

Please note: these minutes are subject to confirmation at the next Committee meeting to be held on 31 May 2017

WELLINGTON WATER COMMITTEE

Minutes of a meeting held in the Upper Hutt City Council,
838-842 Fergusson Drive, Upper Hutt on
Tuesday 7 March 2017 commencing at 1.00pm

PRESENT: Deputy Mayor Bassett, Chair (HCC)
Mayor W Guppy, Deputy Chair (UHCC)
Mayor M Tana (PCC)
Cr J Brash (GWRC)

APOLOGIES: Cr I Pannett

IN ATTENDANCE: Mr C Laidlaw, Alternate GWRC
Mr C Upton, Chief Executive, UHCC (part meeting)
Ms W Walker, Chief Executive, PCC (part meeting)
Mr A Wilson, Chief Asset Officer, WCC
Mr C Crampton, Chief Executive, WWL (part meeting)
Mr J Strahl, Chair, WWL (part meeting)
Ms J Bryan, Principal Advisor, WWL (part meeting)
Mr M Kinvig, Group Manager, Network Strategy and Planning,
WWL (part meeting)
Ms K Stannard, Divisional Manager Secretariat Services, HCC
Mrs H Clegg, Minute Taker, HCC

PUBLIC BUSINESS

1. APOLOGIES

RESOLVED:

Minute No. WWC 17201

"That the apology received from Cr I Pannett be accepted and leave of absence be granted".

2. PUBLIC COMMENT

There was no public comment.

3. PRESENTATION

Where Wellington Water is up to with Resilience

The Group Manager Network Strategy and Planning from Wellington Water Limited ('WWL') explained that the water supply of the region was vulnerable due to the long linear network supplying bulk water to all cities. He noted that there were only three water sources compared to Christchurch which had over 50 water sources. He further explained that the water network was reliable (99.9% of the time) and that the only significant problems arose as a result of major natural events.

The Group Manager Network Strategy and Planning, WWL advised that a request to Central Government had been made to contribute half the \$30M total cost of the resilience programme.

In response to a question from a member, the Group Manager Network Strategy and Planning, WWL explained the resilience programme worked closely with Wellington Region Emergency Management Office and Civil Defence.

The Chief Executive, WWL elaborated on the resilience programme. He explained that the Chief Executives of the local authorities had co-ordinated a team response, bringing all relevant parties and stakeholders together to produce a detailed resilience and response plan. He further advised that infrastructure works of all local authorities may need to be re-prioritised over the next two years to ensure the resilience works were priorities. He noted that in order to receive a favourable response from central government, a co-ordinated local response plan would need to be finalised.

The Chief Executive from Porirua City Council advised that priorities would be reassessed should central government not contribute half the \$30M. This scenario would result in the whole project not being completed as rapidly as would be prudent.

The Chief Asset Officer from Wellington City Council advised that the water modelling was based on worst case scenarios. He further advised that immediately after an event, some areas may have significant numbers of migrants passing through who would need to be cared for as they made their way home.

In response to further questions from members, the Group Manager Network Strategy and Planning, WWL assured members that his team had undertaken discussions with all the hospitals in the region and had a full understanding of the needs of each.

The Chief Executive, WWL, stated there were a number of utilities and service providers within the resilience programme, who all needed to work together in an integrated way. The Chief Executive of Upper Hutt City Council advised that a co-ordinator of all utilities across the region had recently been appointed.

4. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflict of interest declarations.

5. **MINUTES**

Meeting minutes Wellington Water Committee, 1 December 2016

RESOLVED:

Minute No. WWC 17202

"That the minutes of the meeting of the Wellington Water Committee held on Thursday 1 December 2016, be confirmed as a true and correct record."

6. **WELLINGTON WATER LIMITED DIRECTORS' FEES** (17/205)

Memorandum dated 10 February 2017 by the Wellington Water Limited

The Chair from Wellington Water Limited elaborated on the memorandum.

RESOLVED:

Minute No. WWC 17203

"That the Committee:-

(i) notes the advice from Hutt City Council regarding the current directors' fees of the Board of Wellington Water Limited attached as Appendix 1 to the memorandum;

(ii) suggests an increase be authorised of:-

\$2,500pa for ordinary directors, taking ordinary directors to \$22,500pa;

\$2,500pa for the Chair of the Audit Committee taking that director to \$25,000pa; and

\$2,500pa for the Chair, taking that director to \$42,500pa; and

(iii) notes that this would represent a total annual increase of \$15,000pa. The increase would be effective as from 1 March 2017."

7. **WELLINGTON WATER COMPANY UPDATE REPORT** (17/313)

Report No. WWC2017/1/35 by the Wellington Water Limited

The Chief Executive from Wellington Water Limited (WWL) elaborated on the report.

In response to questions from members, the Chief Executive, WWL explained that lessons had been and continued to be learnt from the Havelock North Inquiry. This included the testing of individual bores and the immediate chlorination of a supply pipeline if a negative sample was received before the mandatory follow up second testing occurred.

RESOLVED:

Minute No. WWC 17204

"That the Committee receives the Company Update Report."

8. **DRAFT STATEMENT OF INTENT 2017-20 FOR CONSULTATION** (17/318)

Report No. WWC2017/1/36 by the Divisional Manager, Secretariat Services

RESOLVED:

Minute No. WWC 17205

"That the Committee receives, considers and provides feedback on the draft Wellington Water Limited's Statement of Intent by 4 April 2017."

9. **HALF YEAR REPORT FOR WELLINGTON WATER** (17/321)

Report No. WWC2017/1/37 by the Wellington Water Limited

The Chair from Wellington Water Limited advised that the KPIs would not be appearing in future reports, as the company had moved into a new strategic reporting system.

RESOLVED:

Minute No. WWC 17206

"That the Committee receives the Half Year Report for Wellington Water Limited."

10. **WELLINGTON WATER ANNUAL GENERAL MEETING** (17/324)

Report No. WWC2017/1/38 by the Wellington Water Limited

The Chair from Wellington Water Limited expressed disappointment that Wellington Water Limited had not held an annual general meeting.

RESOLVED:

Minute No. WWC 17207

"That the Committee:

- (i) notes the report;*
- (ii) notes that the annual report was published on 30 September 2016 which fulfilled the relevant statutory requirements;*
- (iii) resolves not to have an annual general meeting of Wellington Water Limited for the 2015/16 financial year; and*
- (iv) notes that the Auditor General has appointed Audit New Zealand as auditor on its behalf for the 2016/17, 2017/18 and 2018/19 financial years."*

11. **RESILIENCE UPDATE AND ENDORSEMENT OF THE WASTEWATER STRATEGIC CASE** (17/335)

Report No. WWC2017/1/39 by the Wellington Water Limited

The Chief Executive from Wellington Water Limited elaborated on the report.

Members asked that the committee membership be updated to reflect that Mayor Guppy was the Deputy Chair of the Wellington Water Committee.

RESOLVED:

Minute No. WWC 17208

"That the Committee endorses the wastewater strategic case."

12. INFORMATION ITEM

2017 Wellington Water Forum (17/356)

Memorandum dated 27 February 2017 by the Divisional Manager, Secretariat Services

The Chair elaborated on the report. He outlined the process for the day and stressed the need for all Councils to work together. He added that the Mayors and Chief Executives from Horowhenua District, Kapiti Coast District and the Wairarapa District Councils would be attending.

RESOLVED:

Minute No. WWC 17209

"That the Committee receives the information attached as Appendix 1 to the memorandum."

13. QUESTIONS

There were no questions.

14. EXCLUSION OF THE PUBLIC

RESOLVED:

Minute No. WWC 17210

"That the public be excluded from the following parts of the proceedings of this meeting, namely:

15. *Board Membership* (17/258)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

(A)	(B)	(C)
<i>General subject of the matter to be considered.</i>	<i>Reason for passing this resolution in relation to each matter.</i>	<i>Ground under section 48(1) for the passing of this resolution.</i>
<i>Board Membership .</i>	<i>The withholding of the information is necessary to protect the privacy of natural persons. (s7(2)(a)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column (B) above."

There being no further business the Chair declared the meeting closed at 2.05pm and the non public portion of the meeting finished at 2.40pm.

Deputy Mayor D Bassett
CHAIR

CONFIRMED as a true and correct record
Dated this 31st day of May 2017