

**UPPER HUTT CITY COUNCIL****HUTT VALLEY SERVICES COMMITTEE**

Minutes of a meeting held in the Council Chambers, Upper Hutt City Council,  
838-842 Fergusson Drive, Upper Hutt on  
**Friday 3 March 2017 commencing at 9.30am**

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**PRESENT:** Cr L Bridson Cr C Carson  
Cr P Lambert Cr G McDonald (Deputy Chair)  
Cr H Swales Cr D Wheeler (Chair)

**APOLOGIES:** Mayor W Guppy, Mayor WR Wallace, Deputy Mayor D Bassett

**IN ATTENDANCE:** Mr C Upton, Chief Executive, UHCC  
Mr T Stallinger, Chief Executive, HCC  
Mr B Sherlock, General Manager, City Infrastructure, HCC  
Mr G Stuart, Divisional Manager, Regulatory Services, HCC  
Mr D Newth, Financial Accounting Manager, HCC  
Mrs K Falconer, Democratic Services Advisor, UHCC  
Mrs H Clegg, Democratic Services Advisor, UHCC

**PUBLIC BUSINESS****1. APOLOGIES****RESOLVED:**

*That the apologies received from Mayors W Guppy and W R Wallace and Deputy Mayor D Bassett be accepted and leaves of absence be granted.*

**2. PUBLIC FORUM**

There was no public comment.

**3. CONFLICT OF INTEREST DECLARATIONS**

There were no conflict of interest declarations.

**4. MINUTES****RESOLVED:**

*That the minutes of the meeting of the Hutt Valley Services Committee held on 16 December 2016 be confirmed as a true and correct record.*

5. **PROJECT PENCARROW PROGRESS REPORT 19 NOVEMBER 2016 – 30 JANUARY 2017**

Report by the Wastewater Contracts Manager, Wellington Water.

The General Manager, City Infrastructure highlighted paragraph 8, explaining the current consent for discharge expires in early 2018, and that extensive investigation and consultation have resulted in a short list of seven options for a new resource consent application for discharge. He informed the committee these options range in cost from \$0.00 to \$35million, and that the object is to balance costs and environmental benefits, adding that currently approximately \$13million is set aside in both councils' budgets. He further explained the national standards for water quality and the requirements of the Regional Plan are more stringent than the current requirements, which could result in the Status Quo option not being consentable, and that the Hutt City Council will be consulting the public on their preferences during this year's Annual Plan process. He predicted the final decision will likely be decided in the Environment Court, with the likelihood of appeals coming from any number of the consulted parties or members of the general public.

In response to questions from members, the General Manager, City Infrastructure explained the consent process, adding that it is planned to lodge an application by November 2017, which will add six months to the existing discharge permit. He acknowledged the budgetted monies are included in the 2022/2023 financial year, and explained that no detailed design or costings had been undertaken as yet – these will occur once the preferred option is chosen. He anticipated no building works would occur until about this time, although did not rule out construction starting earlier.

With regards the amount of money required, the General Manager, City Infrastructure cautioned spending large amounts of money on a system which would connect to an aged outfall pipe (which may need replacing in the next 20years). Rather he advised that an option which assisted in future proofing the entire system would be preferable although such options would likely be to the higher end of the projected costings.

In response to further questions from members, the General Manager, City Infrastructure explained there are still many areas within both cities where stormwater ingress to the wastewater system resulted in capacity issues, and that the 10000m<sup>3</sup> wastewater storage tank in Silverstream, was an example of one methodology to limit consequential wastewater overflows.

With regards to paragraph 4, the General Manager, City Infrastructure explained the clarifiers have been repaired one at a time, to enable the entire system to still operate during the repair process. The Wastewater Contracts Manager explained this process is approximately half way completed. She further explained that with regards paragraph 6, it is referring to a second bylaw (the Transportation Of Trade Waste) as opposed to the Trade Waste Bylaw. The Divisional Manager, Regulatory Services assured the committee Joint Bylaws such as that proposed, do operate between Councils.

RESOLVED:

*That the Committee notes the progress on Project Pencarrow as outlined in the report.*

**6. HUTT VALLEY TRUNK WASTEWATER SERVICES FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2016**

Report by the Financial Accounting Manager, Hutt City Council.

The Financial Accounting Manager explained the statements include provision for earthquake damage costs, which have caused the unfavourable \$0.1million addition to the net deficit. In response to questions from the members, he further explained this figure did include the \$87,5000 mentioned in paragraph 2, and that he expects this net deficit to run throughout the financial year.

RESOLVED:

*The Committee:*

- (i) notes the financial statements for the Hutt Valley Trunk Wastewater Services for the year ended 31 December 2016;*
- (ii) notes a net deficit of \$6.8 million which is \$0.1 million unfavourable to budget; and*
- (iii) notes a share of funding from Upper Hutt City Council of 34% and Hutt City Council of 66% should revert back to a 31/69 split by the third quarter of the financial year.*

## 7. SILVERSTREAM LANDFILL UPDATE

Report by the Landfill Consultant, Tonkin and Taylor

The General Manager, City Infrastructure highlighted paragraph 13, adding that this week the group alerted him to a strong gas smell emanating from the landfill. He reported that considerable work had been done to identify and remedy problem areas.

In response to questions from the members, the General Manager, City Infrastructure explained the membership of the Community Liaison Group came from HCC, Tonkin and Taylor, Waste Management Ltd, Stokes Valley Residents (primarily from the Robson/McManaway Gr areas) and Mr Ross from the Silverstream Retreat. He added the group has a formal charter, meets regularly and has a good relationship with HCC. He further advised that the residents were well aware of the various avenues available by which to advise Council of any issues or concerns, and assured members that any such concerns were always responded to immediately.

With regards paragraph 8, the General Manager, City Infrastructure advised that by bringing the completion date forward on this work (which is required to ease the constraint of working in a narrow valley), future works will also be advanced on the timeline.

There was general discussion concerning the largely positive feedback the landfill receives, although a concern was raised that comments from officials which appear in the media need to be carefully worded, as a recent comment regarding the reduced volumes of materials dumped will negatively impact on the amount of gas being used to produce electricity, was not well received.

The General Manager, City Infrastructure further advised that there are no Health and Safety liabilities for UHCC at the landfill, as it is managed by HCC staff and contractors. With regards paragraphs 9 and 10, he clarified that Pioneer Generation Ltd are a completely separate entity to the Council, and as such do not report to Council. He added that efficient gas collection is critical for both the gas plant operator and for Council, and to this end both parties have agreed to a target of "100% connections." This means that although some gas wells occasionally do need to be disconnected for landfill operational purposes, this is to be avoided wherever possible.

The General Manager, City Infrastructure was congratulated on the efficiency of the Community Liaison Group and the response to complaints.

### RESOLVED:

*That the Committee notes the progress at Silverstream Landfill.*

8. **AKATARAWA CEMETERY UPDATE**

Report by the Parks and Reserves Manager, Upper Hutt City Council.

Chief Executive, UHCC elaborated on the report, adding that the additional burials occurring are in line with forecast expectations (as Taita cemetery has now closed). He also explained the Cemetery Development report is concentrating on assessing land suitable for burial, and that types of burials will be investigated at a later date. In response to a question from a member, the Chief Executive, UHCC advised this report will be finalised within the next six months.

**RESOLVED:**

*That the report be received.*

9. **DOG CONTROL UPDATE**

Report by the Compliance Services Manager, Upper Hutt City Council

The Divisional Manager, Regulatory Services explained that within Lower Hutt, three formally dog prohibited areas have had successful trials allowing controlled dogs on leads. He added there is a general feeling that the public are more accepting of controlled dogs, and that Days Bay beach now has an area for dogs off lead from 7pm to 10am. In response to questions, he was surprised the dog litter bags are not already installed in the new areas, as he had received an assurance from officers that this was to occur immediately. He explained the report for this item and for item 10 are nearly identical, apart from the figures: those for the Hutt City Council include the dog numbers from Upper Hutt City Council, and that Upper Hutt day-boards any dogs impounded, but that as it does not have a pound, those dogs are transported to Lower Hutt for overnight stays if they are not picked up by their owners.

**RESOLVED:**

*That the Committee notes the Dog Control Update.*

10. **DOG CONTROL UPDATE**

Report by the Divisional Manager, Regulatory Services, Hutt City Council

**RESOLVED:**

*That the Committee notes the Dog Control Update.*

## 11. HEALTH OFFICE ACTIVITIES UPDATE

Report by the Divisional Manager, Regulatory Services, Hutt City Council.

The Divisional Manager, Regulatory Services corrected an error in the report: paragraph 1 figures should read “ UHCC has **130** standard grade premises and 47 FCP premises.” He added this is a dynamic figure, which changes every week.

In response to questions from members regarding a Cat Management Strategy, the Divisional Manager, Regulatory Services explained the recent strategy adopted in Wellington City took 18 months of consultation and was a “watered down” version of the original strategy.

In response to further questions from members, the Divisional Manager, Regulatory Services explained there is a three year grace period for premises to fully comply with the new Food Regulations, and that things are proceeding as expected in this regard. He further advised that Controlled Purchase Operations are jointly run between the HCC, the Public Health Office and the Police, and that no such operations are run solely by the Police. He stated the recent operations have run smoothly with no issues found.

The Divisional Manager, Regulatory Services agreed to advise next time what the Infectious Disease was, that was reported for Lower Hutt.

### RESOLVED:

*That the Committee notes the Health Office Activities Update.*

## 12. REGIONAL JOINT SERVICES OPPORTUNITIES

Cr Bridson reported that HCC is investigating setting up a Disability Advisory Group and raised whether UHCC would be interested in joining. She further stated HCC is also investigating employing a person to manage public art works within the city, and asked whether UHCC had a staff member with public art as part of their portfolio and whether they would be interested in jointly employing someone.

The Chief Executive, UHCC replied that the Council currently takes advice on Disability issues from Ms G McLaughlan, and that there are already many such groups in existence. He clarified that UHCC do not have a specific staff member to oversee public works of art, and did not foresee this being a position UHCC would support. Cr Bridson confirmed such a person would be at officer level, rather than councillor level.

13. QUESTIONS

There were no questions.

There being no further business the Chair declared the meeting closed at 10.08am.

Cr D Wheeler  
CHAIR