

HUTT CITY COUNCILPETONE COMMUNITY BOARD

Minutes of a meeting held in the Te Kakano Marae, 136 Randwick Road, Moera on
Monday 6 November 2017 commencing at 6.30pm

PRESENT: Ms P Hanna (Chair) Mr B Dyer
Mr M Fisher (Deputy Chair) Ms K Yung
Cr T Lewis (from 6.40pm)

APOLOGIES: Apologies were received from Mr M Branch, Cr M Lulich and Mr P Foese. An apology was received from Cr T Lewis for lateness.

IN ATTENDANCE: Ms W Moore, Divisional Manager, Strategy and Planning (part meeting)
Mr Z Moodie, Traffic Engineer – Network Operations
Mr D Symons, Traffic Asset Manager
Ms J Randall, Committee Advisor

PUBLIC BUSINESS1. **APOLOGIES**

RESOLVED: (Ms Hanna/Mr Fisher)

Minute No. PCB 17501

“That the apologies received from Mr M Branch, Mr P Foese and Cr M Lulich be accepted and leave of absence be granted and the apology from Cr T Lewis for lateness be received.”

2. **PUBLIC COMMENT**

Comments are recorded under the item to which they relate.

Cr T Lewis joined the meeting at 6.40pm.

SUSPENSION OF STANDING ORDERS

RESOLVED: (Ms Hanna/Ms Yung)

Minute No. PCB 17502

“That Standing Order 3.5 be temporarily suspended in order to allow public comment on items not on the agenda.”

Speaking under public comment, **Mr Roland Schutz** advised that since Crown Relocations opened nearby there had been issues in East Street with noise from forklifts and trucks as well as bright flood lights from as early as 6.30am many mornings. He believed others in East Street also found the noise disturbing. He said that as Crown Relocations finished work before 5pm it was only an issue in the early mornings.

Speaking under public comment, **Mr David Holtslag** proposed that the Peel Place toilets in Petone be reopened and upgraded. He further advised that their closure had caused a great deal of inconvenience to the community. He believed Peel Place was the heart of Petone surrounded by many businesses and high levels of foot traffic as well as the nearby Petone Depot. He noted there was a toilet in the Petone Library but this was a long way to walk.

In response to a question from members, Mr Holtslag acknowledged that the Petone Depot did have a toilet but it was not available for public use. Mr Holtslag said he had been advised by Council officers that the toilets had been closed due to problems with needles and faecal matter. He believed poor lighting contributed to this behaviour but said he had not seen any evidence of these problems himself.

3. PRESENTATIONS

a) Presentation by Local Councillor from Greater Wellington Regional Council (GWRC) (17/1466)

Cr Prue Lamason, Councillor from Greater Wellington Regional Council (GWRC) provided an update on the following:

- A fares review for regional buses and trains would result in a 3% increase from 18 July 2018 coinciding with the introduction of a new fleet of buses. Also from 18 July transport discounts would be introduced: 25% for students, 50% for those with a vision impairment or a disability and 25% for all adults at off peak times.
- The Wellington Water pipeline in Knights Road was being upgraded to allow for the safe discharge into the Hutt River of water that was not suitable for UV treatment. Water was now both chlorinated and UV treated but the first flush of water was sent down the pipeline into the Hutt River because its sediment content meant it was unable to pass through the UV filter. The pipeline upgrade was causing some disruption to traffic but needed to be completed before the summer demand for water begins.
- The *Parks Network Plan*, an overarching guide for the management of the regional park network, would undergo a review from Autumn 2018. At this time GWRC would be consulting with its community and Cr Lamason encouraged the Board to provide feedback on the plan.

Cr Lamason elaborated on the draft *Te Awa Kairangi Action Plan*, a development plan for the Hutt River that would feed into the Making Places project. Cr Lamason advised that GWRC was asking for submissions on the draft plan. She encouraged members to have their say in the future development of the river. The draft plan would be available in every Hutt City Library and would be notified. Cr Lamason would advise the Board of the closing date for submissions.

b) **Presentation by Jackson Street Programme** (17/1468)

Ms Dobbs, Chair of the Jackson Street Programme (JSP) advised the following:

- The Chair attended a JSP Peel Street security meeting with retail owners and Council officers on 13 September which had resulted in CCTV cameras being installed in the carpark. She considered this provided safety for retailers and had been a positive joint initiative. The number of Safe City Ambassadors had also been increased.
- The Jackson Street Programme had made a submission on Council's proposed Parking Policy and had asked to speak to its submission. Retailers had also made submissions.
- The Christmas Parade would be held on 24 November. A safety briefing for participants and drivers would be held on 15 November. The snow dome had been vandalised so it would not be available for this year's Christmas Parade.

c) **Presentation from the New Zealand Police** (17/1328)

There was no presentation from the New Zealand Police.

d) **Presentation by Department of Corrections, Community Liaison** (17/1470)

Mr Scott Miller, Senior Committee Advisor for Corrections, advised that he worked with communities across the region as far as Gisborne. He advised the following:

- The Department of Corrections works with some 30,000 ex-prisoners in the community for a range of reasons using a variety of monitoring methods. Mr Miller explained that working with ex-prisoners to provide support gave them the best chance of succeeding. Educating communities improved their chances of success further which reduced offending and enhanced public safety.
- Many ex-prisoners found it hard to find jobs and accommodation due to the stigma of their offences and he was concerned that communities recognised they were struggling to overcome these barriers. Mr Miller invited the community to approach him with any concerns.

4. **CONFLICT OF INTEREST DECLARATIONS**

Ms K Yung declared a conflict of interest with regard to Item 6, Community Engagement Fund and took no part in discussion or voting.

5. **REPORTS REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED BY A SUBCOMMITTEE OF COUNCIL**

a) **Gear Street - Proposed Parking Restrictions** (17/1634)

Report No. PCB2017/5/256 by the Traffic Engineer - Network Operations

Speaking under public comment, **Mr Sun Sunny** said he had issues with parking, loading and foot traffic safety in Gear Street. He believed these issues would be mitigated by the Council officers' recommendations. He considered priority should be given to customers rather than to full day parking. He was concerned businesses were experiencing losses because Parking Wardens were penalising customers who parked illegally and deterring them from shopping in the area. Mr Sunny also expressed concern about trucks unloading in the street causing safety issues but hoped that a planned unloading bay at 10-14 Gear Street would help mitigate the issue.

Speaking under public comment, **Mr Gary Gill**, owner of Wellington Motorcycles, advised he moved his business there two and a half years ago. He noted that at that time the area had been recently rezoned with parking restrictions introduced, but Gear Street retained all day parking. As a result, staff from local businesses parked there without restriction. Mr Gill believed the Council officers' recommendations were a fair and reasonable solution.

Speaking under public comment, **Mr Wayne Sprosten**, owner of Wilsons Auto Services, stated he operated his business in Gear Street for 18 years but parking had been an issue for only the last two years. He advised that while his business did use on-street car parks, vehicles moved frequently as they came and went during the day. He noted that since Golden Products moved to the street, parking issues had intensified. He considered that the officers' recommendations would have a major impact on his business. He pointed out that while his business had needed to provide on-site parking before opening, this was not a requirement for Golden Products. He noted Seymour Distributing Company also had no on-site parking. He advised that in addition to on-site parking already in place, his business required a further three or four on-street parks. He expressed concern with the scope of the parking restrictions. He requested no more than two p15 parks and two p30 parks with the remainder continuing as all day parking.

In response to a question from a member, Mr Sprosten suggested the speed of traffic needed to be addressed, particularly as unloading on the street caused visibility issues. He also believed that road calming measures could help address problems.

The Traffic Engineer - Network Operations and the Traffic Asset Engineer elaborated on the report and tabled an amended proposal plan succeeding Appendix 1 to the report.

In response to a question from a member, the Traffic Engineer - Network Operations advised angle car parks would be used where possible but caution was needed since they could block traffic views or access.

In response to question from a member, the Traffic Engineer - Network Operations acknowledged it might be possible to create additional parallel parks between

properties on existing yellow lines but businesses would have to agree to this.

RESOLVED: (Ms Hanna/Mr Dyer)

Minute No. PCB 17503

"That the Board endorses the recommendation contained in the report along with the amended proposal attached as page 12 to the minutes."

b) Jackson Street (313) - Proposed P30 Parking Restrictions (17/1675)

Report No. PCB2017/5/264 by the Traffic Engineer - Network Operations

Speaking under public comment, **Mr Kartik Badiyani**, owner of a new Merchants Liquor retail shop, requested the car parks outside his business be changed from p60 to p15 from 8am to 9pm Monday to Sunday. As an alternative he suggested that longer parking times be allowed only outside of his business hours. He envisaged that his customers were likely to park for 2-3 minutes maximum. He believed that his customers wanted convenience and would drive elsewhere if they could not find a park nearby. He considered that this contrasted with restaurant customers who were prepared to park further away to access the cuisine of their choice. He also believed his business complemented other food outlets nearby and could help attract customers for them.

The Traffic Engineer – Network Operations and the Traffic Asset Manager elaborated on the report.

Responding to questions from members, the Traffic Engineer – Network Operations advised that Buddha Stix Restaurant was not consulted on the proposal because they were outside the area believed to be most affected by the proposed parking changes at 313 Jackson Street. The Traffic Engineer – Network Operations also advised that monitoring of proposed p30 car parks in the evenings would only take place if there were reported problems of non-compliance.

In response to a question from a member regarding vehicles waiting for high turn-over car parks close to a pedestrian crossing, the Traffic Engineer – Network Operations reported there had been no problems reported where there was a similar situation in Lower Hutt.

Members expressed concern that approving parking restrictions could be problematic if businesses with different needs moved into the area. They agreed to re-look at the situation if issues should arise.

RESOLVED: (Ms Hanna/Ms Yung)

Minute No. PCB 17504

"That the Board does not endorse the recommendation contained in the report."

c) **London Road - Proposed No Stopping At All Times Restriction** (17/1623)

Report No. PCB2017/5/253 by the Contractor

The Traffic Engineer - Network Operations and the Traffic Asset Manager elaborated on the report.

RESOLVED: (Ms Hanna/Mr Dyer)

Minute No. PCB 17505

"That the Board endorses the recommendation contained in the report."

d) **Richmond Grove - Proposed No Stopping At All Times Restriction** (17/1624)

Report No. PCB2017/5/254 by the Senior Traffic Engineer

The Traffic Engineer - Network Operations and the Traffic Asset Manager elaborated on the report.

RESOLVED: (Cr Lewis/Mr Dyer)

Minute No. PCB 17506

"That the Board endorses the recommendation contained in the report."

e) **Burnham Street - Proposed P30 Parking Restrictions** (17/1625)

Report No. PCB2017/5/255 by the Traffic Engineer - Network Operations

The Traffic Engineer - Network Operations and the Traffic Asset Manager elaborated on the report.

RESOLVED: (Ms Hanna/Mr Fisher)

Minute No. PCB 17507

"That the Board endorses the recommendation contained in the report."

6. **COMMUNITY ENGAGEMENT FUND 2017-2018** (17/1636)

Memorandum dated 25 October 2017 by the Community Advisor - Funding and Community Contracts

Speaking under public comment, **Ms Jocelyn Smith** from the Petone Baptist Church advised that 997 people attended the Christmas in Bethlehem event in 2017. 68% of these were from the Hutt Valley with 28% from Petone. 61% had attended previous years' events and 54% of attendees were adults. Ms Smith noted the event had become an anticipated community event for the whole family since it started 13 years ago and that they felt an obligation to the community to continue the event. She reminded members that the church also supported the community in other ways, for example through youth workers at Hutt Valley High School, youth programmes in church, Mainly Music classes and a vegetable co-op.

Ms Smith explained that hire of the animals was the biggest expense at \$650 but that they also formed part of the Jackson Street Christmas Parade. The second biggest expense was replacing the lighted relief. Other costs were advertising, carpet cleaning and lights. In response to a question from a member, Ms Smith advised she obtained two quotes for lights.

The Chair offered to promote the event through the Petone Community Board Facebook page.

The Chair advised a correction was needed to page 36 of the officer's report where the description of the Moera Community House application should be changed to: *Moera Xmas Event Venue Hire and Consumables*. Members noted the correction.

Mr Dyer proposed an increase to the Petone Baptist Church funding from the recommended \$2,000 to \$2,132. He noted this was historically a successful event and the increase left a clean figure of \$2,000 for the second round of funding.

RESOLVED: (Ms Hanna/Mr Fisher)

Minute No. PCB 17508

"That the Board:

- (i) *notes that the Community Engagement Fund closed on 6 October 2017 and six applications had been received;*
- (ii) *agrees that the applications were considered according to the merits of the application criteria and priorities of the fund. Information sheet is attached as Appendix 1 to the memorandum;*
- (iii) *agrees to the recommended allocations for the Petone Community Engagement Fund 2017/2018, attached as Appendix 1 to the memorandum as follows:*
 - a) *Moera Community house for \$310.00 for Xmas event venue hire and consumables;*
 - b) *Transition Towns Lower Hutt for \$100.00 for the purchase of advertising for their Timebank 5th Anniversary Event 2 December 2017;*

- c) *Olympic Hopes Boxing Club Inc. for \$1,000.00 for the purchase of boxing equipment contingent on a 2016 financial report being loaded on the Incorporated Societies (Companies Office) website;*
- d) *Thumbs Up Charitable trust for \$708.00 for the purchase of switches for communication in the community;*
- (iv) *approves the application from the Petone Baptist Church for \$2,132.00 for equipment and consumables for the Christmas in Bethlehem three-day event;*
- (v) *declines the application from Capital Seniors Incorporated for \$600.00 for the purchase of craft materials for craft classes;*
- (vi) *agrees that the organisations granted funding will be required to attend a meeting of the Board once the project has been completed; and*
- (vii) *agrees to a second round of funding in 2018 with proposed opening/closing dates as follows:*

<i>Open Fund</i>	<i>Close Fund</i>	<i>Decisions Due</i>
<i>1 March 2018</i>	<i>10 April 2018</i>	<i>13 June 2018"</i>

7. PETONE COMMUNITY BOARD'S SUBMISSION ON THE BELL PARK REVIEW
(17/1384)

Memorandum dated 13 October 2017 by the Senior Committee Advisor

RESOLVED: (Ms Hanna/Ms Yung)

Minute No. PCB 17509

"That the Board:

- (i) *notes that a submission in respect of the Bell Park Review requires the Board's retrospective endorsement; and*
- (ii) *endorses its submission to the Bell Park Review attached as Appendix 1 to the memorandum."*

8. SCHEDULE OF MEETINGS 2018 (17/1474)

Memorandum dated 22 September 2017 by the Senior Committee Advisor

RESOLVED: (Ms Hanna/Ms Yung)

Minute No. PCB 17510

"That the Board:

- (i) *approves the meeting dates for 2018 in respect of its own meetings;*
- (ii) *determines the venue and start time for its 2018 meetings;*
- (iii) *notes that the Chair will set dates for informal meetings of the Board as the need arises; and*
- (iv) *delegates authority to the Chief Executive in consultation with the Board Chair to alter the date, time or venue of a meeting, or cancel a meeting, should circumstances require this."*

9. **COMMITTEE ADVISOR'S REPORT** (17/1436)

Report No. PCB2017/5/17 by the Senior Committee Advisor

RESOLVED: (Ms Hanna/Ms Yung)

Minute No. PCB 17511

"That the Board receives the report and:

- (i) determines the venue for the first two meetings of 2018 will be the Petone Library and the start time for its 2018 meetings will be 6.30pm;*
- (ii) agrees that its catering requirements for its 2018 meetings will be tea and coffee; and*
- (iii) agrees that the advertising requirements for its 2018 meetings will be the Hutt News, the Council website and the Petone Community Board Facebook page."*

RESOLVED: (Mr Dyer/Mr Fisher)

Minute No. PCB 17512

"That the Board agrees that two stalls at the Petone Rotary Fair to be held in February 2018 will be purchased at a cost of approximately \$200.00, noting that Mr Dyer will loan a table for the stalls."

10. **CHAIRPERSON'S REPORT** (17/1472)

Report No. PCB2017/5/138 by the Chair, Petone Community Board

The Chair, Petone Community Board elaborated on the report.

Members agreed that at Council's City Development Committee meeting, the Council officers would be asked to retain the whole of Petone Wharf. They agreed to ask officers why the focus had shifted from repair of Petone Wharf to Eastern Bays wharves.

It was agreed that Ms Yung and the Chair will attend the next Policy and Regulatory meeting to be held on 21 November to present feedback on Bell Park.

Members agreed that Mr Dyer would find out when the work on unreinforced masonry buildings in Jackson and Cuba Streets was scheduled to begin. He advised abseiling was to be used so the work would be minimally disruptive.

The Board would like to hear from representatives of Te Huinga o Te Whanau Hall and the HUCHS Medical Centre about Housing New Zealand possible use of the land that the demolished tower block was on. The Chair will follow this up.

Cr Lewis met with Ms Liz Mellish, member of the Wellington Tenths Trust (The Trust). Ms Mellish was looking for volunteers to help on the day of the *NZ Festival Waka* coming to Petone and advised that she was interested in developing a relationship with the Board. Cr Lewis will arrange an early evening meeting and advise the Board of the date.

RESOLVED: (Ms Hanna/Mr Dyer)

Minute No. PCB 17513

"That the Board notes and receives the report."

The Chair tabled a submission to be submitted on behalf of the Board regarding the proposed Hutt City Council Parking Policy.

RESOLVED: (Mr Dyer/Ms Yung)

Minute No. PCB 17514

"That the Board:

(i) *adopts the submission on the Proposed Parking Policy attached as page 14 to the minutes;*
and

(ii) *agrees the Board will speak to its submission."*

11. **MINOR ITEM NOT ON THE AGENDA**

RESOLVED: (Ms Hanna/Mr Fisher)

Minute No. PCB 17515

"That in terms of Standing Order 10.13, the Board:

(i) *notes that the minutes of the Petone Community Board meeting held on 4 September 2017*

*were not included on the agenda for the meeting, for the reason that it was omitted in error;
and*

(ii) agrees that the minutes be considered as a minor item not on the agenda."

RESOLVED: (Ms Hanna/Mr Fisher)

Minute No. PCB 17516

"That the minutes of the meeting of the Petone Community Board dated Monday 4 September 2017, be adopted."

12. QUESTIONS

There were no questions.

The Chair finished the meeting with a whakatauki: He mahi ka ora (through work we prosper).

There being no further business the Chair declared the meeting closed at 8.34pm.

Ms P Hanna
CHAIR

**CONFIRMED as a true and correct record
Dated this 7th day of February 2018**



1	North	0/0/00	0/0/00
2	Design	0/0/00	0/0/00
3	Check	0/0/00	0/0/00
4	Drawn	0/0/00	0/0/00
5	Checked	0/0/00	0/0/00
6	Approved	0/0/00	0/0/00
7	Project Director	0/0/00	0/0/00
8	Author	0/0/00	0/0/00

Project: Gear Street - Proposed Parking Restrictions
 Report: 17/1536
 Scale: (A4 1:750)
 Drawing Ref: DIM/16/7095

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1	North	0/0/00	0/0/00
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4	Drawn	0/0/00	0/0/00
5	Checked	0/0/00	0/0/00
6	Approved	0/0/00	0/0/00
7	Project Director	0/0/00	0/0/00
8	Author	0/0/00	0/0/00

Submission to Hutt City Council from the Petone Community Board on Proposed Parking Policy

As well as feedback via our Facebook page, and face-to-face, the Petone Community Board hosted a public meeting in Petone on Tuesday 31st October. Around 45 people attended, and their feedback on the policy was fed back to board members in small groups.

Petone people generally think it would be an unpopular decision to introduce paid parking to Petone. Members of the public also think it wouldn't actually fix the problem of there being limited parking on Jackson Street, as it would just push the problems out into residential areas on the side streets (where there is already a big problem). The current time-restrictions, with active parking wardens is perceived as an effective mechanism of managing parking down the street. We welcome the use of technology to help manage parking turnover too, and feel Jackson Street would be a good place to trial any initiatives by council.

Most people at the public meeting felt that the parking policy was taking a one-size-fits all approach, and the nature of Petone was not being considered in the policy. While paid parking might be a suitable mechanism to control parking demand in a CBD area, Petone is not a CBD. Jackson Street is a busy main street in a residential area.

Paid parking would add a barrier to consumers from visiting Jackson Street. While in reality the cost would be minimal, if introduced, it's the perception that it is no longer free that would drive people to other areas. Petone is thriving and Hutt City Council should be doing everything in it's power to protect this.

We support residential parking schemes (i.e. time restrictions with resident exemptions), especially in Riddlers Crescent where most residents have been greatly affected by the new Kmart and nearby workers using it all day while they either leave the city and go into Wellington, or walk to their place of work within Petone.

Most people at the public meeting felt the new hierarchy was generally positive, providing consistency and transparency, however there were some questions around how to quantify which of the three use types were to be used in mixed-used spaces, such as parts of Jackson Street.