. Three staff and 15 youth attended the lunch at Premier House with the Prime Minister.
44. In August we ran an Any Questions demonstration at Rata Street School during their assembly. Our statistics show Rata Street School previously hadn't had a single chat on the service from January 2017 through to 26 August 2018, but two weeks on from our demonstration 95 students had logged onto the service with homework questions.
45. Sandra Mann, the Divisional Manager, Libraries, finished with Council on 31 August. Her replacement, Kat Cuttriss, began on 5 November.

Community Hubs, Projects and Relationships

46. Koraunui Stokes Valley (KSV): A very successful Maori language week was held in KSV including delivering Hakinakina Toi Maori, Taniko weaving and Korowai craft activities. The new C-teens role has started. Remedial works on roof and doors are underway now with receiver releasing funds.
47. Walter Nash Centre: Building works have been completed in the old Fitness Suite space. Clubhouse and joint community organisations services have begun. Clubhouse attendances have increased by 500% since moving to the new location.
48. Wainuiomata Hub: Wainuiomata community is looking to replicate the twilight ball at Walter Nash programme. Both hubs (Wainuiomata and Walter Nash) are assisting the community get this up and running. A new digital service offering is being planned from Wainuiomata. This is currently in the early stages of development.
49. A really successful holiday period across all sites.
50. A Social Return on Investment (SROI) evaluation on the Walter Nash Centre will be undertaken over the next 12 months. After this, we will replicate at KSV.
51. Naenae hub contract negotiations have taken longer than expected and it is likely the project timeline will be pushed out by 2 months.
52. City Safety

Safe Hutt Valley (SHV):

- In 2009, Hutt City Council and Upper Hutt Council agreed to work together to improve community safety in the Hutt Valley, this led to the accreditation of Hutt Valley as an International Safe Community. This model is based on a World Health Organisation concept, recognising that safety is a universal concern and responsibility for all. This model seeks to increase action on injury prevention and safety promotion by building community partnerships.
- SHV main partners include: Both councils; Hutt Valley Police; Regional Public Health; Hutt Valley District Health Board; ACC; NZTA; Orange Tamariki; FENZ; and Ahuru Mowai o Te Awakairangi (Network for a Violence Free Hutt Valley).
- A Draft Strategic Plan to replace the 2013 to 2016 Plan was presented to the SHV Governance Group. This was enthusiastically received, with the Governance Group meeting in December to consider these items. At the conclusion of this meeting, relevant changes will be made and the Plan ratified. This will set the foundation for the work streams and projects for the next 18 months.

Family Harm - White Ribbon Accreditation:

- Council has begun the process to become White Ribbon accredited; this recognises that Council has integrated violence prevention into their business practice.

53. Te Awakairangi Access (TAKA) Trust - Bridging the digital divide - Rata Street School

- Controlled WIFI network rolled out to Year 5/6s
 - There have been some connectivity issues with equipment, with a small number still to be connected.
 - Early signs show good uptake by tamariki (kids).
- Year 4 whanau engagement underway for 2019 rollout.

54. Te Awakairangi Youth Development Network (TAYDN)

- The focus of this network to :
 - **Connect** the youth development sector together;
 - **Support** the sector through professional development and relevant training; and
 - Positively change the lives of young people they work with.
- The TAYDN Steering groups consist of: Hutt City Council; Upper Hutt City Council; Naenae Boxing Academy; Upper Hutt Youth and Community Trust; Ignite Sport; Vibe; Capital Training; Police; Life Unlimited; Kokiri Marae and CAYAD.
- Four TAYDN events held this year covered sexual abuse prevention; youth aid process for youth workers; neuro-science and the

adolescent brain; youth panels and had guest speakers like Judge Andrew Beacroft, Kathryn Berkett and Mike King.

- An average of about 80 attendees at each event.
- There are currently 26 paid member organisations of TAYDN.

55. Youth Inspire

- 39 rangatahi have been placed into training, education, or employment since July. A significant amount of time continues to be spent working with rangatahi to get them work/study ready.
- Youth Inspire Community Driving Programme has the green light, with the group securing a new member of staff at no cost (secondment from Central Government) for three months to set this programme up for a 2019 delivery. This secondment could be extended if required.

**City & Community Services Group and Community Facilities Trust (CFT)
Significant Projects**

56. The status of these projects is as follows:

Fraser Park Sports and Community Hub

57. The project is nearing completion with most of the building activity now focused on interior finishes and the installation of lights, heating, security and electronic equipment. The specialist squash courts are now also largely installed and will be completed in 6 to 10 days. Site works are also now well advanced. The planting is in and most of the pedestrian paths are now sealed. It is expected that the majority of the project will be completed by 30 November. Fit-out work by the CFT will be completed by late December and by Fraser Park Sportville (FPS) in late January 2019.
58. The project capital budget is under pressure with a long list of budget variations being worked through. Significant budget pressure is on the fit-out budget.
59. Fundraising for the project is going well with “only” \$596,649 now to be raised to meet the agreed budget of \$13.1 million. Funds raised from small Lower Hutt businesses who have agreed to sponsor parts of the project have now reached over \$400,000. Funds raised from the sale of bricks and pavers has reached approximately \$33,000.
60. Discussions with Meridian Energy to lease the roof for a solar farm have now been escalated to the CEO and are looking more promising.

Other Considerations

61. In making this recommendation, officers have given careful consideration to the purpose of local government in section 10 of the Local Government Act 2002. Officers believe that this recommendation falls within the purpose of local government.

Appendices

There are no appendices for this report.

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