



COMMUNITY PLAN COMMITTEE

11 May 2017

Order Paper for the meeting to be held in the
Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt,
on:

Tuesday 16 May 2017 commencing at 9.30am
and reconvening on
Wednesday 17 May 2017 commencing at 9.30am

Membership

Mayor W R Wallace (Chair)
Deputy Mayor D Bassett

Cr G Barratt
Cr L Bridson
Cr M Cousins
Cr T Lewis
Cr G McDonald
Cr L Sutton

Cr C Barry
Cr J Briggs
Cr S Edwards
Cr M Lulich
Cr C Milne

For the dates and times of Council Meetings please visit www.huttcity.govt.nz

COMMUNITY PLAN COMMITTEE

(Committee of Council as a whole)

Membership:	13
Quorum:	Half of the members
Meeting Cycle:	Meets as required during LTP and Annual Plan processes
Reports to:	Council

PURPOSE

To carry out all necessary consideration and hearings, precedent to the Council's final adoption of Long Term Plans (LTP) and Annual Plans (AP).

Receive and consider:

Submissions with regard to the Hutt City Council's Assessment of Water and Sanitary Services.

Determine:

The development of a framework and timetable for the LTP and AP processes.

Appropriate public consultation and statements to the media.

Such other matters as the Committee considers appropriate.

The hearing of all public submissions.

Consider and make recommendations to Council:

Rating levels and policies required as part of the LTP.

The Council's Proposed Draft Long Term Plan and final LTP.

The Council's Annual Plan.

Final content and wording, and adoption of the final Hutt City Council Assessment of Water and Sanitary Services.

(Attachment to Community Plan Committee Terms of Reference)

Extract from the Controller and Auditor General's October 2010 Good Practice Guide:
Guidance for members of local authorities about the Local Authorities (Members' Interests)
Act 1968

Appointment as the local authority's representative on another organisation

- 5.47 You may have been appointed as the authority's representative on the governing body of a council-controlled organisation or another body (for example, a community-based trust).
- 5.48 That role will not usually prevent you from participating in authority matters concerning the other organisation – especially if the role gives you specialised knowledge that it would be valuable to contribute.
- 5.49 However, you could create legal risks to the decision if your participation in that decision raises a conflict between your duty as a member of the local authority and any duty to act in the interests of the other organisation. These situations are not clear cut and will often require careful consideration and specific legal advice.
- 5.50 Similarly, if your involvement with the other organisation raises a risk of predetermination, the legal risks to the decision of the authority as a result of your participation may be higher, for example, if the other organisation has made a formal submission to the authority as part of a public submissions process.

HUTT CITY COUNCIL

COMMUNITY PLAN COMMITTEE

Meeting to be held in the Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt

on

Tuesday 16 May 2017 commencing at 9.30am and reconvening on

Wednesday 17 May 2017 commencing at 9.30am

ORDER PAPER

PUBLIC BUSINESS

1. **APOLOGIES**

2. **HEARING OF SUBMISSIONS ON THE PROPOSED ANNUAL PLAN 2017/18 (17/735)**

A preliminary timetable for the hearing of submissions will be separately circulated when available.

[View submissions here](#)

Kate Glanville
SENIOR COMMITTEE ADVISOR