



## **EASTBOURNE COMMUNITY BOARD**

1 November 2017

Order Paper for the meeting to be held in the  
**East Harbour Women's Club, 145 Muritai Road, Eastbourne,**  
on:

**Tuesday 7 November 2017 commencing at 7.15pm**

### **Membership**

Virginia Horrocks (Chair)  
Robert Ashe  
Cr Tui Lewis  
Anna Sutherland

Murray Gibbons (Deputy Chair)  
Liz Knight  
Cr Michael Lulich

For the dates and times of Council Meetings please visit [www.huttcity.govt.nz](http://www.huttcity.govt.nz)



## COMMUNITY BOARDS – FUNCTIONS AND DELEGATIONS

This document records the delegation of Council functions, responsibilities, duties, and powers to Community Boards.

The Community Boards have been established under section 49 of the Local Government Act 2002 to represent, and act as an advocate for, the interests of their community.

The delegations are expressed in general terms. The delegations shall be exercised with proper regard for the Council's strategic direction, policies, plans, Standing Orders and its interpretation of its statutory obligations. The delegations are to be read together with the following propositions.

These delegations are based on the following principles:

- Issues relevant to a specific community should be decided as closely as possible to that community. Where an issue has city-wide implications, ie any effects of the decision cross a ward or community boundary or have consequences for the city as a whole, the matter will be decided by Council after seeking a recommendation from the relevant Community Board or (any ambiguity around the interpretation of "city-wide" will be determined by the Mayor and Chief Executive in consultation with the relevant Chair);
- Efficient decision-making should be paramount;
- Conflicts of interest should be avoided and risks minimised;
- To ensure processes are free from bias and pre-determination Community Boards should not adjudicate on issues on which they have advocated or wish to advocate to Council;
- Community Boards should proactively and constructively engage with residents on local matters that affect the community they represent and raise with Council issues raised with them by their community and advocate on behalf of their community.

These delegations:

- (a) do not delegate any function, duty or power which a statute (for example section 53(3) and clause 32(1) of Schedule 7 of the Local Government Act 2002) prohibits from being delegated;
- (b) are subject to and do not affect any delegation which the Council has already made or subsequently makes to any other committee, Council officer or other member of staff;
- (c) are subject to any other statutory requirements that may apply to a particular delegation;
- (d) are subject to any notice issued by the Council, from time to time, to a Community Board that a particular issue must be referred to Council for decision;

- (e) reflect that decisions with significant financial implications should be made by Council (or a committee with delegated authority);
- (f) promote centralisation of those functions where the appropriate expertise must be ensured; and
- (g) reflect that all statutory and legal requirements must be met.

## DELEGATIONS

### Decide:

- Naming new roads and alterations to street names (in the Community Board's area).
- Official naming of parks, reserves and sports grounds within the provisions of Council's Naming Policy. Note <sup>1</sup>
- Removal and/or planting of street trees within the provisions of Council's Operational Guide for Urban Forest Plan where a dispute arises that cannot be resolved at officer level. Note <sup>2</sup>
- The granting of leases and licences in terms of Council policy to voluntary organisations for Council owned properties in their local area, for example, halls, but not including the granting of leases and licences to community houses and centres.
- The granting of rights-of-way and other easements over local purpose reserves and granting of leases or licences on local purpose reserves.
- The granting of leases and licences for new activities in terms of Council policy to community and commercial organisations over recreation reserves subject to the provisions of the Reserves Act 1977 and land managed as reserve subject to the provisions of the Local Government 2002, in their local area. (Note: renewal of existing leases and licences will be reported once a year to Council's City Development Committee).
- The allocation of funding from the Community Engagement Fund in accordance with Council's adopted guidelines.
- Expenditure of funds allocated by the Council to the Board from the Miscellaneous Budget to cover expenditure associated with the activities of the Board. The Chair to approve expenditure, in consultation with the Board, and forward appropriate documentation to the Committee Advisor for authorisation. Boards must not exceed their annual expenditure from the Miscellaneous Budget.

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<sup>1</sup> This excludes sites that are considered high profile, significant on a city-wide basis due to their size and location, or where the site crosses ward or community boundaries.

<sup>2</sup> The Operational Guide for Urban Forest Plan is available from Council's Parks and Gardens Division.



- The allocation of funding for the training and development of Community Board or members, including formal training courses, attendance at seminars or attendance at relevant conferences.

**Consider and make recommendations to Council on:**

- Particular issues notified from time to time by Council to the Community Board.
- Roading issues considered by the Mayor and Chief Executive to be strategic due to their significance on a city-wide basis, including links to the State Highway, or where their effects cross ward or community boundaries.
- Parks, reserves and sports ground naming for sites that have a high profile, city-wide importance due to their size and location and/or cross ward or community boundaries.
- Representatives to any Council committee, subcommittee, subordinate decision-making body, working group, or ad hoc group on which a Community Board representative is required by Council.
- The setting, amending or revoking of speed limits in accordance with the *Hutt City Council Bylaw 2005 Speed Limits*, including the hearing of any submissions.

**GENERAL FUNCTIONS**

**Provide their local community's input on:**

- Council's Long Term Plan and/or Annual Plan.
- Council's policies, programmes (including the District Roading Programme) and bylaws.
- Changes or variations to the District Plan.
- Resource management issues which it believes are relevant to its local community, through advocacy.
- The disposal or acquisition of significant assets.
- Road safety including road safety education within its area.
- Any other issues a Board believes is relevant to its local area.
- Review Local Community Plans as required.

Reports may be prepared by the Board and presented to Council Committees, along with an officer's recommendation, for consideration.

Any submissions lodged by a Board or Committee require formal endorsement by way of resolution.

**Co-ordinate with Council staff:**

- Local community consultation on city-wide issues on which the Council has called for consultation.

**Maintain:**

- An overview of roadworks, water supply, sewerage, stormwater drainage, waste management and traffic management for its local area.
- An overview of parks, recreational facilities and community activities within its local area.

**Develop:**

- Community Response Plans in close consultation with the Wellington Region Emergency Management Office, emergency organisations, the community, residents' associations, other community groups, and local businesses. The Community Response Plans will be reviewed on an annual basis.

**Grant:**

- Local community awards.

**Promote:**

- Recreational facilities and opportunities in its area with a view to ensure maximum usage.
- Arts and crafts in its area.

**Appoint:**

- A liaison member or, where appropriate, representatives to ad hoc bodies, which are involved in community activities within the Board's area, on which a community representative is sought.

**Endorse:**

- Amendments to the Eastbourne Community Trust Deed (Eastbourne Community Board only).

## EASTBOURNE

### A STATEMENT OF BASIC PRINCIPLES

*The Eastbourne Community Board, representing the people of Eastbourne;*

*Recognises that we are part of a community living in a unique environment,*

*Believes that we have been entrusted with the care of an environment which is a major asset of the Wellington region,*

*Desires to conserve and enhance this asset for the enjoyment of future generations of residents and visitors, and therefore;*

*Acknowledges and promotes the key characteristics of Eastbourne and the Bays as:*

1. A community situated on the coast of Wellington harbour, bounded by the sea on the one side and on the other by bush-clad hills;
2. A community comprising a string of smaller communities, with residential areas of low-rise, low-density housing, interspersed with many trees;
3. A community in which the citizens care and respect each other's differences and right to quiet enjoyment of their surroundings;
4. A community where industry and commerce have developed without detriment to the natural environment;
5. A community where the arts are valued and where participation in theatre, painting, pottery, music, gardening and sports is actively fostered and encouraged ;
6. A community concerned for the welfare of the young and the old where the elderly may retire in dignity, where families have access to facilities to raise their children in an environment which promotes safety and well-being;
7. A community which values and encourages preservation of its heritage and history.

***Further:***

It is our stated intent that the recognition of these principles and acceptance of the key characteristics will underlie the activities which we as a community and board undertake, and that they will provide the criteria against which, and within which, any district plans, strategic plans or developmental or organisational initiatives may be assessed.



**HUTT CITY COUNCIL****EASTBOURNE COMMUNITY BOARD**

Meeting to be held in the East Harbour Women's Club, 145 Muritai Road, Eastbourne

on

Tuesday 7 November 2017 commencing at 7.15pm.

**ORDER PAPER****PUBLIC BUSINESS****1. APOLOGIES****2. PUBLIC COMMENT**

Generally up to 30 minutes is set aside for public comment (three minutes per speaker). Speakers may be asked questions on the matters they raise.

**3. CONFLICT OF INTEREST DECLARATIONS****4. MINUTES**

Meeting minutes Eastbourne Community Board, 5 September 2017 15

**5. REPORTS REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED BY STANDING COMMITTEE OR SUB COMMITTEE OF COUNCIL****a) Days Bay Reserves Declaration and Classification (17/1670)**

Report No. ECB2017/5/261 by the Asset Planner 21

**b) Cheviot Road – Proposed No Stopping At All Times Restriction (17/1662)**

Report No. ECB2017/5/262 by the Contractor 53

**6. CHAIR'S REPORT (17/1638)**

Report No. ECB2017/5/143 by the Chair 57

**7. MINI SKATE RAMP (17/1612)**

Report No. ECB2017/5/263 by the Divisional Manager, Parks and Gardens 59

**8. SCHEDULE OF MEETINGS 2018 (17/1575)**

Memorandum dated 13 October 2017 by the Senior Committee Advisor 98



9. **COMMITTEE ADVISOR'S REPORT** (17/1637)

Report No. ECB2017/5/20 by the Committee Advisor

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10. **REPORTS FROM REPRESENTATIVES ON LOCAL ORGANISATIONS**

a) **Eastbourne and Bays Community Trust** (17/1576)

Verbal update by Mr Gibbons.

b) **Vibrant Village** (17/1579)

Verbal update by Mr Gibbons.

c) **Okiwi Trust** (17/1586)

Verbal update by Ms Sutherland.

d) **Educating Residents Around Trapping (ERAT) Steering Group**  
(17/1583)

Verbal update by Ms Sutherland.

e) **Eastern Bays Marine Drive Steering Group** (17/1587)

Verbal update by Ms Horrocks, Mr Ashe or Ms Sutherland.

f) **Days Bay Wharf Steering Group** (17/1580)

Verbal update by Ms Horrocks or Mr Ashe.

g) **Community Response Group** (17/1582)

Verbal update by Ms Horrocks or Ms Knight.

h) **Keep Hutt City Beautiful** (17/1584)

Verbal update by Ms Horrocks.





i) **Plastic Bag Free Eastbourne** (17/1585)

Verbal update by Ms Horrocks or Mr Ashe.

j) **Muritai School Hall Management Committee** (17/1578)

Verbal update by Ms Knight.

k) **Eastbourne Youth Workers' Trust** (17/1577)

Verbal update by Ms Knight.

l) **Eastbourne Childcare Community Group** (17/1581)

Verbal update by Ms Knight.

11. **QUESTIONS**

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

Susan Haniel  
**COMMITTEE ADVISOR**



**HUTT CITY COUNCIL****EASTBOURNE COMMUNITY BOARD**

Minutes of a meeting held in the East Harbour Women's Club, 145 Muritai Road,  
Eastbourne on

**Tuesday 5 September 2017 commencing at 7.15pm**

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**PRESENT:**

Mr R Ashe	Mr M Gibbons (Deputy Chair)
Ms V Horrocks (Chair)	Ms L Knight
Cr T Lewis	Cr M Lulich
Ms A Sutherland	

**APOLOGIES:**

There were no apologies.

**IN ATTENDANCE:**

Mr B Kibblewhite, Chief Financial Officer  
Ms S Haniel, Committee Advisor

**PUBLIC BUSINESS****1. APOLOGIES**

There were no apologies.

**2. PRESENTATION OF EMERGENCY RADIO OPERATOR CERTIFICATES**

The Chair presented awards for long service for Civil Defence Emergency Management and thanked the volunteers for their long service and commitment to the community:

- Edward Mills for 10 years service
- Peter Hector for 20 years service

**3. PUBLIC COMMENT**

There was no public comment.

4. **PRESENTATION**

**Presentations by Residents' Associations and other Community Groups**

There were no presentations.

5. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflict of interest declarations.

6. **MINUTES**

**RESOLVED:** (Ms Horrocks/ Ms Sutherland)

**Minute No. ECB 17401**

*"That the minutes of the meeting of the Eastbourne Community Board held on Tuesday, 27 June 2017, be confirmed as a true and correct record."*

7. **CHAIR'S REPORT** (17/1267)

Report No. ECB2017/4/116 by the Chair

The Chair elaborated on the report. She tabled an addition to her report which contained further information about a public meeting for the proposed skate ramp at San Antonio, as attached as page six to these minutes. She highlighted that the Board was waiting for Council to send tsunami zone letters to residents. She further queried whether the new dog signs in Days Bay were correct.

**RESOLVED:** (Ms Horrocks/ Mr Gibbons)

**Minute No. ECB 17402**

*"That the Board notes the report."*

8. **COMMITTEE ADVISOR'S REPORT** (17/1268)

Report No. ECB2017/4/14 by the Committee Advisor

Members reviewed the 2017 Walkaround. In relation to item number 45 on the Walkaround, they noted that the Days Bay Residents' Association had requested speed bumps to slow down traffic along Marine Parade in Days Bay. They asked officers to provide more information about the process for reducing speed along the busy area.

**RESOLVED:** ( Ms Horrocks/ Mr Ashe)

**Minute No. ECB 17403**

*"That the Board notes the updates in the report."*

9. **REPORTS FROM REPRESENTATIVES ON LOCAL ORGANISATIONS**

a) **Eastbourne and Bays Community Trust** (17/1269)

Mr Gibbons said that the Heritage Trail was making good progress. The signs would be ordered this month and installed in November 2017. He further said that the old Police Cells were now stored in Days Bay and designs were in progress for when it would be put on display in Eastbourne. He added that Greater Wellington Regional Council was progressing with the work on the McKenzie Track. There would be some events planned for Armistice Day on 11 November 2018 and the Board would be participating in the events.

b) **Eastbourne Youth Workers' Trust** (17/1270)

Ms Knight said that there was no new information to report.

c) **Muritai School Hall Management Committee** (17/1271)

Ms Knight said that there was no new information to report.

d) **Vibrant Village** (17/1272)

Mr Gibbons said that he had reported back on projects which involved Vibrant Village with his Eastbourne and Bays Community Trust report.

e) **Days Bay Wharf Steering Group** (17/1273)

The Chair said that the Days Bay Wharf Steering Group was waiting for the Wharf upgrade to commence.

f) **Eastbourne Childcare Community Group** (17/1275)

Ms Knight said that there was no new information to report.

g) **Community Response Group** (17/1276)

Ms Knight said that the Community Response Group was waiting for Council to send tsunami zone letters to residents.

h) **Educating Residents Around Trapping (ERAT) Steering Group** (17/1277)

Ms Sutherland said that they had a trap line operator meeting in August 2017. She added that the MENZ Shed and a Scout group were making traps.

i) **Keep Hutt City Beautiful** (17/1278)

The Chair said that Keep Hutt City Beautiful had clean-ups planned along the waterways.

j) **Plastic Bag Free Eastbourne** (17/1029)

The Chair said that there had been a public petition to Parliament for a ban on plastic bags.

10. **QUESTIONS**

There were no questions.

There being no further business the Chair declared the meeting closed at 8.00 pm.

Ms V Horrocks  
**CHAIR**

**CONFIRMED as a true and correct record**  
**Dated this 7th day of November 2017**

## Appendix 1

### Addition to Chair's Report 5 September 2017

#### Proposal for skate ramp at San Antonio

The ECB has received designs for this skate ramp and will be inviting residents of Oroua and Tuatoru Sts as far north as Makaro St and south to Titoki St. to an information evening at the ESSC on Wednesday 20<sup>th</sup> September at 7.15.

The ECB is preparing an information pack to be delivered to these residents by early next week so they will have time to consider them and think what questions they would like answered at the information evening. ECB members and officers of Hutt City will be present to answer questions. The designs will not be circulated publicly until after this meeting.



**27 October 2017**

File: (17/1670)

**Report no: ECB2017/5/261**

## **Days Bay Reserves Declaration and Classification**

### **Purpose of Report**

1. Consultation has been carried out to seek the community's view on a proposal to declare seven properties in Days Bay as reserve and classify them in accordance with the Reserves Act 1977. This report summarises the results of the public consultation and recommends that Council give approval to classify seven properties.

### **Recommendations**

It is recommended that the Committee recommends that Council:

- (i) notes that seventeen submissions were received with fourteen submissions supporting the proposed reserve declaration and classification;
- (ii) thanks submitters for participating in the consultation process;
- (iii) agrees to declare areas A, B, C, D, E, F and G, illustrated on the plan in section seven of this report as reserve, in terms of section 14 of the Reserves Act 1977;
- (iv) agrees that areas A, B, C, D, F and G, illustrated on the plan in section seven of this report, be classified as Recreation Reserve in accordance with section 17 of the Reserves Act 1977;
- (v) agrees that area E, illustrated on the plan in section seven of this report, be classified as Scenic Reserve in accordance with Section 19(1)(b) of the Reserves Act 1977; and
- (vi) directs officers to publish the classifications, as resolved at this meeting, in the New Zealand Gazette.

### **Background**

2. The Days Bay Residents' Association queried the reserve status of land in Williams Park in April 2017. In the process of responding, officers

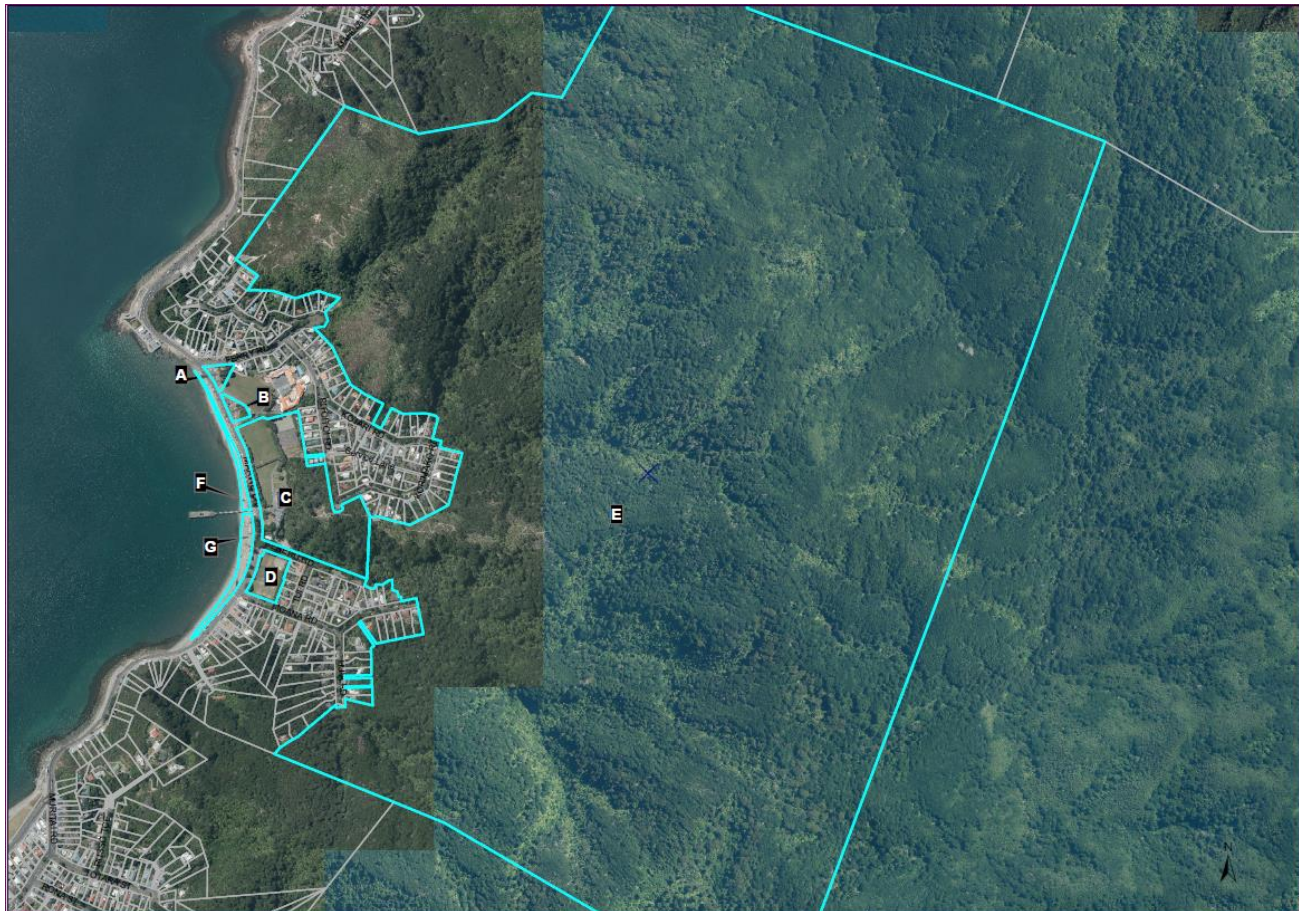
became aware that properties in Days Bay have not been classified under the Reserves Act 1977. The properties have been managed as reserve since 1914 and some current and old Certificates of Title indicate an intention for them to be managed as reserve. Classification would reinforce the purpose for which the properties are held by Council and the updated status would enable the properties to be administered in a way that is consistent with most of the reserve properties owned by the Hutt City Council.

### Discussion

3. Williams Park is a popular site in Days Bay and it offers a range of recreational opportunities. Land immediately east of Williams Park is managed by the Greater Wellington Regional Council and forms part of East Harbour Regional Park which is recognised for recreation, landscape and ecological values. Land on the seaward side of Eastern Bays Marine Drive in Days Bay is managed by Council and offers a range of coastal recreation opportunities.
4. There are four properties in Williams Park that have not been classified under the Reserves Act 1977. Another large parcel to the east has not been classified and is managed as part of the East Harbour Regional Park. Two properties on the seaward side of Eastern Bays Marine Drive have not been classified. All seven properties are owned by Hutt City Council and are managed as reserve.
5. Williams Park has been managed by the Hutt City Council since local government amalgamation in 1989. Prior to amalgamation the Park was owned and managed by the Wellington City Council and before that it was a privately owned by the Wellington Steam Ferry Company.
6. Strategic Direction 1 in Council's Reserves Strategic Directions sets out Council's expectation for land managed as reserve to be classified in accordance with the Reserves Act 1977.
7. Officers recommend that seven properties in Days Bay be classified.

	Legal Description	Size	Proposed Classification	Note
<b>A</b>	Part Section 33 Harbour District CTWN49C/741	.20795ha	Recreation Reserve	Part of Williams Park
<b>B</b>	Part Section 33 Harbour District CTWN49C/741	.19463ha	Recreation Reserve	Part of Williams Park
<b>C</b>	Part Section 33 Harbour District CTWN49C/741	5.6195ha	Recreation Reserve	Part of Williams Park
<b>D</b>	Part Section 33 Harbour District CTWN49C/741	.6508ha	Recreation Reserve	Part of Williams Park
<b>E</b>	Lot 2 DP 456938 CT591561	253.2814ha	Scenic Reserve 19(1)(b)	Part of East Harbour Regional Park

<b>F</b>	Pt Sec 33 Harbour District CTWN250/231	.2539ha	Recreation Reserve	Days Bay coast
<b>G</b>	Pt Sec 33 Harbour District CTWN250/231	.5434ha	Recreation Reserve	Days Bay coast



### Options

8. Council may wish to direct officers to report back on an area labelled C2 on the aerial plan below at a future meeting and consider whether this area is surplus to Council's reserve requirements. This option was not included in the 2017 consultation material as it was not considered at that time. Area C2 is approximately 1855m<sup>2</sup>.





9. If Council determines that Area C2 is surplus to Council's reserve requirements, Council might eventually choose to specifically consider disposal of part of the property. The Public Works Act processes for dealing with surplus land held as a public work would need to be followed. Before Area C2 could be sold a plan change and subdivision would be required. If Area C2 is surplus, the remaining portion of Area C would be declared as reserve and classified as Recreation Reserve. If Area C2 is not surplus the entire Area C property would be declared and classified as Recreation Reserve.
10. Council could choose to not proceed with Reserves Act classification. However this is not in line with Council policy, which is to protect land held for reserve purposes by declaring it reserve under the Reserves Act 1977, according to its character and anticipated use.

### Consultation

11. The Days Bay Residents' Association, East Harbour Environmental Association, Mainland Island Restoration Organisation, Eastbourne Historical Society, the Rununga, Wellington Tenth's Trust, Port Nicholson Block Settlement Trust and Greater Wellington Regional Council were invited to comment on the classification and naming proposal.
12. A public notice inviting submissions on the proposal to declare and classify seven properties managed as reserve in Days Bay was published

in the Eastbourne Herald 23 June and the Hutt News 22 June 2017. Copies are attached as Appendix 3 to the report.

13. Seventeen submissions were received. Fourteen submissions support the proposal. There are no objections. A summary of submissions is attached as Appendix 1 to the report. Individual submissions are attached as Appendix 2 to the report.
14. With her agreement, Linda Buchanan's submission SDB17/3 has been treated as a request for information rather than a submission.
15. Donald Long's submission SDB17/8 supports the proposed reserve declaration and classification on the proviso that Council alters the noise limits and timing of noisy events in Williams Park. Mr Long has been advised that the District Plan, not the Reserves Act classification process, manages noise. Mr Long's submission has been treated as neither supporting nor opposing the proposal.
16. The Mainland Island Restoration Trust SDB17/17 supports the proposal and requests that the four properties within Williams Park be classified as Scenic Reserve rather than the proposed Recreation Reserve. MIRO has been advised that, while scenic qualities are present, they are not the primary purpose of the four properties. The primary purpose of the properties is most closely aligned with the purpose of Recreation Reserve set out in Section 17 of the Reserves Act 1977.

### **Legal Considerations**

17. The Reserves Act 1977 sets out the process and considerations for classifying land as reserve under Sections 14, 17 and 19. Declaring and classifying land under the Reserves Act is the primary method used by the Hutt City Council to protect reserves and control their management.
18. Reserve land should be classified before leasing, licensing or preparing reserve management plans.
19. All seven properties are in the General Recreation Activity Area of the District Plan.

### **Financial Considerations**

20. The cost of undertaking reserve classification is less than \$500. This has been funded from the Parks and Gardens operational budget.

### **Other Considerations**

21. In making this recommendation, officers have given careful consideration to the purpose of local government in section 10 of the Local Government Act 2002. Officers believe that this recommendation falls within the purpose of the local government in that it responds positively to Council's Reserves Strategic Directions strategy to protect land it owns for reserve purposes and classify it according to its character and anticipated use in under the Reserves Act 1977. It does this in a way that is cost-effective because the cost of implementing the recommendation is low.

**Appendices**

No.	Title	Page
1 <a href="#">↓</a>	Summary of Submissions - declare and classify 7 Days Bay properties as reserve - August 2017	27
2 <a href="#">↓</a>	Combined Submissions for 7 Reserve Properties in Days Bay Consultation - 2017	29
3 <a href="#">↓</a>	Hutt News and Eastbourne Herald copies of advertisements for Days Bay Reserve declaration and classification - June 2017	52

**Author:** Kelly Crandle  
Asset Planner

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**Reviewed By:** Bruce Hodgins  
Divisional Manager, Parks and Gardens

**Approved By:** Bruce Sherlock  
Strategic Projects Director

	Submitter	submission	Proposed Action
SDB17/1	Jan and Arnold Heine	Supports proposal to declare and classify 7 properties as reserve	Accept submission
SDB17/2	Wellington Tenths Trust	Supports proposal to declare and classify 7 properties as reserve	Accept submission
SDB17/3	Linda Buchanan	Sought information about reserve status and clarification of reserve property boundaries	Officer responded with explanation and referred submitter to HCC website information. Officer e-mailed and offered to provide more information.
SDB17/4	Sarah and Jake McLaren	Submitter outlined the value of living near the reserves for their family. Supports proposal to declare and classify 7 properties as reserve	Accept submission
SDB17/5	Mike Cotsilinis	Submitter sees classification as a way to protect land managed as reserve from development. Supports proposal to declare and classify 7 properties as reserve	Accept submission
SDB17/6	Gail Thomson	Submitter sees classification as a way to protect land managed as reserve for future generations. Supports proposal to declare and classify 7 properties as reserve	Accept submission
SDB17/7	Donald Graham Thomson	Submitter recognises the recreational significance of the properties. Supports proposal to declare and classify 7 properties as reserve	Accept submission
SDB17/8	Donald Stuart Long	Supports the proposal to declare and classify 7 properties as reserve on the condition that Council reduces the permitted noise levels for early morning and late evening activities in Williams Park	Not appropriate for this Reserves Act process to deal with noise level issues which are a District Plan matter. Contact submitter and advise them to discuss the noise concerns with HCC Environmental Policy Division
SDB17/9	Craig Hunter	Submitter sees classification as a way to protect land managed as reserve from encroachment. Suggests that reserves could provide space for a higher road which would function as sea level rises. Supports proposal to declare and classify 7 properties as reserve.	Accept submission
SDB17/10	Lower Hutt Branch RF&BPSNZ	Supports proposal to declare and classify 7 properties as reserve for reasons outlined in the consultation material	Accept submission

	Submitter	submission	Proposed Action
SDB17/11	Gary James	Submitter sees classification as a way to protect land managed as reserve for future generations. Supports proposal to declare and classify 7 properties as reserve	Accept submission
SDB17/12	Mark Raymond Horgan	Submitter supports 7 properties being classified as reserve in order to protect their public use	Accept submission
SDB17/13	East Harbour Environmental Assoc.	Submitter strongly supports the proposal to declare and classify 7 properties as recreation or scenic reserves.	Accept submission
SDB17/14	Days Bay Residents Assoc.	Submitter strongly supports the proposal to declare and classify 7 properties as recreation or scenic reserves.	Accept submission
SDB17/15	Sarah Williams	Submitter sees classification as a way to protect land managed as reserve from development and to protect the natural environment. Supports proposal to declare and classify 7 properties as reserve	Accept submission
SDB17/16	Arleigh Stein	Submitter sees classification as a way to protect land managed as reserve from development and recognises that classified reserves require special consideration when development is being considered. Supports proposal to declare and classify 7 properties as reserve	Accept submission
SDB17/17	MIRO	Submitter strongly supports the proposal to classify 7 properties as reserve but has a preference for the 4 Williams Park properties to be Scenic rather than Recreation Reserve	The 4 proposed Recreation Reserve properties are located within the developed area of Williams Park. Managing these as Scenic Reserve would not enable the current focus on recreation provision to continue. Recommend that Recreation Reserve is more appropriate than Scenic Reserve. Recreation Reserve is not a lesser level of protection under the Reserves Act, it simply just focuses on different values.



## INDEX OF SUBMISSIONS RECEIVED FOR THE CLASSIFICATION AND NAMING OF 7 PROPERTIES IN DAYS BAY



Submission Number	Submitters Name
SDB17/1	Jan and Arnold Heine
SDB17/2	Morris Te Whiti Love on Behalf of The Wellington Tenths Trust
SDB17/3	Linda Buchanan
SDB17/4	Sarah and Jake McLaren
SDB17/5	Mike Cotsilinis
SDB17/6	Gail Thomson
SDB17/7	Donald Graham Thomson
SDB17/8	Donald Stuart Long
SDB17/9	Craig Hunter
SDB17/10	Brenda Bridget Johnston (Chairperson of Lower Hutt Branch of Forest and Bird)
SDB17/11	Gary James
SDB17/12	Mark Raymond Horgan
SDB17/13	Felicity Rashbrooke on Behalf of the East Harbour Environmental Association Incorporated
SDB17/14	Malcolm Sanderson on Behalf of the Days Bay Residents Association
SDB17/15	Sarah Williams
SDB17/16	Arleigh Stein
SDB17/17	Terry Webb on behalf of MIRO

Submissions as at 9 August 2017

**SDB17/1**

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**From:** Arnold Jan Heine [REDACTED]  
**Sent:** Thursday, July 6, 2017 1:01 PM  
**To:** Corporate Records  
**Subject:** Declaration & Classification of Reserves

#### Declaration & Classification of Reserves in Days Bay

We agree with the proposal to declare as reserve and classify the seven properties in Days Bay as advertised in the Hutt News 27 June.

It will ensure the long-term protection of these areas for the use of the public, and ensuring access to the beach and East Harbour Regional Park. It will protect the whole beach frontage of Days Bay from development in the future.

Jan & Arnold Heine

[REDACTED]  
Days Bay  
Lower Hut 5013  
Phone [REDACTED]

**SDB17/2**

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**Subject:** FW: Consultation to declare and classify 7 HCC owned reserve properties in Days Bay as reserve

**From:** Morrie Love [REDACTED]

**Sent:** Wednesday, 28 June 2017 3:06 PM

**To:** Kelly Crandle

**Subject:** Re: Consultation to declare and classify 7 HCC owned reserve properties in Days Bay as reserve

Kia ora Kelly

I have had a good look at this and I think it all makes good sense.

Wellington Tenth Trust would fully support this classification of the seven properties.

signed

Morris Te W Love

Chairman

On 27/06/2017 10:11 AM, Kelly Crandle wrote:

Kia Ora Morrie.

In the next issues of the Eastbourne Herald and the Hutt News, a public notice will explain that Council will be considering a proposal to declare and classify seven properties in Days Bay as reserve. The Wellington Tenth Trust may wish to make a submission that supports or opposes the proposed declaration and classification. The deadline for submissions is 7 August 2017.

I have attached several documents which will be available to the public on the HCC website and at the Eastbourne Library. The website information will be "live" later this week.

Please call me if you have any questions. My number is 570 6774.

Kind regards

**SDB17/2**

**Kelly Crandle**  
Reserves Planner

Hutt City Council, 30 Laings Road, Private Bag 31912, Lower Hutt 5040, New Zealand  
T 04 570 6774 M 027 4444 986 W [www.huttcity.govt.nz](http://www.huttcity.govt.nz)



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**SDB17/3**

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**From:** contact@huttcity.govt.nz  
**Sent:** Wednesday, August 2, 2017 12:25 PM  
**To:** Corporate Records  
**Subject:** Days Bay reserves declaration and classification

Name : Linda Buchanan

Email : [REDACTED]

Williams Park feedback :

Scenic Reserve feedback :

Days Bay coast feedback :

Overall comments : My understanding was that these areas were already reserves (at least Williams park)?

What is their current classification What does the reserve classification actually means in terms of what the council can do with the land now and before Our property directly backs onto the proposed Reserve, the photo is not very clear so it is difficult to see the actual property borders - does the purpose reserved impact any existing privately owned land - is it possible to get a clearer photo showing a clear demarcation between property boundaries

Linda Buchanan

[REDACTED]

My understanding was that these areas were already reserves (at least Williams park)? What is their current classification What does the reserve classification actually means in terms of what the council can do with the land now and before Our property directly backs onto the proposed Reserve, the photo is not very clear so it is difficult to see the actual property borders - does the purpose reserved impact any existing privately owned land - is it possible to get a clearer photo showing a clear demarcation between property boundaries

---

**From:** contact@huttcity.govt.nz  
**Sent:** Wednesday, August 2, 2017 12:58 PM  
**To:** Corporate Records  
**Subject:** Days Bay reserves declaration and classification

Name : Sarah and Jake McLaren

Email : [REDACTED]

Williams Park feedback : We have lived in Days Bay for the last eleven years, and have two active boys who are now 13 and 16. During this time, the public space available for recreation in Williams Park has been incredibly valuable for us as a family. The boys have grown up playing soccer and rugby there, we have played tennis on the grass courts, and been involved in social events held on the fields such as the Eastbourne Battle of the Bays, the Wild Food Fair, and the annual Days Bay Picnic. We regularly exercise by walking and running on the tracks up behind the Pavilion. We therefore support confirming these four properties as Recreation Reserves. We consider that it is important that they are available for future generations in the same way as they have been available for us.

Scenic Reserve feedback : We support classifying the property to the east of Williams Park as a Scenic Reserve. This is a beautiful area that is an important part of the landscape in and around Days Bay, and also that functions as a recreational area for both local residents (including ourselves) and visitors. We support managing it not just for the benefit of people, but also to conserve biodiversity into the future. We hope that its classification as a Scenic Reserve will be accompanied by additional activities to manage pests and support the survival of indigenous flora and fauna in this area.

Days Bay coast feedback : The beaches to the south and north of Days Bay Wharf are well used both in the summer and winter by local people and visitors. We consider that it is important that these beaches continue to be available for the enjoyment of future generations in the same way as they have been available to our family. As we live on Ferry Road in Days Bay, we regularly walk on the beach and swim/paddleboard/kayak here in the summer. The beaches are also an important tourist attraction for the Wellington region. We therefore support their classification as Recreation Reserves.

Overall comments :

Sarah and Jake McLaren

[REDACTED]

We have lived in Days Bay for the last eleven years, and have two active boys who are now 13 and 16. During this time, the public space available for recreation in Williams Park has been incredibly valuable for us as a family. The boys have grown up playing soccer and rugby there, we have played tennis on the grass courts, and been involved in social events held on the fields such as the Eastbourne Battle of the Bays, the Wild Food Fair, and the annual Days Bay Picnic. We regularly exercise by walking and running on the tracks up behind the Pavilion. We therefore support confirming these four properties as Recreation Reserves. We consider that it is important that they are available for future generations in the same way as they have been available for us.

We support classifying the property to the east of Williams Park as a Scenic Reserve. This is a beautiful area that is an important part of the landscape in and around Days Bay, and also that functions as a recreational area for both local residents (including ourselves) and visitors. We support managing it not just for the benefit of people, but also to conserve biodiversity into the future. We hope that its classification as a Scenic Reserve will be accompanied by additional activities to manage pests and support the survival of indigenous flora and fauna in this area.

The beaches to the south and north of Days Bay Wharf are well used both in the summer and winter by local people and visitors. We consider that it is important that these beaches continue to be available for the

**SUB17/4**

enjoyment of future generations in the same way as they have been available to our family. As we live on Ferry Road in Days Bay, we regularly walk on the beach and swim/paddleboard/kayak here in the summer. The beaches are also an important tourist attraction for the Wellington region. We therefore support their classification as Recreation Reserves.

<b>Name</b>	Mike Cotsilinis
<b>Email</b>	[REDACTED]
<b>Williams_Park_feedback</b>	<p>I support the proposal.</p> <p>The area is unique in Wellington, providing a hills to the sea recreation area in an urban setting. The area needs to be protected from development. Protecting the area also means that the green spaces will be managed and maintained, and possibly additional public facilities could be added in the future.</p>
<b>Scenic_Reserve_feedback</b>	<p>I support the proposal.</p> <p>The area is unique in Wellington, providing a hills to the sea recreation area in an urban setting. The area needs to be protected from development. Protecting the area also means that the green spaces will be managed and maintained, and possibly additional public facilities could be added in the future.</p>



**SDB17/5**

<b>Days_Bay_coast_feedback</b>	<p>I support the proposal.</p> <p>The area is unique in Wellington, providing a hills to the sea recreation area in an urban setting. The area needs to be protected from development. Protecting the area also means that the green spaces will be managed and maintained, and possibly additional public facilities could be added in the future.</p>
<b>Overall_comments</b>	I support the proposal. If this removes any confusion about the status of the Williams Park recreation area, then this has to be a good thing.
<b>Submitted_from</b>	41119
<b>Time</b>	01-08-17 22:50
<b>By_user</b>	
<b>Finalized</b>	TRUE

**SDB17/6**

<b>Name</b>	Gail Thomson
<b>Email</b>	
<b>Williams_Park_feedback</b>	I support this proposal to protect these pieces of land as reserves. A great way to protect land for further generations to use!
<b>Scenic_Reserve_feedback</b>	I support this proposal to protect these pieces of land as reserves. A great way to protect land for further generations to use!
<b>Days_Bay_coast_feedback</b>	I support this proposal to protect these pieces of land as reserves. A great way to protect land for further generations to use!
<b>Overall_comments</b>	I support this proposal to protect these pieces of land as reserves. A great way to protect land for further generations to use!
<b>Submitted_from</b>	41119
<b>Time</b>	01-08-17 19:45
<b>By_user</b>	
<b>Finalized</b>	TRUE

**SDB17/7**

<b>Name</b>	Donald Graham Thomson
<b>Email</b>	[REDACTED]
<b>Williams_Park_feedback</b>	<p>Fully support this proposal. This is an area of longstanding recreational significance to the people of not only this city but of the Greater Wellington Region.</p> <p>It's purchase was instituted by public subscription and donation.</p>
<b>Scenic_Reserve_feedback</b>	<p>Fully support this proposal. This is an area of longstanding recreational significance to the people of not only this city but of the Greater Wellington Region.</p>
<b>Days_Bay_coast_feedback</b>	<p>Fully support this proposal. This is an area of longstanding recreational significance to the people of not only this city but of the Greater Wellington Region.</p>
<b>Overall_comments</b>	Fully support this proposal. Th bush and beach areas compliment William Park and enhance it's setting
<b>Submitted_from</b>	41119
<b>Time</b>	01-08-17 16:28
<b>By_user</b>	
<b>Finalized</b>	TRUE

**SDB17/8**

<b>Name</b>	Donald Stuart Long
<b>Email</b>	[REDACTED]
<b>Williams_Park_feedback</b>	I support the proposal, but with one proviso. The Council has been allowing Williams Park to be used on summer evenings for late night noisy events, such as concerts and open-air film shows. On still nights, this results in unacceptably loud noise unacceptably late in the evening. I ask that the Council place limits on and monitor the allowed dB level, with a requirement that music and film tracks cease by 10 pm. Similarly, when events such as bike races start before 10 am, I ask the Council only allow these to be started with noiseless methods, and not starting guns and similar. Starting flags are an appropriate alternative.
<b>Scenic_Reserve_feedback</b>	
<b>Days_Bay_coast_feedback</b>	
<b>Overall_comments</b>	If the Council choses not to limit the dB level of early morning and late evening activities in Williams Park and on the beach and wharf, then I oppose the recreation reserve designation, and propose scenic reserve designation instead.
<b>Submitted_from</b>	41119
<b>Time</b>	31-07-17 15:30
<b>By_user</b>	
<b>Finalized</b>	TRUE

**SDB17/9**

<b>Name</b>	Craig Hunter
<b>Email</b>	████████████████████
<b>Williams_Park_feedback</b>	Yes. This needs to be done. The existing use needs to be protected from encroachment.
<b>Scenic_Reserve_feedback</b>	Yes. This needs to be done. The existing use needs to be protected from encroachment - other than preserving the right to cut a road through this area should a rise in sea level prohibit use of existing roads around York to Lowry Bay.
<b>Days_Bay_coast_feedback</b>	Yes. This needs to be done. The existing use needs to be protected from encroachment - other than preserving the right to cut a road through this area should a rise in sea level prohibit use of existing roads around York to Lowry Bay.
<b>Overall_comments</b>	Yes. This needs to be done. The existing use needs to be protected from encroachment - other than preserving the right to cut a road through this area should a rise in sea level prohibit use of existing roads around York to Lowry Bay.
<b>Submitted_from</b>	41119
<b>Time</b>	31-07-17 14:51
<b>By_user</b>	
<b>Finalized</b>	TRUE

**SDB17/10**

<b>Name</b>	Brenda Bridget Johnston (Chairperson of Lower Hutt Branch of Forest and Bird)
<b>Email</b>	[REDACTED]
<b>Williams_Park_feedback</b>	We support the proposal as it enables an updated Certificate of Title to be issued for each property and ensures that each property is clearly understood to be a Recreational reserve under the Reserves Act
<b>Scenic_Reserve_feedback</b>	We support this proposal to declare and classify one property in East /Harbour Regional Park East of Williams Park as Scenic Reserve. This classification is consistent with most other properties within the Regional Park. The Scenic Reserve status enables an updated Certificate of Title to be issued and that the property receives the appropriate legal protection according to the Reserves Act
<b>Days_Bay_coast_feedback</b>	We support this proposal to declare and classify two properties on the Days Bay Coast as Recreational Reserve. These properties are currently being used for recreational purposes. This enables an updated Certificate of Title to be issued for each property and ensures that each property is clearly understood to be a Recreational Reserve under the Reserves Act.
<b>Overall_comments</b>	The Lower Hutt Branch of Forest and Bird endorses the proposal as presented to recognise these seven pieces of land as Reserve. This ensures that these properties will be issued with updated Certificates of Title and receive the appropriate legal protection according to the Reserves Act.
<b>Submitted_from</b>	41119
<b>Time</b>	28-07-17 16:29
<b>By_user</b>	
<b>Finalized</b>	TRUE

**SDB17/11**

<b>Name</b>	Gary JAMES
<b>Email</b>	[REDACTED]
<b>Williams_Park_feedback</b>	I support the proposal
<b>Scenic_Reserve_feedback</b>	I support the proposal
<b>Days_Bay_coast_feedback</b>	I support the proposal
<b>Overall_comments</b>	I support the proposal as we need to protect these properties for generations in the future as scienic reserve
<b>Submitted_from</b>	41119
<b>Time</b>	28-06-17 17:03
<b>By_user</b>	
<b>Finalized</b>	TRUE

**SDB17/12**

<b>Name</b>	Mark Raymond Horgan
<b>Email</b>	[REDACTED]
<b>Williams_Park_feedback</b>	As an Eastbourne resident, I fully support these 4 properties being officially designated as Recreation Reserves in order to protect their public use.
<b>Scenic_Reserve_feedback</b>	As an Eastbourne resident, I fully support this property being officially designated as Scenic Reserve in order to protect its public use.
<b>Days_Bay_coast_feedback</b>	As an Eastbourne resident, I fully support these 2 properties being officially designated as Recreation Reserves in order to protect their public use.
<b>Overall_comments</b>	As an Eastbourne resident, I fully support these 7 properties being officially designated as 'reserves' in order to protect their public use.
<b>Submitted_from</b>	41119
<b>Time</b>	02-08-17 7:34
<b>By_user</b>	
<b>Finalized</b>	TRUE



**SDB17/13**

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**From:** Rashbrookes <[REDACTED]>  
**Sent:** Friday, August 4, 2017 3:58 PM  
**To:** Corporate Records  
**Subject:** submission on reserves in Days Bay  
**Attachments:** Days Bay reserves classification.docx

Please find attached the EHEA submission on: Declaration and Classification of reserves in Days Bay

Felicity Rashbrooke  
EHEA chair

 EASTBOURNE NEW ZEALAND

Chief Executive Officer  
Hutt City Council  
Private Bag 31912  
Lower Hutt 5040

4 August 2017

Dear Mr Stallinger

**Submission in support of proposal to declare and classify as reserve 7 parcels of land in Days Bay**

The East Harbour Environmental Association (EHEA) wholeheartedly supports the gazettal of these areas of land in Days Bay as reserve. As a local environmental group of 40+ years standing we have been involved with the bush reserves in Days Bay (Williams Park) over these 40 years.

It has long been our view that these areas should be classified as reserves. The area that is proposed to be "Scenic Reserves" is already part of the East Harbour Regional Park, and it would be consistent with this for them to have this classification.

In addition the original parcel of land was acquired by gift together with public funds, and gifted to a local authority. Further land purchase was from public funds.

The areas to be classified as "Recreation Reserve" are currently used for this purpose, and were gifted to Hutt City by Wellington City Council, and this classification would regularise this usage.

We applaud Hutt City for proposing this measure.

Should you have any questions to put to us we would be happy to answer these.

Sincerely

Felicity Rashbrooke

EHEA Chair

**SDB17/14**

---

**From:** [REDACTED]  
**Sent:** Friday, August 4, 2017 4:05 PM  
**To:** Corporate Records  
**Subject:** Days Bay: Declaring and classifying 7 properties as reserves

Hi,

The Executive Committee of the Days Bay Residents Association approved the following submission on Thursday 3rd August:

**Submission to Hutt City Council re: Days Bay - Declaring and classifying 7 properties as reserves**

The Days Bay Residents Association strongly supports the proposal to declare and classify all seven properties as recreation or scenic reserves.

We note that this is an administrative clarification, as these properties were reserves prior to 1977 and should have been noted as being so classified when the Reserves Act 1977 came into force.

The Williams Park grounds and the foreshore rights were purchased in 1914 with the assistance of public donations (notably from Mrs W R Williams) explicitly for public purposes, and continue to provide amenities used by large sections of the population of Lower Hutt as well as by the more local community.

Regards,  
Malcolm Sanderson  
President, Days Bay Residents Association

**SDB17/15**

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**From:** contact@huttcity.govt.nz  
**Sent:** Friday, August 4, 2017 9:37 PM  
**To:** Corporate Records  
**Subject:** Days Bay reserves declaration and classification

Name : Sarah Williams

Email [REDACTED]

Williams Park feedback :

Scenic Reserve feedback :

Days Bay coast feedback :

Overall comments : I support the proposal to classify the properties as reserves to protect these spaces from any development and keep as they are are protect the natural environment.

Sarah Williams

[REDACTED]

I support the proposal to classify the properties as reserves to protect these spaces from any development and keep as they are are protect the natural environment.

**SDB17/16**

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**From:** contact@huttcity.govt.nz  
**Sent:** Sunday, August 6, 2017 9:29 PM  
**To:** Corporate Records  
**Subject:** Days Bay reserves declaration and classification

Name : Arleigh Stein

Email : [REDACTED]

Williams Park feedback :

Scenic Reserve feedback :

Days Bay coast feedback :

Overall comments : I think it's important to the unique community of Eastbourne that we have these properties protected. Declaring them to be reserves will put a mechanism in place to require very thoughtful consideration before these properties can have their natural beauty despoiled by development. Please declare them to be reserves, for the enjoyment of the public.

Arleigh Stein

[REDACTED]

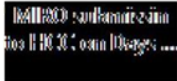
I think it's important to the unique community of Eastbourne that we have these properties protected. Declaring them to be reserves will put a mechanism in place to require very thoughtful consideration before these properties can have their natural beauty despoiled by development. Please declare them to be reserves, for the enjoyment of the public.

**SDB17/17**

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**From:** Terry Webb <[REDACTED]>  
**Sent:** Monday, August 7, 2017 11:10 AM  
**To:** Corporate Records  
**Subject:** MIRO submission on classifying Days Bay land as reserves

Please see attached.



Terry Webb  
Chair, MIRO

H: [REDACTED]  
M: [REDACTED]



**SDB17/17**

Mainland Island Restoration Operation (Inc.)

[REDACTED]  
Lower Hutt 50477<sup>th</sup> August 2017Hutt City Council  
Private Bag 31912  
Lower Hutt 5040

Dear Hutt City Council,

**RE: Proposal to Declare and Classify 7 Properties in Days Bay as Reserves**

MIRO is an entirely volunteer organisation, working in partnership with Greater Wellington Regional Council to restore the forest and lake ecosystems in East Harbour Regional Park. More recently, we have initiated the ERAT Project, working with Hutt City Council (along with funding from the Ministry for the Environment), to control pest animals in the urban area (Eastbourne and the Bays) as well as the foreshore.

MIRO strongly supports the HCC proposal to classify 7 properties in Days Bay as reserve land. These properties are an important public asset in terms of their recreational and environmental value and need to be given as much legal protection as possible so that they remain as they are. In particular, we would like to see:

1. The 4 properties in Williams Park classified as Scenic Reserve, rather than Recreation Reserve, so as to provide stronger protection from development;
2. The 1 property in East Harbour Williams Park as Scenic Reserve (as proposed); and
3. The 2 properties on the Days Bay coast as Recreation Reserve (as proposed).

Yours faithfully,

Terry Webb  
Chair, MIRO

## Declaration and Classification of reserves in Days Bay

Hutt City Council will be considering a proposal to declare as reserve and classify seven properties in Days Bay in accordance with Sections 14 and 16 of the Reserves Act 1977. All parcels are owned by the Hutt City Council for reserve purposes. A report on the proposal will be presented to the September 2017 round of Council meetings.

Legal Description	Proposed Classification
four properties described as Parts Sec 33 Harbour District CTWN49C/741	Recreation Reserve
Lot 2 DP 456938 CT591561	Scenic Reserve 19(1)(b)
two properties described as Parts Sec 33 Harbour District CTWN250/231	Recreation Reserve

Written submissions supporting or opposing the proposal should be sent to Hutt City Council, Private Bag 31912, Lower Hutt or by e-mail to [submission@huttcity.govt.nz](mailto:submission@huttcity.govt.nz)

The deadline for submissions is Monday, 7 August 2017.

Further information about the proposal, including a plan, is available on [huttcity.govt.nz/days-bay](http://huttcity.govt.nz/days-bay). Alternatively contact Kelly Crandle, phone (04) 570 6666.

Tony Stallinger  
Chief Executive

[huttcity.govt.nz](http://huttcity.govt.nz)

**HUTT CITY**  
TE AWA KAIRANGI

## Declaration and Classification of reserves in Days Bay

Hutt City Council will be considering a proposal to declare as reserve and classify seven properties in Days Bay in accordance with Sections 14 and 16 of the Reserves Act 1977. All parcels are owned by the Hutt City Council for reserve purposes. A report on the proposal will be presented to the September 2017 round of Council meetings.

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Further information about the proposal, including a plan, is available on [huttcity.govt.nz/days-bay](http://huttcity.govt.nz/days-bay). Alternatively contact Kelly Crandle, phone (04) 570 6666.

Tony Stallinger  
Chief Executive

[huttcity.govt.nz](http://huttcity.govt.nz)

**HUTT CITY**  
TE AWA KAIRANGI



**27 October 2017**

File: (17/1662)

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**Report no: ECB2017/5/262**

## **Cheviot Road – Proposed No Stopping At All Times Restriction**

### **Purpose of Report**

1. The purpose of this report is to seek Council's approval for the installation of No Stopping At All Times Restrictions near the corner of Cheviot Road and Dillon Street as shown in Appendix 1 attached to this report.

### **Recommendation**

That the Traffic Subcommittee recommends that Council approves the installation of No Stopping At All Times Restrictions near the corner of Cheviot Road and Dillon Street as shown in Appendix 1 attached to the report.

For the following reason: to prevent parked vehicles forcing drivers to cross the centre line on a bend with limited visibility.

### **Background**

2. Council has received a request from a local resident to improve safety on this sharp corner on Cheviot Road.
3. Concerns have been raised over the lack of space on the road when negotiating this sharp bend, particularly when vehicles are parked on or near this intersection. On occasion vehicles are forced to cross the centreline.
4. Further, there are no footpaths on either side of the road near this bend, meaning this section of road is shared with pedestrians and bicycles.
5. A check of crashes record in the NZTA's Crash Analysis System for the last 10 years has shown no reported crashes at this bend.

### Discussion

6. The installation of No Stopping At All Times Restrictions as proposed will improve visibility and safety for drivers negotiating this bend.
7. This proposal will result in the removal of four parking spaces.

### Options

8. The options are:
  - a. To leave the area as it is without any restrictions and accept the safety hazard will remain or,
  - b. To install the proposed improvements and reduce the safety hazard.

### Consultation

9. A plan of the proposal was forwarded to 14 nearby residents. Six responses were received; one approved and five disapproved. The disapproving views can be summarised with the following points.

*No. 29 – We question the need for a yellow line outside No. 33. We occasionally park a car on the road as we share a driveway with 3 other houses.*

*No. 46 – We have already had problems with people especially tradesmen parking on the berm making it difficult to maintain.*

*No. 39 – We fear that the proposed broken yellow lines would result in more rather than less speeding on that intersection. This would decrease rather than increase the safety at this bend.*

*No. 33 – The issue is speed and drivers cutting the corner, not parked cars. Cars are travelling far too quickly up and down Cheviot Road.*

*No. 50 - Personally it has never crossed my mind that there is a problem at this corner*

10. Officers' responses:

*As a result of this consultation the proposal was amended. Broken yellow lines outside No.33 were removed, and the 12m of broken yellow lines outside No. 50 were shortened from 12m to 6m.*

*Broken yellow lines are necessary to help prevent drivers from crossing the centreline on a bend with poor visibility.*

*The safety of road users in this instance is more important than the inconvenience caused by the removal of four parking spaces.*

### Legal Considerations

11. These restrictions are made pursuant to the provisions of the Hutt City Council Traffic Bylaw 2007 (Amended 20 November 2014).

**Financial Considerations**

12. These changes can be funded from Council's 2017/2018 road markings budget.

**Other Considerations**

13. In making this recommendation, officers have given careful consideration to the purpose of local government in section 10 of the Local Government Act 2002. Officers believe that this recommendation falls within the purpose of the local government in that it improves safety for the benefit of all road users. It does this in a way that is cost-effective because it utilises standard road markings.

**Appendices**

No.	Title	Page
<a href="#">1</a>	Cheviot Road - Proposed No Stopping At All Times Restrictions	56

**Author:** Martin Barry  
Contractor

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**Reviewed By:** Zackary Moodie  
Traffic Engineer – Network Operations

**Approved By:** Damon Simmons  
Traffic Asset Manager



**25 October 2017**

File: (17/1638)

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**Report no: ECB2017/5/143**

## **Chair's Report**

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### **Recommendation**

It is recommended that the Board notes the report.

### **Appendices**

<b>No.</b>	<b>Title</b>	<b>Page</b>
1 <a href="#">↓</a>	November 2018 ECB Chair's Report	58

**Author:** Virginia Horrocks  
Chair

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## **ECB Chair's Report Tuesday November 7th 2017**

### **Margaret Rankine**

All of us on the board share the sense of loss to the community following Margaret Rankine's death. The obituary in the Herald gave a great picture of her personality and energy which I experienced the moment I became involved with the Emergency Response Group and radio network. Margaret was a rock for me with her knowledge and practicality, explaining to me how Eastbourne works, making suggestions and, when the odd one didn't work out, just saying, "Oh well, that's not going to happen," and finding another way to do the same thing. It was wonderful to have someone I could rely on to be upfront, no words wasted and utterly reliable. Eastbourne was lucky to have Margaret and we will miss her.

### **Shared Path**

Real progress is being made on the shared path with the completion of the detailed business case and commissioning of Stantec to undertake the detailed design and consenting phase. The penguin survey on the landward side has been completed and the consent application should be submitted before Christmas.

### **Wharves**

Repair work is being done on the landward corner of Days Bay wharf to ensure the wharf is safe. Further Investigation by divers has revealed that Rona wharf is in worse condition than expected so the planned repairs and refurbishment of the Eastbourne wharves will start with Rona wharf and then move on to Days Bay. It is expected that work on Rona wharf will begin in the next few weeks.

### **Dog and alcohol signs at last**

Following discussion of the incorrect dog signs at Days Bay at the last board meeting I contacted HCC officers who agreed that new accurate signs are needed. We are still waiting.

Virginia Horrocks (Chair)

**19 October 2017**

File: (17/1612)

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**Report no: ECB2017/5/263**

## **Mini Skate Ramp**

### **Purpose of Report**

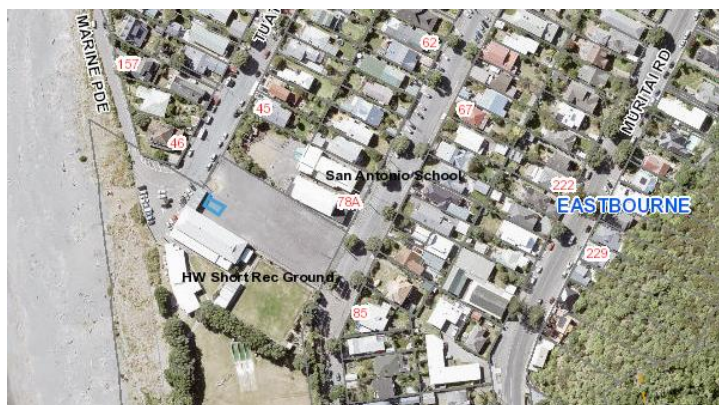
1. This report provides information on the proposal to locate a mini skate ramp on the hard surface area of HW Shortt Recreation Reserve to assist the Board in making a decision whether or not to proceed.

### **Recommendation**

It is recommended that the Board considers the information provided in this report in making its decision on locating a mini skate ramp on the sealed area at HW Short Recreation Reserve.

### **Background**

2. The Eastbourne Community Board was approached in late 2016 by a small group of residents (project sponsors) wanting to help fund and establish a mini skate ramp in Eastbourne. The project sponsors identified three sites at which the ramp might be located.
3. At its meeting of 4 April 2017, the Board resolved to support in principle the building of a mini skate ramp on the HW Shortt Recreation Reserve and asked officers to incorporate design measures to assist mitigation of noise. This decision was made following community engagement undertaken by the project sponsors, which showed very strong community support for the proposal. The site of the mini skate ramp is shown as a blue rectangle in the aerial image below.



4. Some residents, from the area close to the proposed site, expressed concern to the Board and to Council over this particular site, believing that noise would be an issue. They were specifically concerned that the surrounding buildings would accentuate noise, as it reverberates off surrounding buildings and other hard surfaces. I personally met with some of these residents to hear their concerns.
5. In late May the Board Chair put together a report on the process followed to date with the mini skate ramp proposal which included the options and consultation undertaken prior to the April meeting. A copy of this report is attached as Appendix 1.
6. Council officers undertook noise tests on 29 May 2017, with readings taken from both Tuatoru and Oroua Streets. The noise readings taken from the footpath immediately adjacent to residential boundaries were measured to be within the maximum permitted by the District Plan. The measurement results were as follows:

Site 1 – between 44 and 46 Tuatoru Street (West side of road)

	Leq	Lmax	L10 (dBA)
Skateboard impacting with ramp	65	70	60
Skateboard impacting with asphalt	54	58	50
Skateboard grind on wood	50	56	47
Skateboard grind on pole	52	57	48

Site 2 - Outside 85 Oroua Street (East side of road)

	Leq	Lmax	L10 (dBA)
Skateboard impacting with ramp	59	66	55
Skateboard impacting with asphalt	58	65	48
Skateboard grind on wood	48	48	48
Skateboard grind on pole	53	55	52

Leq     Time weighted average  
 Lmax   Maximum noise level  
 L10    Level equalled or exceeded for 10% of the time

7. A landscape architect was engaged by the skate ramp organisers to prepare plans which would enhance and soften the ramp in this location and help mitigate noise. Officers had input into their preparation. The plans are attached as Appendix 2 and Appendix 3 to the report.



8. On receipt of these plans the Board arranged a meeting with concerned neighbours to present the plans and answer questions. Those present were encouraged to put their concerns in writing for consideration by the Board at its meeting of 7 November 2017. Comments, both for and against the ramp, are detailed in Appendix 4 to this report.

### **Discussion**

9. There is little or no opposition to the provision of a mini skate ramp in Eastbourne, but there is some opposition to the location of the ramp at the preferred site on HW Shortt Recreation Reserve.
10. Locating a skate ramp on a Council reserve, which is within the general recreation activity area, is a legitimate use of the reserve. Council has skate ramps at a variety of reserves elsewhere in the City, including Speldhurst Park, Avalon Park, Hugh Sinclair Park and Petone Recreation Ground.
11. Local residents, opposed to the skate ramp at this location, are concerned that the activity will generate noise which will negatively impact them. Based on testing of the site, noise levels are expected to be below the maximum limits set out in the District Plan.
12. Mitigation measures to soften noise and improve the visual landscape of this area have been undertaken. Officers are satisfied with the plans that have been prepared. It is expected that the plantings will marginally reduce the level of noise, providing a buffer between the ramp and the wall of the Eastbourne Community Sports Hall.
13. Officers consider that this area is suitable for a mini skate ramp, with the mitigation measures proposed, but would suggest that there should also be some controls on use, so that the skate ramp is not used after an appropriate hour (say 9pm). Having said that, it is noted that the main users of the mini ramp as designed are expected to be in the 8 -12 year age bracket.

### **Options**

14. The Board can either agree to proceed with the skate ramp at this site or not. If it decides not to proceed at this site then it could ask officers to consider another site.

### **Consultation**

15. The development of a mini skate ramp in Eastbourne has been the subject of widespread community engagement.

### **Legal Considerations**

16. The activity is a permitted activity in terms of the City of Lower Hutt District Plan.
17. Measured noise levels from the skateboard testing carried out and occurring at appropriate times of the day on recreational land would not be considered excessive in terms of Section 326 of the Resource Management Act 1991.

***S 326 (1) Meaning of “excessive noise”***

*In this Act, the term excessive noise means any noise that is under human control and of such a nature as to unreasonably interfere with the peace, comfort, and convenience of any person.*

Nor would those noise levels be considered unreasonable in terms of Section 16 of the Resource Management Act 1991.

***S 16 (1) Duty to avoid unreasonable noise***

*Every occupier of land (including any premises and any coastal marine area), and every person carrying out an activity in, on, or under a water body or ... the coastal marine area, shall adopt the best practicable option to ensure that the emission of noise from that land or water does not exceed a reasonable level.*

For comparison, the District Plan noise performance standard for Noise Area 3 (the largest residential noise area and also the one used for Eastbourne) is:

**Noise Area 3**

Maximum 50dBA 7.00am 10.00pm

Maximum 40dBA 10.00pm 7.00am

The testing carried out shows that predicted noise levels from the use of the ramp would comply with the above standard, and thus be considered reasonable.

**Financial Considerations**

18. The cost of building the mini ramp and surrounding mitigation is estimated to be \$35,000 plus GST. The project sponsors have raised \$21,618. Some funding is available from the parks playground budget, but further fundraising may be required.

**Other Considerations**

19. In making this recommendation, officers have given careful consideration to the purpose of local government in section 10 of the Local Government Act 2002. Officers believe that this recommendation falls within the purpose of the local government in that it provides advice to the Board on a local decision regarding the placement of recreational infrastructure.

**Appendices**

No.	Title	Page
<a href="#">1</a>	ECB Report on proposed skate park 28 May 2017	64
<a href="#">2</a>	Mini Skate Ramp Earthworks Plan 1	87
<a href="#">3</a>	Mini Skate Ramp Earthworks Plan 2	88
<a href="#">4</a>	Submissions - Eastbourne Skate Park	89

**Author:** Bruce Hodgins  
Divisional Manager, Parks and Gardens

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**Approved By:** Matt Reid  
General Manager City and Community Services

## ECB report on the skate ramp proposal in Eastbourne May 2017

### Introduction

This report on the proposal to build a mini skate ramp in Eastbourne covers the development of the proposal, consultation with the community, reports from Hutt City Council and the decision by the Eastbourne Community Board to support the building of a skate ramp beside San Antonio School.

### The consultation process

#### 1. October 2016

In late 2016 a group of Eastbourne residents began to investigate the possibility of building a skate ramp in Eastbourne. In October, an online survey was set up and circulated using the Eastbourne Community Noticeboard and Eastbourne Skate Ramp pages on Facebook to gauge whether there was support for such a project.

- 133 people responded to this survey.
- 121 of them were Eastbourne and Bays residents.
- Of those respondents, 129 indicated they would support a skate ramp or skate park being built in Eastbourne.

A strong majority expressed enthusiastic support for such a project while there were a broad range of responses on the preferred location.

*Would you prefer for the location of a skate park or skate ramp for Eastbourne to be?*

Beside the Eastbourne summer pool at the existing playground	Beside San Antonio school on the courts in the south west corner near where wood chip is currently dumped	In proximity to the RSA at the Eastbourne recreation ground	No preference, anywhere there's a skate ramp or skate park I'll be happy
26 ( 20% )	33 ( 25% )	20 ( 15% )	47 ( 35% )

#### 2. ECB Meeting December 2016

The skate ramp project organisers talked with ECB members and gave them copies of their draft proposal in December 2016 when the ECB was sworn in. The proposal identified 3 preferred sites:

1. Option 1: Immediately adjacent to the North West Corner of the Eastbourne Summer Pool. Suitable for a skate ramp.
2. Option 2: Immediately adjacent to the Eastbourne indoor sports hall on the southern netball Court opposite San Antonio school. Suitable for a ramp, park, bowl or combination. Currently used by local kids for skateboarding on old and deteriorating equipment.

3. Option 3: Adjacent to the North West Corner to the Cricket nets at the Eastbourne Recreation ground. Suitable for a ramp, park, bowl or combination.

### 3. Feb 7th 2017 ECB meeting

The project organisers outlined progress to the Community Board who agreed there was enthusiasm for a skate park or skate ramp among Facebook users and survey respondents, and asked the organizers to:

- Focus on one location; and
- Consult with the community as to the suitability of that location.

### 4. Feb 25th Eastbourne Herald coverage

The project was described with a diagram showing the basic design and proposed size.

Organiser Matt Hayes was quoted as saying the while San Antonio is still the preferred location for the ramp, there are two other possible sites – next to the Eastbourne pool and by the cricket nets in HW Shortt Park.

### 5. 25<sup>th</sup> February - Eastbourne Community Board visit to proposed sites

The Community Board visited the three proposed sites as part of their annual 'walk around' on Saturday 25 February. The project organisers discussed with ECB members the pros and cons of each site and walked the area, checking exactly how much space would be required and how it would fit within each site. A note of the pros and cons for each site is in *Schedule A*.

Once on site the disadvantages of Bishop Park (leaf fall from trees, sand likely to be on ramp and in wheels of skateboards, and in particular the lack of space between the pool and the picnic area) Shortt Park (proximity to sports grounds and the ESSC clubrooms and leaf fall from overhanging trees) became apparent. San Antonio was agreed to be the best site of those reviewed for a skate ramp.

Board members noted there would be concerns about the potential noise impact and were keen for the project organisers to explore ways in which noise mitigation would be an intrinsic part of the design.

The ECB gave a direction to the organisers to canvas public support for the San Antonio site.

Features of the Antonio location that were seen as contributing to it being the preferred site include:

- **Current use:** the area is currently in use as an adhoc skate facility with ramps owned by the Youth club that are kept in the storage locker beside where the ramp is proposed to be located. The site is not used as a picnic site, as is the Bishop Park option. There are HCC plans to expand/revamp the Bishop park playground.
- **Permitted use/presence of other amenities:** the land owned by the HCC is zoned recreational. The activity does not need resource consent and the District Plan provides for the activity. The site is in an area that is currently in use by the community for sporting or recreational activities including: skateboarding, tennis,

bowls, rugby, cricket, indoor soccer, Youth group, and the San Antonio School playground.

- **Potential impediments to use:** No close proximity to trees or direct exposure to the beach. Leaf litter, stones, sand grit and other debris can be an impediment to enjoyment of a skate ramp. The site is largely sheltered from prevailing winds.
- **Visibility:** the site has good public visibility.
- **Safety:** the site provides a safe place to for local kids to use skateboards and scooters, away from motor vehicles and pedestrians.
- **Accessibility:** the site provides Eastbourne kids with a safe, visible site, close to home, without having to travel to other parts of Hutt and Wellington Cities.
- **Sufficient area:** there is sufficient space to build a skate ramp on the proposed site, without impacting on existing amenities surrounding the site. The Bishop Park site also has sufficient space, but any ramp would be in much closer proximity to existing amenities making the placement 'tight'. It would also impact on people who currently picnic in the area by reducing available space.
- **Distance to residential dwellings and buffers:** there is a large distance between the proposed site and residential dwellings to the east on Oroua Street. The presence of San Antonio School buildings and playgrounds provides a reasonable buffer to residential dwellings to the north on Tuatoru Street. The main hall and storage building provide a buffer to amenity buildings to the south and residential dwellings to the west on Tuatoru Street.

**6. March 2017 – organizers used a wide variety of methods to inform residents of the proposal and get their views. These methods include all those suggested in the Hutt City Guidelines for Community Engagement (i.e. surveys, one on one conversations, articles in local media, emails, social media, door knocking, letter delivered to houses near proposed location, flyers)**

**(i) Second Survey**

- A second survey was conducted focussing on the proposed site. The survey was conducted online and circulated using the Eastbourne Community Noticeboard and Eastbourne Skate Ramp Facebook pages. The survey was closed on 24 March 2017.
- To ensure this survey reached a broad range of residents it was also circulated via the Eastbourne Community Board email which goes to Residents' Assns and those who are not familiar with facebook
- Responses and comments from Oroua and Tuatoru Streets have been presented separately
- The survey was closed on 24 March 2017. A copy of results of the second survey are set out in *Schedule B*.

**(ii) Door knocking**

Organizers knocked on the doors of residents of Tuatoru and Oroua Streets, making a particular effort to speak to residents living closest to the proposed skate ramp location. Doors knocked on: Oroua St 67-93 and 70-74      Tuatoru St 35-45 and 36-46

**(iii) Letter to residents**

A letter drop was done to alert residents of Oroua and Tuatoru Streets of the public meeting.

**Letter to residents of Oroua and Tuatoru Streets**

2 March 2017

Dear Householder,

**Eastbourne skate ramp proposal**

Hutt City Council (**HCC**) and the Eastbourne Community Board (**ECB**) are in the process of considering a proposal from a community group about the possibility of building a small skate ramp on the Council owned land between San Antonio School, the Eastbourne Bowls club and indoor sports/Community Hall. Part of this land is currently in use for three tennis courts, and two disused netball courts.

For your reference, a copy of the groups draft proposal is enclosed with this letter.

**Community meeting and engagement**

One of the primary issues to resolve is the suitability of the proposed location. HCC and the ECB will host a community meeting at the Eastbourne Rugby Football club rooms from **7 to 8pm on Wednesday 29 March 2017** to hear from residents in the Eastbourne community to gauge their views on the proposal. Members of the community group will also attempt to contact you directly in the next two to three weeks to discuss the proposal in advance of the meeting.

In the event that you cannot attend the meeting on 29 March 2017, you can send any comments you have in support of or against the proposal or raising any questions or concerns by email to the following:

- Craig Cottrill, Reserves Assets Manager:  
[Craig.Cottrill@huttcity.govt.nz](mailto:Craig.Cottrill@huttcity.govt.nz)
- The Eastbourne Community Board:  
[robert.ashe@huttcity.govt.nz](mailto:robert.ashe@huttcity.govt.nz);  
[anna.sutherland@huttcity.govt.nz](mailto:anna.sutherland@huttcity.govt.nz)

You can also write to the HCC or ECB at the following addresses:

Attention: Craig Cottrill and The Eastbourne Community Board  
Hutt City Council  
30 Laings Road,  
Private Bag 31912,  
Lower Hutt 5040

*Re: Eastbourne community skate ramp proposal*



Note: please ensure you use the reference line **Eastbourne community skate ramp proposal** in any correspondence that you send and mark it for the attention of Craig Cottrill or the Eastbourne Community Board

### Proposed location

The proposed location for the ramp is immediately adjacent to the large storage locker and main hall at the western end of the courts. It is highlighted in red below. The location would eliminate one of the netball courts, but leave the tennis courts and remaining netball court untouched. The proposed design requires approximately 80 square metres

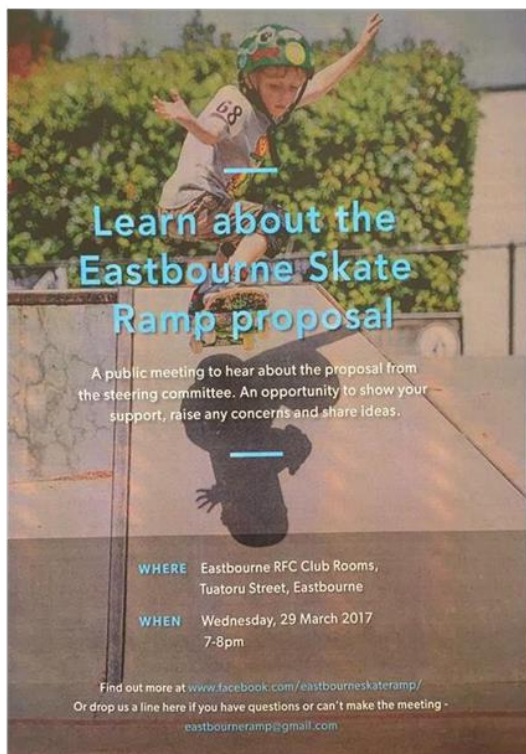
### Next steps

HCC and the ECB look forward to seeing you on the 29<sup>th</sup> of March 2017 or hearing from you if you are unable to attend.

Kind regards,  
The Eastbourne Community Board

#### (iv) Flyers

Flyers (see below) below advertising the public meeting were placed at various locations around the village including Muritai School, the Four Square, the Dairy, and the Grocery store. A flyer was also posted at the Pavilion in Days Bay.



**(v) Consultation with schools**

Sinead Diederich consulted with San Antonio School and Muritai School. San Antonio school supported the proposal. Sinead spoke to principal Thérèse Young and the chair and deputy of BOT came to the meeting on 29<sup>th</sup> to show their support. They had some concerns which were noted on the night. The principal of Muritai School was positive about the proposal but, as a new resident in Eastbourne, did not feel she could make a formal comment.

**(vi) Eastbourne Herald 25 March**

The Eastbourne Herald ran a picture of the proposed site with a written description of it and discussion of the proposal. The article included notice of the public meeting to discuss this proposal to be held on 29 March 2017.

**(vii) Circulation of final proposal**

A final copy of the proposal was circulated online and copies made available at the public meeting.

**(viii) Promotion of public meeting to discuss the preferred location**

The public meeting was advertised on the Eastbourne Community Notice board Facebook page and the Eastbourne Skate Ramp Facebook page. Flyers were placed at the Dairy in Rimu St, Four Square, Muritai School Notice board, in the Eastbourne Herald, at the Days Bay Pavilion, and through community email contacts. Community Board member Robert Ashe's report on the public meeting follows.

**(ix) Public Meeting ESSC March 29 2017**

*Report by Community Board member Robert Ashe in Schedule C*

## **7. Residents' Concerns**

During the consultation period the Eastbourne Community Board received emails from both supporters and opponents of San Antonio as a location for a skate ramp. The most common concern from neighbouring residents was the noise that could result from the project. Supporting emails expressed their enthusiasm for the project and the benefit to the young people of Eastbourne. These emails were circulated to all members of the Community Board so that they were well aware of the issues raised by concerned neighbours before the board meeting on 4<sup>th</sup> April.

## 8. Eastbourne Community Board Meeting Tuesday April 4<sup>th</sup> 2017

Residents concerned about the choice of location spoke at the Community Board meeting. The organizers responded with possible ways the noise might be mitigated and the importance that would be placed on this throughout the design and planning process. Some of these suggestions are in Schedule D.

The community board had before them a memorandum on the proposed mini skate ramp from HCC officer Craig Cottrill set out in Schedule E. This memorandum addressed noise mitigation, funding and other issues.

During the following board discussion all members expressed their concern about possible noise and the importance of mitigation as an essential part of the design.

The following resolution was passed unanimously:

*"That the Board:*

- (i) supports in principle the building of a mini skate ramp on the proposed H W Shortt Recreation Ground tennis court site;*
- (ii) requests officers to provide a full report, to be made available to the public on the other two proposed sites – CL Bishop Park and the North West Corner to the Cricket nets at the HW Shortt Recreation Ground;*
- (iii) requests officers to incorporate design measures to assist mitigation of noise from the mini skate ramp;*
- (iv) requests officers to monitor noise complaints and other complaints;*  
*and*
- (v) requests officers report back to the Board where necessary."*

## 9. Responses to the ECB resolution

**(i) Email to Virginia Horrocks, Chair Eastbourne Community Board, from Maree Jensen Youthworkers' Trust March 8<sup>th</sup> 2017**

I attended to Board meeting on Tuesday night and raised my hand on several occasions to provide input for consideration, my points were to be representative of the 30+ children who attend Youth Group each Friday at The Loft.

Unfortunately I didn't get a chance to share but I did want the voice of the children heard by the board. I share this feedback understanding that the motion has been passed to support the proposal in principle - an outcome that is very positive for the community.

For nearly 3 years now we have been running the youth group; we along with families in the community see this as an invaluable resource for keeping kids connected in the community. It also provides them a safe and constructive environment to release energy at the beginning of the weekend and a positive place for them to enjoy their early teenage social years.

Over the course of the skateramp community engagement we have had countless conversations with the kids - all of which have been endorsing of the ramp and the proposed location. The proposed proximity is one that is both recreationally zoned; currently under-utilised, and very aligned with other resources within close proximity (Youth Group, sports Recreation centre, St Antonio school).

They were all delighted with the outcome from the Board meeting and look forward to the prospect of being able to use the ramp as part of Youth Group activities and the general community resources.

Thanks to you and the Board for your consideration to progress the proposal on behalf of the youth.

Regards  
Maree Jansen  
Eastbourne Youthworkers Trust

**(ii) Support from San Antonio Church**

May 22 Robert Ashe spoke with Judy Meek, the chair of the San Antonio church committee, who had discussed the proposal with fellow church members and the San Antonio priest. Judy reported that the congregation is supportive of the proposal and think it will be a great asset for Eastbourne's young people.

She raised one concern about the use of the ramp late at night and supported measures to address this such as the use of a chain to lock the ramp and on-going measure to ensure it works.

**(iii) Opposing residents**

Several residents from Oroua and Tutoru Streets contacted Mayor Wallace to express their dissatisfaction with the process and continued opposition to the project.

**10. Next steps**

- Fundraising.
- Prepare specification for design and build cost.
- Run tender process to obtain accurate costings.
- Decided whether wooden or concrete ramp is feasible from cost perspective.
- Have concept and working designs prepared base on ramp material choice.
- Socialise concept and working designs with community and ECB. Include description of noise mitigation features.
- Utilise concept and working designs for fund raising applications if required.
- Commence build.

## Schedule A

### Proposed sites

1. Option 1: Immediately adjacent to the North West Corner of the Eastbourne Summer Pool. Suitable for a skate ramp.
2. Option 2: Immediately adjacent to the Eastbourne indoor sports hall on the southern netball Court opposite San Antonio school. Suitable for a ramp, park, bowl or combination. Currently used by local kids for skateboarding on old and deteriorating equipment.
3. Option 3: Adjacent to the North West Corner to the Cricket nets at the Eastbourne Recreation ground. Suitable for a ramp, park, bowl or combination.

### Pros and cons of each site (prepared by proposers of the project)

When considering the three possible sites for a skate ramp the promoters considered the following:

- Level of public visibility
- Proximity to other recreational amenities
- Proximity to residential dwellings
- Zoning for recreational activity
- Any restrictions on land use, including noise
- Surrounds including proximity to trees, beach, and general exposure to weather and wind
- Accessibility

### HCC Courts

Pros	Cons
<ul style="list-style-type: none"> <li>- Sufficient space to accommodate ramp</li> <li>- Good public visibility</li> <li>- In proximity to other recreational amenities</li> <li>- Good distance from residential dwellings</li> <li>- Zoning for recreational activity</li> <li>- No day time restrictions on land use, including noise</li> <li>- No proximity to trees, and lower exposure to beach drift, and lower general exposure to weather and wind</li> </ul>	<ul style="list-style-type: none"> <li>- Concern around noise echo effect. Mitigation options are available to address and reduce any impact</li> <li>- Mulch may need to be more confined from where it is currently dumped</li> <li>- Reduction of 8-10m of wall for tennis/soccer volley practice. But there is considerable amount of remaining wall for this use</li> <li>- Removal of one unused netball court</li> </ul>

Pros	Cons
<ul style="list-style-type: none"> <li>- Good accessibility</li> <li>- Clear community preference</li> <li>- Parking</li> <li>- Safe – away from cars and pedestrians</li> <li>- No impact on existing tennis courts</li> <li>- Opportunity for urban renewal of currently underutilised area</li> </ul>	

**Bishop Park**

Pros	Cons
<ul style="list-style-type: none"> <li>- Good level of public visibility</li> <li>- In proximity to other recreational amenities</li> <li>- Good distance from residential dwellings</li> <li>- Zoning for recreational activity</li> <li>- No day time restrictions on land use, including noise</li> <li>- Good accessibility</li> <li>- Parking</li> <li>- Safe – away from cars and pedestrians</li> </ul>	<ul style="list-style-type: none"> <li>- Insufficient space for a 8-10m (80sqm ramp), without moving existing structures – picnic tables; cutting back overhanging tree growth; and excavation.</li> <li>- Reduces available area for picnicking – and the site has high use during weekends for that purpose, especially in Summer</li> <li>- Placement would be very tight between pool and existing playground structures.</li> <li>- Proximity to trees, beach, and general exposure to weather</li> </ul>

**HW Shortt Park**

Pros	Cons
<ul style="list-style-type: none"> <li>- Sufficient space to accommodate ramp</li> <li>- In proximity to other</li> </ul>	<ul style="list-style-type: none"> <li>- Would need to cut back overhanging tree growth</li> <li>- Reduces available area for picnicking and cricket/rugby practice</li> <li>- Proximity to trees, beach, and</li> </ul>

Pros	Cons
<p>recreational amenities</p> <ul style="list-style-type: none"><li>- Good distance from residential dwellings</li><li>- Zoning for recreational activity</li><li>- No day time restrictions on land use, including noise</li><li>- Parking</li><li>- Safe – away from cars and pedestrians</li><li>- Sufficient space</li></ul>	<p>general exposure to weather</p> <ul style="list-style-type: none"><li>- Lower level of public visibility</li><li>- Lower level of accessibility</li></ul>



**Schedule B****Final results the second survey March 2017.**

- 238 responses
- 202 from Eastbourne and Bays residents
- 36 were respondents from Petone, Wainuiomata, Lower Hutt, Wellington and the Sth Wairarapa. All have a connection with Eastbourne through family, friends or grew up here, and they come to visit.
- 216 support a skate ramp being built on the courts at the San Antonio location.
- 22 are opposed.
- 181 of the supporters are from Eastbourne & bays.
- 21 of the opposers are from Eastbourne & bays.
- -Some of the opposers support a ramp in principle but disagree with the location.

**Summary of comments from personal conversations during door knocking and survey responses from residents from Oroua and Tuatoru Sts.**

- from the survey respondents across both streets, the supporters number: 17. Those opposed to this site number: 7.

By street:

Oroua St survey respondents are: 4:2 in favour. Overall there was a low number of responses to the survey from this street.

Tuatoru St survey respondents are: 13:5 in favour.

Comments from some of the residents of Oroua and Tuatoru Streets below. Street numbers and names have been removed to preserve confidentiality.

Street	Comment
Oroua	
	I am very concerned about the noise from the skate ramp and I don't think this has been addressed in a professional manner.
	It is currently a very under-utilised area.
	Money to be spent on cycleway (IMO quite far from ramp). "The so called survey that was done late last year in favour of a skate park does not represent the Eastbourne Community - most of those that filled out the survey do not live in the area. I have concerns regarding rubbish and noise

Street	Comment
	from users."
	Great idea
	<p>I am in support of a skate ramp being built at the proposed site if the following issues and improvements are made:</p> <ol style="list-style-type: none"> <li>1. The mulch pile is removed. Currently I am left to clean up the mess that accumulates at the Oroua Street end of the tennis courts. A resident on Oroua Street also helps me. The mulch if to stay needs a new home in Eastbourne in a contained space.</li> <li>2. Vehicle access to the courts is removed. I feel there is a health and safety issue currently and have witnessed a near miss by a reversing vehicle.</li> <li>3. The entire tennis court area is beautified. I would like to see coastal planting to reflect the closeness to the beach. I would also like to see seating, rubbish bins and signage indicating where to find the toilets installed. As an landscape expert said to me last week "it looks like a prison exercise area"!</li> <li>4. Improved walkway to the beach with a safe crossing area.</li> <li>5. Work with San Antonio School to develop the area which is school land but currently being used for vehicle access.</li> <li>6. A commitment from the council to maintain the area. Each week I clean the rubbish on the tennis courts. After a windy Sunday and Monday (rubbish day) there is usually a build-up of rubbish on the court area.</li> <li>7. A fun area for 'non skaters' to use so whole families can enjoy the area.</li> <li>8. The noise concerns of Oroua Street residents are considered and a suitable compromise made. I am concerned that there is a resident on Oroua Street who has spoken to me, who is justifiably worried. This resident has for years spent a considerable amount of time cleaning up the mess in the area.</li> </ol>
Tuatoru	Only property straight across the road from ramp - totally in favour
	<p>Wrong site and would create noise in an area generally quiet. I live across the road in Tuatoru St. A lot of children use that section of the courts for tennis and soccer skills.</p> <p>I am not against this activity but in the right place which is next to the pool where the playground has not been finished. This makes it a destination to go for everyone instead of a cut off area not many people know of.</p> <p>Also the wooden structure of it instead of concrete will be very noisy and it seems like it will be gone in a few years.</p> <p>I have children 8 and 11 who would love to use it and go now to Bishop park</p>

Street	Comment
	<p>for other activities.</p> <p>The Lowry Bay carpark area would be a great area for a skate park too away from housing.</p> <p>Looking at skateparks around Wellington area none are near housing...Porirua CBD, Wellington waterfront, Upper Hutt Harcourts park. All built to last.</p> <p>So totally against the spend and location.</p>
	Fantastic use of the space! Great for the kids
	Totally in favour of ramp but not at this site
	<p>Was against last time and this time – noise. I do not support this proposal and think that some of the arguments e.g. re the olympics and even the possible damage to the waves for surfers by a proposed plan, to be dubious at best.</p> <p>The college aged students also have access to other ramps in the Hutt Valley and are used to travelling by bus to school so travelling back and forth should be no problem. The larger schools have areas for students to leave their skateboards securely during the day</p> <p>The primary aged students surely have access to the school grounds till late afternoon and may find the areas of paving suitable to skate, especially if some temporary ramps were provided that could be stored in association with the school - I assume they have some afterschool care programme running but am not sure. These students should be at home after that time supervised by their parents.</p> <p>The very young may enjoy a small area for use with the scooters, and a small area on the childrens playground could be provided for them, with associated seating for their care-givers, similar to the play areas now used.</p>
	Against due to delinquency concerns and parking issues
	The proposal sounds well designed and well thought out. As a local neighbour of the area. I have no problem with the idea and location, it is not going to be in anyone's way.
	In favour of ramp but not at this site. The playground by the pool was once one of Wellington's best and efforts should be made to bring it make to being an attraction again. A skate park could be part of that. The corner of the San Antonio where the park is proposed is the perfect hide away for unsocial behaviour such as drinking.

Street	Comment
	Bishop park is a much better location. The space at SA is not under-utilised as indicated ... local children use the space for biking, soccer and tennis volleys.
	There will be lots of people that just don't want to change because they hate change full stop! Be courageous and make it happen. This is on my street and if I was a selfish bastard I'd say I don't want spotty teenagers in my street. But I was a teenager once upon a time and kids need stuff to do. If the price to pay is cleaning up a few coke bottles so we provide something useful for them to have fun on, then so be it. Good idea guys, ignore the naysayers and make cool shit like this happen, you have my support!
	It will be good to more physical activities for the primary and older children.

## Schedule C

### Report on Public Meeting by ECB member Robert Ashe

The hour-long public meeting held at the ESSC clubrooms was very well attended with standing room only. ECB hosted the meeting chaired by ECB member Anna Sutherland. Robert Ashe, Murray Gibbons, Tui Lewis, and Michael were in attendance. Apologies were received from Ginny Horrocks and Liz Knight.

Sinead Diederich & Matthew Hayes outlined the proposal. Sinead outlined the social and health benefits of a skate ramp for our children and their families:

- Skate boarding is a growing sport (newly admitted to the Olympic Games), great for learning physical balance and fitness skills;
- Skate boarding suited a range of personalities, not just the traditionally sporty.
- Central access means the ramp would help foster independence and resilience in our children. Matthew got into specifics about the design of the actual ramp.
- This is a mini ramp suitable for even the youngest skaters. It is not a skate park.
- Eastbourne has had a ramp here before in the 1980s and we currently have temporary ramps and jumps here on Friday nights.
- The unsuccessful 2001 skate park proposal was going to occupy 400m<sup>2</sup> on this site. This proposal will occupy 80m<sup>2</sup>.
- The proposed design was wood, which has the features of being: cheaper, moveable, safer to use, better to skate on. It has a usable life of 25 years, if well maintained.
- An alternative concrete ramp would be: quieter, permanent, possibly more expensive, less safe.
- Matt outlined measures to be taken with the design and build of a wooden ramp to dampen the sound impact.
- Different sites were discussed but this site was preferred due to shelter and being away from beach and tree debris.
- The ramp will operate from 8AM to 8PM with signage indicating this and a chain to physically lock it operated by Council staff.
- Toilets and rubbish bins are also close by but more can be installed.
- Eastbourne is a low crime community and there is no reason to believe this will suddenly change.

HCC's Craig Cottrill set out some bottom lines:

- The proposed San Antonio site is Council property and zoned General Recreational. This means a skate ramp is an allowable activity and there are no noise rules that apply during the day.
- Because the proposal was very modest, Council could find matching funds within its baselines to fund the ramp immediately.
- A bigger proposal would otherwise have to go through the annual plan process.
- Craig Cottrill spoke to concerns around noise, citing a Council report prepared in 2003 for a concrete skate ramp. He responded with noise estimations of 67-73dB done. He recommended a lining on the reflective wall surfaces near the ramp as one measure to lower noise levels.

During the discussion there were strong expressions of concern from a small group while the majority of attendees (over 100) were firmly in support of the project.

The evening ended with a request for a show of hands of those in support of the current proposal and those against. An overwhelming majority of attendees were in support of the proposal, with 5-6 against.

## Schedule D

### Responses to residents' concerns about noise and location

*(These notes were prepared by the organizers in response to concerns raised in emails by from residents. They had been emailed to some residents and some were repeated at the ECB meeting)*

*What are the likely noise levels (from contact between wheels/ boards and ramp)?*

There will be sound generated by the use of the skate ramp and by skate ramp users.

Noise levels relating to the actual act of riding a skate board are considerably less than, say, a loud car muffler, referees whistle in a rugby or netball game, or children yelling in the school playground during breaks, and well below legal requirements for noise control.

*Have any studies of comparable ramps been undertaken to ascertain likely noise levels?*

Not that we are aware of.

An April 2001 report prepared by HCC in relation to the then proposal for a skate park (rather than a ramp alone) at this site recorded the following conclusions around noise issues for the proposed skate park:

- It is not possible to quantify the extent of any [noise] nuisance.
- Noise generated by users of a the skate facility is unlikely to reach levels Council would be prepared to control under the Bylaw or District plan as the noise is intermittent.

The report also noted that:

- Eight possible sites in the Eastbourne to Point Howard area had been considered.
- Skating as an activity is allowed as of right under the Reserves Act and District Plan, provide users do not break bylaws, District Plan restrictions on noise, hours of use or other laws.
- Resource consent for the larger skate park facility (Appx 420sqm versus appx 80sqm) would not be required.

There are ramps in suburban areas throughout the Hutt valley and New Zealand. A January 2001 report from HCC noted that facilities at Avalon Park in Lower Hutt:

- Had only one noise incident at Avalon Park in the 12mths since opening.
- The development and use of the facility [at Avalon Park] had not aggravated residents as they thought it would.

*Has any consideration been given to noise levels when selecting the proposed location?*

Yes. Noise has been considered as a factor.

All three locations have residents nearby but not directly adjacent. An April 2001 report prepared by HCC considered eight possible sites in the Eastbourne to Point Howard area and concluded that no one site was perfect and there was no 'right answer', and that any site selected was likely to be the 'lesser of evils'. It was noted that this was the case throughout the HCC area for other similar facilities that exist. Currently there are facilities in Petone, Avalon, Stokes Valley, Naenae, and Wainuiomata.

*Will placing chains over the bottom of the ramp be an effective - and safe - method of rendering the ramp unusable in the evenings and at night?*

Yes.

**Suggested additional steps to reduce noise include:**

The following steps to reduce noise impact are proposed:

- Prescribed hours of use:
  - o Winter hours of use: 8am to 5pm;
  - o Summer hours of use: 8am to 8pm;

An additional option not currently proposed, that could be considered, would be to prohibit use on week days during School hours (eg. 8:30am to 3pm) during term time. This would significantly reduce day time use to minimal hours during the school term and across the length of the year. Leaving only 3-5pm in winter and 3-8pm on summer on week days, with full use on weekends.

- Signage advising, in addition hours of use, that:
  - o Playing music using any kind of external speaker is prohibited.
  - o Consumption of alcohol in the area is prohibited.
  - o No yelling or offensive behaviour tolerated.
- Chain lock by HCC across the ramp, dusk till dawn.
- Lining the inside of the ramp with vinyl/fiberglass insulation.
- Fully boxing in the ramp structure and filling with fiberglass/roofing insulation, foam stapled to the interior of the structure to reduce vibrations and stop resonance.
- Filling the steel coping with sand and capping at each end.
- Plantings around the perimeter of the ramp backing on to the buildings to help reduce noise.
- Encourage the use of soft wheels by ramp users.



## Schedule E

### **Memorandum to Inform the Community Board of progress with the Eastbourne min whisper ramp. Agenda ECB meeting April 4 2017**

FROM: Craig Cottrill  
15 March 2017  
SUBJECT: PROPOSED SKATEBOARD RAMP

#### **Recommendation:**

That the Community Board notes the contents of this report.

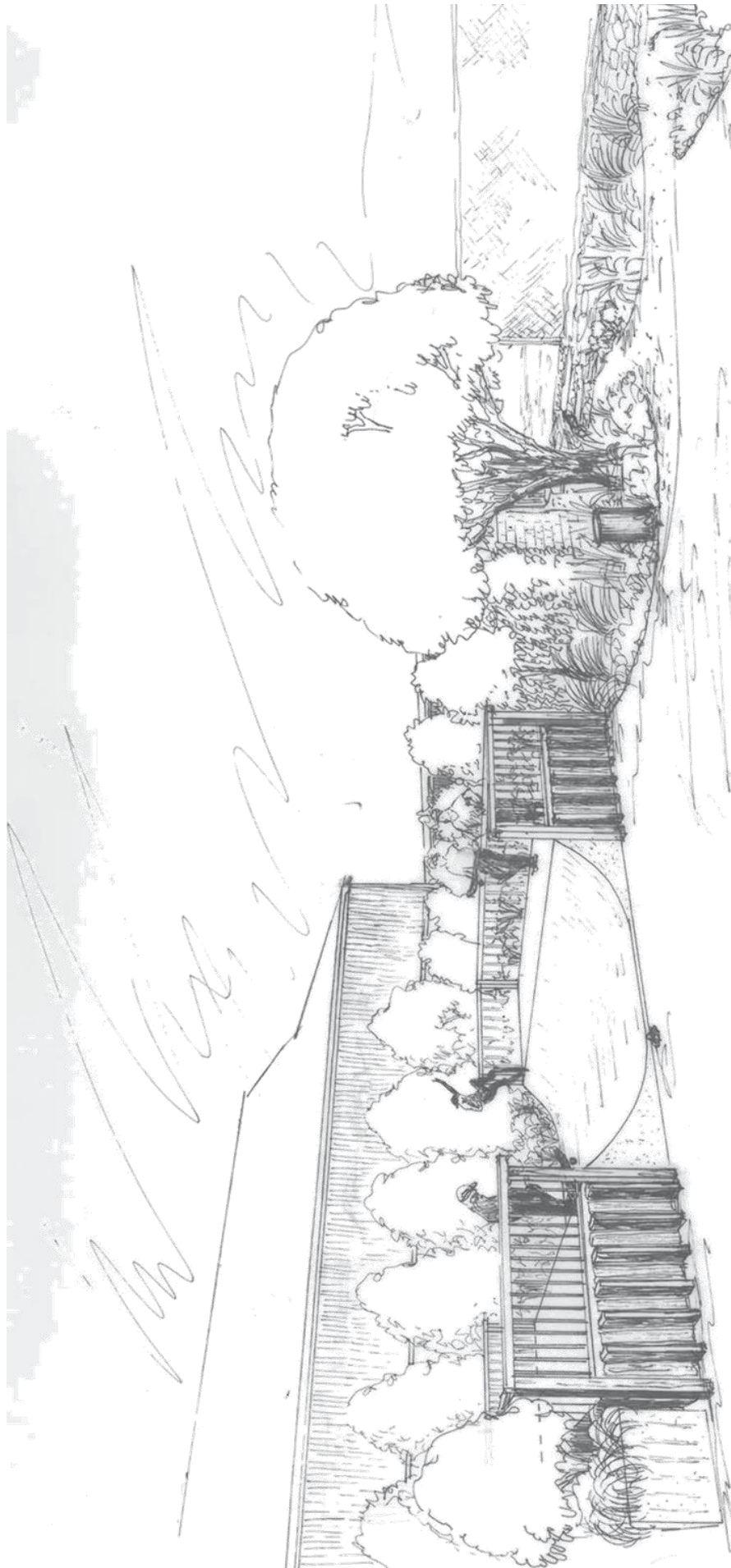
#### **Purpose of Memorandum**

1. The purpose of the Memorandum is to inform the Community Board of progress with the proposed Eastbourne whisper ramp.

#### **Background**

- 2 The Board has recently been approached by the Eastbourne Skate Ramp Committee (the Committee) interested in establishing a whisper ramp in Eastbourne.
- 3 The Committee is well organised, motivated and driven.
4. A whisper ramp is a ramp designed to cater for skaters, BMXers and scooter riders whilst creating the least possible amount of noise. The ramp would be packed with noise absorbing materials to minimise the impact on neighbours.
5. The Committee has conducted investigations, a survey and held a public meeting on the 29th of March. This has led the Committee to suggest that the whisper ramp be located on the tennis courts at the HW Shortt Recreation Ground. The ramp would be located on the site in such a way as to have little impact on other recreational activities.
6. To date the only negative comments have been concerns with noise. Most of the issues that have been raised could be resolved or mitigated.
7. While there are no specific noise rules that relate to HW Shortt Recreation Ground (General Recreation Activity Area), the maximum sound level shall not exceed L<sub>max</sub>75dBA during the hours 10.00pm - 7.00am, measured anywhere within the adjoining residential activity area. It is the Committee's proposal that the ramp would be closed between 10.00pm and 7.00am at all times. ( MEMORANDUM 20 04 April 2017 DEM12-20-1 - 17/508 - Proposed Skateboard Ramp Page 20)
8. At this stage discussion about funding the whisper ramp is not considered to be required. The ramp could be funded on a 50/50 basis with funding coming from the community and existing Parks and Gardens budgets. If the community failed to find the required funding the project could be considered as part of the 2017/18 annual plan

**Report prepared by Virginia Horrocks  
Chair Eastbourne Community Board  
May 25 2017**

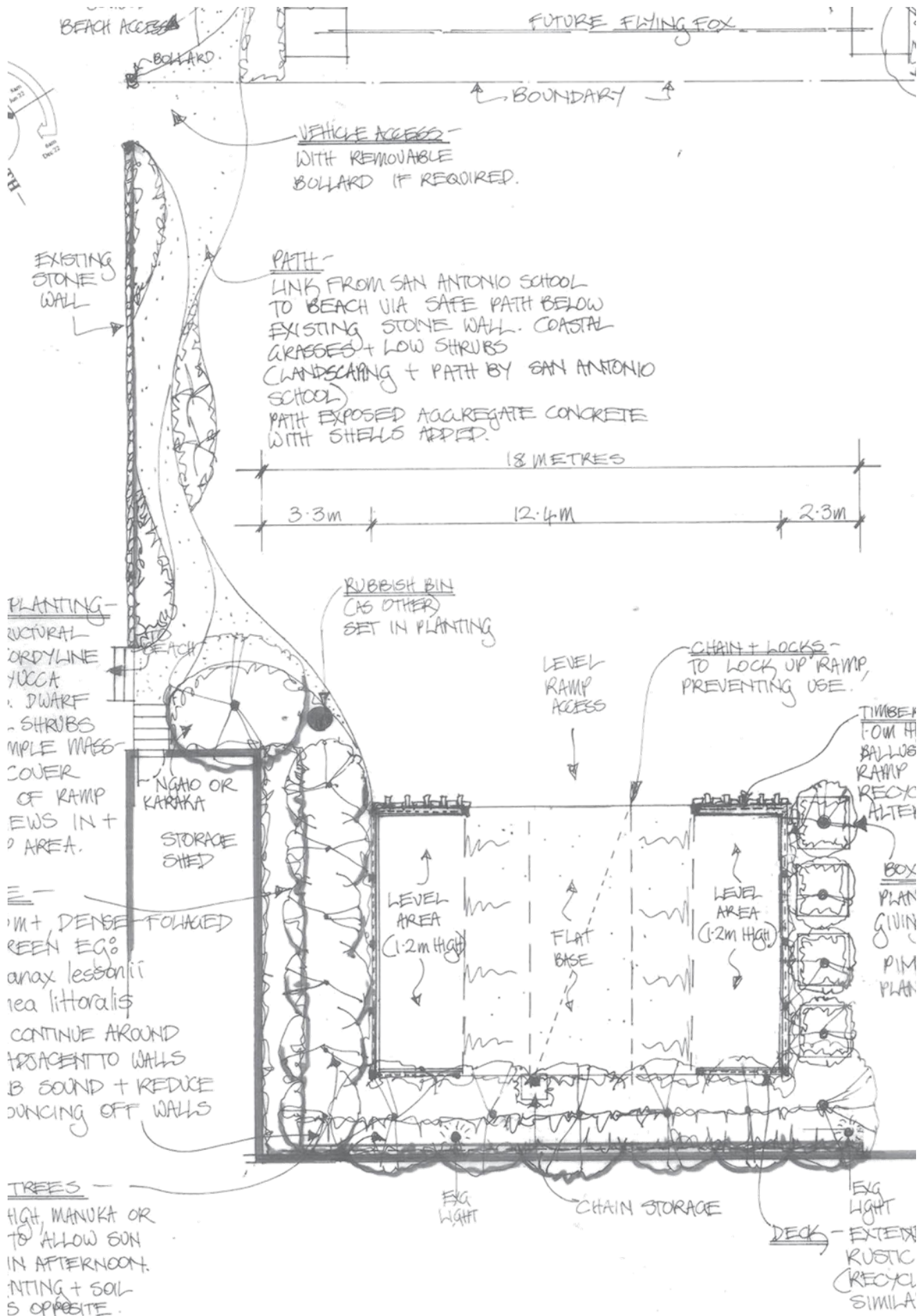


## Eastbourne Skate Ramp Perspective Sketch

DATE: AUGUST 2017  
DESIGNED AND DRAWN BY: REBECCA WILSON  
FILE No: 617 ~ 2102



2 Estuary Street, Makara Beach, Karori R.D.2 WLLGTN 6972  
Ph: (04) 476 9924 Email: earthworkla@gmail.com



Name	Submission
Finola	<p>This is just a quick note to say I am in support of the Eastbourne Skate Ramp and believe that all the correct processes have been followed to create a positive facility for young people in Eastbourne. The vast majority of Eastbourners have expressed support of this project, including many neighbours and adjacent facility owners. It would be a shame for this to project to not go ahead as a result of a very vocal minority. Much thought has been given to noise-proofing the ramp which is the main concern of surrounding residents, and many robust processes will be in place to address this. This area has been enjoyed by my family for multiple generations and I am looking forward to it's re-generation for use when I start a family myself.</p>
Ruth & David Chinn	<p>At a previous ECB meeting earlier in the year we attended, it seemed this was resolved (see below) and the ECB supported in principle the building of a mini skate ramp on the proposed H W Shortt Recreation Ground tennis court site. It is confusing as to why this is being voted upon for a second time in November? This is to confirm (again) that we are in favour of the skate ramp and the development of the tennis court site to benefit the community. We have seen the latest drawings and believe that this would be a great asset for Eastbourne. We live nearly opposite the courts at 75 Oroua Street and have no objections to any of the perceived side effects (noise etc.). We believe that the courts are underutilised and that the skate ramp would hopefully attract more children to the area and out of their bedrooms and away from their screens. It is a delight seeing (and hearing) children having fun with outdoors activities. The courts are there to be used – what's the point of having them otherwise? I am currently a stay at home parent and I can assure you that the only activity I see during the week on the courts are the San Antonio School children playing at morning tea and lunch. There is provision for this to continue as with other uses of the courts after school and on the weekends; tennis, basketball, scootering etc.</p>

Graham Wilson	<p>I have received a leaflet that advertises a meeting of local residents in opposition to the proposed skate board ramp on the courts at the Eastbourne Community Centre. They quote a survey of 50+ signatures. I live in Tuatoru St and my signature is not one of them. I support the provision of recreation facilities for kids and I believe that the courts are seriously under utilised and need to have people back using them again. Skating and skate boarding is not new to the area. Around about 40 years ago a large wooden bowl with plywood working surface was built near the cricket nets in Shortt Park. Kids used it for about 20 years before it wore out and was demolished. MENZ Sheds constructed new portable skate ramps and rails about 15 years ago and these still live in the small storage room at the Community Centre. They are operated on the courts by the Youth Club when kids want to skate on Friday evenings in the summer. So kids have skated and clattered about in this area for as long as their parents have lived here. Many of us parents who have lived here and brought up our kids in the area have benefited from the facilities. We didnt mind them being noisy down on those courts, playing tennis, volleying tennis balls against the hall wall, playing netball and practising goal shots and yes skating about. It is ironical that some of those parents have become sensitive to the noise when it is other people's kids making it. Maybe we are just old and crusty. But the onset of deafness helps if one seeks selective isolation. I have listened to a friend who doesnt live in the area state that allowing kids to congregate will bring sex and drugs into a "nice area". So what is new. It is just scare tactics. Because the area is not isolated from community activities we would probably notice and do something about it. Hopefully Council will just man up and support recreation and kids wanting to do something that is not "screen time". The area is designated for recreation purposes and that designation needs to be protected. Yes there are other places where a skate ramp might go. But as Mr Hodgins was quoted in the Herald – the activity will benefit from being surrounded by a paved surface. Not everyone will be able to occupy the ramp at once so they need a paved area to warm up on and wait their turn on the ramp. This is an existing paved surface that the community has already paid for. So sweat your assets and dont be bullied into spending money to lay more concrete. As we know from previous experience wooden skate ramps have a finite life and concrete surfaces last much longer so it makes economic sense for the "temporary" structure to sit on an existing pavement.</p>
Peter Hahn	<p>This is to confirm again that we are in favour of the skate ramp. We have seen the latest drawings and believe that this would be a great asset for Eastbourne. We live right opposite the courts and have no objections to any of the perceived side effects (noise etc.). We believe that the courts are underutilised and that the skate ramp would hopefully attract more children to the area and out of their bedrooms and away from their screens. It is a delight seeing (and hearing) children having fun with outdoors activities. The courts are there to be used – what's the point of having them otherwise? Sorry, for not making it to the last meeting at the community hall. Please do not hesitate calling me anytime to discuss!</p>
Lauren Delaney	<p>I would like to again show my support for the proposed skate ramp at the recreational facilities area at the top of Tuatoru street. As a mother of three boys I love anything that will get my kids out of the house enjoying physical activity and fresh air. My husband and I have also recently invested in a skateboard in the hopes that we can join in and have fun as a family. I also love the idea of basketball facilities being provided on one of the courts, it would be great to see the area more fully utilised covering a wide range of sports and activities to cover the interests of more children and families. I recently saw the plans for the skate ramp in the Eastbourne Herald and think they look fantastic. Matt, Sinead and the team have done an outstanding job of putting the proposal together and held a comprehensive and thorough consultation process.</p>

Aaron Theobold - NME	This is a short note to indicate my support for the proposed skate ramp. The latest drawings have been released and look good - I believe that this would be a great asset for Eastbourne. There has been significant research and due diligence put in to the proposal & the community has been consulted & kept up to speed through the whole process. Utilising the courts area to its full potential can only have positive implications and will be a great asset to the local children & community.
Virginia Saunderson.	I am writing in support of the Eastbourne Skate Ramp at the San Antonio courts. I saw the designs on facebook and they are much more attractive than I thought they would be, I'm so impressed. It will beautify a rather ugly, neglected corner and provide a new vitality to the area. It's lovely to see the tennis courts used in summer and we live next to a park (Greenwood Park), and I just love to hear the sound of happy children playing outside in the fresh air, not at home on screens or mooching in the malls. We really must provide a range of local facilities to keep our kids outdoors and occupied in healthy pursuits in this new age of screens and technology. The San Antonio courts are under-utilised, central, part of a sports hub already (tennis, ESSC, netball, rugby, cricket, etc) so in my mind it's an ideal location. We have a wonderful motivated community group keen to make it happen, so this is a unique opportunity to get this project underway.
Margaret Martin	I am against the placement of a skate board ramp on the "San Antonio" courts area. Unlike many people who are keen to have the skate ramp in this area, I have experience of the effects of the noise from skating and the impact of foot traffic in the area. It seems preferable to site a facility in an area where there is little conflict of use, management of the activity can be facilitated, and the activity meshes with the current usage of the area in a variety of ways. When a skateboard area was mooted in the early 2000's the ECB recognised the right of the residents to quiet enjoyment of their properties. While we clearly have to provide a milieu encouraging strong and healthy growth of our young people, this can in no way negate that right. A solution needs to be developed which best fits our particular community. (document attached to email)

Maree Jansen - Youthworkers Trust	<p>I attended the Board meeting on Tuesday night and raised my hand on several occasions to provide input for consideration, my points were to be representative of the 30+ children who attend Youth Group each Friday at The Loft. Unfortunately I didn't get a chance to share but I did want the voice of the children heard by the board. I share this feedback understanding that the motion has been passed to support the proposal in principle - an outcome that is very positive for the community. For nearly 3 years now we have been running the youth group; we along with families in the community see this as an invaluable resource for keeping kids connected in the community. It also provides them a safe and constructive environment to release energy at the beginning of the weekend and a positive place for them to enjoy their early teenage social years. Over the course of the skateramp community engagement we have had countless conversations with the kids - all of which have been endorsing of the ramp and the proposed location. The proposed proximity is one that is both recreationally zoned; currently under-utilised, and very aligned with other resources within close proximity (Youth Group, sports Recreation centre, St Antonio school). They were all delighted with the outcome from the Board meeting and look forward to the prospect of being able to use the ramp as part of Youth Group activities and the general community resources. Thanks to you and the Board for your consideration to progress the proposal on behalf of the youth. For 15 to 18-year-old boys, 36.5% play tennis during a year, compared to 30.4% who skateboard, 58.1% who play rugby, 61.9% play soccer, and 31.6% play cricket. 60.9% of 15 to 18-year-old boys play basketball during a year. Eastbourne currently caters for soccer, rugby, cricket and tennis. These figures clearly show the rise of popularity in basketball in New Zealand and highlight the lack of public facilities for this in our community. A voluntary Eastbourne 'hoop club' (using the facilities in Wellesley College) established in the last few months has been a runaway success and already has a huge waiting list of children waiting to join up ( I would encourage you to check out the Eastbourne Hoop Club Facebook page). This is an opportunity for Hutt City Council and the Community Board to show leadership and have some real ambition for this neglected patch of land. Hopefully our community board will seize this opportunity to send a strong signal to the youth of our community that we see them as a valuable part of our community. Simply limiting this discussion to the installation of a skate ramp would be a wasted opportunity. I strongly support the current plans for the installation of a basketball court alongside a skate ramp in Eastbourne and hopefully the ECB and HCC will be able to initiate this project without any further delay.</p>
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Stephen Cobb	<p>I understand Hutt City Council is currently considering a proposal to install a skateboarding ramp on the site of the concrete tennis courts on Oroua Street in Eastbourne and there has been some commentary in the Eastbourne Herald that a proper consultation process has not been followed. A failure to follow through and deliver this proposal would be a poor reflection of Eastbourne (and Hutt City Council) and send a negative message to the youth of our community. As a resident of Oroua Street who has not been involved in the development of the skate ramp proposal, I would like to note that I have been incredibly impressed by the efforts that have been made by the proponents of the skate ramp to pro-actively engage and consult with individuals living near the proposed site. The voluntary consultation process has, in my opinion, been far greater than I have seen for other proposals that have impacted on our community – for example, the erection of the mobile phone aerial in HW Shortt park was only subject to public consultation after an outcry from local residents, and I do not believe there was any public consultation before the Eastbourne community centre was ‘upgraded’ with astroturf and cricket nets (great for cricket but terrible for all the other sports codes that use that facility). The current concrete tennis courts on Oroua Street next to San Antonio School represent a scarce resource in Eastbourne, a flat area of public land that can be used by the whole community. I fully support the proposal to install a skate ramp in this area but this needs to be done as part of a more strategic approach to ensure this area meets the needs of the Eastbourne community. Currently this land is used for three tennis courts, a single netball hoop and (from time to time) as storage of mulch. Since moving to Eastbourne 11 years ago I have passed this area at least twice daily; most of the time the tennis courts are not used, occasionally one court is used and maybe twice a year there will be two courts in use. There is no shortage of tennis courts elsewhere in Eastbourne; Muritai Tennis Club, grass courts on Houhere Terrace and courts available in Days Bay. Adding a skate ramp to this area will increase the use of this land but a much more ambitious approach is required. Sport New Zealand's 2014 survey of sport and recreation in the lives of 15 to 18 year old girls provides some valuable data in helping our community to decide on the best use of this land. Amongst 15 to 18-year old girls, 33.2% play tennis during a year, compared to 17.8% who skateboard, 30.3% who play rugby, 46.9% play soccer, and 24.5% play cricket. However, 47.4% of 15 to 18-year-old girls play basketball during a year. Eastbourne currently caters for soccer, rugby, cricket and tennis. These figures clearly show the rise of popularity in basketball in New Zealand and highlight the lack of public facilities for this in our community. A voluntary Eastbourne ‘hoop club’ (using the facilities in Wellesley College) established in the last few months has been a runaway success and already has a huge waiting list of children waiting to join up ( I would encourage you to check out the Eastbourne Hoop Club Facebook page). This is an opportunity for Hutt City Council and the Community Board to show leadership and have some real ambition for this neglected patch of land. Hopefully our community board will seize this opportunity to send a strong signal to the youth of our community that we see them as a valuable part of our community. Simply limiting this discussion to the installation of a skate ramp would be a wasted opportunity. I strongly support the current plans for the installation of a basketball court alongside a skate ramp in Eastbourne and hopefully the ECB and HCC will be able to initiate this project without any further delay.</p>
Matthew Mallett	<p>I am writing to confirm my support for the proposed Eastbourne skate ramp. I have viewed the latest drawings and consider that the ramp (in the form proposed) would be a great asset for the Community and, in particular, its youth.</p>

Lucy & Luke	Lucy and I live at 28 Tuatoru St and we are in support of the skate ramp at San Antonio courts being constructed as per plans drawn by Earthscape Design. We feel it will be an asset for the community.
Sean O'Sullivan	I am a resident Eastbourne reside with my family at 81 Oroua Street. We are adjacent to the tennis court area upon which the proposed skate ramp is planned. I am a parent of 6 – 5 boys .I understand the need to have this type of facility for our locality. I was a supporter of it previously. While it is always easier to support something like this, that is not “over the road”, I have reviewed the plans and would like to congratulate the organisers on the design. I remain fully supportive of the proposal. I hope that you will be of a similar view when it comes to you for final approval.
Wendy Pharazyn	Below is my submission regarding the siting of the skate ramp. Matt Hayes said to me after the ECB meeting in early April that the landscape architect Neil Tonkin said to him that "no one wants a skate ramp next to them but, unfortunately, some people have to be the sacrificial lambs." or words to that effect. For many reasons, that have been stated over the last number of months, the tennis court/netball site is NOT suitable for a skate ramp. Concerned residents may seek legal advice if the tennis court/netball site is approved by the ECB for the skate ramp. I have found this whole process extremely distressing. I am probably going to move from Eastbourne as a consequence of the level of stress it has caused me.
Margs Mills	My name is Margs Mills and I live at 33 Tuatoru Street in Eastbourne 5013. I attended the meeting on 20 September at 7.15 pm at the RSA rooms at the top of Tuatoru. The meeting was an invitation to concerned local residents. The Hutt City Council, the skate ramp committee and the Eastbourne Community Board wanted to show us the plans they had for the ramp, the site being by San Antonio School and Church. There was a good turnout from a variety of locals of different ages. Right from the beginning it became clear that the local residents were very upset by the site choice. Virginia Horricks did a sterling job of chairing a highly emotional meeting! There are many and varied objections to this site including noise, business, etc and the strong feeling is that as this is a residential area by a school and church. Most people want a skateboard ramp for the children but not on this site. If our concerns and objections are over ridden and the ramp is placed there, it will only create more distress on all sides. Over the last few weeks I visited the houses in Tuatoru and Oroua Streets to ask people how they felt about the site chosen I e by the church. I collected over fifty signatures. People did not want the ramp by the school but rather in a park. I have spoken to Father Maylon, the parish priest and he is unhappy with the site. There are services every Saturday at 5.30 and also during the week as well as funerals etc. There is, however, a solution. Most people want the ramp to be built in a park. It is a park activity and belongs alongside other recreational activities. Our local Bishops Park is ideal. The children could play on the ramp, the swings and slides, go for a swim in the pool or the sea. They are near toilets, rubbish bins and local shops for ice creams etc. There are a couple of sites in Bishops Park that would be suitable and provide a lovely location for our children to enjoy the ramp and other activities on hand. They would be well away from houses and shops so noise would not be a problem. There are plenty of people around this area enjoying the park so the skaters would not be isolated bur part of the park community. I think the Eastbourne Community Board, The Hutt City people and the skate ramp committee got a bit of a shock when they saw and heard the level of distress felt by the locals. They love their peaceful environment and they will not give up or go away. Most of the people who want the site by the church do not live there! I hope that in light of all this the council will see sense and choose another site, suitable for everyone.

David McDougall	<p>Skateboard ramp - wrong venue versus the right site The proposed venue on the area known locally as 'the tennis courts' is unsuitable, and as you probably became aware at the recent meeting with the Community Board, has upset many residents. The main problem being the noise factor and its proximity to houses, with some occupied during the working week and all at week-ends. Alternative site - where there are no proximate houses This site is on the seaward side of the swimming pool abutting the western wall. It would be necessary to bulldoze a strip wide enough to accommodate the planned ramp with some adjacent area also flattened. Access can be gained from the children's playground and/or from opposite the yacht club. At present this area is covered in buffalo grass, kikuyu and marram grass (nothing of any value). These plants are holding the sand perfectly. The kikuyu could be planted on the bulldozed edges, or possibly some other material used. As stated it is well away from houses, handy to shops for ice-creams etc., public toilets, the Yacht Club, Scout Den, wharf and children's playground, and of course Bishop Park. There would be no need to lock up after 6p.m. No residents will be upset by the noise factor. Everyone will be happy!! I would like to emphasize that the process to 'sell' this idea has been flawed: 1. the principles of democracy have been ignored. 2. Marine Parade residents have been overlooked in the canvassing of the local community, while far away streets (Makaro and Titoki) have been approached. 3. It appeared from what was said and how it was presented at the recent meeting, that the Community Board had already made up its mind as to the siting of the ramp. 4. We know from experience that noise from the grind and banging of skateboards carries well into the surrounding area - to say nothing of children's excited voices. This is increased by the surrounding hard surfaces. 5. Who does "own" the area? We were told that it is San Antonio School who frequently use the area. However, my understanding is that San Antonio only own a narrow strip next to their northern boundary. 6. The walls which surround the ramp are frequently used for tennis practice and for children to practice their ball kicking skills. To my knowledge the function of the Community Board is to consult with residents and to recommend a course of action to HCC. Does this arrangement still pertain? We would hate to see a decision made which would split the community, and which could end in a lengthy and expensive legal process. My wife, Judith, and myself have contributed, in time and effort, a good deal to the Eastbourne environment and amenities, and we feel it is time that this contribution is taken into account.</p> <p>I have led a group for 14 years to restore with native species, 600 meters of Eastbourne beach, previously covered in marram grass, tree medick, and other weeds. This work is ongoing with up to 15 residents working two hours per month. Judith's and my contribution is considerably greater. In the last 10 years since I have been keeping accurate records our personal total of volunteer hours is close to 3,000. Other groups have also contributed, including the Global Network Volunteers for some years led by Robert Ashe. Greater Wellington Regional Council and more recently Hutt City Council have supported us and provided many thousands of plants as well as their expertise.</p> <p>In 2013 our group was recognised with an Eastbourne Order of Excellence by the Community Board and presented to us by the Mayor.</p> <p>In 2015 our group was recognised with the Dunes Restoration Trust of NZ as "The best Community Group for Outstanding Contribution to Coastal Revegetation".</p> <p>Judith has, in recent years, worked with Muritai and San Antonia Schools, both of which have their own designated area of dune to plant and maintain. Judith educates the children about dune processes and vegetation.</p> <p>We were both instrumental in initiating the Muritai Croquet Club and I looked after the lawn for seven years.</p>
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	I belonged to MIRO for ten years, both trapping and monitoring predators.
Judith McDougall	<p>I strongly object to the placement of a Skateboard Ramp on the above site for the following reasons: 1. The unacceptable noise level: The surrounding concrete walls and hard ground surface create an echo effect which accentuates the noise of the skate boards to a level which is unacceptable so close to residential housing. An inadequate noise test was done – one skateboard being thrown to the ground was no measure of a potentially large group of children all skating on the ramp and the surrounding area. 2. This noise may be able to be tolerated occasionally, but not with the frequency likely to occur. The local children are likely to use the area after school, all day in the week-ends and during school holidays. 3. I am old, retired from work, and enjoy the peace and quiet of our beautiful residential area. It would be a travesty to ruin that, even for one family, let alone for the many who will be affected. Nearby adults, old people and families have a right to a relatively quiet, peaceful home environment, just as much as children have a right to a skate ramp, perhaps more so, particularly as the ramp could be placed in a park area, where noise is more expected and tolerated. The noise level, likely to be all day during week-ends and holidays, would be INTOLERABLE for nearby residents. 4. Closing the ramp at 6p.m. will not stop skaters using the wider area after that time – with a continuation of loud noise. 5. The siting, in a dark corner of the area, along with the closure of the ramp in the evening could attract older teenagers to congregate there, with the potential problems that could engender. 5. Although the suggested siting is physically close to residential areas, it could potentially be unsafe, in particular for younger children to use in the evenings when the lighting would be poor, with few passers-by or direct vision from nearby residents. 6. Reasons for other potential sites not being considered have not been given. One document suggested that Bishop Park and the current site under consideration were equally acceptable. Why is this site not being considered, given that this other site does not have the same problems in sound accentuation as the current one being considered. It is also open to passing traffic, so potentially safer; close to shops for refreshments, and it is designated as a park, with the swimming pool and play area close by, which local residents knew when they took up residence there. The northern end of H W Shortt Rec. could also be considered. Being surrounded by a grassy area, it would be better in terms of the noise. It was discarded – why? A wooden ramp was there several years ago. In conclusion: I am 80 years old and home most days. I enjoy the peace of my beautiful surroundings. The noise level engendered by this initiative is totally unacceptable. It has the potential to ruin my and my husband's peaceful old age. We put a lot of time and effort into improving our local beach environment. It seems grossly unfair for our leisure time to be compromised by an initiative that could equally, and perhaps even better, meet the skaters needs, if placed at Bishop Park or another alternative site. I plead with the Community Board to reconsider your decision.</p>

David McDougall Part 2	<p>Re : Proposal to situate Skate-board ramp at tennis court/San Antonia site. Herewith my further objections to the above structure being built on this site: (1) As I understand it the Community Board has not as yet produced documents regarding the rejected sites, and the reasons why they were rejected. Unless these are forthcoming our group of 'objectors', will apply under the 'Official Information Act.' (2) The Community Board is taking an enormous risk. The proposed site is unacceptable being far too close to existing houses. The level of noise created by skating on the ramp will be amplified greatly by those awaiting their turn skating on the hard surround. The area enclosed on two sides by concrete walls creates an echo effect. The sound testing done by HCC was inadequate and bears little relationship to what would ensue in practice. It would be unfortunate for all concerned if this leads to a legal challenge. (3) Another issue that has an element of risk that needs to be canvassed : The promoters of the skate-board ramp have raised thousands of dollars from the public before a decision by the Community Board has been made. Has the Board already indicated to the promoters that they have decided on this site? I should hope not. It would be a case of 'the tail wagging the dog.' I trust the fact that money has been raised with this site in mind, will not be putting pressure on the Board to go ahead with the plan regardless of objections. (4) I wish to reiterate that we are not anti skate-board ramps. However I would be surprised if anywhere else in NZ one is situated as close to residences, and on such echoing surfaces</p>
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*Our Reference* 17/1575



**TO:** Chair and Members  
Eastbourne Community Board

**FROM:** Kate Glanville

**DATE:** 13 October 2017

**SUBJECT:** SCHEDULE OF MEETINGS 2018

### Recommendations

That the Board:

- (i) approves the meeting dates for 2018 in respect of its own meetings;
- (ii) notes that the Chair will set dates for informal meetings of the Board as the need arises; and
- (iii) delegates authority to the Chief Executive in consultation with the Board Chair to alter the date, time or venue of a meeting, or cancel a meeting, should circumstances require this.

### Background

Attached as Appendix 1 is the report that was considered by Council at its meeting held on 10 October 2017. Council adopted the recommendations contained in the report.

Attached as Appendix 2 is the schedule of meetings for 2018.

### Appendices

No.	Title	Page
<a href="#">1</a>	Schedule of Meetings for 2018 report - Hutt City Council - 10 October 2017	99
<a href="#">2</a>	Meeting Schedule for 2018 DRAFT	103

**Author:** Kate Glanville  
Senior Committee Advisor

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**Approved By:** Kathryn Stannard  
Divisional Manager, Democratic Services



## Hutt City Council

01 September 2017

File: (17/1352)

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Report no: HCC2017/4/244

## Schedule of Meetings for 2018

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### Purpose of Report

1. It is considered desirable that Council adopt a meeting schedule for meetings to be held in 2018 and the proposed schedule is attached as Appendix 1 to the report. Adoption of the schedule will serve as notice to members that the meetings set out on the schedule are to be held.
2. It will be necessary for Council to determine the venue for Council and committee meetings.
3. As circumstances may change over time, it is considered appropriate that Council delegates authority to the Chief Executive in consultation with the Mayor or Committee/Subcommittee Chairs to alter the date, time or venue of a meeting or cancel a meeting, should circumstances require this.

### Recommendations

That Council:

- (i) notes that a review of the committee structure will be undertaken in May 2018;
- (ii) adopts the schedule of meetings attached as Appendix 1 to the report, which provides for six weekly meeting cycles in 2018, subject to approval by the community boards in respect of their meeting dates;
- (iii) agrees that the venue for the meetings of Council and its

committees/subcommittees, other than community boards, be the Council Chambers, Administration Building, 30 Laings Road, Lower Hutt; and

- (iv) delegates authority to the Chief Executive in consultation with the Mayor or Committee Chair to alter the date, time or venue of a meeting, or cancel a meeting, should circumstances require this.

## Background

4. The Local Government Act 2002 requires that a local authority must hold the meetings that are necessary for the good government of its district.
5. The Act requires that notice be given in writing to each member of the time and place of a meeting, not less than 14 days before the meeting or, if the local authority has adopted a schedule of meetings, not less than 14 days before the first meeting on the schedule.
6. Attached as Appendix 1 to the report is a draft schedule for five meeting cycles for 2018.

## Committee Structure Review

7. At its meeting on 22 November 2016, Council resolved the following (Minute No. C16514):

*"That Council:*

- (i) notes the Council Committees for the 2016-2019 triennium attached as Appendix 1 to the report;*
- (ii) notes that the membership and full terms of reference for each committee will be available at the December 2016 Council meeting; and*
- (iii) notes that a review of the Council Committees will be undertaken in 18 months' time."*

8. The review of the committee structure is due to be undertaken in early 2018. The meeting schedule will be reviewed at this time, if required.

## Comment

9. The draft schedule provides a free week during week 1 of each meeting cycle when the first order papers for the cycle are being prepared, a week during which community board meetings are scheduled, two weeks during which the major standing committees of Council and subcommittees can meet, and a Council meeting in the sixth week of the cycle.



10. This allows reports that are of relevance to a community to be considered by the appropriate community board before going to the appropriate committee of Council.
11. Meetings of the Community Panels will be held as required.
12. In situations where additional meetings of Council and its committees/subcommittees are required, ideally 14 days' notice will be provided to members. Where a lesser period of notice is provided, such meetings would be treated as extraordinary meetings.
10. The draft meeting schedule for 2018 has been adjusted to make provision for meetings associated with the Annual Plan process, including scheduling community board meetings during the Annual Plan consultation period.
11. A number of community boards on their own initiative have scheduled informal community meetings to discuss specific issues or as a forum for engaging with the community. It is anticipated that these informal meetings will continue, and will supplement the meetings held to conduct formal business, which are more structured and provide limited opportunities for public input.
12. The meeting schedule has been adjusted where necessary to take account of public holidays, which are noted on the schedule and also the Local Government New Zealand Conference.
13. To assist with forward planning, regular civic functions to be held in 2018 have been included in the schedule.
14. It will be necessary for Council to determine the venue for Council and committee/subcommittee meetings, and these are customarily held in Council Chambers. Community Board and Community Panel meeting venues are selected from within the communities served.
15. As circumstances may change over time, it is considered appropriate that Council delegate authority to the Chief Executive in consultation with the Mayor or Committee Chair to alter the date, time or venue of a meeting or cancel a meeting, should circumstances require this.

### **Consultation**

16. The proposed schedule of meetings will be submitted to the November 2018 meetings of the community boards for agreement or approval in respect of their meeting dates, and selection of venues for their meetings.
17. In respect of the joint committee Hutt Valley Services Committee, the dates have been discussed with officers from Upper Hutt City Council.
18. In respect of the Hutt Valley Flood Management Subcommittee, Regional Transport Committee and the Wellington Regional Strategy Committee, officers from Greater Wellington Regional Council have notified the dates to officers.

19. In respect of the Wellington Water Committee, officers are waiting to hear back from Wellington Water Ltd.
20. In respect of the Wellington Regional Waste Minimisation and Management Joint Committee, the dates have yet to be determined. Decisions made in respect of these meetings will be report back to Council in December, along with the venues to be used for the community board meetings in 2018.

**Legal Considerations**

20. The Local Government Act 2002 makes provision for Councils to adopt a schedule of meetings. Adoption of the schedule presented will serve as notice to members that the meetings set out on the schedule are to be held.

**Publicity Considerations**

21. There are no publicity considerations arising from this report.

**Financial Considerations**

22. There are no financial considerations arising from this report.

**Other Considerations**

23. In making this recommendation, officers have given careful consideration to the purpose of local government in section 10 of the Local Government Act 2002. Officers believe that this recommendation falls within the purpose of the local government in that it meets the current/future needs of the community by providing the community a set meeting schedule when Council meets to make decisions impacting on the future community goals.

**Appendices**

No.	Title	Page
1	Meeting Schedule 2018 DRAFT	

**Author:** Kate Glanville  
Senior Committee Advisor

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**Approved By:** Kathryn Stannard  
Divisional Manager, Secretariat Services

## 2018 SCHEDULE OF MEETINGS FOR COUNCIL, COMMITTEES, SUBCOMMITTEES AND COMMUNITY BOARDS

## 2018 SCHEDULE OF MEETINGS FOR COUNCIL, COMMITTEES, SUBCOMMITTEES AND COMMUNITY BOARDS

	2018 - Cycle 1	2018 - Cycle 2	2018 - Cycle 3	2018 Cycle 4	2018 - Cycle 5
Community Plan Committee (CPC) - 9.30am	Tue/Wed 20/21-Feb Thu 15-Mar	Wed/Thu 16/17-May	Wed 6-Jun		
Community Plan Committee (CPC) - 5.00pm					
Petone Community Board - 6.30pm	Wed 7-Feb	Wed 4-Apr	Mon 11-Jun	Mon 3-Sep	Mon 5-Nov
Eastbourne Community Board - 7.15pm	Mon 5-Feb	Tue 3-Apr	Tue 12-Jun	Tue 4-Sep	Tue 6-Nov
Wainuiomata Community Board - 7.00pm	Thu 8-Feb	Thu 5-Apr	Wed 13-Jun	Wed 5-Sep	Wed 7-Nov
Traffic Subcommittee - 3.00pm	Mon 12-Feb	Mon 9-Apr	Mon 18-Jun	Mon 10-Sep	Mon 12-Nov
Arts and Culture Subcommittee - 6.00pm	Wed 14-Feb	Wed 11-Apr	Wed 20-Jun	Wed 12-Sep	Wed 14-Nov
District Plan Committee - 5.30pm	Mon 19-Feb	Mon 23-Apr	Wed 27-Jun	Wed 19-Sep	Wed 21-Nov
Policy and Regulatory Committee - 5.30pm	Mon 26-Feb	Mon 30-Apr	Mon 2-Jul	Mon 24-Sep	Mon 26-Nov
City Development Committee - 5.30pm	Tue 27-Feb	Tue 1-May	Tue 3-Jul	Tue 25-Sep	Tue 27-Nov
Finance and Performance Committee - 5.30pm	Wed 28-Feb	Wed 2-May	Wed 4-Jul	Wed 26-Sep	Wed 28-Nov
				Wed 17-Oct	
Community Services Committee - 6.00pm	Thu 1-Mar	Thu 3-May	Thu 5-Jul	Thu 27-Sep	Thu 29-Nov
Additional Ordinary Meetings of Council	Tue/Wed 20/21 Feb after CPC	Thu 15-Mar after CPC	Wed 6-Jun after CPC	Wed 17-Oct after F&P	
Additional Ordinary Meetings of Council - 6.00pm			Thu 28-Jun make rates		
Council - 6.00pm	Tue 13-Mar	Tue 22-May	Tue 24-Jul	Tue 9-Oct	Tue 11-Dec
Hutt Valley Services Committee - 9.30am	Fri 2-Mar	Fri 4-May		Fri 31-Aug	Fri 23-Nov
Temporary Road Closure Subcommittee - 5.30pm				Mon 15-Oct	
Chief Executive's Employment Subcommittee - 3.00pm				Mon 17-Sep	
HV Flood Management Subcommittee - 4.30pm	Thu 15-Feb Thu 22-Mar	Tue 15-May	Tue 26-Jun	Tue 7-Aug Tue 18-Sep	Tue 30-Oct Thu 6-Dec
Wellington Water Committee - 1.00pm	Thu 1-Mar	Tue 29-May		Thu 6-Sep	Thu 29-Nov
Regional Transport Committee - 10.00am	Tue 13-Mar	Tue 24 Apr	Tue 19-Jun	Tue 28-Aug	Tue 27-Nov
Wellington Regional Strategy - 1.00pm		Tue 24-Apr	Tue 19-Jun	Tue 28-Aug	Tue 27-Nov
Wellington Regional Waste Minimisation and Management Joint Committee					
Council briefings (or as required) - 5.00pm	Thu 1-Feb Thu 19-Jul	Thu 29-Mar Thu 23-Aug	Thu 26-Apr Thu 20-Sep	Thu 24-May Thu 18-Oct	Thu 21-Jun Thu 15-Nov

## 2018 SCHEDULE OF MEETINGS FOR COUNCIL, COMMITTEES, SUBCOMMITTEES AND COMMUNITY BOARDS

Civic functions/Committee	Day	Function
	Thu 13-Dec	Scholastic Ceremony (Venue TBC)
	Thu 14-Jun	Civic Honours Committee Meeting (Chambers)
	Thu 30-Aug	Civic Honours Awards (Venue TBC)
	Thu 22-Feb	Citizenship Ceremony (Hutt City Church, 22 Marsden Street)
	Thu 10-May	Citizenship Ceremony (Hutt City Church, 22 Marsden Street)
	Thu 26-July	Citizenship Ceremony (Hutt City Church, 22 Marsden Street)
	Thu 13-Sep	Citizenship Ceremony (Hutt City Church, 22 Marsden Street)
	Thu 22-Nov	Citizenship Ceremony (Hutt City Church, 22 Marsden Street)
<b>Please note the following public holidays:</b>		
		Wellington Anniversary Day
		Mon 22 Jan
		Waitangi Day
		Tue 6 Feb
		Good Friday
		Fri 30 Mar
		Easter Monday
		Mon 2 Apr
		Anzac Day
		Wed 25 Apr
		Queen's Birthday
		Mon 4 Jun
		Labour Day
		Mon 22 Oct

## The LGNZ Conference 15-17 July 2018 in Christchurch

## Venues:

Petone Community Board  
 Eastbourne Community Board  
 Wainuiomata Community Board  
 Subcommittees  
 Standing Committees  
 Council  
 RT & WRS  
 Management Joint Committee  
 HV Flood Management Subcommittee  
 Wellington Water Committee  
 Hutt Valley Services Committee  
 District Licensing Committee

TBC  
 TBC  
 TBC  
 Hutt City Council Chambers  
 Hutt City Council Chambers  
 Hutt City Council Chambers  
 TBC  
 TBC  
 TBC  
 TBC  
 UHCC (2 March), HCC (4 May), UHCC (31 August), HCC (23 November)  
 Hutt City Council Chambers (meet as required)

**25 October 2017**

File: (17/1637)

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**Report no: ECB2017/5/20**

## **Committee Advisor's Report**

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### **1. Purpose of Report**

The primary purpose of the report is to update the Board on items of interest.

#### **Recommendation**

That the Board receives the report and:

- (i) determines the venue and start time for its 2018 meetings;
- (ii) determines catering requirements for its 2018 meetings;
- (iii) determines advertising requirements for its 2018 meetings; and
- (iv) agrees to hold a tour of its community with the tour scheduled for a date to be confirmed.

### **2. Venue**

In 2017, the Board met at the East Harbour Women's Clubrooms. The Board is asked to confirm its venue for its 2018 meetings.

### **3. Start Time for Meetings of the Board**

In 2017, the Board met at 7.15pm. The Board is asked to confirm the meeting time for its 2018 meetings.

### **4. Catering**

The Board is asked to consider catering requirements for its 2018 meetings.

## 5. Advertising Meetings

The Board's meetings are advertised in the Eastbourne Herald. The cost for this comes out of the Board's miscellaneous administration budget. The Board needs to determine whether it wishes to advertise in any other advertising format.

## 6. Tour of Community Board Area

The Board generally does a tour of the Community Board area at the start of each year. The Board needs to determine whether it wishes to do a tour in 2018.

## 6. Current Consultations

Please see below a list of current proposals Council is consulting on. These can be viewed on the Council website <http://www.huttcity.govt.nz/Your-Council/Have-your-say/Consulting-on/>

Consulting on	Closing date
<u>Proposal to revoke reserve status – 9A Durham Crescent</u>	Friday 3 November
<u>Parking policy consultation</u>	Friday 3 November
<u>New fees and charges under the RMA</u>	Wednesday 22 November

## 7. Eastbourne Community Board Walkaround

Items from the 2017 walkaround are attached as Appendix 1 to the report.

## 8. Miscellaneous Administration Budget

The Miscellaneous Administration budget for the 2017/2018 financial year is \$5,000. Expenditure to date is \$878.52 and a breakdown is attached as Appendix 2 to the report.

## 9. Training Budget

There has been no expenditure for the 2017/18 financial year.

## Appendices

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1↓	Eastbourne Community Board Walkaround 2017	108
2↓	Miscellaneous Budget - Eastbourne Community Board Expenditure October 2017	118

**Author:** Susan Haniel  
Committee Advisor

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**Reviewed By:** Kate Glanville  
Senior Committee Advisor

**Approved By:** Kathryn Stannard  
Divisional Manager, Democratic Services

## Eastbourne Community Board Walkaround 25 February 2017 Action Points List

	Issue	Explanation	Progress	Officer
<b>Point Howard</b>				
1.	<b><u>Resealing Issues</u></b>	All concern or noted faults need to be logged as a request via 'Report a Problem on HCC website or by calling the HCC call centre to log the request to be looked into further. (Log RFS)*	<b>Please log a request through the call centre or online via 'Report a problem' - Log an RFS*</b> <b><u><a href="https://gissecure.huttcity.govt.nz/RAP/viewer/">https://gissecure.huttcity.govt.nz/RAP/viewer/</a></u></b>	Leanne Kernot – Road & Traffic Div.
2.	<b><u>Chorus reinstatements</u></b> badly completed after UFB installs.	As above. Any contractor UFB install queries go to Gwyn Slatter	<b>Log an RFS* detailing actual location.</b>	Gwyn Slatter – R&T Div.
3.	<b><u>Pre-Seal repairs</u></b> Smoothing needed of many severe undulations prior to sealing (pre-seal repairs)	Log RFS - with locations of concern	<b>Log an RFS* detailing actual location</b>	Leanne Kernot – Road & Traffic Div.
4.	<b><u>"PEDESTRIANS" Signage</u></b> requested (x5) to alert drivers to presence of pedestrians on roads 1/. Howard Rd at both intersections with Nikau Rd; 2/. Howard Rd above Nikau; 3/. Ngaumata Rd, 4/. Howard Rd below Nikau Rd and 5/. Bottom of Howard Rd.	Would be open to looking at x1 sign at the start of Howard Rd if nothing already in place along the way. – Log RFS for your request.	Sam logged an RFS on your behalf. #374728 One sign has been installed. <b>Completed</b>	Zackary Moodie – R&T Div.
5.	<b><u>White Center line in Nikau Rd?</u></b> Needing to keep drivers left and slow down traffic.		Unfortunately not an option as the road is not wide enough (has to be a minimum width to do) <b>Completed</b>	Zackary Moodie – R&T Div.



	Issue	Explanation	Progress	Officer
6.	<b>Chorus plates</b> - continuing problems with noise with these as most are badly placed. A lasting remedy is needed. Currently plate opposite 8 Ngaumatau Rd is loose.	Log an RFS - Any outside contractor road works/install queries go to Chris Bennett / Gwyn Slatter to refer back to the contractor concerned.	Sam logged an RFS on your behalf. #374736. Chorus will weld the lid to the structure to stop the noise and long term may look to move the manhole out of the carriageway. <b>Email sent to Downer to confirm they have carried out work to stop any noise from the lid. Gwyn 25 Oct 17</b>	Gwyn Slatter/Chris Bennett – R&T Div.
7.	<b>Broken Yellow Lines</b> need repainting	Scheduled every 2 years. Was last done in Winter at residents request against Council advice to wait and not lasted.	<b>Completed</b>	Nigel Parkin – Contracts Div.
8.	<b>Footpaths needing repairs</b> and resealing: Nikau Rd, path to Playcenter and footpath between Nikau and Ngaumatau Rds.	Log an RFS – actual locations listing approx. house no's if available.	<b>Log an RFS*</b>	Leanne Kernot – Road & Traffic Div.
9.	<b>Footpath</b> from Howard Rd to Bus Stop in Esplanade needs spraying as dangerous when wet. Older residents advise that the wooden ramp is too steep and slippery and request long shallow steps	Log an RFS – Lichen on footpath	New mesh has been put in place to help with stability.  <b>Completed</b>	Clayton More - Contracts Div.
10.	<b>Road reserve driveway access 115 Marine Dr</b>	Informed that resident responsible for maintenance for driveway vehicle access to own property. HCC agreed to repair road edge to allow better water run-off from property to access the sump.	<b>Completed</b>	John Middleton – Contracts Div.
11.	<b>Retaining wall at Reservoir</b> Dangerous hole at top of retaining wall adjacent Howard Rd lookout needs repairs	Log an RFS include photo would also help to determine which department is responsible to be able to action quicker.	Log an RFS* with further detail. <b>More information required.</b>	Parks & Gardens?
12.	<b>Pt Howard Wharf</b> Totally support its retention as a public amenity		<b>For Information</b>	Craig Cottrill

	Issue	Explanation	Progress	Officer
13. 1	<b>Pt Howard Beach Toilets</b> A low budget internal refit of these facilities is all that is required to bring these facilities to an acceptable standard	Proposed work - Install a skylight in men's & women's sides, refit benches in the men's side, concrete crack & damage repairs, repaint after stripping & surface repair of loose material.	Log an RFS. <b>Completed</b>	Craig Cottrill
14.	<b>Civil Defence</b> Request emergency access to Pt Howard Reservoirs in the event of an emergency.	Request a subsidy or discount for a 10,000 litre water tank at the Civil Defence Centre - Cost \$2K	For security reasons, Keys to the reservoir cannot be given out to residents (Wellington Water Ltd). In the event of an emergency, access to water tanks is controlled by the Hutt City Local Controller and Wellington Water.  Funds have been raised for the 10,000 litre water tank. - <b>Completed</b>	Geoff Stuart WREMO
15.	<b>Drainage</b> Seepage in road outside no.21 Howard Road	On-going for 10 years	Sam Logged an RFS on your behalf #374738. This leak is caused by ground water (i.e. not storm, sewage or potable water related), all pipes close by have been checked to confirm this. A sump has been installed. <b>Completed</b>	Chris Matthews Wellington Water
16.	<b>Noise Issue Recurring problem with 24hr scrap metal noise from Seaview.</b> Highly invasive crashing day and night during loadouts from Macaulays & Sims Pacific Scrap metals. The current Bylaws need reviewing as they are not suited to protecting residents from this kind of noise intrusion. Request monitoring of noise immediately complaints are lodged.	Log an RFS for noise control to look into.	Noise monitoring has always indicated compliance with Lower Hutt City District Plan noise performance standards. Matter could be referred to Environmental Policy Team at HCC if plan change requested. <b>Completed</b> - refer e-mail reply to Roger Bolam DOC/17/29956.	Dean Bentley

	Issue	Explanation	Progress	Officer
17.	<b>Seaview Marina</b> – Fresh water flushing of Outboard motors – ok at idle but some users insist on revving. Request signage.	Log an RFS	There are signs in place about this issue at the washdown area where the motors are cleaned. <b>Completed</b>	Alan McLellan, Manager, Seaview Marina
18.	<b>Sprint Car Events in Seaview</b> - We request notification as an affected party before any more consents are granted. The noise is highly invasive.	We also request an email and mail drop notification a week prior to these events so residents can make plans to be away.	This event is a yearly event which is widely advertised well before to the day. Please supply email address to receive updates for future events. <b>Completed</b>	Iesha McDonald
19.	<b>Environmental Issues</b> Oil can often be seen in the Seaview marina and white suds in light westerly conditions. There is a greater need for monitoring of live-a-boards and self-containment.	There is a greater need for monitoring of live-a-boards and self-containment	Sam Logged an RFS on your behalf – Hazardous Substance – Pollution - Water #374742 The diesel source has not yet been traced but it unlikely to be coming from the live-aboards or the marina area. Installation of end of pipe devices would be the most reliable way of addressing oil and litter issues in the stormwater network. Propriety devices exist but they are not cheap.  The soap sud issue is more likely to be related to activities in the marina as it is not commonly observed from the stormwater network. This will be discussed with Seaview Marina. <b>Completed</b>	Gordon George
20.	<b>Howard Rd Slip</b> The recent Pt Howard slip needs retention works to help it stabilise. Also the netting at the lower end of Howard Rd needs clearing – it is bulging out in many places with the weight of existing rockfalls.	Monitoring of this area of concern is in place when each slip occurs.	Log an RFS if slips occur are dealt with as a urgent matter. <b>Completed</b>	Road & Traffic Division

	Issue	Explanation	Progress	Officer
21.	<b><u>Vegetation Cutting</u></b> More severe trimming requested for greater visibility outside 8 Howard Rd, 21 Howard Rd. Less severe trimming requested at the “Hedgehog” at top of Hill. We request that this be allowed to re-vegetate naturally	Log an RFS	Contractor has been advised for future work, But the work that was carried out was well with in spec. <b>Completed</b>	Clayton More - Road & Traffic
22.	<b><u>Rubbish Bin</u></b> at lookout on Howard Rd frequently overflowing – needs emptying more regularly	Log an RFS	Log an RFS if overflowing, It is on a schedule to be emptied but difficult to monitor as weather dependant. <b>Completed</b>	Road & Traffic
23.	<b><u>Guy Fawkes</u></b> Request Fireworks ban at Pt Howard lookout - Pro-active response to Christchurch fires. Rockets are currently able to be legally set off into the gorse which is a major hazard.	We have had small fires in the past. Propose perhaps fireworks be restricted to the beaches but certainly prohibited adjacent East Harbour Regional Park.	By-Law in place?  <b>Yes, there is a by-law in place. We can have a security guard on site for the night.</b>	Craig Cottrill
24.	<b><u>Marine Parade Cycle-lane</u></b> Request that the cycle-lane be smoothed and re-sealed and that it be made compulsory for cyclists to use the cycle lane where present as is the law in Australia. Currently cyclists are causing unnecessary obstruction to motorists	Law change regarding cycling is a government issue not Council	Cycleways - <b>Part of Eastern Bays Shared path discussion.</b>	Simon Cager

**Lowry Bay**

25.	<b><u>Marine Drive yellow lines</u></b> – to prevent passing along the bay nr Cheviot Rd bus Stop	Log an RFS	Sam logged RFS on your behalf #374745 Investigation Underway. Damon spoke to the requestor re outcome. <b>Not possible to proceed.</b>	Sylvio/Damon – Road & Traffic Div
26.	<b><u>Broadband availability</u></b> in the Eastern Bays area, When will we get it?	Speed up delivery to Eastern Bays Area	<b>This is managed by Chorus and is not a Council Initiative.</b>	-

	Issue	Explanation	Progress	Officer
27.	<b>Kaikoura Path</b> Signs at the top and bottom of the path are looking tatty	Log an RFS	Sam Logged RFS on your behalf #374746 The signage at the top & bottom of Kaikoura Path will be waterblasted and repainted in the next 3 weeks. <b>Completed</b>	Nigel Parkin
28.	<b>Weed Control</b> along Kaikoura Path	Log an RFS	On a schedule but if weather encourages growth log a request. <b>Completed</b>	Clayton More – Road & Traffic

## York Bay – Iain Bain

29.	<b>Broken fence</b> opposite 6 Taungata Rd	Log an RFS	Please log an RFS with more detail, if resident fencing bounding a property, not a Council issue as Council exempt from Fencing Act. <b>More information Required.</b>	Parks & Gardens?
30.	<b>Kaitawa Rd</b> Culvert over bridge issue	Log an RFS	Iain to email Sam with details to be able to establish who's responsible. <b>More information Required.</b>	
31.	<b>Bus Shelters</b> Any plans to replace with glass shelters	GWRC responsible for shelters	<b>Ginny to refer to GWRC</b>	GWRC
32.	<b>York Bay Pump Station</b> Pohutakawa tree roots protruding, need protecting from being constantly driven over.	Pump Station on Marine Drive, York Bay	Sam logged an RFS on your behalf #374747 <b>Completed</b>	Colin Lunn Road & Traffic
33.	<b>Waitohu Road</b> Query regarding broken yellow line placement	Iain to email	To log an RFS from details when emailed. <b>More information Required.</b>	Road & Traffic Div.
34.	<b>Taungata Rd</b> Agapanthus over footpath/road side	Vegetation overgrowth – R.H side uphill south side	Sam logged an RFS on your behalf #374748. <b>Completed</b>	Clayton More – Road & Traffic

## Sunshine Bay

	Issue	Explanation	Progress	Officer
35.	<b><u>Speed Limits</u></b> along the bays	Concerns as speed was reduced from Lowry to Sunshine from 70 to 50. This is needed all along the bays	Assessed several times over the years and the community as a whole do not support it, therefore cannot go ahead. <b>Completed</b>	Alan Hopkinson - Road & Traffic Div
36.	<b><u>Slowing traffic into the Petrol Station</u></b> Speed too fast of cars into the petrol station, dangerous	Suggestion of speed humps needed to slow cars approaching and entering the station	Sam logged an RFS on your behalf #374751. 5. <b>Alan is in discussion with petrol station owners at present to have these installed. Not council land, would be at station owners cost.</b>	Alan Hopkinson – Road & Traffic Div
37.	<b><u>Sinking Seawall</u></b> along the bay opposite petrol station is getting lower	Noticeably lower at this point opposite Petrol Station	<b>Seawall / shared Path Project</b>	John Gloag / Simon Cager – Road & Traffic Division

## Days Bay

38.	<b><u>Williams Park</u></b> Mapfinder	Ongoing request for a wayfinder map to direct to Tennis Courts etc	New design guide now adapted, test in a different area then roll out as Williams park would not be just one sign but numerous. Definite progress	Aaron Marsh – Parks & Gardens
39.	<b><u>Edge markers down</u></b> Along the sea side south end of Days Bay.	Vandalised edge markers to be replaced.	Awaiting stock (stronger with more flex) <b>Completed</b>	Nigel parkin – Road & Traffic
40.	<b><u>Cnr Ferry Road and Marine Drive new yellow line and posts</u></b> Safety / Visibility issues with cars exiting Ferry Rd at too high speed.	Suggestion for the 3 posts to be relocated closer to the edge of the road to ease the turn a little avoiding entering the opposite lane.	Passed to Contractor already to be done within the next 2 weeks. <b>Completed</b>	Nigel Parkin – Road & Traffic

	Issue	Explanation	Progress	Officer
41.	<b><u>Moana Rd</u></b> Instruction sign no longer valid	Despite yellow lines on the right hand side of Moana Road there is a very old sign outside 12 Moana Road giving times of year parking is available which I have seen people pondering over & needs removing as no longer valid. I have spoken to the council over the years but it has never been removed – Log RFS	Sam logged RFS on your behalf #374788 <b>Completed</b>	Nigel Parkin - Road & Traffic
42.	<b><u>Kotari Road</u></b> Removal of yellow 'no stopping' lines. Were they official?	These were unofficial, painted by a resident therefore removed.	<b>Completed</b>	-
43.	<b><u>Speed bumps Kotari Rd</u></b> needed to stop cars speeding both up and down near the blind corner with Pitoitoti Road junction	Log RFS	Sam logged RFS on your behalf #374790. Road markings put in place. <b>Completed</b>	Alan Hopkinson – Road & Traffic
44.	<b><u>Footpath on the Eastern side of Marine Drive between Kereru and Moana Roads in Days Bay</u></b> Repeated annual concern about a safe and defined footpath on the Eastern side of Marine Drive between Kereru and Moana Roads in Days	BYL's in place, Footpath / road are the same level now with repeated resurfacing over the years.	<b>Will not be lowered until big area wide renewal is needed.</b>	Road & Traffic
45.	Speed Humps Marine Drive	Speed bump in Marine Drive on the Eastbourne side of the pedestrian crossing opposite Cobar. There are some drivers whipping around from Eastbourne travelling far in excess of 50kph and one day someone will be severely injured by speeding vehicles. As I am writing this one vehicle has travelled south past the Gallery at a speed of probably 70kph.	Consultation process would be needed. <b>DBRA aware of process.</b>	Alan Hopkinson – Road & Traffic

	Issue	Explanation	Progress	Officer
46.	<b>Williams Park Fence for advertising</b> concerns raised about the Williams Park fence becoming a local billboard for matters not involving Days Bay.	Not approved by P&G Division	If noted then Log an RFS . No complaints have been logged. If Compliance see any signs we take action. <b>Completed</b>	Paul Duffin
47.	<b>Illegal Parking</b> Persistent Illegal Parking (yet again) on the southern side of the Days Bay Wharf.	Letters have been written to the Manager of Parking Services HCC but to date little obvious action appears to have been taken to ticket illegal parkers from Eastbourne – who preclude visitors to the Bay utilising the services of the commercial businesses in the Bay.	Request time limit parking. Sam logged an RFS on your behalf. #374793. <b>Contact parking services as required to notify of illegally parked vehicles.</b>	Barry Rippon
48.	<b>To stop the incessant sand flow across Marine Drive from Days Bay Beach.</b>	Can thought be given to the construction of a small nib wall which would (a) stop the sand drift and keep that precious commodity on the beach and (b) provide welcome seating and security for families visiting the Bay.	Sam logged an RFS on your behalf. #374794 <b>This will be looked at as part of the Shared walkway/cycleway project</b>	Simon Cager

#### Muritai Area

49.	<b><u>Footpath pot hole</u></b> Resident Val Meyers had a fall on Cnr Makaro and Oroua Street	Log an RFS	Sam logged on your behalf – no need to wait can be reported as soon as happened for repairs. #374797. <b>Completed</b>	Sam Whittam – Road & Traffic
50.	<b><u>Norfolk Pine Trees – Nikau Street</u></b> Ongoing issue	Ongoing issue with protected trees that cannot be removed. Assessed with an arborist report and monitored. 80+yr old trees	Resident informed cannot be removed due to shading property, just kept trimmed and monitored. <b>Completed</b>	Colin Lunn – Road & Traffic
51.	<b><u>Weedspraying</u></b> daisy type weeds growing on gravel beach area nice, no need to spray.	If classed as a weed will be sprayed.	Log an RFS – Any query please log an RFS with photos. <b>Completed</b>	Clayton More – Road & Traffic



	Issue	Explanation	Progress	Officer
52.	<b>Nikau Street</b> Street cleaning not done to the top of the street	Is on a programme, if disagree, please log an RFS at the time noticed.	Log an RFS when happens. <b>Completed</b>	Clayton More – Road & Traffic

Miscellaneous Budget - Eastbourne Community Board Expenditure 2017/2018														
Item	July	August	Sept	October	Nov	Dec	January	February	March	April	May	June	Total per Item	Balance
Opening Balance														\$5,000.00
Advertising	\$267.84	\$267.84	\$267.84										\$803.52	
Venue			\$75.00										\$75.00	
Walkaround													\$0.00	
Eastbournes													\$0.00	
Miscellaneous													\$0.00	
Less Total Expenditure														\$878.52
<b>Closing Balance</b>														<b>\$4,121.48</b>