



COMMUNITY PLAN COMMITTEE

Meeting to be held in the Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt on Tuesday 20 February 2018 and Wednesday, 21 February 2018 (if necessary) commencing at 9.30am.

**ATTACHMENTS SEPARATELY CIRCULATED
FROM ORDER PAPER**

7. **PROPOSED 2018-2028 LONG TERM PLAN AND CONSULTATION
DOCUMENT** (18/168)

Appendix 2 - Proposed Fees and Charges	2
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FEES AND CHARGES FOR 2018/2019

The following is a consolidated list of Hutt City Council's fees and charges. All fees and charges include Goods and Services Tax (GST).

ANIMAL SERVICES

	2017/2018	2018/2019
Dog		
Entire Dog	\$135.00	\$135.00
Neutered	\$100.00	\$100.00
All dogs not registered by 3 August	\$185.00	\$185.00
Classified "Dangerous"	\$150.00	\$150.00
Classified "Dangerous" and not registered by 3 August	\$225.00	\$225.00
Responsible Dog Owner (RDO) status	\$75.00	\$75.00
Disability assist dogs	\$0.00	\$0.00
Replacement registration tags	\$5.00	\$5.00
Euthanasia at owner's request	\$35.00	\$35.00
Dog disposal/surrender fee (plus sustenance fee below if required)	\$35.00	\$35.00
Licence fee for keeping more than two dogs	\$65.00	\$65.00
After hours collection fee	\$40.00	\$40.00
Requested Dog pick-up/delivery	\$65.00	\$65.00
RDO property inspection	\$65.00	\$65.00
Infringement fees set in the Dog Control Act 1996 apply		
Micro-chipping fee	\$35.00	\$35.00

	2017/2018	2018/2019
Boarding fee per day	\$25.00	\$25.00
Impounding and Sustenance Fees (Registered Dogs)		
First impounding during year of registration	\$100.00	\$100.00
Second impounding during year of registration	\$160.00	\$160.00
Sustenance fee per dog per day	\$20.00	\$25.00
Seizure fee	\$80.00	\$80.00
Impounding and Sustenance Fees (Unregistered Dogs)		
First impounding during year of registration	\$120.00	\$120.00
Second impounding during year of registration	\$200.00	\$200.00
Sustenance fee per dog per day	\$20.00	\$25.00
Seizure fee	\$120.00	\$120.00

ARCHIVES

	2017/2018	2018/2019
There is no charge for inspecting items at the public reading room		
Search Fees for information on a topic, individual or property where Archive staff can identify the records by searching the finding aids		
First hour of research	Free of charge	Free of charge
Fee per additional half-hour or part thereof	\$38.00	\$38.00
Research Fees for information on a topic, individual or property where Archive staff need to retrieve and research		

	2017/2018	2018/2019
the records for any relevant information		
Fee per half-hour or part thereof	\$38.00	\$38.00
Photocopy and Scanning Fees for A4 and A3		
Please note the following: Researchers can use their own camera. There is a separate charge for postage and for DVD-RW discs. Copying is subject to the physical condition, type of the item and in some cases copyright legislation.		
Photocopying and Scanning A4, up to 20 pages	Free of charge	Free of charge
Photocopying A4 - after the first 20 pages	\$0.20 per page*	\$0.20 per page*
Scanning A4 – after the first 20 pages	\$0.10 per page*	\$0.10 per page*
Photocopying A3 – Black and White, and Colour	\$2.00 per page*	\$2.00 per page*
Scanning A3 – Black and White, and Colour	\$1.00 per page*	\$1.00 per page*
For Scanning and photocopying items larger than A3 staff will inform you of the cost.		

*Fees to recover the cost of staff time may apply at \$38 per half hour.

BOAT SHEDS

	2017/2018	2018/2019
Boat shed	Independent valuation on a square metre basis	Independent valuation on a square metre basis

CEMETERIES

	2017/2018	2018/2019
Plot Purchase and Maintenance In-perpetuity		
Child (1 to 12 years)	\$650.00	\$685.00
Infant (under 1 year)	\$140.00	\$150.00
Ashes	\$585.00	\$615.00
Ashes garden, Taita and Wainuiomata	\$945.00	\$995.00
Memorial tree plots, Block 18	\$950.00	\$1,000.00
Ponga trail, Block 19	\$760.00	\$800.00
Interment Fees		
Adult	\$795.00	\$835.00
Child (1 to 12 years)	\$515.00	\$540.00
Infant (under 1 year)	\$140.00	\$150.00
Ashes	\$105.00	\$110.00
RSA Section		
Burial plot purchase	Free of charge	Free of charge
Burial interment fee	\$795.00	\$835.00
Ashes plot purchase	Free of charge	Free of charge
Ashes interment fee	\$105.00	\$110.00
Ashes interment (memorial wall)	\$105.00	110.00
Disinterments		

	2017/2018	2018/2019
Burial (body) ¹	\$2,000.00	\$2,100.00
Ashes ¹	\$200.00	\$210.00
Re-interments		
To be charged as for interment fees		
Special Fees and Charges		
Outside district fees ²	\$1,060.00	\$1,115.00
Outside district fee - children under 12 ²	\$935.00	\$980.00
Outside district fee - RSA ²	\$1,060.00	\$1,115.00
Outside district fee - ashes ²	\$765.00	\$800.00
Casket larger than standard	\$235.00	\$250.00
Extra depth (90 centimetres)	\$190.00	\$200.00
Weekend interment - casket	\$410.00	\$430.00
Weekend interment - ashes	\$200.00	\$210.00
Plaque/Memorial fees	\$75.00	\$80.00
Plot cancellation fee	\$50.00	\$55.00
Transfer of exclusive right	\$50.00	\$55.00
Breaking of concrete	Actual cost	Actual Cost
Search fee: per entry (up to 30 minutes)	\$20.00	\$25.00

¹ These figures are indicative only and the actual cost may differ depending on the nature of the disinterment.

² Applies to all plot purchases where deceased has lived outside the city for the last five or more years. Reimbursement for unused plots is calculated at the rates originally paid for the plots.

ENCROACHMENT ON HUTT CITY COUNCIL LAND

	2017/2018	2018/2019
Application fee (new applications)	\$173.00	\$173.00
Application fee (alterations to existing use)	\$58.00	\$58.00
Gardens	\$115.00pa	\$115.00pa
Single garage	\$128.00pa	\$128.00pa
Double garage	\$256.00pa	\$256.00pa
Commercial	Assessed by Council at a market rate	Assessed by Council at a market rate

Note: These are indicative figures only and actual charges may differ depending on the nature of the encroachment.

Other encroachment types will be assessed by Council on an individual basis. Council is considering its options for charging and the fees may be subject to change.

ENGINEERING RECORDS AND LAND INFORMATION SERVICES

PRINT SIZE	2017/2018		2018/2019	
	80 GSM JETBOND	95 GSM COATED	80 GSM JETBOND	95 GSM COATED
A0	\$5.00	\$5.50	\$5.00	\$8.50
A1	\$2.50	\$2.75	\$2.50	\$4.25
A2	\$1.25	\$1.50	\$1.25	\$2.15
A3	\$1.00	\$1.00	\$1.00	\$1.05
A4	\$0.50	\$0.50	\$0.50	\$0.50
GIS Specialist's time (per hour)	\$70.00		\$70.00	

ENVIRONMENTAL CONSENTS

Resource Consents

All fees include GST and are payable under section 36 of the Resource Management Act (RMA) 1991.

Additional charges may apply (see below). Application fees cover the cost of processing your application only. Consultant's fees and costs of disbursements will also be additionally charged and invoiced when consent is completed.

After you start building, there may be charges to cover Council's monitoring costs; such as site visits, research, photos, communications and administration.

If your application is withdrawn or cancelled, a refund may be given based on the amount of time already spent on it.

NON-COMPLYING, DISCRETIONARY, RESTRICTED DISCRETIONARY, CONTROLLED	2017/2018	2018/2019
Pre-application meetings	Free of charge	Free of charge
Notified application - hearing required (includes up to 50 hours of processing and administration, and one hour of monitoring). If application is required to be notified in a daily newspaper, an additional fee of \$1,000.00 is required	\$7,755.00	\$8,160.00
Notified application - no hearing required (includes up to 30 hours of processing and administration, and one hour of monitoring)	\$4,805.00	\$4,960.00
Limited notification (includes up to 35 hours of processing and administration, and one hour of monitoring)	\$5,430.00	\$5,760.00
Non-notified resource consent (includes up to seven hours of processing and administration, and one hour of monitoring)	\$1,240.00	\$1,280.00

Non-notified resource consent - residential additions and alterations (includes up to five hours of processing and administration, and one hour of monitoring)	\$930.00	\$960.00
All additional processing, administration and monitoring (per hour)	\$155.00	\$160.00
Hearing Commissioner time to be recovered from applicants for time spent in hearings and deliberating (per hour)	Council Commissioners: Chair \$100.00 Members \$80.00 Independent Commissioners: Chair - Actual cost Member of hearing panel – Actual cost	Council Commissioners: Chair \$100.00 Members \$80.00 Independent Commissioners: Chair - Actual cost Member of hearing panel – Actual cost
Fast Track - non-notified consents only - issued within 10 days (conditions apply, applications will be accepted on a case-by-case basis)	Two times normal fee (payment of twice normal initial fee at receipt of application: \$310.00 per hour of additional processing time will be charged)	Two times normal fee (payment of twice normal initial fee at receipt of application: \$320.00 per hour of additional processing time will be charged)
Fast Track - non-notified consents only - issued within five days (conditions apply, applications will be accepted on a case-by-case basis)	Three times normal fee (payment of three times normal initial fee at receipt of application: \$465.00 per hour of additional processing time will be charged)	Three times normal fee (payment of three times normal initial fee at receipt of application: \$480.00 per hour of additional processing time will be charged)
Boundary deemed permitted activities (includes up to 3 hours of processing and administration)		\$495.00
Marginal or temporary activity exemptions (includes up to 3 hours of processing and administration)		\$495.00

SUBDIVISIONS (INCLUDING UNIT TITLE, CROSS LEASE)	2017/2018	2018/2019
Pre-application meetings	Free of charge	Free of charge
Notified application – hearing required (includes up to 52 hours of processing and administration, and one hour of monitoring) If application is required to be notified in a daily newspaper, an additional fee of \$1,000.00 is required	\$8,065.00	\$8,480.00
Notified application – no hearing required (includes up to 37 hours of processing and administration, and one hour of monitoring)	\$5,740.00	\$6,080.00
Limited notification (includes up to 32 hours of processing and administration, and one hour of monitoring)	\$5,740.00	\$5,280.00
Subdivision consent including land use consent (includes up to 14 hours of processing and administration, and one hour of monitoring)	\$2,175.00	\$2,400.00
Subdivision consent including certificate under section 223 of the RMA (includes up to 12 hours of processing and administration, and one hour of monitoring)	\$1,865.00	\$2,080.00
All additional processing, administration and monitoring (per hour)	\$155.00	\$160.00
Certificate under section 224 of the RMA (includes up to four hours of processing)	\$620.00	\$640.00
Certificate under section 226 of the RMA (includes up to six hours of processing)	\$930.00	\$960.00
Section 241 and 243 RMA application (includes up to six hours of processing)	\$930.00	\$960.00

Rights of way (includes six hours of processing)	\$930.00	\$960.00
Rights of way sealing fee (includes up to two hours of processing)	\$310.00	\$320.00
Hearing Commissioner time to be recovered from applicants for time spent in hearings and deliberating (per hour)	Council Commissioners: Chair \$100.00 Members \$80.00 Independent Commissioners: Chair - Actual cost Member of hearing panel - Actual cost	Council Commissioners: Chair \$100.00 Members \$80.00 Independent Commissioners: Chair - Actual cost Member of hearing panel - Actual cost

OTHER FEES	2017/2018	2018/2019
Sec 139A Existing Use Certificate application (includes up to six hours of processing)	\$930.00	\$930.00
Certificate of Compliance (includes up to six hours of processing)	\$930.00	\$930.00
Outline Plan (includes up to six hours of processing and one monitoring inspection)	\$1,085.00	\$1,085.00
Outline Plan waiver (includes up to six hours of processing)	\$1,085.00	\$1,085.00
Section 10 waiver, section 37 waiver, section 125 extension, section 126 cancellation, sections 127 & 128 review (non-notified) RMA (includes up to six hours of processing)	\$930.00	\$930.00
Certificate of Use under the Sale and Supply of Alcohol Act 2012	\$310.00	\$310.00
Any special inspections (per hour)	\$155.00	\$160.00

Sealing fee (for urgent applications for registrable instruments)	\$155.00	\$155.00
Certificate under Overseas Investment Act 1973	\$465.00	\$465.00
Cost of disbursements, i.e. venue hire, photocopying, catering, postage, public notification	Actual cost	Actual cost
Independent consultants, advisors, specialists	Actual cost	Actual cost
All consents and certificates additional processing hours (per hour)	\$155.00	\$155.00
Discharge or withdrawal of registrable instruments – legal costs plus officers' time at (per hour)	\$155.00	\$155.00
Processing request for removal of building line (includes up to one hour of processing time)	\$155.00 (additional time will be charged at \$155.00 per hour, disbursements will be charged at actual cost)	\$155.00 (additional time will be charged at \$155.00 per hour, disbursements will be charged at actual cost)
Approval, variation or revocation of easements – legal costs plus officers' time at (per hour)	\$155.00	\$155.00
Bond preparation and/or release (includes two hours of processing time)	\$310.00 (additional time will be charged at \$155.00 per hour, disbursements will be charged at actual cost)	\$310.00 (additional time will be charged at \$155.00 per hour, disbursements will be charged at actual cost)

ENVIRONMENTAL SUSTAINABILITY INITIATIVES	2017/2018	2018/2019
Eco Design Advisor home visit (two hours)	Free of charge	Free of charge
Domestic solar hot water heating panels	Free of charge for up to five hours of initial processing and one monitoring inspection, after which standard charges for the category of consent will apply	Free of charge for up to five hours of initial processing and one monitoring inspection, after which standard charges for the category of consent will apply
Solar water heating systems		
Hot water systems, i.e. wetbacks associated with wood pellet stoves or low-emission wood burners		
Hot water heat pump systems		
Solar photo-voltaic systems		
Double glazing retrofits on buildings pre-2000		
Rainwater tanks		
Demolition of chimney		
Home Star certified assessment	\$460.00	\$460.00
All additional monitoring inspections (per visit)	\$150.00	\$150.00

Resource Consent Terms and Late Payment

Initial and Additional Fees

Fees must be paid before applications are processed/work undertaken by Council. Further charges will be invoiced if additional time is spent processing requests and/or disbursements.

Terms of Payment

Payment of additional fees is due by the 20th of the month following invoice processing.

Late payment will incur:

- an additional administrative fee (lesser of 10% of the overdue amount or \$300.00)
- all costs and expenses (including debt collection or legal fees) associated with recovery of the overdue amount.

BUILDING CONSENTS

All fees include GST and if your application is withdrawn or cancelled, a refund may be given based on the amount of time already spent on it. Additional charges may apply.

Please note that the fees listed below are initial fees only. They include administration time, processing time and a specified number of inspections. They do not include any additional administration, processing or inspections, disbursements, consultant fees, Building Research Association of NZ (BRANZ) and Ministry of Business, Innovation and Employment (MBIE) levies.

The BRANZ levy is \$1.00 per \$1,000.00 for works \$20,000.00 and over, and MBIE levy is \$2.01 per \$1,000.00 for works \$20,444.00 and over. You will be notified of these additional fees after the process has been completed.

BCA Accreditation Levy: \$25 for works \$20,000.00 and over.

TOTAL BC VALUE OF WORK	2017/2018	2018/2019
	BC	BC
Pre-application meetings	Free of charge	Free of charge
Free standing and Inbuilt fire (includes 1.5 hours processing and admin) Fast Track – five days	\$387.50 1 inspection visit	\$400.00 1 inspection visit
Minor works (minor drainage) (includes 2 hours processing and admin)	\$465.00 1 inspection visit	\$480.00 1 inspection visit
Standard garages (includes up to 2.25 hours processing and admin) Fast Track - five days	\$658.75 2 inspection visits	\$680.00 2 inspection visits
< \$5,000 (includes up to 2.75 hours processing and admin)	\$736.25 2 inspection visits	\$760.00 2 inspection visits
To \$10,000 (includes up to 5 hours processing and admin)	\$1,085.00 2 inspection visits	\$1,120.00 2 inspection visits

To \$19,999 (includes up to 5.5 hours processing and admin)	\$1,317.50 3 inspection visits	\$1,360.00 3 inspection visits
To \$50,000 (includes up to 7 hours processing and admin)	\$1,705.00 4 inspection visits	\$1,760.00 4 inspection visits
To \$100,000 (includes up to 8 hours processing and admin)	\$2,040.00 5 inspection visits	\$2,080.00 5 inspection visits
To \$200,000 (includes up to 10 hours processing and admin)	\$2,480.00 6 inspection visits	\$2,560.00 6 inspection visits
To \$300,000 (includes up to 11 hours processing and admin)	\$2,790.00 7 inspection visits	\$2,880.00 7 inspection visits
To \$500,000 (includes up to 12 hours processing and admin)	\$3,100.00 8 inspection visits	\$3,200.00 8 inspection visits
To \$1,000,000 (includes up to 14 hours processing and admin)	\$3,410.00 8 inspection visits	\$3,520.00 8 inspection visits
Over \$1,000,000 (includes up to 16 hours processing and admin)	\$3,720.00 8 inspection visits	\$3,840.00 8 inspection visits
Fast Track - processed within 10 working days (conditions apply, applications will be accepted on a case-by-case basis)	Two times application fee (additional time will be charged at \$310.00 per hour)	Two times application fee (additional time will be charged at \$320.00 per hour)

Fast Track - processed within 5 working days (conditions apply, applications will be accepted on a case-by-case basis)	Three times application fee (additional time will be charged at \$465.00 per	Three times application fee (additional time will be charged at \$480.00 per hour)
Building consent for demolition of chimney	Free of charge	Free of charge
Building consent for pool fence (includes up to one hour processing and admin)	\$310.00 1 inspection visit	\$320.00 1 inspection visit
Extension of time	\$77.50	\$80.00
Owner supplied information	\$155.00	\$160.00
Schedule 1 exemption - minor works (includes two hours of processing time)	\$310.00 (additional time will be charged at \$155 per hour)	\$320.00 (additional time will be charged at \$160 per hour)
Schedule 1 exemption - all others (includes four hours of processing time)	\$620.00 (additional time will be charged at \$155.00 per hour)	\$640.00 (additional time will be charged at \$160.00 per hour)
Notice to fix	\$155.00	\$160.00

OTHER FEES	2017/2018	2018/2019
Restricted Building Work (for works \$20,000.00 and over)	\$77.50	\$80.00
BCA Accreditation Levy (for works \$20,000.00 and over)	\$25.00	\$25.00
Code Compliance Certificate processing fee (for works \$20,000.00 and over)	\$77.50	\$80.00

OTHER FEES	2017/2018	2018/2019
All additional processing and admin (per hour)	\$155.00	\$160.00
All additional inspection visits (per visit)	\$155.00	\$160.00
Amendment to building consent	\$155.00 (additional time will be charged at \$155.00 per hour)	\$160.00 (additional time will be charged at \$160.00 per hour)
PIM (includes two hours processing)	\$310.00 (additional time will be charged at \$155.00 per hour)	\$320.00 (additional time will be charged at \$160.00 per hour)
Approved Building Consent Your approved consent will be sent electronically <u>unless</u> you state otherwise. A fee will apply if a hardcopy is requested.		
Minor Works Consent (hardcopy)	\$38.75	\$40.00
Residential Consent (hardcopy)	\$77.50	\$80.00
Commercial Consent (hardcopy)	\$155.00 (for the first hour + \$155.00 per hour or part, thereafter)	\$160.00 (for the first hour + \$160.00 per hour or part, thereafter)
Section 72 - building on land subject to natural hazards	Actual cost	Actual cost
Section 75 - building on two or more allotments	Actual cost	Actual cost
Vehicle crossing construction	Actual cost	Actual cost
Structural checking fee	Actual cost + \$155.00 inspection charge	Actual cost + \$160.00 inspection charge

OTHER FEES	2017/2018	2018/2019
Water connection/alteration	Actual cost	Actual cost to approved contractors
Sewer/stormwater connection/disconnection	Actual cost	Actual cost to approved contractors
Stormwater TV survey	Actual cost	Actual cost to approved contractors
List of building consents – monthly (received or granted)	Available free on our website	Available free on our website
Service connection application fees		
Wastewater	\$88.00	\$90.00
Stormwater	\$88.00	\$90.00
Water	\$88.00	\$90.00
Certificate for public use	\$310.00 (additional time will be charged at \$155.00 per hour)	\$320.00 (additional time will be charged at \$160.00 per hour)
Certificate of acceptance		
Works under \$100,000.00	\$895.00 (deposit plus normal consent fees and levies for MBIE)	\$900 (deposit plus normal consent fees and levies for MBIE)
Works \$100,000.00 and over	\$2,590.00 (deposit plus normal consent fees and levies for MBIE)	\$2,600.00 (deposit plus normal consent fees and levies for MBIE)
Compliance schedule (CS)/Building warrant of fitness (BWOFF)		

OTHER FEES	2017/2018	2018/2019
BWOF renewal	\$155.00	\$160.00
BWOF/CS audit	\$155.00 per hour	\$160 per hour
Amendment to CS	\$155.00 (additional time will be charged at \$155.00 per hour)	\$160.00 (additional time will be charged at \$160.00 per hour)
Notice to fix	\$155.00 (additional time will be charged at \$155.00 per hour)	\$160.00 (additional time will be charged at \$160.00 per hour)
Commercial cable car	\$155.00	\$160.00
Residential cable car	Free of charge	Free of charge
Earthquake Prone Buildings		
Extension of time		\$160.00 (additional time will be charged at \$160.00 per hour)
Exemption		\$160.00 (additional time will be charged at \$160.00 per hour)
Residential Pools		

OTHER FEES	2017/2018	2018/2019
Pool audit inspection	\$130.00	\$130.00
Pool re-inspection (1 to 3 items)	\$70.00	\$70.00
Pool re-inspection (4 to 6 items)	\$100.00	\$100.00
Pool re-inspection (7 or more items)	\$130.00	\$130.00

Building Consent Terms and Late Payment

Initial Fees and Additional Fees

Initial fees must be paid before applications are processed/work undertaken by Council. Further charges will be invoiced for disbursements and if additional time is spent processing the application.

Terms of Payment

Payment of additional consenting, administration, disbursements and consultants fees shall be paid before application is issued. Additional inspection fees shall be paid before Code Compliance Certificate is issued.

Late payment will incur:

- an additional administrative fee (lesser of 10% of the overdue amount or \$300.00)
- all costs and expenses (including debt collection or legal fees) associated with recovery of the overdue amount.

Pools Late Payment

If payment is not received by the 20th of the month following the date of the invoice, the following will apply:

- an additional administrative fee (lesser of 10% of the overdue amount or \$300.00)
- all costs and expenses (including debt collection or legal fees) associated with recovery of the overdue amount.

Building Warrant of Fitness Terms and Late Payment

Registration fees must be paid between the Building Warrant of Fitness renewal date and the 20th of the following month.

If payment is not received by the 20th of the month following the renewal date of your Building Warrant of Fitness, the following will apply:

- an additional administrative fee (lesser of 10% of the overdue amount or \$300.00)
- all costs and expenses (including debt collection or legal fees) associated with recovery of the overdue amount.

Building Warrants of Fitness Inspections Terms and Late Payment

Terms of payment

Payment to be made before the 20th of the following month.

Late payment

If payment is not received by the 20th of the month following, the following will apply:

- an additional administrative fee (lesser of 10% of the overdue amount or \$310)
- all costs and expenses (including debt collection or legal fees) associated with recovery of the overdue amount.

Development and Financial Contributions

Development and financial contributions are payable in relation to the subdivision and development of land. The amounts payable are described in Council’s Policy on Development and Financial Contributions.

Building Information

	2017/2018	2018/2019
Approved Building Permit and Building Consent Information	Available free on our website	Available free on our website
Request for Building information sent by email	Residential: \$25.00 (includes 30 minutes processing) plus \$50.00 per half-hour thereafter Commercial: \$50.00 (includes one hour processing) plus \$50.00 per half-hour thereafter	Residential: \$25.00 (includes 30 minutes processing) plus \$50.00 per half-hour thereafter Commercial: \$50.00 (includes one hour processing) plus \$50.00 per half-hour thereafter

Request for Building information hardcopy	\$1.00 per A4 black and white sheet \$2.00 per A4 colour sheet \$2.00 per A3 black and white sheet \$3.00 per A3 colour sheet	\$1.00 per A4 \$2.00 per A3
Plumbing & Drainage Plan	Available free on our website	Available free on our website
Aerial photography	Available free on our website	Available free on our website
A4 colour aerial photo	\$3.50	\$1.00
A3 colour aerial photo	\$7.50	\$1.00
Certificate of Title	\$20.00	\$20.00
Interests/document, e.g. transfer, easement, covenant, lease	\$20.00	\$20.00

Land Information Memorandum (LIM)

All fees include GST and if your application is withdrawn a refund may be given based on the amount of time already spent processing the LIM. Costs of disbursements, where applicable, will also be additionally charged and invoiced when LIM is completed.

	2017/2018	2018/2019
Residential Property LIM	\$325.00	\$350.00

Commercial property LIM (deposit – includes 5.5 hours processing time)	\$522.50	\$550.00
Additional processing hours (per hour)	\$95.00	\$100.00
Fast Track - processed within five working days (conditions apply, applications will be accepted on a case-by-case basis)	\$485.00	\$485.00
Completed LIM Your LIM will be sent electronically <u>unless</u> you state otherwise. A fee will apply if a hardcopy is requested.		
Residential LIM (hardcopy)	\$23.75	\$50.00
Commercial LIM (hardcopy)	\$47.50 (for the first 30 minutes + \$95 per hour or part, thereafter)	\$50.00 (for the first 30 minutes + \$100 per hour or part, thereafter)

LIMS/Property Information Terms and Late Payment

Initial Fees and Additional Fees

Fees must be paid before applications are processed/work undertaken by Council. Further charges will be invoiced for disbursements and if additional time is spent processing the application.

Terms of Payment

Payment of additional processing, administration and disbursements shall be paid before application is issued.

Late payment will incur:

- an additional administrative fee (10% of the overdue amount)
- all costs and expenses (including debt collection or legal fees) associated with recovery of the overdue amount.

ENVIRONMENTAL HEALTH

Council is part way through a three year transition from the Food Hygiene Regulations 1974 to the Food Act 2014. Year 1 of the transition ran from March 2016 to March 2017, with Year 2 from March 2017 to March 2018 and Year 3 from March 2018 to March 2019. The transition timetable for various categories of business is outlined in the Food Regulations 2015. Until the three year transition has been completed, tables of fees and charges under both pieces of legislation remain of relevance.

FOOD ACT 2014 REGISTRATION	2017/2018		2018/2019
	FEE	TIMING OF PAYMENT	FEE
	Application for registration of Food Control Plan (FCP) based on a template or model issued by MPI	\$310.00 (includes two hours of processing of application) \$155.00 per hour for every extra hour of registration activities	\$310.00 payable on application Remainder payable on invoice
Application for registration of a business subject to a plan or model for National Programmes	\$155.00 (includes one hour of processing of application) \$155.00 per hour for every extra hour of registration activities	\$155.00 payable on application Remainder payable on invoice	\$160.00 (includes one hour of processing of application) \$160.00 per hour for every extra hour of registration activities
Application for renewal of registration	\$155.00 (includes one hour of processing of application) \$155.00 per hour for every extra hour of registration activities	\$155.00 payable on application Remainder payable on invoice	\$160.00 (includes one hour of processing of application) \$160.00 per hour for every extra hour of registration activities

<p>Application for amendment to registration</p>	<p>\$155.00 (includes one hour of processing of application) \$155.00 per hour for every extra hour of processing the application</p>	<p>\$155.00 payable on application Remainder payable on invoice</p>	<p>\$160.00 (includes one hour of processing of application) \$160.00 per hour for every extra hour of processing the application</p>
<p>Significant amendment to Food Control Plan</p>			<p>\$160.00 (includes one hour of processing of application) \$160.00 per hour for every extra hour of processing the application</p>

Note: Food premises operating under approved Food Control Plans will continue to be charged according to the listed risk category.

FOOD ACT 2014 VERIFICATION	2017/2018		2018/2019
	FEE	TIMING OF PAYMENT	FEE
	Verification of a Food Control Plan (FCP) based on a template or model issued by MPI	\$542.50 (includes three and a half hours of verification activity) \$155.00 per hour for every extra hour of verification activities	Payable at registration (if verification due within next 12 months) Remainder payable on invoice
Verification of a plan or model for National Programme Three (NP3)	\$387.50 (includes two and a half hours of verification activity) \$155.00 per hour for every extra hour of verification activities	Payable at registration (if verification due within next 12 months) Remainder payable on invoice	\$400.00 (includes two and a half hours of verification activity) \$160.00 per hour for every extra hour of verification activities
Verification of a plan or model for National Programme Two or One (NP2 or NP1)	\$310.00 (includes two hours of verification activities) \$155.00 per hour for every extra hour of verification activities	\$ Payable at registration (if verification due within next 12 months) Remainder payable on invoice	\$320.00 (includes two hours of verification activities) \$160.00 per hour for every extra hour of verification activities

FOOD ACT 2014 COMPLIANCE	2017/2018		2018/2019
	FEE	TIMING OF PAYMENT	FEE
	Issue of improvement notice	\$155.00 per notice (includes one hour of improvement notice activity) \$155.00 per hour for every extra hour of improvement notice activities	Payable on invoice
Application for review of issue of improvement notice	\$155.00 per application (includes one hour of review activity) \$155.00 per hour for every extra hour of review activities	\$155.00 payable on application Remainder payable on invoice	\$160.00 per application (includes one hour of review activity) \$160.00 per hour for every extra hour of review activities
All other services for which a fee may be set under the Food Act	\$155.00 per hour	Payable on invoice	\$160.00 per hour

	2017/2018		2018/2019
	FEE	DISCOUNT FEE	FEE
OTHER LICENCES			
Travelling shops – no food	\$140.00	N/A	\$160.00
Hairdressers	\$302.00	\$194.00	\$230.00
Camping grounds	\$517.00	\$461.00	\$300.00
Hawkers	\$55.00	N/A	\$160.00
Permanent amusement devices	\$89.00	N/A	\$160.00
Mortuaries	\$383.00	\$261.00	\$230.00
Offensive trades	\$419.00	\$292.00	\$230.00

ADDITIONAL CHARGES	2017/2018	2018/2019
FCP template and record blanks (photocopy and bound)	\$25.00	\$25.00
Replacement diary (photocopy and bound)	\$25.00	\$45.00
FCP guidance		\$25.00
NP guidance and record blanks (photocopy and bound)		\$25.00
Thermometer	\$25.00	\$30.00
Additional inspections of registered premises or follow-up visits for non-compliance with Food Control Plan (corrective actions)	\$140.00	\$160.00 per hour
Complaints Investigations	\$140.00	\$160.00 per hour
Change of ownership (non-food premises)	\$140.00	\$160.00

General administration fee		\$160.00 per hour
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NOISE CONTROL	2017/2018	2018/2019
Seizure fine (stereo equipment)	\$170.00 and \$1.00 per day after the 1 st month of storage	\$170.00 and \$1.00 per day after the 1 st month of storage
	\$300.00 for any subsequent seizures from a property or equipment within a six month period and \$1.00 per day after the 1 st month of storage	\$300.00 for any subsequent seizures from a property or equipment within a six month period and \$1.00 per day after the 1 st month of storage
Security alarms – daytime attendances	\$112.50	Time cost charge
Security alarms – after hours attendances	\$188.60	Time cost charge
Consultancy and survey fee	\$105.00 per hour	\$160.00 per hour

GAMBLING VENUE AND BOARD VENUE

	2017/2018	2018/2019
Class 4 Gambling Venue and Board Venue applications (covers two hours' work)	\$300.00	\$320.00 (includes two hours of processing time) \$160.00 per hour for every extra hour of processing the application

Environmental Health Terms and Late Payment

Initial Fees and Additional Fees

Initial fees must be paid before applications are processed/work undertaken by Council. Further charges will be invoiced for disbursements and if additional time

is spent processing the application.

Terms of Payment

Payment of additional fees for work shall be paid by due date.

Late payment will incur:

- an additional administrative fee (lesser of 10% of the overdue amount or \$300.00)
- all costs and expenses (including debt collection or legal fees) associated with recovery of the overdue amount.

ENVIRONMENTAL POLICY

	2017/2018	2018/2019
Requests for Change to District Plan (deposit)	\$5,111.00	\$5,111.00
All actual costs related to the proposed plan change, including Council officers' time, will be borne by the applicant as follows:		
• All work undertaken by Council officers in connection with the request for the change shall be charged against the deposit at:	\$150.00 per hour	\$150.00 per hour
• All work undertaken by independent consultants, advisors and/or specialists in connection with the request for the change shall be charged at the actual costs plus disbursements against the deposit.		
• Any hearing shall be charged against the deposit at:	\$1,022.00 per day or part day	\$1,022.00 per day or part day

<ul style="list-style-type: none"> Hearing Commissioner time shall be recovered for time spent in hearings and deliberating (per hour) 	<p>Council Commissioners: Chair \$100.00 Members \$80.00 Independent Commissioners: Chair - Actual cost Member of hearing panel – Actual cost</p>	<p>Council Commissioners: Chair \$100.00 Members \$80.00 Independent Commissioners: Chair - Actual cost Member of hearing panel – Actual cost</p>
<ul style="list-style-type: none"> If the proposed change is notified publicly, advertising charges will be actual costs payable by the applicant. 		
<ul style="list-style-type: none"> All information requested by Council shall be supplied at the applicant’s cost. 		
<p>Notice of Requirement and Alterations to Notices of Requirement (deposit)</p>	<p>\$5,111.00</p>	<p>\$5,111.00</p>
<p>All actual costs related to the requirement, including Council officers’ time, will be borne by the Requiring Authority as follows:</p>		
<ul style="list-style-type: none"> All work undertaken by Council officers in connection with the requirement shall be charged against the deposit at: 	<p>\$150.00 per hour</p>	<p>\$150.00 per hour</p>
<ul style="list-style-type: none"> All work undertaken by independent consultants, advisors and/or specialists in connection with the requirement shall be charged at the actual costs plus disbursements against the deposit. 		
<ul style="list-style-type: none"> Any hearing shall be charged against the deposit at: 	<p>\$1,022.00 per day or part day</p>	<p>\$1,022.00 per day or part day</p>

<ul style="list-style-type: none"> Hearing Commissioner time shall be recovered for time spent in hearings and deliberating (per hour) 	<p>Council Commissioners: Chair \$100.00 Members \$80.00 Independent Commissioners: Chair - Actual cost Member of hearing panel – Actual cost</p>	<p>Council Commissioners: Chair \$100.00 Members \$80.00 Independent Commissioners: Chair - Actual cost Member of hearing panel – Actual cost</p>
<ul style="list-style-type: none"> If the requirement is notified publicly, advertising charges will be actual costs payable by the Requiring Authority. 		
<ul style="list-style-type: none"> All information requested by Council shall be supplied at the Requiring Authority's cost. 		
<p>Operative District Plan</p>		
<p>Electronic Copy</p>	<p>The official, legal version of the District Plan is available online for viewing or printing free of charge</p>	<p>The official, legal version of the District Plan is available online for viewing or printing free of charge</p>
<p>Complete, hard copy printout in folders, provided by Council</p>	<p>\$500.00</p>	<p>\$500.00</p>
<p>Text volume in folder</p>	<p>\$250.00</p>	<p>\$250.00</p>
<p>A3 Map volume in folder</p>	<p>\$250.00</p>	<p>\$250.00</p>

LANDFILLS (ALL CHARGES INCLUDE GOVERNMENT WASTE AND EMISSIONS LEVIES)

	2017/2018	2018/2019
Domestic Vehicles (cash only)		
Cars and station wagons	\$15.00	\$15.00
Vans, utilities, SUV (four-wheel drives), small trailers (Maximum refuse dimensions: 2.5 metres long, one metre high, 1.5 metres wide) Note: Combinations of vehicles (vans, utilities, small trucks) and trailers will cost the sum of their respective charges	\$31.00	\$32.00
All Other Vehicles (per tonne)	\$120.00	\$123.00
Minimum charge	\$60.00	\$61.50
Special Wastes	Price on application	\$165.00,
Minimum charge	\$160.00	\$82.50
Potentially Hazardous Wastes		
By negotiation - refer to the 'Hutt City Landfill – Waste Disposal Guide'		
Car Bodies (per tonne)	\$120.00	\$120.00
Tyres		
Disposal of more than four tyres (per tonne) regardless of vehicle type	\$320.00	\$320.00
Minimum charge	\$160.00	\$160.00
Polystyrene (per tonne)	\$320.00	\$320.00
Minimum charge	\$160.00	\$160.00

Refuse Bags Including Government Levy		
Plastic bags – packet of 5	\$12.50	\$12.50
Plastic bags – packet of 10	\$25.00	\$25.00
Plastic bags – packet of 50	\$125.00	\$125.00

LIBRARIES

	2017/2018	2018/2019
Interloans (non-urgent) per request	\$15.00	\$15.00
Interloans (urgent)	At cost	At cost
Lost/damaged items	Cost of the item at time of purchase by Hutt City Libraries	Cost of the item at time of purchase by Hutt City Libraries
Rental collections	Vary according to format	Vary according to format
Overdue charges	\$0.50 per day to a maximum of \$10.00 per item	\$0.50 per day to a maximum of \$10.00 per item
Borrower's card replacement (per card)	\$5.00	\$5.00
Internet access and computer use	\$1.00 per half-hour	\$1.00 per half-hour

LITTERING INFRINGEMENT FEES

	2017/2018	2018/2019
Minor littering	Infringement fee \$100.00	Infringement fee \$100.00

Minor littering is defined as depositing in or on a public place or in or on private land without the consent of the occupier: cigarette butts; wrappers/paper; chewing gum; small food waste; take-away food/drink containers; fish & chip papers; plastic drink bottle(s); and aluminium can(s).

Note: For cigarette butt littering, this is a two-step enforcement process.

First step: Educate/warning – offender advised this is not acceptable.

Second step: If a person is found depositing cigarette butt litter having already been warned, an infringement fee of \$100.00 will be issued.

	2017/2018	2018/2019
Medium littering	Infringement fee \$200.00	Infringement fee \$200.00

Medium littering is defined as depositing in or on a public place or in or on private land without the consent of the occupier: single used disposable nappy or nappies; small dumping (eg shopping bags) – domestic/commercial waste in, or by, public litter bins; small dumping in or by commercial waste bins/clothing bins/recycling stations; persistent use of unofficial (non-Council) refuse bags; and small insecure load from truck or trailer.

Note: Small dumping is defined as up to four shopping bags or two refuse bags or single items. Small insecure load is defined as paper, a single item, grass clippings and dust that has come off a truck or trailer.

	2017/2018	2018/2019
Major littering	Infringement fee \$400.00	Infringement fee \$400.00

Major littering is defined as depositing in or on a public place or in or on private land without the consent of the occupier: household waste; commercial waste; green waste; car parts; and any other litter as defined in the Litter Act 1979 not defined as minor or medium littering above.

Note: The Litter Act 1979 defines the depositing of glass or glass bottles (or broken glass or bottles) as a dangerous form of litter and thus it is considered by Council as a major littering offence. The decision whether to issue an infringement notice for major littering or to refer the matter to the District Court will be determined on a case-by-case basis, based on the severity and malicious intent of the alleged offence.

OFFICIAL INFORMATION

	2017/2018	2018/2019
The following charges shall apply for requests made under the Local Government Official Information and Meetings Act 1987 (the 'Act'):		
a) If the request is made by an identifiable natural person seeking access to any personal information about that person, such requests are subject to the Privacy Act 1993 and these charges do not apply.		
b) If the aggregate amount of staff time spent in actioning a request exceeds one hour the basis of charging (except for the issue of a LIM under section 44A of the Act) is as follows:		
<ul style="list-style-type: none"> charge per additional half-hour or part thereof including search, retrieval, provision of information and supervision 	\$38.00	\$38.00
c) Photocopying on standard A4 where the total number of pages exceeds 20 (the first 20 pages will be free).	\$0.20 per page	\$0.20 per page
d) All other charges incurred shall be fixed at an amount that recovers the actual costs involved. This will include:		
<ul style="list-style-type: none"> producing a document by computer or other like equipment 		
<ul style="list-style-type: none"> reproducing a photograph, film, video or audio recording 		
<ul style="list-style-type: none"> arranging for the applicant to hear or view an audio or visual recording 		

<ul style="list-style-type: none"> providing a copy of any map, plan or other document larger than A4, retrieval of information off-site, or any situation in which a direct charge is incurred by Council in providing the information 		
<ul style="list-style-type: none"> where repeated requests are made from the same source in respect of a common subject in any eight-week period, requests after the first will be aggregated for charging purposes. 		
e) A charge may be modified or waived at the discretion of a General Manager where payment might cause the applicant financial hardship, or where remission or reduction of the charge would facilitate good relations with the public, or assist the section, group or organisation in its work.		
f) The charge may not include any allowance for:		
<ul style="list-style-type: none"> information that is not where it ought to be 		
<ul style="list-style-type: none"> time spent deciding whether or not access should be allowed and in what form (note that the actual physical editing of protected information is chargeable). 		
g) Charges shall be paid in advance of receipt of information.		

PARKING

Council operates Pay & Display metered parking in the CBD of Lower Hutt. It is also possible to pay for parking using the parking payment app, PayMyPark; cars that have paid using PayMyPark do not display a ticket from the meter (the warden checks whether there is a current payment against the vehicle's registration), however, the parking charges and rules remain the same.

The metered area is generally from Market Grove at the southern end of the CBD to Downer Street at the northern end, bounded by Cornwall Street and the Riverbank car park.

Meter charges are structured into three tariff tiers HC2 to HC4.

A small number of P15, P30 and P60 spaces are provided, free of charge, throughout the metered area for additional public convenience.

Mobility car parks are provided throughout the CBD, at the prevailing metered tariff.

Saturday parking is free from fees within the CBD. Time restrictions (P120) apply on Saturday to the Green HC2 parking zone.

Sunday parking – no fee or time restrictions apply on Sunday.

Hours of Meter Operation

Pay and Display parking meters operate for the following hours: 9am to 5pm Monday to Friday.

Tariff Structure

	2017/2018	2018/2019
Shoppers (Green HC2) Zone	\$1.50 per hour Two-hour maximum parking duration Monday to Friday 9am to 5pm Saturday P120 (no charge) Sunday and public holidays unrestricted	\$1.50 per hour Two-hour maximum parking duration Monday to Friday 9am to 5pm Saturday P120 (no charge) Sunday and public holidays unrestricted
Commuter (Yellow HC3) Zone	\$1.00 per hour \$6.00 maximum daily charge No daily maximum parking duration Monday to Friday 9am to 5pm Saturday, Sunday and public holidays unrestricted	\$1.00 per hour \$6.00 maximum daily charge No daily maximum parking duration Monday to Friday 9am to 5pm Saturday, Sunday and public holidays unrestricted

Riverbank car park (Yellow HC4) Zone	\$0.70 cents per hour \$4.00 maximum daily charge A monthly pass is available at \$62.00 per month (reduced to \$46.00 for December and January) No daily maximum parking duration Monday to Friday 9am to 5pm Saturday, Sunday and public holidays unrestricted	\$0.70 cents per hour \$4.00 maximum daily charge A monthly pass is available at \$62.00 per month (reduced to \$46.00 for December and January) No daily maximum parking duration Monday to Friday 9am to 5pm Saturday, Sunday and public holidays unrestricted
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Other Charges

Council Pay & Display machines support alternative payments from mobile telephone, text or credit cards/Pay Wave when the network permits. A \$0.50 per transaction fee applies.

Council supports the use of SmartPark in-car meters for on-street areas where parking fees apply.

Council allows customers to pay through the PayMyPark smart phone app. If a customer pays for parking without an account (on a 'casual' basis) a \$0.50 per transaction fee applies. If a customer creates and tops up a PayMyPark account, transaction fees apply only for the top-up transaction.

Reserved spaces - \$15.00 per day for short-term applications are available from Parking Enforcement.

Construction and Temporary Traffic Management exemptions are site specific. Charges are assessed on a case-by-case basis.

Parking Zones

Council has adopted the following zone structure. Small changes may be required from time to time as the CBD continues to develop.

Green Shopper HC2 Zone

High Street – Laings Road to Waterloo Road portion
Queens Drive – Laings Road to Waterloo Road portion
Laings Road – High Street to Queens Drive portion
Bunny Street
Margaret Street
Waterloo Road - Queens Drive to High Street portion
Stevens Grove parallel parks
Knights Road – Bunny Street to Laings Road portion
Queens Drive – Laings Road to Fraser Street portion
Fraser Street

High Street – Fraser Street to Laings Road portion
Ward Street
Market Grove north side
Knights Road south side – Bloomfield Terrace to Myrtle Street
Myrtle Street east side angle parking – Knights Road to Laings Road portion
Andrews Avenue
Dudley Street
Daly Street – Margaret Street to Andrews Avenue
Rutherford Street, south end
High Street – Waterloo Road to Downer Street
Cornwall Street – Pretoria Street to Kings Crescent
Cornwall Street west side – Waterloo Road to Kings Crescent
Pretoria Street, west end within CBD
Raroa Road – east of Cornwall Street
Kings Crescent – Cornwall Street to Queens Drive
Osborne Place
Queens Drive – Kings Crescent to Waterloo Road
Waterloo Road – Bloomfield Terrace to Queens Drive
Bloomfield Terrace – Kings Crescent to Knights Road
Dowse car park
Laings Road – Queens Drive to Myrtle Street
Yellow Commuter HC3 Zone
Fountain car park (Laings Road)
Myrtle Street west side – Laings Road to Knights Road
Stevens Grove angle parking portion
Rutherford Street, south of Queens Drive
Raroa Road – High Street to Cornwall Street
Cornwall Street east side – Kings Crescent to Waterloo Road
Cornwall Street – Waterloo Road to Knights Road

Knights Road – Cornwall Street to Bloomfield Terrace
 Knights Road north side – Myrtle Street to Bloomfield Terrace
 Market Grove south side
 Yellow Riverbank HC4 Zone
 Riverbank car park
 Myrtle Street – west side only, Laings Road to Huia Street

Residents' Parking Schemes

Council has one Residents' Parking Scheme in operation in High Street, Petone.

Infringements for Metered Parking

	2017/2018	2018/2019
Failure to display a valid Pay & Display ticket	\$40.00	\$40.00
Overstaying, where the excess time is:		
Less than 30 minutes	\$12.00	\$12.00
More than 30 minutes	\$15.00	\$15.00
More than one hour	\$21.00	\$21.00
More than two hours	\$30.00	\$30.00
More than four hours	\$42.00	\$42.00
More than six hours	\$57.00	\$57.00
Parking on a Mobility car park, without displaying a valid Mobility Pass card	\$150.00	\$150.00

RECYCLING

	2017/2018	2018/2019
Replacement recycling containers	\$15.00	\$15.00
Enviro-flexinets		\$13.00

ROADING**Subdivision Inspection and Approval Charges**

	2017/2018	2018/2019
Boundary adjustment	\$150.00	\$150.00
Additional lots/unit titles - 3.43% of total construction cost for one new lot reducing by 0.07% for each additional lot to 0.7% for 40 or more additional lots. This is the minimum fee irrespective of whether any construction work is necessary.	\$150.00	\$150.00

	2017/2018		2018/2019	
	STANDARD FEE	ADMIN/INSPECTION	STANDARD FEE	ADMIN/INSPECTION
MOTOR CROSSING CHARGES				
Concrete dished crossing per square metre	\$140.00	\$150.00	\$160.00	\$160.00
Extensions to existing concrete crossings per square metre	\$140.00	\$150.00	\$160.00	\$160.00
Installation of concrete dished crossing in conjunction with road reconstruction work per square metre	\$70.00	\$150.00	\$70.00	\$160.00

Concrete block crossing/pipe crossing/'slot' type crossing per square metre	\$140.00	\$150.00	\$160.00	\$160.00
Deposit for privately installed crossing (\$200.00 refunded upon satisfactory completion of crossing)	\$350.00		\$360.00	
Deposit for installation of a Heavy Duty or Extra Heavy Duty vehicle crossing (\$500.00 refunded upon satisfactory completion of crossing)	\$650.00		\$660.00	

Corridor Access Request Fees

	2017/2018	2018/2019
Corridor Access Request – Minor Work (per CAR request)	\$55.00	\$60.00
Corridor Access Request – Major Work (per CAR request)	\$112.00	\$120.00
Corridor Access Request – Project Work (per CAR request)	\$860.00	\$900.00
Fee for texturizing seal coat of a trench in carriageway	\$5.70/m ²	\$6.00/m ²
Re-inspection Fee	\$150.00 per inspection	\$160.00 per inspection

SIGNBOARDS

There are four signboards located in Lower Hutt, each side of a signboard is hired out by the week.

	2018/2019	
	Hire per week	Production per booking
Hirage of all 4 signboards		
Side A	\$500.00	\$600.00
Side B	\$500.00	\$600.00
Hirage of Cambridge Terrace, Naenae		
Side A	\$80.00	\$150.00
Side B	\$80.00	\$150.00
Hirage of Ewen Bridge, Lower Hutt		
Side A	\$160.00	\$150.00
Side B	\$160.00	\$150.00
Hirage of Kennedy Good Bridge, Avalon		
Side A	\$130.00	\$150.00
Side B	\$130.00	\$150.00
Hirage of Waione Street Bridge, Seaview		
Side A	\$130.00	\$150.00
Side B	\$130.00	\$150.00

SPORTSFIELDS AND PARKS**Season Charges**

Set to recover the percentage of operating cost identified below plus the full operating cost of ancillary services:

RECOVERY RATES PERCENTAGE	2017/2018					2018/2019				
	LEVEL 1	LEVEL 2	LEVEL 3	CHILDREN	TRAINING/WINTER	LEVEL 1	LEVEL 2	LEVEL 3	CHILDREN	TRAINING/WINTER
Sports	30	20	10	5	5	30	20	10	5	5
Cricket/Croquet	25	15	10	5	N/A	25	15	10	5	N/A

One-off or Single Day Hire

Charged at 10% of the season charge per game or, where the game lasts three hours or longer, 15% of the season charge per day.

SPECIAL CHARGES	2017/2018	2018/2019
Events and commercial operators	By quotation	By quotation
Picnic bookings (30 or more people)	\$50.00	\$50.00
Filming per hour	\$150.00	\$400 per day
Marquees for picnics/promotions - small	\$100.00	\$100.00
- up to 50m ²	\$200.00	\$200.00
- up to 100m ²	\$400.00	\$400.00
- larger	\$600.00	\$600.00
Weddings	\$100.00	\$100.00
Hire of rooms, social facilities, training fields etc.	By quotation	By quotation
No. 1 field at Hutt Recreation Ground	\$650.00	\$650.00

Note: Bookings for the season will take priority over casual bookings. A bond may be payable in certain circumstances.

SWIMMING POOLS

	2017/2018	2018/2019
Casual Rates		
Adult	\$5.50	\$5.50
Child	\$3.50	\$3.50
Over 65s	\$4.00	\$4.00
Spectator (non-supervising adult)	\$2.00	\$2.00
Family pass (two adults/four children)	\$18.00	\$18.00
Concession Rates		
Adult 10 swim	\$47.00	\$47.00
Adult 30 swim	\$115.00	\$115.00
Accessibility 10 swim (for people with a disability)*	\$34.00	\$34.00
Child 10 swim	\$30.00	\$30.00
Child 30 swim	\$73.00	\$73.00
Over 65s 10 swim	\$34.00	\$34.00
Over 65s 30 swim	\$84.00	\$84.00
Pool Hire		
Regular hire (25 metres per hour)	\$65.00	\$65.00
Casual hire (25 metres per hour)	\$120.00	\$120.00
Regular hire (50 metres per hour) – Naenae and Wainuiomata Pools	\$150.00	\$150.00

Casual hire (50 metres per hour) – Naenae and Wainuiomata Pools	\$250.00	\$250.00
Lane charge (25 metres per hour)	\$20.00	\$20.00
School Groups		
Group hire for lessons (per head)	\$1.20	\$1.20
Meeting Rooms		
Casual hire (per hour)	\$22.00	\$22.00

*Carers or support people assisting them receive free admission.

VENUE HIRE**Community Halls**

Rates for hall hire are set out below. Upon application, discounts are available for regular hirers.

CHARGE PER HOUR	2017/2018					
	COMMUNITY RATE			COMMERCIAL RATE		
	MAIN HALL ONLY OR ALL FACILITIES MON - FRI	MAIN HALL ONLY OR ALL FACILITIES WEEKENDS AND HOLIDAYS	MEETING ROOM MON - FRI	MEETING ROOM WEEKENDS AND HOLIDAYS	MON - FRI	WEEKENDS AND HOLIDAYS
Moera, Eastbourne, Belmont, Hardwick-Smith Lounge, Treadwell	\$18.00	\$23.00	N/A	N/A	\$28.00	\$33.00
Wainuiomata, Naenae	\$18.00	\$23.00	\$13.00	\$15.00	\$28.00	\$33.00

CHARGE PER HOUR	2018/2019					
	COMMUNITY RATE			COMMERCIAL RATE		
	MAIN HALL ONLY OR ALL FACILITIES MON - FRI	MAIN HALL ONLY OR ALL FACILITIES WEEKENDS AND HOLIDAYS	MEETING ROOM MON - FRI	MEETING ROOM WEEKENDS AND HOLIDAYS	MON - FRI	WEEKENDS AND HOLIDAYS
Moera, Eastbourne, Belmont, Hardwick-Smith Lounge, Treadwell	\$18.00	\$23.00	N/A	N/A	\$28.00	\$33.00
Wainuiomata, Naenae	\$18.00	\$23.00	\$13.00	\$15.00	\$28.00	\$33.00

Little Theatre

HOURS AND SESSIONS	2017/2018		2018/2019	
	MONDAY TO FRIDAY	WEEKENDS AND PUBLIC HOLIDAYS	MONDAY TO FRIDAY	WEEKENDS AND PUBLIC HOLIDAYS
One session (8am-1pm, 1pm-6pm or 6pm-11pm)	\$140.00	\$205.00	\$140.00	\$205.00
Two sessions in one day	\$225.00	\$306.00	\$225.00	\$306.00
Three sessions in one day	\$338.00	\$462.00	\$338.00	\$462.00
Per hour after 11 pm	\$76.00	\$107.00	\$76.00	\$107.00
Note: 25% discount for community organisations.				
Technician			\$69.00 Hourly	
Minimum 3 hours Minimum 6 hours for bookings over 3 days				

Stadiums and Community Hubs

WALTER NASH CENTRE	2017/2018	2018/2019
One court (per hour)	\$75.00	\$75.00
Two courts (per hour)	\$135.00	\$135.00
Three courts (per hour)	\$200.00	\$200.00
Four courts (per hour)	\$250.00	\$250.00
Five courts (per hour)	\$300.00	\$300.00
Meeting rooms		
Small	\$20.00	\$20.00
Medium	\$35.00	\$35.00

Large	\$50.00	\$50.00
Large combined	\$100.00	\$100.00

Note: These are maximum charges for community use. Commercial activities incur separate charges available on enquiry.

KORAUNUI STOKES VALLEY COMMUNITY HUB – NEW FEES	2017/2018		2018/2019	
	Community	Commercial	Community	Commercial
Meeting rooms				
Small (per hour)	\$10.00	\$15.00	\$10.00	\$15.00
Medium A (per hour)	\$20.00	\$20.00	\$20.00	\$20.00
Medium B (per hour)	\$20.00	\$20.00	\$20.00	\$20.00
Large A (per hour)	\$30.00	\$50.00	\$30.00	\$50.00
Large B (per hour)	\$30.00	\$50.00	\$30.00	\$50.00
Large combined (per hour)	\$50.00	\$100.00	\$50.00	\$100.00

Note: These are maximum charges.

These charges include AV for Large combined and Medium B

STORMWATER

	2017/2018	2018/2019
Stormwater connection application fee	\$88.00	\$90.00
Stormwater connection fee	\$88.00	Actual cost to approved contractors

WASTEWATER

	2017/2018	2018/2019
Wastewater connection application fee	\$88.00	\$90.00
Wastewater connection fee	\$88.00	Actual cost to approved contractors

Trade Waste Class

	2017/2018		2018/2019	
	CONSENT FEES	CONSENT + \$165 IF CONDITIONAL CONSENT REQUIRED	CONSENT FEES	CONSENT + \$165 IF CONDITIONAL CONSENT REQUIRED
Class 1: High Risk	\$1640.00	\$1805.00	\$1640.00	\$1805.00
Class 2: Moderate Risk	\$825.00	\$990.00	\$825.00	\$990.00
Class 3: Low Risk	\$460.00	\$625.00	\$460.00	\$625.00
Class 4: Minimal Risk	\$225.00	\$390.00	\$225.00	\$390.00
Class 5: Minimal Risk Low Flow	\$105.00	N/A	\$105.00	N/A

Application fee	\$95.00		\$95.00	
Re-inspection fee	\$95.00		\$95.00	
Late payment additional fee	\$95.00		\$95.00	
Transfer additional fee				

Proposed Hutt Valley Collection and Transportation of Wastes Bylaw 2017

If the proposed bylaw is proceeded with then the application fee and annual licence fee is proposed to be \$105.00

Trade Waste User Charges

	2017/2018	2018/2019
Flow (per cubic metre)	\$0.530 per cubic metre	\$0.518 per cubic metre
Total suspended solids	\$0.913 per kilogram	\$0.998 per kilogram
COD (chemical oxygen demand)	\$0.360 per kilogram	\$0.344 per kilogram

WATER

	2017/2018	2018/2019
Upper Belmont Development Levy (per lot)	\$6,620.00	\$6,686.00
Water connection fee	\$88.00	\$90.00
Fee for use of water by builders on unmetered industrial and commercial sites	\$72.50	\$75.00
Charge for ordinary supply Class 2 Water		
Minimum charge	Uniform Annual Charge	Uniform Annual Charge

Domestic water meter rental	\$69.00	\$70.00
Normal users per cubic metre		
Up to 100,000 cubic metres	\$1.98	\$2.08
In excess of 100,000 cubic metres	\$1.42	\$1.49
Water supplied by hydrant		
Per cubic metre	\$1.98	\$2.08
Minimum charge	\$32.00	\$32.00
Back flow prevention – annual inspection charge	\$170.00	\$175.00

