

HUTT CITY COUNCILHUTT VALLEY SERVICES COMMITTEE

Minutes of a meeting held in the Council Chambers, Upper Hutt City Council, 838 – 842
Fergusson Drive, Upper Hutt on
Friday 31 August 2018 commencing at 9.30am

PRESENT:

Cr G McDonald, HCC (Chair)	Cr D Wheeler, UHCC (Deputy Chair)
Deputy Mayor D Bassett, HCC	Cr C Carson, UHCC
Mayor W Guppy, UHCC	

APOLOGIES:

Apologies were received from Mayor WR Wallace, HCC and Crs
Bridson, HCC, Lambert, UHCC, and Swales, UHCC.

IN ATTENDANCE:

Mr T Stallinger, Chief Executive, HCC
Mr C Upton, Chief Executive, UHCC
Mr L Allott, Chief Information Officer, HCC
Mr B Sherlock, Contracts Manager, Solid Waste, HCC (part
meeting)
Mr B Latimer, Parks and Reserves Manager, UHCC (part meeting)
Mr G Wood, Compliance Services Manager, UHCC (part meeting)
Mr D Bentley, Team Leader Environmental Health, HCC (part
meeting)
Ms J Henton, City Archivist, HCC (part meeting)
Ms K Glanville, Principal Advisor Democratic Services, UHCC
Ms D Male, Committee Advisor, HCC

PUBLIC BUSINESS**1. APOLOGIES**

RESOLVED: (Cr McDonald/Mayor Guppy)

Minute No. HVSC 18401

“That the apologies received from Mayor Wallace, Hutt City Council, Crs Bridson, Hutt City Council, Lambert, Upper Hutt City Council, and Swales, Upper Hutt City Council be accepted and leave of absence be granted.”

2. PUBLIC COMMENT

There was no public comment.

3. CONFLICT OF INTEREST DECLARATIONS

There were no conflict of interest declarations.

4. MINUTES

RESOLVED: (Cr McDonald/Cr Carson)

Minute No. HVSC 18402

"That the minutes of the meeting of the Hutt Valley Services Committee held on Friday, 4 May 2018, be confirmed as a true and correct record."

PRECEDENCE OF BUSINESS

The Chair accorded precedence to items 10 and 11 dealing with the Dog Control Update.

The items are recorded in the order in which they were listed on the order paper.

5. PROMOTION OF ARCHIVES IN THE HUTT VALLEY (18/1232)

Report No. HVSC2018/4/107 by the City Archivist, Hutt City Council

The Chief Information Officer, and the City Archivist, Hutt City Council elaborated on the report.

In response to questions from members, the City Archivist, Hutt City Council agreed to discuss community archives opportunities with Upper Hutt City Council officers. The Chief Executive, Upper Hutt City Council, added that consideration would be needed by Upper Hutt City Council whether to stay involved in the process with Hutt City Council.

RESOLVED: (Cr McDonald/Deputy Mayor Bassett)

Minute No. HVSC 18403

"That the Committee:

- (i) notes and receives the progress update; and*
- (ii) notes that a more detailed report is due to be presented to a City Development Committee of Hutt City Council in November 2018;*
- (iii) asks officers to share the report with Upper Hutt City Council through the Hutt Valley Services Committee."*

6. PROGRESS REPORT: PROPOSED BEAUTY THERAPISTS, SKIN PIERCERS AND TATTOOIST BYLAW (18/1328)

Report No. HVSC2018/4/115 by the Principal Policy Advisor, Hutt City Council

RESOLVED: (Cr McDonald/Cr Wheeler)

Minute No. HVSC 18404

"That the Committee notes and receives the progress report on the proposed Beauty Therapists, Skin Piercers and Tattooist Bylaw."

7. **PROJECT PENCARROW PROGRESS REPORT 11 APRIL 2018 - 1 AUGUST 2018**
(18/1302)

Report No. HVSC2018/4/108 by the Wastewater Contracts Manager, Wellington Water

The Contracts Manager, Solid Waste, Hutt City Council elaborated on the report.

RESOLVED: (Cr McDonald/Cr Carson)

Minute No. HVSC 18405

"That the Committee notes the progress on Project Pencarrow as outlined in the report."

8. **SILVERSTREAM LANDFILL UPDATE** (18/1270)

Report No. HVSC2018/4/109 by the Landfill Consultant, Tonkin and Taylor

The Contracts Manager, Solid Waste, Hutt City Council elaborated on the report.

In response to questions from members, the Contracts Manager, Solid Waste, Hutt City Council advised that the cost for installing a flare to improve gas destruction would be approximately \$200-300k. He said that it was predominantly metal recycled by the operator of the landfill. He added that in relation to any consideration of setting up an additional recycling facility that to recoup part of the levy fund, the Ministry for the Environment required actual costs and money could only be recouped for activities within the Regional Waste Plan.

In response to a further question from a member, the Contracts Manager, Solid Waste, Hutt City Council advised that any increase in the landfill levy made by Central Government would be national and it would likely also apply to clean fills as well as landfills.

RESOLVED: (Cr McDonald/Mayor Guppy)

Minute No. HVSC 18406

"That the Committee notes the progress on Silverstream Landfill."

9. **AKATARAWA CEMETERY UPDATE** (18/1251)

Report No. HVSC2018/4/110 by the Parks and Reserves Manager, Upper Hutt City Council

The Parks and Reserves Manager, Upper Hutt City Council elaborated on the report.

The Chair asked that a letter be sent from the Mayor of Hutt City to recognise the achievement of 40 years of service by Mr Whiteman, the Sexton at Akatarawa Cemetery.

RESOLVED: (Cr McDonald/Cr Carson)

Minute No. HVSC 18407

"That the report be noted and received."

10. **DOG CONTROL UPDATE** (18/1253)

Report No. HVSC2018/4/111 by the Manager, Compliance Services, Upper Hutt City Council

RESOLVED: (Cr McDonald/Deputy Mayor Bassett)

Minute No. HVSC 18408

"That the report be noted and received."

11. **DOG CONTROL UPDATE** (18/1255)

Report No. HVSC2018/4/112 by the Divisonal Manager, Regulatory Services and Emergency Management, Hutt City Council

RESOLVED: (Cr McDonald/Deputy Mayor Bassett)

Minute No. HVSC 18409

"That the Committee notes and receives the information."

12. **HEALTH OFFICE ACTIVITIES UPDATE** (18/1304)

Report No. HVSC2018/4/113 by the Team Leader Environmental Health, Hutt City Council

The Team Leader Environmental Health, Hutt City Council elaborated on the report.

In response to a question from a member, the Team Leader Environmental Health, Hutt City Council advised that it was likely that the updated recreational water quality monitoring would be implemented next year, with a workshop to be held prior to this.

RESOLVED: (Cr McDonald/Cr Wheeler)

Minute No. HVSC 18410

"That the Committee notes and receives the information."

13. **REGIONAL JOINT SERVICES OPPORTUNITIES** (18/1257)

Report No. HVSC2018/4/114 by the Committee Advisor, Hutt City Council

Cr Wheeler, Upper Hutt City Council raised that the toxic waste day usually held around October was not being held by Hutt City Council and the day had also been cancelled by Upper Hutt City Council. He expressed concern that part of the reason for the cancellation was due to the potential increase in people attending from Lower Hutt.

Mayor Guppy, Upper Hutt City Council advised that there were other reasons the day was not being held. The main reason was there was not a suitable site.

The Chief Executive, Upper Hutt City Council added that the facility used the previous year was not suitable due to health and safety issues encountered previously.

The Chief Executive, Hutt City Council agreed to update members via email on the reasons Hutt City Council was not holding the toxic waste day this year.

RESOLVED: (Cr McDonald/Cr Wheeler)

Minute No. HVSC 18411

"That the Committee notes any regional joint services opportunities."

There being no further business the Chair declared the meeting closed at 10.00am.

Cr Wheeler
CHAIR

CONFIRMED as a true and correct record
Dated this 23rd day of November 2018