



12 October 2017

Order Paper for Council meeting to be held in the  
Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt,  
on:

**Wednesday 18 October 2017 commencing at the  
conclusion of the Finance and Performance Committee  
meeting**

**Membership**

Mayor W R Wallace (Chair)

Deputy Mayor D Bassett

Cr G Barratt

Cr L Bridson

Cr M Cousins

Cr T Lewis

Cr G McDonald

Cr L Sutton

Cr C Barry

Cr J Briggs

Cr S Edwards

Cr M Lulich

Cr C Milne

For the dates and times of Council Meetings please visit [www.huttcity.govt.nz](http://www.huttcity.govt.nz)



## **COUNCIL**

<b>Membership:</b>	<b>13</b>
<b>Meeting Cycle:</b>	<b>Council meets on a six weekly basis (Extraordinary Meetings can be called following a resolution of Council; or on the requisition of the Chair or one third of the total membership of Council)</b>

### **POWER TO (BEING A POWER THAT IS NOT CAPABLE OF BEING DELEGATED)<sup>1</sup>:**

- Make a rate.
- Make bylaws.
- Borrow money other than in accordance with the Long Term Plan (LTP).
- Purchase or dispose of assets other than in accordance with the LTP.
- Purchase or dispose of Council land and property other than in accordance with the LTP.
- Adopt the LTP, Annual Plan and Annual Report.
- Adopt policies required to be adopted and consulted on under the Act in association with the LTP or developed for the purpose of the Local Governance Statement.
- Appoint the Chief Executive.
- Exercise any powers and duties conferred or imposed on the local authority by the Public Works Act 1981 or the Resource Management Act 1991 that are unable to be delegated.
- Undertake all other actions which are by law not capable of being delegated.
- The power to adopt a Remuneration and Employment Policy.

### **DECIDE ON:**

#### **Policy issues**

- Adoption of all policy required by legislation.
- Adoption of policies with a city-wide or strategic focus.

#### **District Plan**

- Promotion of Plan Changes and Variations recommended by the District Plan Committee prior to public notification.

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<sup>1</sup> Work required prior to the making of any of these decisions may be deleted.

- The withdrawal of Plan Changes in accordance with clause 8D, Part 1, Schedule 1 of the Resource Management Act 1991.
- Approval, to make operative, of District Plan and Plan Changes (in accordance with clause 17, Part 1, Schedule 1 of the Resource Management Act 1991).

### **Representation, electoral and governance matters**

- The method of voting for the Triennial elections.
- Representation reviews.
- Council's Code of Conduct and Local Governance Statement.
- Elected Members Remuneration.
- The outcome of any extraordinary vacancies on Council.
- Any other matters for which a local authority decision is required under the Local Electoral Act 2001.
- All matters identified in these Terms of Reference as delegated to Council Committees (or otherwise delegated by the Council) and oversee those delegations.
- Council's delegations to officers and community boards.

### **Delegations and employment of the Chief Executive**

The review and negotiation of the contract, performance agreement and remuneration of the Chief Executive.

### **Meetings and committees**

- Standing Orders for Council and its committees.
- Council's annual meeting schedule.

### **Operational matters**

- The establishment and disposal of any Council Controlled Organisation or Council Controlled Trading Organisation and approval of annual Statements of Corporate Intent on the recommendation of the Finance and Performance Committee.
- Civil Defence Emergency Management Group matters requiring Council's input.
- Road closing and road stopping matters.
- All other matters for which final authority is not delegated.

### **Appoint:**

- The non-elected members of the Standing Committees (including extraordinary vacancies of non-elected representatives).
- The Directors of Council Controlled Organisations and Council Controlled Trading Organisations.

- Council's nominee on any Trust.
- Council representatives on any outside organisations (where applicable and time permits, recommendations for the appointment may be sought from the appropriate standing committee and/or outside organisations).
- The Chief Executive of Hutt City Council.
- Council's Electoral Officer, Principal Rural Fire Officer and any other appointments required by statute.



## HUTT CITY COUNCIL

Extraordinary meeting to be held in the Council Chambers, 2nd Floor, 30 Laings Road,  
Lower Hutt on  
Wednesday 18 October 2017 commencing at the conclusion of the Finance and  
Performance Committee meeting.

### ORDER PAPER

#### PUBLIC BUSINESS

1. APOLOGIES

Cr C Barry

2. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker on items appearing on the agenda). Speakers may be asked questions on the matters they raise.

3. CONFLICT OF INTEREST DECLARATIONS

4. RECOMMENDATIONS TO COUNCIL FROM FINANCE AND  
PERFORMANCE COMMITTEE MEETING HELD ON 18 OCTOBER  
2017 (17/1550)

The recommendations to Council from the Finance and Performance Committee meeting will be tabled at the meeting.

#### **Recommended Items**

**Item 4a) Hutt City Council's Annual Report to 30 June 2017**

**Item 4b) Report on UrbanPlus Limited for the Year Ended 30 June  
2017**

5. QUESTIONS

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

6. EXCLUSION OF THE PUBLIC

#### MAYOR'S RECOMMENDATION:

"That the public be excluded from the following parts of the proceedings of this meeting, namely:

7. **CHIEF EXECUTIVE'S PERFORMANCE AND REMUNERATION  
2016/2017 REVIEW (17/1532)**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

(A)	(B)	(C)
General subject of the matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground under section 48(1) for the passing of this resolution.
Chief Executive's Performance and Remuneration 2016/2017 Review.	The withholding of the information is necessary to protect the privacy of natural persons. (s7(2)(a)).	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column (B) above."

**MAYOR'S RECOMMENDATION:**

"That Peter McLaren, Advisory Board Chair, McLaren Associates Limited, be permitted to remain after the public has been excluded during consideration of the item dealing with the Chief Executive's Performance and Remuneration 2016/17 Review, as he has knowledge of the matters to be discussed that will assist Council in relation to this item."

Kathryn Stannard  
**DIVISIONAL MANAGER, DEMOCRATIC SERVICES**