

HUTT CITY COUNCIL

Minutes of an ordinary meeting of The Hutt City Council held in the Council Chambers,
2nd Floor, 30 Laings Road, Lower Hutt on
Tuesday 22 May 2018 commencing at 6.00pm

PRESENT:

Mayor WR Wallace (Chair)	
Cr G Barratt	Cr C Barry
Deputy Mayor D Bassett	Cr L Bridson
Cr J Briggs	Cr MJ Cousins
Cr S Edwards	Cr T Lewis
Cr M Lulich	Cr G McDonald
Cr L Sutton	

APOLOGIES: An apology was received from Cr Milne.

IN ATTENDANCE:

Mr T Stallinger, Chief Executive
 Ms K Kelly, General Manager, City Transformation
 Mr B Kibblewhite, General Manager, Corporate Services
 Mr M Reid, General Manager, City and Community Services
 Mr L Allott, Chief Information Officer
 Mr B Cato, General Counsel (part meeting)
 Mr D Newth, Financial Accounting Manager
 Ms L Dalby, Senior Communications Advisor
 Mr J Pritchard, Principal Research and Policy Advisor (part meeting)
 Ms W Moore, Divisional Manager Strategy and Planning (part meeting)
 Ms K Stannard, Divisional Manager, Democratic Services
 Ms H Clegg, Minute Taker

PUBLIC BUSINESS1. APOLOGIES

RESOLVED: (Mayor Wallace/Deputy Mayor Bassett) **Minute No. C 18201(4)**
"That the apology received from Cr Milne be accepted and leave of absence be granted."

2. PUBLIC COMMENT

There was no public comment.

MINOR MATTER NOT ON THE AGENDA

The Mayor advised that the Mayoral Statement item was not on the Council Agenda due to a technical failure with the automatic running of the Agenda.

MAJOR ITEM NOT ON THE AGENDA

RESOLVED: (Mayor Wallace/Cr Briggs)

Minute No. C 18202(4)

That Council:

- (i) *notes that the matter of the Homeless Strategy report was not included in the agenda for the meeting, for the reason that the information was not available until after the agenda had been distributed; and*
- (ii) *agrees that the recommendation be considered at this meeting for the reason that deferring this matter would not allow the Community Plan Committee to discuss the matter at its meeting to be held on 6 June 2018."*

MAYORAL STATEMENT

Mayor Wallace read out his Mayoral Statement. He advised that Mrs Margaret Willard was stepping down from her role as elected member on the Wainuiomata Community Board. He acknowledged her service and contribution to the Wainuiomata community.

RESOLVED: (Mayor Wallace/Deputy Mayor Bassett)

Minute No. C 18203(4)

"That the Mayoral Statement be noted and received."

3. CONFLICT OF INTEREST DECLARATIONS

Deputy Mayor Bassett declared a conflict of interest in relation to UrbanPlus Limited, District Plan 49 and Wellington Hutt Valley Whaitua Committee.

Cr Cousins declared conflict of interest in relation to the Hutt City Community Facilities Trust.

Cr Sutton declared conflict of interest in relation to the public excluded item titled 'Hutt City Community Facilities Trust Appointment of Directors'.

Cr Milne declared a conflict of interest in relation to Seaview Marina Ltd.

4. COMMITTEE REPORTS WITH RECOMMENDED ITEMS

a) Traffic Subcommittee

9 April 2018

RESOLVED: (Cr Cousins/Cr Sutton)

Minute No. C 18204(4)

"That the report of the meeting held on 9 April 2018, with the exception of items 4a) to 4m), be confirmed as a true and correct record."

Recommended Items

Item 4a) Koraunui Stokes Valley Hub - Proposed P180 Electric Vehicle Parking Restriction (17/1777)

RESOLVED: (Cr Cousins/Cr Edwards) **Minute No. C 18205(4)**

"That Council approves the installation of a P180 Electric Vehicle Parking Restriction at Koraunui Stokes Valley Community Hub, 'Reserved for Electric Vehicles on charge only, for a maximum of 180 minutes at all times as shown attached as Appendix 1 to Report No. TRS2018/2/1777."

Item 4b) Kaitawa Road - Proposed No Stopping At All Times Restrictions (18/178)

RESOLVED: (Cr Cousins/Cr Edwards) **Minute No. C 18206(4)**

"That Council approves the installation of No Stopping At All Times Restrictions at the intersection of Kaitawa Road and Waitohu Road, York Bay, as shown attached as Appendix 1 to Report No. TRS2018/2/87."

Item 4c) Cambridge Terrace - Proposed No Stopping At All Times Restrictions (18/232)

RESOLVED: (Cr Cousins/Cr Edwards) **Minute No. C 18207(4)**

"That Council approves the installation of No Stopping At All Times Restrictions in Cambridge Terrace, Waiwhetu, as shown attached as Appendix 2 to Report No. TRS2018/2/88."

Item 4d) Shepherd Grove - Proposed Change in Parking Restrictions (18/315)

RESOLVED: (Cr Cousins/Cr Edwards) **Minute No. C 18208(4)**

"That Council:

(i) approves the changing of Parking Restrictions in Shepherd Grove, Taita, as shown attached as Appendix 1 to Report No. TRS2018/2/89; and

(ii) asks officers to review parking in the area in six months."

Item 4e) Brunswick Street - Proposed P120 Parking Restrictions (18/342)

RESOLVED: (Cr Cousins/Cr Edwards) **Minute No. C 18209(4)**

"That Council approves the installation of P120 Parking Restrictions, from Mondays to Fridays only, in Brunswick Street, Lower Hutt, as shown attached as Appendix 1 to Report No. TRS2018/2/90."

Item 4f) Rutherford Street - Proposed No Stopping At All Times Restrictions (18/343)

RESOLVED: (Cr Cousins/Cr Edwards) **Minute No. C 18210(4)**

"That Council approves the installation of No Stopping At All Times Restrictions in Rutherford Street, Lower Hutt, as shown attached as Appendix 1 to Report No. TRS2018/2/91."

Item 4g) Military Road - Proposed No Stopping At All Times Restrictions (18/365)

RESOLVED: (Cr Cousins/Cr Edwards) **Minute No. C 18211(4)**

"That Council approves the installation of No Stopping At All Times Restrictions in Military Road, Boulcott, as shown attached as Appendix 1 to Report No. TRS2018/2/92."

Item 4h) The Esplanade - Proposed No Stopping At All Times Restrictions (18/366)

RESOLVED: (Cr Cousins/Cr Edwards) **Minute No. C 18212(4)**

"That Council:

- (i) approves the installation of No Stopping At All Times Restrictions on The Esplanade, Petone, as shown attached as Appendix 1 to Report No. TRS2018/2/93;*
- (ii) approves the installation of No Parking Zones and No Stopping At All Times Restrictions in the off street parking areas adjacent to The Esplanade, Petone, as shown attached as Appendix 1 to Report No. TRS2018/2/93; and*
- (iii) approves that the dashed lines to the east of the Boating Club are not immediately installed."*

Item 4i) High Street (559) - Proposed P60 Parking Restrictions (18/367)

RESOLVED: (Cr Cousins/Cr Edwards) **Minute No. C 18213(4)**

"That Council approves the installation of P60 Parking Restrictions, from Mondays to Fridays only, in High Street, Lower Hutt, as shown attached as Appendix 1 to Report No. TRS2018/2/94."

Item 4j) High Street (Taita Station) - Proposed No Stopping At All Times Restrictions (18/369)

RESOLVED: (Cr Cousins/Cr Edwards) **Minute No. C 18214(4)**

"That Council approves the installation of No Stopping At All Times Restrictions in High Street, Taita, as shown attached as Appendix 1 to Report No. TRS2018/2/95."

Item 4k) Lees Grove - Proposed No Stopping Restrictions (18/372)**RESOLVED:** (Cr Cousins/Cr Edwards) **Minute No. C 18215(4)***"That Council:*

- (i) approves the installation of No Stopping Restrictions, from 8:30am to 9:30am and 2:30pm to 3:30pm on school days only, in Lees Grove, Wainuiomata, as shown attached as Appendix 1 to Report No. TRS2018/2/96; and*
- (ii) notes that the Wainuiomata Community Board:*
 - (a) supported refreshing the painting of yellow lines and kea crossing markers in Lees Grove; and*
 - (b) asked officers to work with Council's Parks and Gardens Division to consider the installation of a footpath on the grassed area near the alternative entrance to Fernlea Primary School."*

Item 4l) Memorial Park (off Bracken Street) - P180 Parking Restrictions (18/375)**RESOLVED:** (Cr Cousins/Cr Edwards) **Minute No. C 18216(4)***"That Council retrospectively resolve the P180 Parking Restrictions from 8:00am to 6:00pm, Mondays to Fridays only, in Memorial Park, Bracken Street, Petone, as shown attached as Appendix 1 to Report No. TRS2018/2/97."***Item 4m) Woodvale Grove - Proposed No Stopping At All Times Restrictions (18/397)****RESOLVED:** (Cr Cousins/Cr Edwards) **Minute No. C 18217(4)***"That Council approves the installation of No Stopping At All Times Restrictions in Woodvale Grove, Fairfield, as shown attached as Appendix 1 to Report No. TRS2018/2/98."***b) Policy and Regulatory Committee**

30 April 2018

RESOLVED: (Cr Cousins/Cr Edwards) **Minute No. C 18218(4)***"That the report of the meeting held on 30 April 2018, with the exception of items 5i)-5viii), be confirmed as a true and correct record."*

Recommended Items**Item 5i) Representation Review - Draft Proposal for Public Consultation
(18/537)**

RESOLVED: (Mayor Wallace/Deputy Mayor Bassett) **Minute No. C 18219(4)**

"That Council :

- (i) directs officers to develop a package of options for further community consultation and report back to the Policy and Regulatory Committee on 2 July 2018 with a draft representation proposal based on the results of that consultation;*
- (ii) notes that the proposed package options are:*
 - a) Status quo for Council, and*
 - 1. no second tier representation, or*
 - 2. Community Panels, or*
 - 3. Community Boards, or*
 - 4. a mix of Community Boards and Community Panels;*
 - b) Council elected as a mix of ward and at large, and*
 - 1. no second tier representation, or*
 - 2. Community Panels, or*
 - 3. Community Boards, or*
 - 4. a mix of Community Boards and Community Panels;*
 - c) Council elected at large, and*
 - 1. no second tier representation, or*
 - 2. Community Panels, or*
 - 3. Community Boards, or*
 - 4. a mix of Community Boards and Community Panels;*
- (iii) establishes a subcommittee comprising Mayor Wallace (or his Deputy), Cr Cousins and Cr Barratt to consider and approve the representation options developed for community consultation; and*
- (iv) notes that Council, once it has agreed on a draft proposal, must publicly notify that proposal no later than 8 September 2018."*

Item 5ii) Reserve Revocation - Molesworth Street Reserve (18/464)

RESOLVED: (Cr Cousins/Cr Edwards) **Minute No. C 18220(4)**

"That Council:

- (i) notes that there were no submissions to the proposal to revoke the reserve status of the Molesworth Street Reserve; and*
- (ii) confirms the proposal to revoke the local purpose reserve status of the property and make the property available for sale for the development of housing."*

Item 5iii) August Street Encroachment (18/415)

RESOLVED: (Cr Cousins/Cr Edwards) **Minute No. C 18221(4)**

"That Council:

- (i) notes that the formed driveway to 2/43 August Street, Stokes Valley is partially located on Council land, having been constructed around 1987;*
- (ii) agrees to rectify the encroachment by way of a boundary adjustment;*
- (iii) agrees to sell the encroached area to the property owner of 2/43 August Street, with all costs to be met by the purchaser; and*
- (iv) agrees, once the boundary adjustment has been completed, to publicly notify a proposal to declare and classify the balance of the property as recreation reserve."*

Item 5v) Proposed Lease to Hutt Cricket Academy - Hutt Recreation Ground Grandstand (18/523)

RESOLVED: (Cr Cousins/Cr Edwards) **Minute No. C 18222(4)**

"That Council agrees to lease the first floor of the Hutt Recreation Ground Grandstand to Hutt Cricket Academy for a term of 15 years."

Item 5vi) Allowing Free-Floating Car Sharing in Hutt City (18/508)

Cr Cousins advised that the proposal would move Council to being a leader in vehicle sharing in New Zealand.

RESOLVED: (Cr Cousins/Cr Bridson) **Minute No. C 18223(4)**

"That Council:

- (i) notes that each car share vehicle can take up to 15 vehicles off the road by offering more travel choice and displacing under-utilised vehicles, thereby reducing pressure on parking;*
- (ii) approves the implementation of an annual or quarterly fee for approved car share vehicles, instead of requiring users of those car share vehicles to pay for parking each time they park a vehicle;*
- (iii) approves an exemption for car share vehicles to display a parking coupon and coupon exemption permit under section 3.2 of the Hutt City Council Bylaw 2017; and*
- (iv) approves an exemption for approved car share vehicles to comply with parking time restrictions P60 and longer."*

Item 5vii) Earthquake-Prone Priority Buildings (18/498)**RESOLVED:** (Cr Cousins/Cr Lulich) **Minute No. C 18224(4)***"That Council:*

- (i) uses the special consultative procedure described under section 83 of the Local Government Act 2002 to identify thoroughfares with sufficient vehicular and pedestrian traffic, onto which parts of unreinforced masonry (URM) buildings could fall in the event of an earthquake;*
- (ii) does not use the special consultative procedure described under section 83 of the Local Government Act 2002 to identify strategically important routes which could be impeded by the collapse of buildings in the event of an earthquake; and*
- (iii) agrees to establish a subcommittee comprising of Cr Cousins, Cr Edwards, and Cr Bridson, with alternates, Cr Lewis and Cr Barry to:

 - (a) hear submissions on the proposed Priority Routes and Earthquake-Prone Buildings proposal;*
 - (b) recommend the appropriate action to Council for consideration and approval; and*
 - (c) be given delegated authority to approve minor amendments to the Priority Routes and Earthquake-Prone Buildings proposal prior to public consultation."**

Item 5viii) Review of Policy on Appointment of Members of the District Licensing Committee (18/271)**RESOLVED:** (Mayor Wallace/Cr Sutton) **Minute No. C 18225(4)***"That Council:*

- (i) adopts the amendments to the Appointment of Members of the District Licensing Committee Policy, as attached as Appendix 1 to Report PRC2018/2/101 (shown as tracked changes); and*
- (ii) appoints Cr Cousins and Cr Edwards as members of the Appointment Panel."*

c) City Development Committee

1 May 2018

RESOLVED: (Deputy Mayor Bassett/Cr Sutton) **Minute No. C 18226(4)***"That the report of the meeting held on 1 May 2018, with the exception of item 5, be confirmed as a true and correct record."***Recommended Item**

Item 5 Options For Archives Storage, Office and Exhibition Spaces (18/430)

The Deputy Mayor elaborated on the item. He explained that the report had two aspects: a review of the archives accommodation and facilities and whether there was any opportunity to display the many items from the archives.

In response to a question from a member concerning the outcome of talks with Upper Hutt City Council regarding joint storage of archives, the Chief Information Officer advised that a renewed lease for the storage of Council archives had already been signed.

RESOLVED: (Deputy Mayor Bassett/Cr Sutton) **Minute No. C 18227(4)**

"That Council:

- (i) receives the report;*
- (ii) notes the limitations of the current facilities;*
- (iii) notes the level of fire risk identified;*
- (iv) agrees that the Archives will stay in the current premises for the duration of the current lease (until 31 March 2023) and that officers will work to relocate the Archives at that time;*
- (v) notes that the Archives, Libraries and Museums will work together to organise shared exhibition spaces; and*
- (vi) asks officers:*
 - (a) to investigate opportunities for exhibition spaces and report back to the Committee in six months; and*
 - (b) that a draft development plan be prepared for Council to consider, that will allow the archives to tell the story of the city."*

For the reason that recent advice has indicated a greater fire risk at the archives than previously understood. Mitigation options to reduce fire risk are limited and eventual relocation should be planned.

d) Community Services Committee

3 May 2018

RESOLVED: (Cr Barratt/Cr Lulich)

Minute No. C 18228(4)

"That the report of the meeting held on 3 May 2018, with the exception of item 6, be confirmed as a true and correct record."

Recommended Item

Item 6 Epuni Community Hall Lease (18/578)

Cr Lulich commented that the matter was an emotive issue and the public speakers at the meeting had convinced members to retain the facility.

RESOLVED: (Cr Barratt/Cr Lulich) **Minute No. C 18229(4)**

"That Council:

- (i) notes that the main part of the Epuni Community Hall is leased to the Hutt City Musical Theatre which manages the hall for its use and makes it available to other groups for hire;*
- (ii) notes that the lease expired on 30 September 2017 and since then has been on a month-to-month basis; and*
- (iii) agrees to renew the lease with the Hutt City Musical Theatre for a defined period (say 3 years), working closely with the organisation to help increase use of the facility by other regular users."*

e) Hutt Valley Services Committee

4 May 2018

RESOLVED: (Cr McDonald/Cr Bridson) **Minute No. C 18230(4)**

"That the report of the meeting held on 4 May 2018, with the exception of item 5, be confirmed as a true and correct record."

Recommended Item

Item 5 Proposed Health and Hygiene Bylaw (18/603)

RESOLVED: (Cr McDonald/Cr Bridson) **Minute No. C 18231(4)**

“That:

- (i) Hutt City Council:*

 - (a) notes at its meeting held on 13 March 2018 it approved a timeframe to undertake the development of the Proposed Health and Hygiene Bylaw (Minute No. C 18134(3));*
 - (b) notes the reasons for the revocation of the decision are because of unexpected staffing shortages and other workload priorities; and*
 - (c) agrees to revoke Minute No. C 18134(3) (attached as Appendix 1 to the report);*

- (ii) Hutt City and Upper Hutt City Councils agree to the proposed timeframe outlined below for its development:*
 - (a) 4 May 2018 - Hutt Valley Services Committee – sign off timeframe;*
 - (b) 22 May 2018 - Hutt City Council ordinary meeting;*
 - (c) 23 May 2018 - Upper Hutt City Council ordinary meeting;*
 - (d) 23 November 2018 Hutt Valley Services Committee – sign off proposed bylaw recommending establishing a joint hearings subcommittee and membership of that subcommittee;*
 - (e) 11 December 2018 - Hutt City Council ordinary meeting; and*
 - (f) 19 December 2018 - Upper Hutt City Council ordinary meeting;*
- (iii) notes after 15 January 2019 public notice will be given in the Hutt News and Leader papers and that the Special consultative procedure starts January 2019;*
- (iv) delegates to the joint hearings subcommittee to agree on a time, date and location of a hearing if submissions are received;*
- (v) notes any other action required from the joint hearings subcommittee to be determined after submission period has closed; and*
- (vi) notes that the joint hearings subcommittee will meet to hear submissions and make recommendations on the proposed Bylaw for consideration and adoption by Hutt City and Upper Hutt City Councils.”*

f) **Finance and Performance Committee**

2 May 2018

RESOLVED: (Cr Barry/Cr Lulich)

Minute No. C 18232(4)

"That the report of the meeting held on 2 May 2018, with the exception of items 5i)-5ii), be confirmed as a true and correct record."

Recommended Items

Item 5i) Lending to Council Controlled Organisations (18/559)

Deputy Mayor Bassett, Cr Cousins and Cr Milne declared conflicts of interest and took no part in discussion or voting on the matter.

RESOLVED: (Cr Barry/Cr Sutton)

Minute No. C 18233(4)

"That Council:

- (i) approves extending the maturity of existing loan agreements to allow Council to continue on-lending up to:

 - (a) \$3.5M to Seaview Marina Limited (SML);*
 - (b) \$13.0M to Urban Plus Limited (UPL); and*
 - (c) \$3.0M to The Hutt City Community Facilities Trust (CFT);**
- (ii) approves a further short term funding facility of \$5.0M to UPL for project financing of property developed for resale by UPL included in the UPL Statement of Intent (SOI);*
- (iii) agrees that these approvals will cover the period up to 30 June 2021;*
- (iv) agrees that the maximum maturity date for any loan is limited to three years from the date the loan is arranged;*
- (v) agrees that the margins on loans to Council Controlled Trading Organisations (CCTOs) (SML and UPL) be 1.0%, and 0.5% for Council Controlled Organisations (CCOs) (CFT);*
- (vi) requests officers to draw up formal agreements between Council and the CCTOs/CCOs outlining the terms and conditions associated with these loans; and*
- (vii) agrees that any amount borrowed by Council and on-lent to a CCTO/CCO be treated as an investment for the purposes of calculating Council's net debt figure when considering the Financial Strategy Limits."*

**Item 5ii) Tax Risk Governance Framework and Tax Risk Management Strategy
(18/620)**

RESOLVED: (Cr Barry/Mayor Wallace) **Minute No. C 18234(4)**

"That the Committee recommends that Council approves the Tax Risk Governance Framework and associated Tax Risk Management Strategy attached as Appendix 1 to the report."

5. MISCELLANEOUS

**a) Council Representation on the Wellington Hutt Valley Whaitua Committee
(18/820)**

Memorandum dated 15 May 2018 by the Divisional Manager, Democratic Services

Deputy Mayor Bassett declared a conflict of interest and took no part in discussion or voting on the matter.

Mr Tim Sharp from Greater Wellington Regional Council advised that, although Cr Lewis was proposed to be Council's representative on the Wellington Hutt Valley Whaitua Committee (the committee), all Councillors should familiarise themselves with the project. He added the expected time frame of the project was approximately two years.

In response to questions from members, Mr Sharp agreed the committee would be setting aspirational and realistic goals and that all proposals would be analysed before final decisions were agreed. He added that having Wellington Water Ltd as a member on the committee was advantageous. He further agreed that there may be costs associated with agreed outcomes, which Councils may not have budgeted for in their Long Term Plans. He advised that many lessons had been learnt from the experiences of other Whaitua and that overall, community understandings about water management had improved as a result of all Whaitua.

RESOLVED: (Mayor Wallace/Cr Bridson) **Minute No. C 18235(4)**

"That Council appoints Cr Tui Lewis as Council's representative on the Wellington Hutt Valley Whaitua Committee."

b) **District Plan Change 49 - Copeland Street Reserve - Rezoning Final Approval and Operative Date** (18/795)

Report No. HCC2018/2/137 by the Senior Environmental Policy Analyst

Deputy Mayor Bassett declared a conflict of interest and took no part in discussion or voting on the matter.

RESOLVED: (Mayor Wallace/Cr Sutton)

Minute No. C 18236(4)

"That Council:

- (i) resolves, pursuant to clause 17 of the First Schedule of the Resource Management Act 1991, to approve Plan Change 49 to the City of Lower Hutt District Plan, as outlined in Appendix 1 to the report;*
- (ii) approves the affixing of the Common Seal to District Plan Change 49 in accordance with Standing Order 8.2, as set out in Appendix 2 to the report; and*
- (iii) notes that a public notice will be included in the Hutt News on 29 May 2018 advising the operative date of District Plan Change 49."*

HOMELESSNESS STRATEGY FOR THE CITY

Mayor Wallace elaborated on the matter.

Cr Briggs advised that Council could play a leadership role in solving the growing problem of homelessness by leading co-ordination with other Government agencies and the wider community. He stated he was looking forward to being involved in the working group.

Cr Barry agreed that this was a step in the right direction. He acknowledged the work of Cr Briggs and officers to date and believed that homelessness was the biggest issue facing the City. He added it impacted on education and health across all age levels.

Cr Lulich commented that it was useful to see all Councillors working together on one shared goal.

Cr Bridson commented that she had met with homeless people living on the Petone Foreshore who had explained their biggest issues were having no place to store food, no toilet or showering facilities and no electricity capabilities to charge phones. She congratulated Council on showing leadership and co-ordination.

RESOLVED: (Mayor Wallace/Deputy Mayor Bassett)

Minute No. C 18237(4)

"That Council:

- (i) notes the investigative study on Homeless in Lower Hutt has been completed;*
- (ii) notes Council can play a leadership role in solving this growing problem by leading co-ordination with other Government Agencies, non-Government Agencies and the wider community to reduce homelessness in the city;*
- (iii) requests officers to start work on a Homelessness Strategy for the City with a timeline and*

resourcing requirements presented to the Community Plan Committee on 6 June 2018;

- (iv) establishes a working group to work with officers consisting of the Chair and Deputy Chair of the Policy and Regulatory Committee (the Chair of the Policy and Regulatory Committee to chair the working group), the Chair and Deputy Chair of Community Services Committee and Crs Barry, Sutton and McDonald; and
- (v) agrees that the working group will have the power to co-opt external members as required who have skills and knowledge to assist the working group."

6. COUNCIL MINUTES

RESOLVED: (Mayor Wallace/Cr Lewis)

Minute No. C 18238(4)

"That the minutes of the meeting of the Hutt City Council held on Wednesday, 28 March 2018, be confirmed as a true and correct record."

RESOLVED: (Mayor Wallace/Cr Lewis)

Minute No. C 1839(4)

"That the minutes of the meeting of the Extraordinary Meeting of Council held on Tuesday, 24 April 2018, be confirmed as a true and correct record."

7. COMMITTEE REPORTS WITHOUT RECOMMENDED ITEMS

a) District Plan Committee

23 April 2018

RESOLVED: (Cr Bridson/Cr McDonald)

Minute No. C 18240(4)

"That the report of the meeting held on 23 April 2018 be confirmed as a true and correct record."

b) Community Plan Committee

20 February 2018

RESOLVED: (Mayor Wallace/Deputy Mayor Bassett) **Minute No. C 18241(4)**

"That the report of the meeting held on 20 February 2018 be confirmed as a true and correct record."

28 March 2018

RESOLVED: (Mayor Wallace/Deputy Mayor Bassett) **Minute No. C 18242(4)**

"That the report of the meeting held on 28 March 2018 be confirmed as a true and correct record."

c) Civic Honours Committee

10 May 2018

RESOLVED: (Mayor Wallace/Deputy Mayor Bassett) **Minute No. C 18243(4)**

"That the report of the meeting held on 10 May 2018 be confirmed as a true and correct record."

8. **SEALING AUTHORITY** (18/487)

Report No. HCC2018/2/12 by the Executive Assistant, Corporate Services

RESOLVED: (Mayor Wallace/Cr Barry)

Minute No. C 182443

"That Council approves the affixing of the Common Seal to all relevant documents in connection with the items specified in Schedule 1 in accordance with Standing Order 18.2.

SCHEDULE 1 - General Sealing Authority

Agreement for Sale and Purchase

- a) *The Hutt City Council and Masonic Villages Trust
Hugh Sinclair Park, Lower Hutt
(Record number L18/12)*
- b) *The Hutt City Council and Aradale Limited
Unit 3, 6 Daly Street, Lower Hutt
(Record number L18/64)*
- c) *The Hutt City Council and Aradale Limited
Unit 2, 6 Daly Street, Lower Hutt
(Record number L18/65)*
- d) *The Hutt City Council and Aradale Limited
Unit 1, 6 Daly Street, Lower Hutt
(Record number L18/66)*
- e) *The Hutt City Council and Ian Cassels Nominee Limited
177-187 High Street, Lower Hutt
(Record number L18/70)*

Subdivision related documents – including Easements to Council and Esplanade Strips

Standard easements and related requirements granting rights to Council as part of the subdivision process

- f) *The Hutt City Council and Jackson Holdings (2005) Limited
Variation of easement and creation of easement
189 Jackson Street, Petone, Lower Hutt
(Record number L18/3)*
- g) *The Hutt City Council and Aurora Land & Properties Limited and Katrina Jane Properties Limited
Subdivision consent
53A and 53B Tawhai Street, Stokes Valley, Lower Hutt
(Record number L18/57)*
- h) *The Hutt City Council and Andrew Douglas Harrison and Laurie Jade Harrison
Subdivision consent
26B Stockdale Street, Wainuiomata, Lower Hutt*

(Record number L17/71)

- i) The Hutt City Council and Key Housing Co Limited
Subdivision consent
18 Kairimu Street, Stokes Valley, Lower Hutt
(Record number L18/43)*
- j) The Hutt City Council and Jennifer Mary Wickham and Steven Thomas Wickham
Right to convey water
149 Normandale Road, Lower Hutt
(Record number L18/46)*
- k) The Hutt City Council and Doreen Marilyn Hight Brown
Subdivision consent
14 & 14A Park Road, Belmont, Lower Hutt
(Record number L18/35)*
- l) The Hutt City Council and Feng-Terng Lin and Kuang-Juei Kuo
Subdivision consent
31 Porutu Street, Lower Hutt
(Record number L18/26)*
- m) The Hutt City Council and Peter Cornelis van Ryn and Gaylene Michele van Ryn
Subdivision consent
19 Croft Grove, Moera, Lower Hutt
(Record number L18/60)*
- n) The Hutt City Council and Daniel Cristea and Cllemence Dalia Cristea
Subdivision Consent
282 Oxford Terrace, Lower Hutt
(Record number L18/76)*
- o) The Hutt City Council and Manx Developments Limited
Subdivision consent
1015A High Street, Lower Hutt
(Record number L18/61)*
- p) The Hutt City Council and Shannon Forsyth and Stephanie Jane Walker
Subdivision consent
394 Cambridge Terrace, Lower Hutt
(Record number L18/25)*
- q) The Hutt City Council and HSD Limited
Subdivision consent
745 High Street, Lower Hutt
(Record number L18/78)*
- r) The Hutt City Council and Land Innovation (no. 1) Limited and IPOH New Zealand
Limited
Subdivision consent
43 Seaview Road, 120 Hutt Road, Lower Hutt
(Record number L18/73)*

Consent Form including Easement

- s) *The Hutt City Council and Wellington Regional Council
23R Barber Grove, Moera, Lower Hutt
(Record number L18/40)*

Consent Form for Surrender of Lease and Registering new Lease

- t) *The Hutt City Council and Justine Strang
131 Rata Street, Naenae, Lower Hutt
(Record number L18/41)*

Deed of Covenant

- u) *The Hutt City Council and Margaret Anne Riwaka, Zara Taakiwaiora Wills and Jacob Peter Seneti-Time
166 Upper Fitzherbert Road, Wainuiomata, Lower Hutt
(Record number L18/72)*
- v) *The Hutt City Council and Fleur Angela Tansley and Paul Andrew Tansley
10 Jasmine Grove, Maungaraki, Lower Hutt
(Record number L18/63)*

Deed of SubLease

- w) *The Hutt City Council and Stand Children's Services (being a registered charity – CC27583)
(Record number L18/59)*
- x) *The Hutt City Council (Sublessee), Walter Nash Centre (Buildings and 2 outdoor sports courts) and Hutt City Council Facilities Trust (Sublessor)
(Record number L18/56)*

Encumbrance Discharge

- y) *The Hutt City Council and Jeremy Stuart Gardner and Shelley Kathleen Gardner
647 Coast Road, Wainuiomata, Lower Hutt
(Record number L18/45)*

Partial Encumbrance Discharge

- z) *The Hutt City Council and Andrew Douglas Harrison & Laurie Jade Price
26B Stockdale Street, Wainuiomata, Lower Hutt
(Record number L17/57)*
- aa) *The Hutt City Council and Venkatesh Srinivasan
30A Tyndall Street, Waiwhetu, Lower Hutt
(Record number L18/13)*

Encumbrance

- bb) *The Hutt City Council and Bob Scott Retirement Village Limited
25 Graham Street, Petone, Lower Hutt
(Record number L18/82)*

Tripartite Deed

- cc) *The Hutt City Council and USAR Commercial Assets Limited and Westpac New Zealand Limited*
32 Laings Road, Lower Hutt
(Record number L18/77)

Deed of Lease

- dd) *The Hutt City Council and Cheshire Cat Holdings Limited*
Ground floor, The Pavilion, 25 Laings Road, Lower Hutt
(Record number L18/58)

Warrants Approved

<i>Mark Richard Chapman – HCC WARRANT-18-2</i>	<i>1. Land Transport Act 1988 Parking Warden pursuant to s128D</i>
<i>David John Golding – HCC WARRANT-18-3</i>	<i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) Enforcement Officer pursuant to S177 (including additional powers of entry) 2. Health Act 1956 Environmental Health Officer pursuant to s28 3. Hutt Valley Trade Wastes Bylaw 2016 Authorised Officer pursuant to 1.5 and 6.4 (including powers under Hutt Valley Drainage Act 1967) 4. Litter Act 1979 Litter Control Officer pursuant to s5 5. Resource Management Act 1991 Enforcement Officer pursuant to s38(1) Enforcement Officer (Noise Control only) pursuant to s38(2)</i>
<i>Matthew Antony Ramsay – HCC WARRANT-18-9</i>	<i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) 2. Land Transport Act Parking Warden pursuant to s128D 3. Resource Management Act 1991 Enforcement Officer (Noise Control only) pursuant to s38(2)</i>
<i>Christopher Peter James Page – HCC WARRANT-18-8</i>	<i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) Enforcement Officer pursuant to S177 (including additional powers of entry) 3. Resource Management Act 1991 Enforcement Officer pursuant to s38(1)</i>
<i>Michael James Henderson – HCC WARRANT-18-11</i>	<i>1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) 2. Land Transport Act Parking Warden pursuant to s128D</i>

	3. Resource Management Act 1991 Enforcement Officer (Noise Control only) pursuant to s38(2)
Jake Vaughan – HCC WARRANT-18-10	1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) 2. Land Transport Act Parking Warden pursuant to s128D 3. Resource Management Act 1991 Enforcement Officer (Noise Control only) pursuant to s38(2)

Scott Kevin Christie – HCC WARRANT-18- 12	1. Local Government Act 2002 Authorised person pursuant to ss171, 173 (powers of entry in general) Enforcement Officer pursuant to S177 (including additional powers of entry) 2. Dog Control Act 1996 Dog Control Officer pursuant to s11 Dog Ranger pursuant to s12
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9. QUESTIONS

There were no questions.

10. EXCLUSION OF THE PUBLIC

RESOLVED: (Mayor Wallace/Deputy Mayor Bassett)_

Minute No. C 18245(4)

“That the public be excluded from the following parts of the proceedings of this meeting, namely:

11. *Committee Reports with Recommended Items*

- a) *Policy and Regulatory Committee - 30 April 2018*
- b) *Finance and Performance Committee - 2 May 2018*
- c) *Civic Honours Committee - 10 May 2018*

12. *Committee Report without Recommended Item*

COMMUNITY PLAN COMMITTEE – 20 FEBRUARY 2018

13. *EXTRAORDINARY COUNCIL MINUTES 24 April 2018*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

(A)

(B)

(C)

General subject of the

Reason for passing this

Ground under section

matter to be considered. resolution in relation to each matter. 48(1) for the passing of this resolution.

<i>Report of the Policy and Regulatory Committee held on 30 April 2018 – ECNZ Track Land Acquisition</i>	<i>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities(s7(2)(h)). The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)(s7(2)(i)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>
<i>Report of the Finance and Performance Committee held on 2 May 2018 – CFT Appointment of Directors</i>	<i>The withholding of the information is necessary to protect the privacy of natural persons.(s7(2)(a)). The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities(s7(2)(h)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>
<i>Report of the Civic Honours Committee held on 10 May 2018 – Civic Honours Awards</i>	<i>The withholding of the information is necessary to protect the privacy of natural persons.(s7(2)(a)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>
<i>Report of the Community Plan Committee held on 20 February 2018 – Development Incentive Options Appointment of Directors</i>	<i>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities (s7(2)(h)). The withholding of the</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>

<i>Extraordinary Minutes of the Hutt City Council held on 24 April 2018 – Consideration of Matters Relating to Council’s Strategic Property Portfolio</i>	<p><i>information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s7(2)(i)).</i></p> <p><i>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities (s7(2)(h)).</i></p> <p><i>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s7(2)(i)).</i></p>	<p><i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i></p>
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This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column (B) above.”

There being no further business the Chair declared the meeting closed at 7.09pm and the non-public portion of the meeting closed at 7.19pm.

WR Wallace
MAYOR

CONFIRMED as a true and correct record
Dated this 24th day of July 2018