

WELLINGTON WATER COMMITTEE

Minutes of a meeting held in the Council Chambers, 2nd Floor, 30 Laings Road,
Lower Hutt on **Wednesday 22 November 2017 commencing at 1.05pm**

PRESENT: Deputy Mayor D Bassett (Chair) (Hutt City Council)
Mayor W Guppy (Upper Hutt City Council)
Mayor M Tana (Porirua City Council)
Cr P Gilbert (Alternate Wellington City Council)
Cr D Ogden (Alternate Greater Wellington Regional Council)

APOLOGIES: Cr J Brash (Greater Wellington Regional Council) and Cr I Pannett (Wellington City Council)

IN ATTENDANCE: Mr T Stallinger, Chief Executive (HCC) (part meeting)
Mr C Crampton, Chief Executive (WWL) (part meeting)
Mr J Strahl, Chair (WWL)
Mr D Wright, Board Member (WWL)
Ms J Bryan, Principal Advisor (WWL) (part meeting)
Mr C Laidlaw, Chair (GWRC) (part meeting)
Ms K Stannard, Manager, Democratic Services, HCC
Mrs H Clegg, Minute Taker

PUBLIC BUSINESS

The Chair invited Mr Wright to the table. Mr Wright gave a brief history about his professional career and thanked members for their confidence in appointing him as Board Chair of Wellington Water Ltd.

1. APOLOGIES

RESOLVED:

Minute No. WWC 17501

"That the apologies received from Cr J Brash and from Cr I Pannett be accepted and leave of absence be granted."

2. PUBLIC COMMENT

There was no public comment.

3. CONFLICT OF INTEREST DECLARATIONS

There were no conflict of interest declarations.

4. MINUTES

RESOLVED:

Minute No. WWC 17502

"That the minutes of the meeting of the Wellington Water Committee held on Friday, 1 September 2017, be confirmed as a true and correct record."

5. **COMPANY UPDATE REPORT** (17/1751)

Report No. WWC2017/5/309 by Wellington Water Ltd

The Chief Executive of Wellington Water Ltd (WWL) elaborated on the report. He stated the process for seeking tenders for operations and maintenance had commenced and significant interest had been received. He advised WWL had adopted a plan to review customer service and was working with Porirua City Council to develop a customer tracking and experience model, for the upcoming Scottish Water visit. He highlighted the More Tanks Faster concept. He noted Councils needed to establish the best way forward to ensure all households stored enough water for seven days following a disaster event. He advised the uptake of individuals buying tanks had recently plateaued. He added that central government had recently paid for half the cost of emergency water supply networks. He further added that WWL could install water tanks to residences in areas where they were already working to reduce costs. He advised that population growth within the region would impact on future water demand forecasting. He noted major investment in new water storage facilities had been brought forward due to this growth and that Councils should address this issue in their Long Term Plan processes.

In response to a question from a member, the Chief Executive of WWL advised the three year rolling funding programme had been well received by all Councils and had enabled WWL to better plan and strategise.

RESOLVED:

Minute No. WWC 17503

"That the Committee:

- (i) *asks Wellington Water Limited to report back firm costings to implement a pilot programme to supply and install household water storage tanks in a suburb; and*
- (ii) *asks that each local authority adds the matter of supply, purchase and installation of household water tanks to its Long Term Plan processes in order to gauge public opinion on the issue."*

The Chief Executive of WWL advised District Health Boards were implementing their resilience programmes and the Hutt Valley DHB was already constructing a seven day capacity water reservoir. He advised that despite the reduced consumption rate of water per household, growth in population had resulted in water consumption reaching record levels. He cautioned that major capital expenditure for new water storage facilities and water saving measures would be required sooner than expected. He advised the Waterloo Treatment Plant upgrade was proceeding well despite added work, and congratulated Greater Wellington Regional Council for their collaborative approach. He added the expanded project was currently tracking on time and within the adjusted budget, with completion date due mid-December 2018. He anticipated many directives from the inquest into the Hawkes Bay situation. He agreed to report on Demand Management to the next Committee meeting with a view to organising a workshop on the issue so that a strategic case could be formalised.

In response to questions from members, the Chief Executive of WWL advised the current leakage rate throughout the system was within expected levels at 14%. He noted that population growth had brought the issue of Demand Management to the fore. He

acknowledged discussions and consultations could take up to three years.

RESOLVED:

Minute No. WWC 17504

"That the Wellington Water Committee receives Wellington Water Limited's Company Update Report."

6. LETTER OF EXPECTATIONS 2018/19 (17/1719)

Report No. WWC2017/5/310 by the Divisional Manager, Democratic Services

The Chief Executive of Hutt City Council explained the process followed to draft the Letter of Expectations, adding it had been a collaborative process between Councils.

In response to questions from members, the Chair of Wellington Water Ltd (WWL) agreed that investment in information technology (IT) would require careful monitoring. He reminded members that the Letter of Expectations would be translated by WWL into its Letter of Intent. He added that the reason for suggesting IT investment and expenditure was to increase efficiencies between Councils, noting any expenditure would first require the members approval.

The Chief Executive of WWL advised that WWL was in the process of searching for new premises. He agreed to keep members updated.

RESOLVED:

Minute No. WWC 17505

"That the Committee:

(i) receives the report; and

(ii) agrees to the 2018 Letter of Expectations to Wellington Water Limited attached as Appendix 1 to the report and authorises the Committee Chair to sign the letter."

7. INFORMATION ITEMS

a) Meeting Schedule 2018 (17/1611)

Memorandum dated 18 October 2017 by the Divisional Manager, Democratic Services

The Chair of Wellington Water Ltd (WWL) advised that, in the light of the recent Waikato media attention, WWL did not use business class for travel nor did it charge meals back to the company. He thanked members and shareholders for their renewed confidence and support of WWL, Deputy Mayor Bassett for his leadership and Board members. He added that WWL was fortunate to employ a Chief Executive of Mr Crampton's calibre.

RESOLVED: (Deputy Mayor Bassett/Mayor Guppy) **Minute No. WWC 17506**

"That the Committee agrees to the meeting schedule for 2018 as follows:

- (a) *Thursday, 1 March 2018 commencing at 1pm (Greater Wellington Regional Council, Level 2, 15 Walter Street, Te Aro);*
- (b) *Tuesday, 29 May 2018 commencing at 1pm (Upper Hutt City Council Chambers);*
- (c) *Thursday, 6 September 2018 commencing at 1pm (Committee Room, Porirua City Council); and*
- (d) *Thursday, 29 November 2018 commencing at 1pm (Committee Room 1, Wellington City Council)"*

b) Submission to Hamilton City and Waipa District Councils - Shared Waters Management Company (17/1762)

Memorandum dated 16 November 2017 by the Divisional Manager, Democratic Services

The Chair elaborated on the memorandum.

RESOLVED:

Minute No. WWC 17507

"That the Committee approves the draft submission to Hamilton City and Waipa District Councils – Shared Waters Management Company, attached as Appendix 1 to the memorandum."

The Chair thanked the outgoing Chair of WWL for his outstanding service to Wellington Water Ltd.

8. QUESTIONS

There were no questions.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED:

Minute No. WWC 17508

"That the public be excluded from the following parts of the proceedings of this meeting, namely:

10. *Minutes - 1 September 2017*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

(A)	(B)	(C)
<i>General subject of the matter to be considered.</i>	<i>Reason for passing this resolution in relation to each matter.</i>	<i>Grounds under section 48(1) for the passing of this resolution.</i>
<i>Minutes of the Wellington Water Committee held on 1 September 2017</i>	<i>The withholding of the information is necessary to protect the privacy of natural persons. (s7(2)(a)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column (B) above."

There being no further business the Chair declared the meeting closed at 2.28pm, and the non-public portion of the meeting closed at 2.33pm.

Deputy Mayor D Bassett
CHAIR

CONFIRMED as a true and correct record
Dated this 1st day of March 2018