

HUTT CITY COUNCILCITY DEVELOPMENT COMMITTEE

Report of a meeting held in the Council Chambers, 2nd Floor, 30 Laings Road,
Lower Hutt on

Tuesday 25 September 2018 commencing at 5.30pm

PRESENT: Deputy Mayor D Bassett (Chair) Cr G Barratt
Cr M J Cousins Cr T Lewis
Cr M Lulich (from 5.33pm) Cr G McDonald
Cr C Milne (from 5.33pm) Cr L Sutton (Deputy Chair)

APOLOGIES: Apologies received from Mayor Wallace and Crs Barry and Edwards.

IN ATTENDANCE: Mr T Stallinger, Chief Executive
Ms K Kelly, General Manager, City Transformation (part meeting)
Mr M Reid, General Manager, City and Community Services
Mr B Hodgins, Divisional Manager Parks and Gardens (part meeting)
Ms J Lawson, Reserves Asset Manager (part meeting)
Ms L Sessions, STEMM Sector Development Manager (part meeting)
Mr D Simmons, Traffic Asset Manager (part meeting)
Mr A Hopkinson, Senior Traffic Engineer (part meeting)
Ms D Male, Committee Advisor

PUBLIC BUSINESS1. APOLOGIES

RESOLVED: (Deputy Mayor Bassett/Cr Barratt)

Minute No. CDC 18401

"That the apologies received from Mayor Wallace and Crs Barry and Edwards, be accepted and leaves of absence be granted."

2. PUBLIC COMMENT

Comments are recorded under the item to which they relate.

Crs Lulich and Milne joined the meeting at 5.33pm.

3. CONFLICT OF INTEREST DECLARATIONS

Cr Sutton declared a conflict of interest in item 17, Scott Court – Proposed Temporary Road Closures: Stokes Valley Christmas Parade and took no part in discussion or voting on the matter.

Cr Lewis declared a conflict of interest in item 18, Jackson Street – Proposed Road Closures: Hutt News Petone Rotary Fair and took no part in discussion or voting on the matter.

Cr Milne declared a conflict of interest in item 6, Technology Valley Six Monthly Update to 30 June 2018 and took no part in discussion or voting on the matter.

Cr Cousins declared a conflict of interest in item 19, General Managers' Report in relation to Hutt City Communities Facilities Trust and took no part in discussion or voting on the matter.

4. RECOMMENDATION TO COUNCIL - 9 October 2018

Wharves Update (18/1492)

The Divisional Manager, Parks and Gardens elaborated on the report.

In response to a question from a member, the Divisional Manager, Parks and Gardens advised that the results of the reports would be made available for residents when more work had been completed. He added that the Lowry Bay Yacht Club had been contacted in relation to the Point Howard Wharf and a meeting was to be arranged to consult with the club.

RECOMMENDED: (Deputy Mayor Bassett/Cr Lulich)	Minute No. CDC 18402
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"That the Committee recommends that Council:

- (i) notes the information in this report; and*
- (ii) refers to the Community Plan Committee for consideration of recommended budget changes to ensure Petone Wharf is adequately maintained up until its refurbishment in 2032."*

5. BELL PARK (18/1494)

Report No. CDC2018/4/262 by the Reserves Asset Manager

Speaking under public comment, **Mr K Goldsbury representing Ignite Sports** said that he was very happy with the recommendation contained in the officer's report. He advised that a review of the clubroom buildings at Bell Park had been undertaken and it considered both the value and the work required. An assessment was being completed to enable an offer to be put to Lower Hutt City Football Club.

Mr Goldsbury added that the offer would be on the basis that Council would be happy to invest in a hard court. He said that without Council investment, the full total of investment required would not be viable for Ignite Sports and they would be better off leasing grounds and premises instead.

In response to a question from a member, Mr Goldsbury advised that local residents had met twice as part of consultation. He added that the local residents association had clearly indicated they were very supportive and were excited by the opportunity for the

community.

The Reserves Asset Manager elaborated on the report.

In response to a question from a member, the Reserves Asset Manager advised that she had not seen the letters of support from local residents. She added that residents seemed happy and not against the proposals from the feedback she had received.

RESOLVED: (Deputy Mayor Bassett/Cr Sutton)

Minute No. CDC 18403

"That the Committee:

- (i) notes that Ignite Sports Trust is interested in the purchase of the football club building located in the park and is negotiating with the owners;*
- (ii) notes that without commitment from Council to fund the hard surface multi-use games court adjacent to the club building, Ignite Sports Trust has indicated that it is highly unlikely to proceed with the purchase of the club building;*
- (iii) notes that a modest development plan for Bell Park has been prepared following local input; and*
- (iv) notes that officers will review Parks capital projects for the next 10 years and bring the findings and any recommendations to a workshop with the Mayor and Councillors."*

6. TECHNOLOGY VALLEY SIX MONTHLY UPDATE TO 30 JUNE 2018 (18/1490)

Report No. CDC2018/4/266 by the STEMM Sector Development Manager

Cr Milne declared a conflict of interest in the item and took no part in voting on the matter.

The STEMM Sector Development Manager elaborated on the report.

Cr Milne, as Chair of the Technology Valley (TV) Board, highlighted to members that a lot of work had been completed on planning and strategies to build the project. He said a development plan was in place to improve the governance of TV and setting key performance indicators. He added that he was looking forward to more visible outputs to report back in the next six months. He offered to distribute the operating plan to members, upon request.

In response to a question from a member, the General Manager, City Transformation advised that the next six monthly update was programmed for early 2019.

In response to a question from a member, Cr Milne advised that TV had been incorporated two years ago.

RESOLVED: (Deputy Mayor Bassett/Cr Barratt)

Minute No. CDC 18404

"That the Committee receives the report."

7. **HUTT VALLEY CHAMBER OF COMMERCE 12 MONTHLY REPORT TO 30 JUNE 2018** (18/1465)

Report No. CDC2018/4/263 by the Divisional Manager City Growth

Mr Neville Hyde, the President and Acting Chief Executive and Mr Mark Skelly, Vice President of the Hutt Valley Chamber of Commerce and Industry Inc. (HVCC) elaborated on the report.

The General Manager, City Transformation reminded members that it was the last report from HVCC in this format, as the new contract had begun 1 July 2018. HVCC would report back to the Committee every six months.

RESOLVED: (Deputy Mayor Bassett/Cr Barratt)

Minute No. CDC 18405

"That the Committee receives the report."

For the reason the Hutt Valley Chamber of Commerce is required to report six monthly to this Committee on performance against agreed targets.

8. **JACKSON STREET PROGRAMME REPORT 12 MONTHLY UPDATE TO 30 JUNE 2018** (18/1469)

Report No. CDC2018/4/264 by the Divisional Manager City Growth

Ms Leonie Dobbs, Chair of Jackson Street Programme (JSP) elaborated on the report. She highlighted that Hampton Jones, the engineers involved with the works to unreinforced masonry on the façades and parapets on Jackson Street, had asked JSP to be involved with their work with other Councils and businesses across New Zealand.

Ms Dobbs said the Walk of Champions book on history and heritage had sold out and they would like to make an app for use as a history tour. She advised as 154 cruise liners were expected in Wellington between 4 October 2018 and March 2019, JSP would like the jail museum to be part of the visits to Petone and the self-walking trail. She added that they were reviewing resourcing and were keen to expand their frontprint out to The Esplanade.

RESOLVED: (Deputy Mayor Bassett/Cr Lulich)

Minute No. CDC 18406

"That the Committee receives the report."

For the reason the Jackson Street Programme is required to report annually to the City Development Committee on progress over the preceding 12 months.

9. **SEAVIEW BUSINESS ASSOCIATION 12 MONTHLY UPDATE TO 30 JUNE 2018**
(18/1466)

Report No. CDC2018/4/265 by the Divisional Manager City Growth

Mr Bruce Whiley, the Chair, and Ms Kiri Whiteman, Coordinator, Seaview Business Association (SBA) elaborated on the report.

RESOLVED: (Deputy Mayor Bassett/Cr Sutton)

Minute No. CDC 18407

"That the Committee;

(i) receives the report; and

(ii) acknowledges the contribution of Angus Kincaid who stepped down as Chair of the Seaview Business Association after four years in this role and as a founding member of the Association."

For the reason the Seaview Business Association is required to report back to the City Development Committee annually to report on progress over the prior 12 month period.

10. **PROPOSED NEW PRIVATE STREET NAME: SUBDIVISION OF 1015A HIGH STREET, AVALON** (18/431)

Report No. CDC2018/4/267 by the Traffic Engineer - Network Operations

The Traffic Asset Manager elaborated on the report.

RESOLVED: (Deputy Mayor Bassett/Cr Milne)

Minute No. CDC 18408

"That the Committee approves the name for the new private road at 1015A High Street, Avalon as shown attached as Appendix 1 to the report, as Jane Grace Way."

11. **HIGH STREET - PROPOSED TEMPORARY ROAD CLOSURES: HIGHLIGHT THE NIGHT EVENT** (18/1225)

Report No. CDC2018/4/268 by the Senior Traffic Engineer

RESOLVED: (Deputy Mayor Bassett/Cr Lulich)

Minute No. CDC 18409

"That the Committee;

(i) notes that the Highlight the Night Event no longer required the proposed temporary road closure; and

(ii) lets the matter lie on the table."

12. LAINGS ROAD AND ANDREWS AVENUE - PROPOSED TEMPORARY ROAD CLOSURES: SOUTH CBD ACTIVATION EVENT (18/1321)

Report No. CDC2018/4/271 by the Senior Traffic Engineer

Cr Milne left the meeting at 6.27pm

The Senior Traffic Engineer and Traffic Asset Manager elaborated on the report.

RESOLVED: (Deputy Mayor Bassett/Cr McDonald) **Minute No. CDC 18410**

"That the Committee:

- (i) *agrees to approve the following proposed temporary road closures subject to the conditions listed in the Proposed Temporary Road Closure Impact Report attached as Appendix 1 and shown on Appendix 2 to the report:*

South CBD Activation Event 2018

(a) *Laings Road from Queens Drive to High Street; and*

(b) *Andrews Avenue from High Street to Daly Street;*

On 19 October 2018 to 22 October 2018, from 4:00pm to 11:00pm each day, for the South CBD Activation Event; and

- (ii) *agrees to rescind, all existing parking restrictions and impose No Stopping Restrictions for the period 4:00pm to 11:00pm on 19 October 2018 to 22 October 2018 for the South CBD Activation Event, as follows and shown on the Plan attached as Appendix 2 to the report:*

(a) *Laings Road from Queens Drive to High Street; and*

(b) *Andrews Avenue from High Street to Daly Street."*

For the reason that the road closure is necessary for the safety of the public.

13. COAST ROAD - PROPOSED TEMPORARY ROAD CLOSURES: WELLINGTON TRIUMPH SPORTS CAR CLUB STREET SPRINTS (18/1234)

Report No. CDC2018/4/269 by the Senior Traffic Engineer

Speaking under public comment, **Mr E Smoothy representing Wellington Triumph** said that in 2017 there had been communication issues and this year leaflets were dropped into all 93 mailboxes along Coast Road. He said they had buy-in from local residents and had met with residents from the end of the road and consulted directly with Friends of Baring Head. The Department of Conservation had moved a planned working day to accommodate the event.

In response to a question from a member, Mr Smoothy advised that they had a permit for the event from MotorSport New Zealand, who covered all motorsport organisations in the country. He confirmed that, through this permit, Wellington Triumph was covered under a \$10M public liability insurance cover. He added that a representative from MotorSport New Zealand would also be present at the event.

The Senior Traffic Engineer elaborated on the report.

Cr Milne rejoined the meeting at 6.29pm.

In response to a question from a member, the Traffic Asset Manager advised that public liability insurance cover had been discussed with Council's General Counsel who had no concerns in relation to Council's liability. He added that a rise was suggested in the requirement of public liability insurance held by event holders up to \$2M cover.

RESOLVED: (Deputy Mayor Bassett/Cr Barratt)

Minute No. CDC 18411

"That the Committee agrees to approve the following proposed temporary road closures, subject to the conditions listed in the Proposed Temporary Road Closure Impact Report and Plan attached as Appendix 1 and 2 to the report:

Wellington Triumph Sports Car Club Street Sprint Event 2018

Coast Road from a point 100 metres north of the East Harbour Bridge to the southern end of the sealed road;

On Sunday 14 October 2018 from 8:30am to 4:00pm."

For the reason that the road closure is required to accommodate traffic safety for the Wellington Triumph Sports Car Club Street Sprint Event 2018.

14. PORT ROAD - PROPOSED TEMPORARY ROAD CLOSURES: HUTT VALLEY MOTORSPORT CLUB INC. CAR SPRINTS (18/1239)

Report No. CDC2018/4/270 by the Senior Traffic Engineer

The Senior Traffic Engineer elaborated on the report.

The Traffic Asset Manager added that a condition of closure had been added for the event holder to install signs to advise residents in Point Howard of the event, two weeks prior to the event occurring.

RESOLVED: (Deputy Mayor Bassett/Cr Sutton)

Minute No. CDC 18412

“That the Committee:

- (i) *agrees to approve the following proposed temporary road closures, subject to the conditions listed in the Proposed Temporary Road Closure Impact Report as shown attached as Appendix 1 to the report:*

Hutt Valley Motorsport Club Inc. Car Sprints

- (a) *Port Road from a point 100 metres south of Toop Street to a point 500 metres north of Barnes Street;*
- (b) *Barnes Street from Port Road to a point 100 metres east of Meachen Street;*
- (c) *Toop Street from Port Road to a point 100 metres east of Port Road;*
- (d) *all of Meachen Street; and*
- (e) *Meachen Street Service Lane*

On Sunday 21 October 2018 and Sunday 20 January 2019 from 7:00am to 6:00pm;

- (ii) *agrees to approve the same temporary road closures as (i) above for the reserve days on Monday 22 October 2018 and Monday 21 January 2019;*
- (iii) *agrees to rescind, all existing parking restrictions and impose No Stopping Restrictions for the period 7:00am to 6:00pm for the Hutt Valley Motorsport Club Inc. Car Sprints, on Sunday 21 October 2018 and Sunday 20 January 2019 as follows and as shown attached as Appendix 2 to the report;*
- (a) *Port Road from a point 100 metres south of Toop Street to a point 500 metres north of Barnes Street;*
 - (b) *Barnes Street from Port Road to a point 100 metres east of Meachen Street;*
 - (c) *Toop Street from Port Road to a point 100 metres east of Port Road;*
 - (d) *all of Meachen Street; and*
 - (e) *Meachen Street Service Lane; and*
- (iv) *agrees to approve the same No Stopping Restrictions, and rescind the same existing parking restrictions as (iii) above for the reserve days on Monday 22 October 2018 and Monday 21 January 2019.”*

For the reason that the road closure is necessary to accommodate road safety for the Hutt Valley Motorsport Club Inc. Car Sprints Event.

15. **PORT ROAD - PROPOSED TEMPORARY ROAD CLOSURE: BURGER FUEL CAM COUNTY DRAGS** (18/1322)

Report No. CDC2018/4/272 by the Senior Traffic Engineer

The Senior Traffic Engineer elaborated on the report. He added that the event holders had \$10M public liability insurance cover.

RESOLVED: (Deputy Mayor Bassett/Cr McDonald)

Minute No. CDC 18413

"That the Committee:

- (i) *agrees to approve the following proposed temporary road closures, subject to the conditions listed in the Proposed Temporary Road Closure Impact Report and Plan as shown attached as Appendix 1 and 2 to the report:*

Cam County Inc.: Burger Fuel Port Road Drags Event 2018

- (a) *Port Road from the west side of the intersection with Marchbanks Street to a point 300 metres north of Barnes Street; and*

- (b) *Toop Street from Port Road to the west side of the intersection with Marchbanks Street;*

On Sunday 25 November 2018 from 6:00am to 6:00pm; and

- (ii) *agrees to approve the same temporary road closures as (i) above for the reserve day on Sunday 2 December 2018."*

For the reason that the road closure is required to accommodate road safety for the Cam County Inc. Burger Fuel Port Road Drags Event 2018.

16. **REYNOLDS BACH DRIVE - PROPOSED TEMPORARY ROAD CLOSURES: WELLINGTON MOTORCYCLE CLUB FUNDRAISER** (18/1324)

Report No. CDC2018/4/274 by the Senior Traffic Engineer

The Senior Traffic Engineer elaborated on the report.

RESOLVED: (Deputy Mayor Bassett/Cr Sutton)

Minute No. CDC 18414

"That the Committee agrees to approve the following proposed temporary road closure, subject to the conditions listed in the Proposed Temporary Road Closure Impact Report and Plan as shown attached as Appendix 1 and 2 to the report:

Wellington Motorcycle Club Inc. Fundraiser

- (a) *Reynolds Bach Drive from a point 85 metres east of Eastern; and*

- (b) *Hutt Road to the end of the road;*

On Tuesday 1 January 2019 from 10:00am to 2:00pm."

For the reason that the road closure is necessary to accommodate road safety for the Wellington Motorcycle Club Fundraiser Event.

17. **SCOTT COURT - PROPOSED TEMPORARY ROAD CLOSURES: STOKES VALLEY CHRISTMAS PARADE 2018** (18/1323)

Report No. CDC2018/4/273 by the Senior Traffic Engineer

Cr Sutton declared a conflict of interest in the item and took no part in discussion or voting on the matter.

The Senior Traffic Engineer elaborated on the report.

RESOLVED: (Deputy Mayor Bassett/Cr McDonald)

Minute No. CDC 18415

"That the Committee:

- (i) *agrees to approve the following proposed temporary road closures, subject to the conditions listed in the Proposed Temporary Road Closure Impact Report and Plan attached as Appendix 1 and 2 to the report:*

Stokes Valley Christmas Parade 2018

Scott Court, from Evans Street to Bowers Street, on Saturday 8 December 2018 from 9:00am to 3:00pm;

- (ii) *agrees to rescind all existing parking restrictions and impose No Stopping 9:00am to 3:00pm Restrictions on Saturday 8 December 2018 as follows and as shown attached as Appendix 2 to the report;*

Scott Court, from Evans Street to Bowers Street, on Saturday 8 December 2018 from 9:00am to 3:00pm."

For the reason that the closure is necessary for public safety.

18. **JACKSON STREET - PROPOSED TEMPORARY ROAD CLOSURES: HUTT NEWS PETONE ROTARY FAIR 2019** (18/1325)

Report No. CDC2018/4/275 by the Senior Traffic Engineer

Cr Lewis declared a conflict of interest in the item and took no part in discussion or voting on the matter.

Cr Lewis left the meeting at 6.38pm.

The Senior Traffic Engineer elaborated on the report.

The Traffic Asset Manager added that last year comments had been received on the time given to provide feedback on the consultation for the event. He said that this year the event organiser had given more time for feedback and the consultation had been on the event for a three year period, due to the extensive consultation required.

RESOLVED: (Deputy Mayor Bassett/Cr Barratt)

Minute No. CDC 18416

“That the Committee:

- (i) *agrees to approve the following temporary road closures, subject to the conditions listed in the Proposed Temporary Road Closure Impact Report as shown attached as Appendix 1 to the report;*

Hutt News Petone Rotary Fair 2019

- (a) *Jackson Street from Victoria Street to Cuba Street;*
- (b) *Elizabeth Street from Jackson Street northwards for 50 metres;*
- (c) *Buick Street from Elizabeth Street to Adelaide Street; and*
- (d) *Victoria Street from Jackson Street southwards for 22 metres.*

On Saturday 16 February 2019 from 6:00am to 6:00pm; and

- (ii) *agrees to rescind, all existing parking restrictions and impose No Stopping Restrictions for the annual Hutt News Petone Fair on Saturday 16 February 2019, as follows and as shown attached as Appendix 2 to the report:*
- (a) *Jackson Street – both sides, from Victoria Street to Cuba Street – No Stopping 6:00am to 6:00pm;*
 - (b) *Elizabeth Street – both sides, from Jackson Street northwards for 50 metres – No Stopping 6:00am to 6:00pm;*
 - (c) *Buick Street – both sides, from Elizabeth Street to Adelaide Street - No Stopping 6:00am to 6:00pm; and*
 - (d) *Victoria Street – both sides, from Jackson Street southwards for 22 metres – No Stopping 6:00am to 6:00pm.”*

For the reason that the proposed road closures are necessary to ensure public safety during the event.

19. GENERAL MANAGERS' REPORT (18/1502)

Report No. CDC2018/4/284 by the Development Planning Liaison Manager

Cr Cousins declared a conflict of interest in the item in relation to Hutt City Communities Facilities Trust and took no part in discussion or voting on the matter.

Cr Lewis rejoined the meeting at 6.40pm.

The Chair commented on the Riverbank Market parking and the requirement to generate revenue, following the initial period of leniency.

In response a question from a member, the Chief Executive confirmed that the budget for the Riverbank Market parking referred to within the officer's report was a quarterly budget. He added that officers had taken the view to initially focus on the communication of the charges and the enforcement had only been undertaken for a short time.

The General Manager, City and Community Services elaborated on the report. He highlighted to members that cycleways would be a significant area of capital spend and would be reported to the Committee going forward.

Cr Barratt left the meeting at 6.46pm.

In response a question from a member, the General Manager, City and Community Services advised that sensors should be built into the cycleways to monitor usage. He added that he would need to confirm opening dates and when the first usage monitoring information would be available.

Cr Barratt rejoined the meeting at 6.48pm.

In response to a question from a member, the Chief Executive advised that the current finances in relation to the parking at the Riverbank Market had been provided within the officer's report. He noted that a further update on the market would be provided at the next Committee meeting.

RESOLVED: (Deputy Mayor Bassett/Cr Barratt)

Minute No. CDC 18417

"That the Committee:

(i) notes the updates contained in the report; and

(ii) endorses the "Lower Hutt Growth Story" attached as Appendix 1 to the report."

20. INFORMATION ITEM

City Development Committee Work Programme (18/1296)

Report No. CDC2018/4/129 by the Committee Advisor

RESOLVED: (Deputy Mayor Bassett/Cr Cousins)

Minute No. CDC 18418

"That the work programme be noted and received."

21. QUESTIONS

There were no questions.

There being no further business the Chair declared the meeting closed at 6.54pm.

Deputy Mayor D Bassett
CHAIR

CONFIRMED as a true and correct record
Dated this 9th day of October 2018