

HUTT CITY COUNCILPOLICY AND REGULATORY COMMITTEE

Report of a meeting held in the Council Chambers, 2nd Floor, 30 Laings Road,
Lower Hutt on

Monday 31 July 2017 commencing at 5.30pm

PRESENT:

Cr MJ Cousins (Chair)	Cr C Barry (until 6.51pm)
Deputy Mayor D Bassett	Cr L Bridson
Cr J Briggs	Cr S Edwards (Deputy Chair)
Cr T Lewis	Cr M Lulich
Cr C Milne	Cr L Sutton

APOLOGIES: An apology was received from Mayor Wallace. An apology was received from Cr Barry for early departure.

IN ATTENDANCE:

Mr T Stallinger, Chief Executive
 Ms K Kelly, General Manager, Strategic Services
 Mr B Cato, Solicitor (part meeting)
 Ms W Moore, Divisional Manager, Strategy and Planning
 Mr J Gloag, Divisional Manager, Road and Traffic (part meeting)
 Ms H Oram, Divisional Manager, Environmental Consents (part meeting)
 Mr G Stuart, Divisional Manager, Regulatory Services (part meeting)
 Mr D Simmons, Traffic Asset Manager (part meeting)
 Mr G Sewell, Principal Policy Advisor (part meeting)
 Mr J Pritchard, Senior Research Policy Advisor (part meeting)
 Mr J Hoyle, Communications and Marketing Advisor
 Ms S Haniel, Committee Advisor

PUBLIC BUSINESS1. APOLOGIES

RESOLVED: (Cr Cousins/Deputy Mayor Bassett)

Minute No. PRC 17301

"That the apology from received from Mayor WR Wallace, and the apology for early departure received from Cr Barry be accepted and leave of absence be granted."

2. PUBLIC COMMENT

Comments are recorded under the item to which they relate.

3. CONFLICT OF INTEREST DECLARATIONS

Crs Cousins and Bridson declared a conflict of interest in item 4 f) and took no part in discussion or voting on the matter.

4. RECOMMENDATIONS TO COUNCIL - 15 August 2017

a) **Parking Policy (17/945)**

Speaking under public comment, **Mr M Fisher** said that Petone had specific needs and would need flexibility in Council's approach to parking. He further said that he did not support paid parking in Petone. He added that he supported the use of smart technologies which would limit parking times according to demand.

In response to questions from members, Mr Fisher said that the needs of Petone differed to the needs of the Central Business District because Petone had hospitality businesses. He further said that he did not know whether there would be a stocktake of the parking. Other methods of alleviating parking would be to increase the supply of parks, possibly by making Park and Ride changes. He added that visitors to Petone did not know where the parks were located and would only look for parks on Jackson Street.

The Senior Research Policy Advisor, Strategy and Planning and the Divisional Manager, Strategy and Planning elaborated on the report.

Members considered that they needed the parking priorities to be clearly identified and there were many competing uses for parking from different groups of users. They noted that officers had identified many uses and users in the report.

RECOMMENDED: (Cr Cousins/Deputy Mayor Bassett) **Minute No. PRC 17302**

"That the Committee recommends that Council:

(i) agrees to the following Parking Policy objectives:

(a) a safe city – prioritising the safe and efficient movement of people, goods and services;

(b) a liveable and thriving city – supporting place-making, amenity and economic growth;

(c) a city that is environmentally resilient – reflecting Council's work in leading environmental stewardship and resilience;

(d) a city that has equity of access – supporting Council's work to create a walkable and people-friendly city accessible to all transport modes; and

(e) a high level of customer service – delivering a quality experience for residents

and visitors;

- (ii) directs officers to proceed to developing Stage 2 which comprises developing operational guidelines and approaches to the mechanisms to deliver the Parking Policy objectives;*
- (iii) directs officers to consult publicly on the Parking Policy and the operational approaches once completed; and*
- (iv) directs officers to report back to the Policy and Regulatory Committee prior to consultation."*

b) Review of Traffic Bylaw (17/886)

The Principle Policy Advisor and the Solicitor presented the report.

In response to questions from a member, the Solicitor said that he would send information to Cr Milne regarding reversing into angle parks, and parking on the wrong side of the road.

Members were concerned about the road safety aspects of containers being placed on roads without adequate rear lights to alert road users of the hazard.

RECOMMENDED: (Cr Cousins/Deputy Mayor Bassett) Minute No. PRC 17303

"That the Committee recommends that Council:

- (i) notes that the Local Government Act 2002 (LGA 2002) requires Council to review its bylaws within 10 years of a previous review;*
- (ii) notes that the Traffic Bylaw 2007 has been reviewed in accordance with section 155 of the LGA 2002;*
- (iii) notes the outcome of the section 155 review of the Traffic Bylaw 2007 is to propose amendments to the Traffic Bylaw, more particularly detailed in the draft Statement of Proposal attached as Appendix 2 to the report;*
- (iv) agrees to consult on the draft Summary of Proposal, draft Statement of Proposal and the draft Traffic Bylaw 2017, attached as Appendices 1, 2 and 3 to the report, in accordance with the requirements of the LGA 2002, by means of a special consultative procedure; and*
- (v) establishes a subcommittee consisting of Deputy Mayor Bassett and Councillors Cousins, Edwards, Briggs and Lulich to hear submissions on the proposed Traffic Bylaw and recommend the appropriate action to Council for consideration and approval."*

RESOLVED: Cr Cousins/Deputy Mayor Bassett)

Minute No. PRC 17304

"That the Committee notes that the draft Summary of Proposal, the draft Statement of Proposal

and the draft Traffic Bylaw 2017 (subject to legal confirmation) will be included on the agenda for Council, together with the Committee's recommendations."

c) Naming Policy 2017-2020 (17/610)

The Divisional Manager, Strategic Services elaborated on the report.

Members noted that if the Community Boards lost their naming delegations then they would have very minimal delegating powers left. Members further noted that Community Boards did not cover the entire City and that Council decided new names for streets, roads, parks, reserves and sports grounds for those areas. Members considered that Council should hold the lists of names that communities have recorded as being important to them.

MOVED: (Cr Cousins/Deputy Mayor Bassett)

That the Committee recommends that Council:

- (i) approves the draft Naming Policy 2017-2020 attached as Appendix 1 to the report;
- (ii) directs officers to consult further on the revised Naming Policy 2017-2020;
- (iii) notes that the Terms of Reference for Community Boards will need to be changed to reflect the changes to the Naming Policy;
- (iv) approves the changes to the Terms of Reference for Community Boards as underlined in Appendix 2 to the report; and
- (v) agrees to add "Places of Remembrance" to the list of reserved street names.

The motion was put to the vote in two parts. Parts (i) and (ii) and (v) were declared CARRIED on the voices. Parts (iii) and (iv) were declared LOST on a show of hands with four votes in favour and five against.

RECOMMENDED: (Cr Cousins/Deputy Mayor Bassett) **Minute No. PRC 17305**

"That the Committee recommends that Council:

- (i) approves the draft Naming Policy 2017-2020 attached as Appendix 1 to the report;*
- (ii) directs officers to consult further on the revised Naming Policy 2017-2020; and*
- (iii) agrees to add "Places of Remembrance" to the list of reserved street names."*

d) Review of Parks and Reserves Bylaw 2007 (17/855)

The Principle Policy Advisor and the Solicitor presented the report.

RECOMMENDED: (Cr Lulich/Cr Briggs)	Minute No. PRC 17306
<i>"That the Committee recommends that Council:</i>	
<i>(i) notes that section 159 of the Local Government Act 2002 (LGA 2002) requires Council to review its bylaws no later than 10 years after they were last reviewed;</i>	
<i>(ii) notes that the Parks and Reserves Bylaw 2007 has been reviewed in accordance with section 155 of the LGA 2002;</i>	
<i>(iii) notes the outcome of the section 155 review of the Parks and Reserves Bylaw is to propose amendments to the Parks and Reserves Bylaw 2007 as more particularly detailed in the draft Statement of Proposal, as attached as Appendix 2 to the report;</i>	
<i>(iii) agrees to consult on the draft Summary of Proposal, draft Statement of Proposal, and proposed draft Parks and Reserves Bylaw as attached as Appendices 1,2 and 3 to the report, in accordance with the requirements of the LGA 2002 by means of a special consultative procedure; and</i>	
<i>(iv) establishes a subcommittee consisting of Councillors Cousins, Edwards, Lewis, Bridson and Sutton to hear submissions on the proposed Parks and Reserves Bylaw and recommend the appropriate action to Council for consideration and approval."</i>	

RESOLVED: (Cr Lulich/Cr Briggs) **Minute No. PRC 17307**

"That the Committee notes that the draft Summary of Information, draft Statement of Proposal and the draft Parks and Reserves Bylaw 2017 (subject to legal confirmation), will be included on the agenda for Council, together with the Committee's recommendation."

e) Review of Cemeteries Bylaw (17/879)

The Principle Policy Advisor and the Solicitor elaborated on the report.

RECOMMENDED: (Cr Lewis/Cr Barry)	Minute No. PRC 17308
<i>"That the Committee recommends that Council:</i>	
<i>(i) notes that the Local Government Act 2002 (LGA 2002) requires Council to review its bylaws to ensure that they comply with the matters set out in section 155 and 159 of the Act;</i>	
<i>(ii) notes that the Cemeteries Bylaw 2007 has been reviewed in accordance with section 155 of the LGA 2002;</i>	
<i>(iii) notes the outcome of the section 155 review of the Cemeteries Bylaw 2007 is to propose a new bylaw, as more particularly detailed in the draft Statement of Proposal attached as Appendix 2 to the report;</i>	
<i>(iv) agrees to consult on the draft Summary of Proposal, draft Statement of Proposal, and the draft Cemeteries Bylaw, attached as Appendices 1, 2 and 3 to the report, in</i>	

accordance with the requirements of the LGA 2002 by means of a special consultative procedure; and

- (v) establishes a subcommittee consisting of Councillors Cousins, Edwards, Milne, Lulich and Lewis to hear submissions on the proposed Cemeteries Bylaw and recommend the appropriate action to Council for consideration and approval."*

RESOLVED: (Cr Lewis/Cr Barry)

Minute No. PRC 17309

"That the Committee notes that the draft Summary of Proposal, draft Statement of Proposal and the draft Cemeteries Bylaw 2017 (subject to legal confirmation), will be included on the agenda for Council, together with the Committee's recommendations."

f) Draft Amended Local Alcohol Policy (DALAP) (17/1027)

Crs Cousins and Bridson declared a conflict of interest and took no part in discussion or voting on the matter. Crs Cousins and Bridson left the meeting for the duration of the item.

The Principle Policy Advisor and the Solicitor elaborated on the report.

The Principle Policy Advisor presented a map of the City which showed the suburbs which would have the proposed off-licence cap applied. He advised that the map would be included in the Council Order Paper for its meeting to be held on 15 August 2017.

RECOMMENDED: (Cr Edwards/Deputy Mayor Bassett) **Minute No. PRC 17310**

"That the Committee recommends that Council:

- (i) receives the decision from the Policy and Regulatory Subcommittee (the Subcommittee), attached as Appendix 1 to this report;*
- (ii) notes the unanimous recommendation of the Subcommittee is that Council adopts the proposed amendments to the Local Alcohol Policy (LAP) and moves to the next stage of the process, being the production and notification of a Provisional Amendment to its LAP;*
- (iii) takes into account the information previously provided to the Policy and Regulatory Committee in the officers report dated 27 February 2017, attached as Appendix 3 to the report; and*
- (iv) agrees to produce a provisional amendment to the LAP;*
 - (a) agrees that it continues to wish to have an amendment to the LAP;*
 - (b) agrees to adopt the provisional amendment to the LAP attached as Appendix 2 to the report; and*
 - (b) in accordance with section 80 of the Sale and Supply of Alcohol Act 2012, instructs officers to give public notice of:*
 - (1) the provisional amendment to the LAP;*

- (2) *rights of appeal against it; and*
- (3) *the grounds on which an appeal may be made."*

5. **DOG CONTROL ACTIVITY REPORT 2016/2017** (17/1052)

Report No. PRC2017/3/4 by the Regional Manager Animal Services

The Regional Manager Animal Services elaborated on the report.

Members noted that more dog attacks were reported to the Accident Compensation Corporation than were reported to Council because the majority of attacks were by dogs known to the victim.

RESOLVED: (Cr Cousins/Deputy Mayor Bassett)

Minute No. PRC 17311

"That the Committee notes the information contained in this report."

6. **GENERAL MANAGER'S REPORT** (17/1038)

Report No. PRC2017/3/181 by the Divisional Manager Environmental Consents

Cr Barry left the meeting at 6.51pm.

Cr Milne requested that the General Manager's report include additional data about how many building consent applicants had been informed that they needed to provide additional information with their application.

RESOLVED: (Cr Bridson/Deputy Mayor Bassett)

Minute No. PRC 17312

"That the Committee notes the contents of the report."

7. **INFORMATION ITEMS**

a) **Risk and Resilience Update** (17/1089)

Memorandum dated 13 Jul 2017 by the Divisional Manager, Strategy and Planning

Speaking under public comment, **Ms V Horrocks** said that Council needed to take a precautionary approach to climate change and sea level rise. She added that there were two inexpensive actions which Council could take; to engage legal expertise to assess any likely liability for Council; and to acquire and use an interactive software tool at a cost of approximately \$100,000 to identify threatened places, assets and communities and specific response actions. She asked that Council appoint a senior manager to the climate change workstream.

Speaking under public comment, **Mr J Horrocks** asked Council to locate its climate change policies in a single place. He further said that affected communities needed to be consulted before major changes were proposed. However, the process should not be delayed because of consultation. He asked Council to include climate

change into its Long Term Plan in the same way that Greater Wellington Regional Council had included it in its Regional Policy Statement. He further asked that Council use Key Performance Indicators so that there would be measurable deliverable actions to ensure climate change work occurred.

The Divisional Manager, Strategy and Planning elaborated on the report.

In response to questions from members, the Chief Executive said that Council was planning to employ a Resource and Sustainability Manager in the near future to accelerate work in the Risk and Resilience area and this would include climate change. He further said that there were a number of actions and measures in the Environmental Sustainability Strategy Implementation Plan. He added there was a checklist for report writers, and that officers could review the wording to ensure that issues of resilience would be considered when writing reports.

The Chair asked officers to include environmental updates in the General Manager's report.

RESOLVED: (Cr Cousins/Cr Briggs)

Minute No. PRC 17313

"That the Committee:

(i) asks officers to prioritise and ascertain any additional costs required for:

(a) legal expertise to assess any likely liability vis a vis land use decisions and the impact this has on where people decided or will decide where to build/live/carry out business; and

(b) acquiring and using sea level rise maps to identify threatened places, assets and communities and specific response options. This would require an interactive software tool to be developed and used at an indicative cost of \$100k. this would provide Council with firm data on which to plan for adaptation and mitigation for individual assets and households. Data at this granular level would assist Council to successfully plan for and protect vulnerable parts of the city; and

(ii) asks officers to provide a report to the Policy and Regulatory Committee by the end of 2017 regarding any additional costs needed for this work to proceed, to enable consideration prior to forwarding to the Community Plan Committee."

b) Policy and Regulatory Committee Work Programme (17/1044)

Report No. PRC2017/3/12 by the Committee Advisor

RESOLVED: (Cr Cousins/Deputy Mayor Bassett)

Minute No. PRC 17314

"That the report be noted and received."

8. QUESTIONS

There were no questions.

There being no further business the Chair declared the meeting closed at 7.35 pm.

Cr MJ Cousins
CHAIR

CONFIRMED as a true and correct record
Dated this 15th day of August 2017