

HUTT CITY COUNCIL

CENTRAL COMMUNITY PANEL

Minutes of an extraordinary meeting held in the Council Chambers, Level 2,
Hutt City Council, 30 Laings Road, Lower Hutt on
Monday 30 October 2017 commencing at 6.30pm

PRESENT: Jo Clendon (Chair) Chris Hay
Prabha Ravi Matt Renata
Deputy Mayor D Bassett Cr S Edwards

APOLOGIES: An apology was received from Alex Bengree

IN ATTENDANCE: Ms M Laban, Divisional Manager Community Projects and Relationships
Mrs H Clegg, Minute Taker

PUBLIC BUSINESS

1. APOLOGIES

RESOLVED: (Deputy Mayor Bassett/Jo Clendon)

Minute No. CCP 17501

"That the apology from received from Alex Bengree be accepted and leave of absence be granted."

2. PUBLIC COMMENT

There was no public comment.

3. CONFLICT OF INTEREST DECLARATIONS

The Chair advised she was a former member of the Hutt Art Society. She noted her membership had lapsed and she no longer attended meetings. Members noted that this did not constitute a conflict of interest.

4. **COMMUNITY ENGAGEMENT FUND 2017-2018** (17/1602)

Memorandum dated 16 October 2017 by the Community Advisor - Funding and Community Contracts

The Divisional Manager Community Projects and Relationships elaborated on the memorandum.

In response to a question from a member, the Divisional Manager Community Projects and Relationships advised the applications had been investigated and officers considered that if the full amount requested was not granted by members then the projects could still proceed, albeit in a revised format.

The Chair noted that applicants were asked to provide details of contingency plans if full funding was not successful. She advised that the application from NZ Myanmar Ethnic Council was incomplete, with only quotes for the printing portion of the project being provided. Under the rules for allocation of funds, members may only grant funding for projects with attached quotes.

Cr Edwards offered to liaise with the Ethnic Council to obtain full quotes for its application to enable it to be fully considered.

Members noted that some organisations did not possess the skills to accurately complete the application forms. The Divisional Manager Community Projects and Relationships advised that the Community Advisor – Funding and Community Contracts could assist the organisations. She further advised that the NZ Myanmar Ethnic Council application could be approved pending receipt of the appropriate quotes and paperwork by 15 November 2017.

In general, members supported the application from the Hutt Art Society. The Divisional Manager Community Projects and Relationships agreed to investigate whether the event was being held in conjunction with the Society's 60th Anniversary celebrations.

In response to a further question from a member, the Divisional Manager Community Projects and Relationships advised that if \$900.00 was allocated to each of the two applications then \$7,520.00 would be available to the second round of the Community Engagement Fund for the Central Ward.

RESOLVED: (Cr Edwards/Jo Clendon)

Minute No. CCP 17502

"That the Panel:

- (i) *notes that the Community Engagement Fund closed on 6 October 2017 and two applications had been received;*
- (ii) *agrees that the applications were considered according to the merits of the application criteria and priorities of the fund as per the information sheet attached as Appendix 1 to the report;*
- (iii) *approves the application from the Hutt Art Society for \$900.00 for the Have a Look, Have a Go – Hutt Art Open Day towards the cost of consumables;*

- (iv) *approves the application from the New Zealand Myanmar Ethnic Council for the Connecting Myanmar Former Refugees and Kiwi Families in Hutt City towards the cost of printing and consumables, subject to Cr Edwards liaising with the NZ Myanmar Ethnic Council to obtain satisfactory quotes and paperwork to support the \$900.00 funding request by 15 November 2017; and*
- (v) *agrees to a second round of funding in 2018 with proposed opening/closing dates as follows:*

<i>Open Fund</i>	<i>Close Fund</i>	<i>Decisions Due</i>
<i>1 March 2018</i>	<i>10 April 2018</i>	<i>13 June 2018"</i>

5. QUESTIONS

The Chair advised that further to discussions, she had asked the Divisional Manager Parks and Gardens to brief future informal meetings on the issues of youth, community hubs, facilities, events and places that attract people to the area.

The Divisional Manager Community Projects and Relationships advised that the Council's City Safety Manager was responsible for the City's Community Patrols and Neighbourhood Support groups. She noted the Central Community Patrol was close to commencing.

Members noted that informal meetings would be held on 13 November 2017, 11 December 2017, 12 February 2018 and 12 March 2018. Mr Renata noted his apology for the meeting in November 2017. Members further noted that agendas would be prepared for the informal meetings, initially by the Chair and then shared amongst the members.

There being no further business the Chair declared the meeting closed at 6.57 pm.

Jo Clendon
CHAIR

CONFIRMED as a true and correct record
Dated this 11th day of June 2018