

HUTT CITY COUNCIL

TEMPORARY ROAD CLOSURES SUBCOMMITTEE

Temporary Road Closures Subcommittee Extraordinary Meeting held in the  
Hutt City Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt on  
**Friday 7 October 2016 commencing at 1.00pm**

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**PRESENT:** Deputy Mayor D Bassett (Chair)  
Cr A Finlayson  
Cr B Branch

**APOLOGIES:** Mayor WR Wallace

**IN ATTENDANCE:** Ms K Stannard, Divisional Manager, Secretariat Services  
Ms C Steed, City Events Manager  
Mr L Earl, Traffic Assets Manager  
Mr A Hopkinson, Senior Traffic Engineer  
Mrs A Doornebosch, Committee Advisor

PUBLIC BUSINESS

1. **APOLOGIES**

**RESOLVED:** **Minute No. TRC 16401(2)**  
*"That the apology received from Mayor Wallace be accepted and leave of absence be granted."*

2. **PUBLIC COMMENT**

Comments are recorded under the item to which they relate.

3. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflict of interest declarations.

4. **MINUTES OF THE TEMPORARY ROAD CLOSURES SUBCOMMITTEE OF 26 SEPTEMBER 2016** (16/1195)

Report No. TRC2016/4/172 by the Committee Advisor

RESOLVED:

**Minute No. TRC 16402(2)**

*"That the minutes of the meeting held on 26 September 2016 be adopted."*

5. **TEMPORARY ROAD CLOSURES AND PROPOSED NO STOPPING RESTRICTIONS - HUTT NEWS PETONE ROTARY FAIR 2017** (16/1194)

Report No. TRC2016/4/233 by the Senior Traffic Engineer

Speaking under public comment, **Ms Hellen Swales representing the Jackson Street Programme (JSP)** noted JSP was under the impression there had been a commitment from Petone Rotary for a date change for the Hutt News Petone Rotary Fair (the Fair). She advised JSP was not against the Fair, but would like it to be held on a Sunday. She noted the City Development Committee meeting held on 24 November 2015 asked officers to ensure interested parties agreed on an appropriate venue and day for the 2017 Fair.

In response to questions from members, Ms Swales advised that the business mix on Jackson Street had changed over the years, with retailers now mainly beauty or hospitality and food. She said the Fair was held over summer and she highlighted noise and parking issues. She advised JSP supported the Fair but would like a commitment to pilot a Sunday for the 2018 Fair.

Speaking under public comment, **Ms Leonie Dobbs representing Style on Jackson and JSP** noted her business had been affected financially by the Fair. She said she completed a financial review of some businesses on Jackson Street in 2014, which showed a loss of over \$500k as a result of the Fair. She highlighted other constraints affecting businesses in the area such as internet shopping and that Saturday was the biggest trading day. She noted other fairs in the Wellington region were held on a Sunday.

In response to questions from members, Ms Dobbs advised she required extra staff for the 2016 Fair and could provide wage records as proof. She disputed what was noted in Appendix 3 to the officers report in relation to this. Ms Dobbs said the Fair now had a different clientele, and the economy and dynamics of retailers in Jackson Street had also changed.

The City Events Manager elaborated on the report. She noted the request from the Subcommittee held on 26 September 2016, that officers reconvene a meeting of interested parties to agree on a day and venue for the Petone Rotary Fair for 2017. She said officers had been working with Petone Rotary to ensure a thorough consultation process was completed. She highlighted that three stages had been established for this process in line with other larger events held in the city. She advised the first stage of consultation with objectors for the 2017 Fair had been completed by Petone Rotary. She noted stage two - full written stakeholder consultation, was underway and responses were due on Friday 7 October 2016. She advised officers would be meeting with interested parties to agree to a day for the 2017 Fair and resolve issues for the long term relationship of interested parties, on Tuesday 11 October 2016 at 2.30pm.

In response to a question from a member, the City Events Manager noted that after the Temporary Road Closures Subcommittee Meeting of 26 September 2016, Rotary representatives advised that the end of October would provide enough time for them to continue planning for the 2017 Fair.

In response to questions from members, Mr Colin Partington Convenor, Petone Rotary Fair said the timeframe of 27 October 2016 would put significant pressure on Rotary and

stallholders. He noted Rotary was busy with applicants wanting to book stalls, and was concerned they would lose customers. He said he had been Convenor for the Fair since 1 July 2016, and since that time had put in effort to meet objectors requests. He said the closing date for consultation with all businesses and residents on Jackson Street was Friday 7 October 2016.

The Chair requested Petone Rotary provide the responses to this consultation to officers by Monday 10 October 2016, to enable the meeting with officers and interested parties to be held on Tuesday 11 October 2016.

The Chair highlighted Council was trying to expedite the process and keep all parties informed. He noted the three requirements to be met before members could make a decision regarding the road closure. He highlighted the time delays officers had encountered in gathering the required information. He considered if it was possible, that Council should provide a decision prior to 27 October 2016.

In response to questions from members, the Divisional Manager Secretariat Services advised that the Temporary Road Closures Subcommittee had the delegated authority to make the decision regarding the road closures for the Hutt News Petone Rotary Fair. She said members would leave office the day after the election results were published. She advised current members could hold an Extraordinary Temporary Road Closures Subcommittee Meeting on 11 or 12 October 2016.

The Chair acknowledged the time and effort provided by officers on this matter.

**RESOLVED:**

**Minute No. TRC 16403(2)**

*"That the Subcommittee:*

- (i) acknowledges the positive progress made by Petone Rotary regarding consultation for the Hutt News Petone Rotary Fair 2017;*
- (ii) notes that two components of the consultation process for the Hutt News Petone Rotary Fair 2017 are scheduled to be completed in the coming weeks;*
- (iii) agrees to hold a Temporary Road Closures Subcommittee Extraordinary Meeting on Tuesday 11 October 2016 at 4pm in Council Chambers to arrive at a final decision, following advice on the outcome of the full consultation with all business owners and residents on Jackson Street, Petone; and*
- (iv) requests that discussions be held between interested parties to consider piloting a Sunday for the Hutt News Petone Rotary Fair 2018, and that a decision on this be made by the end of May 2017."*

**6. QUESTIONS**

There were no questions.

There being no further business the Chair declared the meeting closed at 1.55 pm.

David Bassett  
CHAIR

**CONFIRMED as a true and correct record**  
**Dated this 11th day of October 2016**