

**The unconfirmed minutes are subject to confirmation at the next Wainuiomata
Community Board Meeting, to be held on 7 February 2018**

HUTT CITY COUNCIL

WAINUIOMATA COMMUNITY BOARD

Minutes of a meeting held in the Wainuiomata Community Library,
Queen Street, Wainuiomata on
Wednesday 8 November 2017 commencing at 7.00pm

PRESENT: Mr R Sinnott (Chair) Mr T Stallworth
Ms S Tuala-Le'afa Mr G Tupou (Deputy Chair)
Ms M Willard Mrs J Winterburn

APOLOGIES: Cr C Barry and Cr J Briggs

IN ATTENDANCE: Mr D Simmons, Traffic Asset Manager
Mrs H Clegg, Minute Taker

PUBLIC BUSINESS

1. APOLOGIES

RESOLVED: (Mr Sinnott/Mr Tupou)

Minute No. WCB 17501

"That the apologies from received from Councillors C Barry and J Briggs be accepted and leave of absence be granted."

2. PUBLIC COMMENT

Comments are recorded under the item to which they relate.

3. PRESENTATIONS

a) Presentation by Department of Corrections, Community Liaison Advisor
(17/1494)

Mr Scott Miller, Senior Advisor Community Engagement and Reintegration, gave an overview of the Department of Corrections (Corrections) which operated 18 prisons nationwide. He noted that Corrections worked with approximately 30,000 people in the community as an alternative to prison sentences. He stressed public safety was a key priority.

In response to questions from members, Mr Miller elaborated on issues in relation to prisoner reintegration to the community. He advised that Corrections operated community based programmes with one being based in Lower Hutt along with using programmes offered by other agencies. He highlighted success stories of offenders being integrated into the community with full-time employment. He advised that Corrections staff liaised with employers and worked with clients to overcome literacy issues. He agreed to investigate potential artists to exhibit in the 2018 art exhibition.

b) **Presentation by Love Wainuiomata** (17/1594)

Esther Venning gave a brief summary of current works being undertaken:

- 14 Art Works Panels were being fabricated and due to be installed in two to three weeks. She thanked members for their support in this endeavour.
- Wainuiomata Welcome sign - the Pou was to be carved in the next couple of weeks with the fibreglass support to be installed soon.
- Queens Street sign would be installed during 20-24 November 2017. The delay was due to a graffiti coating being applied prior to installation.
- Barbeque Project - plans were currently being drafted, with the Wainuiomata Lions seeking funding from the national organisation. The remainder of funding would come from the community. It was hoped to get the barbeques installed before Christmas, but this was dependent on receipt of funds. Ms Venning requested a letter of support from the Board to assist with the funding application to New Zealand Lions.
- The Draft Town Centre Planning Document was a work in progress, with collaboration between officers, the community and Love Wainuiomata. She stressed engagement with the community was important, with cohesion and consistency of design also being a focus. She welcomed feedback from the Board.

In response to a question from a member, Ms Venning agreed the upcoming Rural Festival, Art Exhibition and keeping in touch with users of the Community Hall were all good ways to engage with the community.

The Chair advised he was keen to develop a Board newsletter for distribution to all Wainuiomata residents in the New Year and that Love Wainuiomata could have an article within that. He congratulated Ms Venning on the work undertaken by Love Wainuiomata to date.

4. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflicts of interest.

5. **MINUTES**

RESOLVED: (Mr Sinnott/Mr Stallworth)

Minute No. WCB 17502

"That the minutes of the meeting of the Wainuiomata Community Board held on Wednesday, 6 September 2017, be confirmed as a true and correct record."

6. **REPORTS REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED BY A SUBCOMMITTEE OF COUNCIL**

a) **8 Bexley Grove - Proposed No Stopping At All Times Restrictions** (17/1618)

Report No. WCB2017/5/252 by the Contractor

Speaking under public comment, **Ms Angelina Benson** from 7 Bexley Grove said the resident at 8 Bexley Grove had approached Council complaining of visibility issues and difficulty accessing their driveway. Ms Benson noted that this resident chose to reverse into his driveway, and considered there were no visibility issues in the street. She said she opposed the proposal, as it would remove all off-street parking from in front of her residence – which would result in cars parking further down the street, possibly resulting in congestion and other issues in the street. Ms Benson explained there were currently five cars associated with her residence, including one work vehicle (a single cab utility), which was required to be parked onsite. She disputed the officer's comment that the utility was parked on the street to cause visibility and accessibility issues, as it was parked onsite every night.

In response to questions from members, Ms Benson considered that the street did become congested with parked vehicles. She reiterated those living at her residence did not park their vehicles in front of other houses, and that occasionally they may park on the berm (off the street) in front of her residence. She said she would be happy to have yellow lines painted over her driveway entrance (as currently occurred outside numbers 6 and 8 Bexley Grove), but not to have yellow lines along the total width of the property frontage.

The Traffic Asset Manager elaborated on the report. He explained Council had received numerous complaints from the occupant of 8 Bexley Grove over the past 12 months, concerning their difficulty in manoeuvring in and out of their driveway especially when cars were parked opposite. He noted Bexley Grove was only six metres wide, resulting in the carriageway becoming one lane if there were parked cars. He stated the proposal removed only one street carpark, and reminded members there was no requirement to provide on street carparking in front of every residence.

Members suggested communication rather than regulation as a more appropriate solution. They agreed if this proposal was approved it could set a precedent for this street and other areas, and could result in new manoeuvring problems emerging in other parts of the street.

RESOLVED: (Mr Sinnott/Ms Willard)

Minute No. WCB 17503

“That the Board recommends that the Traffic Subcommittee recommends that the status quo be retained in Bexley Grove, Wainuiomata, and no ‘No Stopping At All Times’ restrictions be installed.”

b) **8 Waiu Street - Proposed P15 Parking Restrictions** (17/1657)

Report No. WCB2017/5/258 by the Traffic Engineer - Network Operations

The Traffic Asset Manager elaborated on the report.

In response to a question from a member, the Traffic Asset Manager explained the business was open until 6pm, and that the proposed P15 would operate from 8am to 6pm, on week days.

RESOLVED: (Mr Sinnott/Ms Tuala-Le'afa)

Minute No. WCB 17504

"That the Board endorses the recommendation contained in the report."

7. **COMMUNITY ENGAGEMENT FUND 2017-2018** (17/1648)

Memorandum dated 26 October 2017 by the Community Advisor - Funding and Community Contracts

The Chair briefly explained each application and advised the concrete slab for the Wainuiomata Community Gardens Project was to be laid at Pukeatua School.

RESOLVED: (Mr Sinnott/Mr Tupou)

Minute No. WCB 17505

"That the Board:

- (i) *notes that the Community Engagement Fund closed on 6 October 2017 and two applications had been received;*
- (ii) *agrees that the applications were considered according to the merits of the application criteria and priorities of the fund. An information sheet is attached as Appendix 1 to the memorandum;*
- (iii) *agrees to the recommended allocations for the Wainuiomata Community Engagement Fund 2017/2018, attached as Appendix 1 to the memorandum as follows:*
 - a) *Wainuiomata Community Gardens Projects for \$1,500;*
 - b) *Wainuiomata Tennis Club for \$2,046.00;*
- (iv) *agrees that the organisations granted funding will be required to attend a meeting of the Board once the project has been completed; and*
- (v) *agrees to a second round of funding in 2018 with proposed opening/closing dates as follows:*

<i>Open Fund</i>	<i>Close Fund</i>	<i>Decisions Due</i>
<i>1 March 2018</i>	<i>10 April 2018</i>	<i>13 June 2018"</i>

8. **SCHEDULE OF MEETINGS 2018** (17/1559)

Memorandum dated 11 October 2017 by the Senior Committee Advisor

RESOLVED: (Mr Sinnott/Ms Willard)

Minute No. WCB 17506

"That the Board:

- (i) approves the meeting dates for 2018 in respect of its own meetings;*
- (ii) asks that their first meeting for 2018 be held on Wednesday 7 February;*
- (iii) notes that the Chair will set dates for informal meetings of the Board as the need arises; and*
- (iv) delegates authority to the Chief Executive in consultation with the Board Chair to alter the date, time or venue of a meeting, or cancel a meeting, should circumstances require this."*

9. **COMMITTEE ADVISOR'S REPORT** (17/1483)

Report No. WCB2017/5/134 by the Committee Advisor

The Chair noted there were numerous community consultations currently underway (including the District Plan Change concerning intensification) and encouraged all members to participate and consult with their communities.

In response to a suggestion from a member, the Chair agreed to organise an informal meeting of the Wainuiomata Community Board at 7pm on 22 November 2017, to discuss how to best organise and conduct consultation with the Wainuiomata public on all the issues.

RESOLVED: (Mr Sinnott/Ms Winterburn)

Minute No. WCB 17507

"That the Board:

- (i) receives the report;*
- (i) agrees the Wainuiomata Community Library be the venue for meetings in 2018, and meetings will commence at 7pm;*
- (ii) determines catering will be shared amongst the food establishments of Wainuiomata for its 2018 meetings; and*
- (iii) determines advertising in the Wainuiomata News will continue for its 2018 meetings."*

10. CHAIR'S REPORT - NOVEMBER 2017 (17/1482)

The Chair tabled his report attached as page 9 to the minutes.

In response to questions from members, the Chair advised he had attended a meeting with Progressive Enterprises (PE) representatives and officers, and was confident the company was listening to public feedback. He added PE had completed a number of projects in New Zealand which were reflective of each community, and he was hopeful that would occur in Wainuiomata. He stressed the public needed to accept the complex would change due to the changing ways of life and economic circumstances. He advised he had no further information concerning the proposed retirement village, and he was aware the five week deadline for a statement from Masonic had passed. He agreed to ask the Ward Councillors to follow this matter up. He explained design work was underway for the Wainuiomata side of the shared pathway, and Cr Barry's facebook page contained the latest information on this project. He agreed to draft a Community Board newsletter for distribution to the community in the New Year, with a view to having regular publications throughout the year.

Members agreed the Wainuiomata Times should be invited to each Board meeting. Ms Willard advised she would write an article for the next publication of Grey Matter, and would send a copy of a draft to all members for comment prior to submission.

Members agreed strategic planning for 2018 would be included for discussion at the informal Board meeting on 22 November 2017. It was further agreed member roles, profiles, and methods of promotions of activities would also be discussed.

There was general discussion concerning the Community Awards, with a suggestion the Wainuiomata Civic Awards Board (currently on display in the Wainuiomata Library) should be updated to include all Community Award recipients; and that the Community Award ceremony would be held prior to a Board meeting (which would have a later start time to prevent overlap and either event running over time).

RESOLVED: (Mr Sinnott/Ms Willard)

Minute No. WCB 17508

"That the Board notes the report attached as page 9 to the minutes."

11. REPORT FROM REPRESENTATIVES ON LOCAL ORGANISATIONS**a) Keep Lower Hutt Beautiful (17/1574)**

Report No. WCB2017/5/136 by Ms Willard, Member, Wainuiomata Community Board

Ms Willard elaborated on the report.

Members agreed to approach the Department of Corrections to ascertain if community service hours could be used to assist to keep Wainuiomata clean. Ms Willard would draft a letter for discussion at the informal meeting on 22 November 2017 and possible options for action in the future. Ms Willard acknowledged officers, Department of Corrections and possibly Downers would need to be involved.

RESOLVED: (Mr Sinnott/Ms Tuala-Le'afa)

Minute No. WCB 17509

"That the report be noted and received."

12. QUESTIONS

There were no questions.

There being no further business the Chair declared the meeting closed at 8.45pm.

Mr R Sinnott
CHAIR

**CONFIRMED as a true and correct record
Dated this 7th day of February 2018**

Attachment A

Wainuiomata Community Board – Chair’s Report – November 2017

With the year quickly coming to a close, and us as a board not due to meet again officially until 2018, it is time to wish everyone a happy and safe holiday season. Please make sure time is spent with loved ones, there is an element of relaxation, and fun is had by all.

As the New Year approaches it is a good time to start thinking about what has been achieved in 2017 and thinking – did this live up to expectations? Could I/we do anything better? What would we like to be reflecting on at this point next year? It is also a good time to celebrate achievements – it is amazing what can be achieved and sometimes we forget as it becomes part of the new norm.

Personally I would like to see a few things picked up on for the next 12 months. There is some great stuff happening in our community, but I still think we can do better.

In March of next year I would like to see several different community groups getting involved for the Community Engagement Fund allocation. We also have the Smokefree Wainuiomata programme to review, and the topical issue of housing in our city is up for review too. On top of that there is the annual plan process to consider. There is bound to be more, and I would encourage members to follow their passions and see what we can do as a board to improve the community we live in.

Only this week we had a meeting with Healthy Families and several representatives from other organisations around Smokefree Wainuiomata. We came up with some great ideas, and I look forward to the board taking part in this work to build awareness of areas that are currently designated as Smokefree in Wainuiomata.

Next year I hope to see some positive progress on the Shopping Centre now it is in the ownership of Progressive Enterprises – this could truly transform the heart of our community. I look forward to seeing how the housing strategy for the city ends up looking, and hope that Council can work productively with the new Government to see positive change in our communities with their Social Housing stock, and the land that has laid vacant for so long now. In conjunction with this I hope that Council are able to consider their role in Social housing, and help ensure that everyone that needs a home is able to access one.

Personally I feel quite positive about 2018 – and I look forward to seeing what it brings. All the best for the holiday season.

Cheers,

Richard