



## WAINUIOMATA COMMUNITY BOARD

12 August 2016

Order Paper for the meeting to be held in the  
Wainuiomata Community Library, Queen Street, Wainuiomata,  
on:

**Wednesday 17 August 2016 commencing at 7.00pm**

### Membership

Josh Briggs (Deputy Chair)  
Heather Robb  
Terry Stallworth  
Cr Campbell Barry

Karl Dickson  
Richard Sinnott (Chair)  
Rima Workman  
Cr Margaret Willard

For the dates and times of Council Meetings please visit [www.huttcity.govt.nz](http://www.huttcity.govt.nz)



## COMMUNITY BOARDS AND COMMUNITY COMMITTEES – FUNCTIONS AND DELEGATIONS

This document records the delegation of Council functions, responsibilities, duties, and powers to Community Boards and Community Committees.

The Community Boards have been established under section 49 of the Local Government Act 2002 to represent, and act as an advocate for, the interests of their community.

The Community Committees have been established under Clauses 30 and 31, Schedule 7 of the Local Government Act 2002 to engage with the communities of the Northern, Eastern, Central and Western Wards, on Council's behalf. The committees will be required to support the existing residents' associations and similar community groups in their area and facilitate their engagement with Council in a positive way, including working with these smaller established organisations to continue to develop local Community Plans.

The delegations are expressed in general terms. The delegations shall be exercised with proper regard for the Council's strategic direction, policies, plans, Standing Orders and its interpretation of its statutory obligations. The delegations are to be read together with the following propositions.

These delegations are based on the following principles:

- Issues relevant to a specific community should be decided as closely as possible to that community. Where an issue has city-wide implications, ie any effects of the decision cross a ward or community boundary or have consequences for the city as a whole, the matter will be decided by Council after seeking a recommendation from the relevant Community Board or Community Committee (any ambiguity around the interpretation of "city-wide" will be determined by the Mayor and Chief Executive in consultation with the relevant Chair);
- Efficient decision-making should be paramount;
- Conflicts of interest should be avoided and risks minimised;
- To ensure processes are free from bias and pre-determination Community Boards and Community Committees should not adjudicate on issues on which they have advocated or wish to advocate to Council;
- Community Boards and Community Committees should proactively and constructively engage with residents on local matters that affect the community they represent and raise with Council issues raised with them by their community and advocate on behalf of their community.

These delegations:

- a) do not delegate any function, duty or power which a statute (for example section 53(3) and clause 32(1) of Schedule 7 of the Local Government Act 2002) prohibits from being delegated;
- b) are subject to and do not affect any delegation which the Council has already made or subsequently makes to any other committee, Council officer or other member of staff;
- c) are subject to any other statutory requirements that may apply to a particular delegation;
- d) are subject to any notice issued by the Council, from time to time, to a Community Board or Community Committee that a particular issue must be referred to Council for decision;
- e) reflect that decisions with significant financial implications should be made by Council (or a committee with delegated authority);
- f) promote centralisation of those functions where the appropriate expertise must be ensured; and
- g) reflect that all statutory and legal requirements must be met.

## DELEGATIONS

Decide:

- Naming new roads and alterations to street names (in the Community Board or Community Committee's area).
- Official naming of parks, reserves and sports grounds within the provisions of Council's Naming Policy. Note <sup>i</sup>
- Removal and/or planting of street trees within the provisions of Council's Operational Guide for Urban Forest Plan. Note <sup>ii</sup>
- The granting of leases and licences in terms of Council policy to voluntary organisations for Council owned properties in their local area, for example, halls, but not including the granting of leases and licences to community houses and centres.
- The granting of rights-of-way and other easements over local purpose reserves and granting of leases or licences on local purpose reserves.
- The granting of leases and licences for new activities in terms of Council policy to community and commercial organisations over recreation reserves subject to the provisions of the Reserves Act 1977 and land managed as reserve subject to the provisions of the Local Government 2002, in their local area. (Note: renewal of existing leases and licences will be reported once a year to Council's City Development Committee).
- The allocation of funding from the Community Engagement Fund in accordance with Council's adopted guidelines.
- The allocation of funding from the Miscellaneous Administration Budget to cover refreshments at meetings, any publicity or advertising of meetings carried out by the Board/Committee, an annual mini-bus tour of the community or ward area and any other miscellaneous expenditure associated with the operation of the Board/Committee.
- The allocation of funding for the training and development of Community Board or Community Committee members, including formal training courses, attendance at seminars or attendance at relevant conferences.

## **CONSIDER AND MAKE RECOMMENDATIONS TO COUNCIL ON:**

- Particular issues notified from time to time by Council to the Community Board or Community Committee.
- Roading issues considered by the Mayor and Chief Executive to be strategic due to their significance on a city-wide basis, including links to the State Highway, or where their effects cross ward or community boundaries.
- Parks, reserves and sports ground naming for sites that have a high profile, city-wide importance due to their size and location and/or cross ward or community boundaries.
- Representatives to any Council committee, subcommittee, subordinate decision-making body, working group, or ad hoc group on which a Community Board or Community Committee representative is required by Council.
- The setting, amending or revoking of speed limits in accordance with the *Hutt City Council Bylaw 2005 Speed Limits*, including the hearing of any submissions.

## **GENERAL FUNCTIONS**

### **Provide their local community's input on:**

- Council's Long Term Plan and/or Annual Plan.
- Council's policies, programmes (including the District Roading Programme) and bylaws.
- Changes or variations to the District Plan.
- Resource management issues which it believes are relevant to its local community, through advocacy.
- The disposal or acquisition of significant assets.
- Road safety including road safety education within its area.
- Any other issues a Board/Committee believes is relevant to its local area.
- Review Local Community Plans as required.

Reports may be prepared by the Board or Committee and presented to Council Committees, along with an officer's recommendation, for consideration.

Any submissions lodged by a Board or Committee require formal endorsement by way of resolution.

### **Co-ordinate with Council staff:**

- Local community consultation on city-wide issues on which the Council has called for consultation.

### **Maintain:**

- An overview of roadworks, water supply, sewerage, stormwater drainage, waste management and traffic management for its local area.
- An overview of parks, recreational facilities and community activities within its local area.

**Develop:**

- Community Response Plans in close consultation with the Wellington Region Emergency Management Office, emergency organisations, the community, residents' associations, other community groups, and local businesses. The Community Response Plans will be reviewed on an annual basis.

**Grant:**

- Local community awards.

**Promote:**

- Recreational facilities and opportunities in its area with a view to ensure maximum usage.
- Arts and crafts in its area.

**Appoint:**

- A liaison member or, where appropriate, representatives to ad hoc bodies, which are involved in community activities within the Board or Committee's area, on which a community representative is sought.

**Endorse:**

- Amendments to the Eastbourne Community Trust Deed (Eastbourne Community Board only).

- 
- i. This excludes sites that are considered high profile, significant on a city-wide basis due to their size and location, or where the site crosses ward or community boundaries.
  - ii. The Operational Guide for Urban Forest Plan is available from Council's Parks and Gardens Division.

**HUTT CITY COUNCIL**

**WAINUIOMATA COMMUNITY BOARD**

Meeting to be held in the Wainuiomata Community Library,  
Queen Street, Wainuiomata on  
Wednesday 17 August 2016 commencing at 7.00pm.

**ORDER PAPER**

**PUBLIC BUSINESS**

**1. APOLOGIES**

**2. SPECIAL ANNOUNCEMENT - COMMUNITY SPIRIT AWARDS  
PRESENTATION (16/919)**

Community Spirit Awards will be presented by Mayor WR Wallace.

**3. PUBLIC COMMENT**

Generally up to 30 minutes is set aside for public comment (three minutes per speaker on items appearing on the agenda). Speakers may be asked questions on the matters they raise.

**4. PRESENTATION**

**Presentation by Local Councillor from Greater Wellington Regional  
Council (GWRC) (16/868)**

Report No. WCB2016/4/144 by the Greater Wellington Regional Council 3

**5. CONFLICT OF INTEREST DECLARATIONS**

**6. MINUTES**

Meeting minutes Wainuiomata Community Board, 22 June 2016 5

**7. REPORT REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED  
BY STANDING SUBCOMMITTEE OF COUNCIL**

**Dublin Street/Wellington Road - Proposed Stop Control (16/977)**

Report No. WCB2016/4/170 by the Senior Traffic Engineer 15

**8. COMMITTEE ADVISOR'S REPORT (16/869)**

Report No. WCB2016/4/48 by the Committee Advisor 18

9. **CHAIR'S REPORT - AUGUST 2016** (16/870)

Report No. WCB2016/4/145 by the Chair 22

10. **CALLING FOR SUBMISSIONS: PROPOSED CONTROL OF ALCOHOL IN PUBLIC PLACES BYLAW 2016** (16/975)

Memorandum dated 9 August 2016 by the Principal Policy Advisor 24

11. **QUESTIONS**

With reference to section 43 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

Annie Doornebosch  
**COMMITTEE ADVISOR SECRETARIAT SERVICES**



18 July 2016

File: (16/868)

---

Report no: WCB2016/4/144

**Presentation by Local Councillor from Greater Wellington Regional Council (GWRC)**

---

**Appendices**

No.	Title	Page
1	Greater Wellington Regional Council Update August 2016	4

**Author:** External Author (GWRC)  
Greater Wellington Regional Council

---

# HCC community boards and community committees: background information, August 2016

## 1. Strategy

### 1.1 2016 GWRC elections

Nominations for the Council's elections opened on 15 July and close on 12 August. Candidate nominations for the GWRC elections received by the Electoral officer are updated daily at <http://www.gw.govt.nz/candidates/>

## 2. Public transport

### 2.1 Update on transition from KiwiRail to Transdev as rail service providers

The Rail Partnering Contract with Transdev Wellington commenced smoothly on 3 July as planned. There have been minimal transition issues, and from a customer perspective, the commencement of Transdev operations has been very positive. Media coverage has been supportive.

### 2.2 Bus Stops within Hutt City

Queensgate bus stops have been under investigation for safety concerns. We are currently awaiting a report from our consultants on this to identify safety concerns from an engineering perspective and then identify next steps. We are working closely with Hutt City staff on this as well.

New bus shelters are requested by the public every week. We have a limited budget and use a prioritisation methodology to ensure that the shelters that we do provide will be well used. When a member of the public requests a shelter it gets noted in the prioritisation tool and this informs the calculation that ranks the priority. We can only install 20 to 30 bus shelters per year, and there are 3000 bus stops, 800 of which have a shelter.

## 3. Catchment management

### 3.1 Hutt River City Centre Upgrade Project (HRCCUP) update

Officers aim to seek Hutt Valley Flood Management Subcommittee recommendations in mid-2017 to proceed to the next phase of the Hutt River City Centre Upgrade Project (HRCCUP). The next phase will involve preparations of applications for RMA approvals to carry out the work.

The total estimated cost of the project is \$143 million. A total of \$3.6 million has been spent to date.

Risks to the project include coordination of work programmes and commitment to funding by HCC and NZTA and delivery of the Making Places and Melling Gateway vision. Making Places and Melling Gateway property requirements are still being identified by their respective lead agencies.

Officers have conducted focus groups, attended community committee meetings and produced a newsletter for Hutt Valley residents. A draft Iwi Engagement Strategy has been developed.

## **4. Environment**

### **4.1 Bus Barn track upgrade**

Staff recently carried out the first of two days' work to apply metal to the re-aligned Bus Barn track in East Harbour Regional Park. This was a heavy lifting operation, requiring a helicopter to move large quantities of metal in a hopper slung beneath the machine. The metal is then deposited at selected points alongside the track and applied using power barrows and plate compactors. This work requires detailed planning, fine weather and a well-coordinated team of staff and contractors to carry out, and all factors came together well on the day.

### **4.2 Korokoro Track rockfall**

Planning is well advanced for remedial works to deal with a rockfall that significantly undermined a section of track in the Korokoro Valley, and required that it be closed for several weeks. Once the weather permits, a refurbished bridge (formerly located at Battle Hill) will be placed in the gap on new abutments.

GWRC has once again experienced numerous instances of people pulling down or simply disregarding track closure notices and exposing themselves and others to significant risk. Staff time is also needed to replace the barriers, meaning that they are unable to address other necessary work. GWRC would be interested in hearing Community Board members' suggestions regarding how we might effectively address this problem, as measures to date have not worked especially well.

HUTT CITY COUNCILWAINUIOMATA COMMUNITY BOARD

Minutes of a meeting held in the Wainuiomata Community Library,  
Queen Street, Wainuiomata on

Wednesday 22 June 2016 commencing at 7.00pm

---

**PRESENT:**

Cr C Barry	Mr J Briggs (Deputy Chair)
Mr K Dickson	Ms H Robb
Mr R Sinnott (Chair)	Mr T Stallworth
Cr M Willard	Ms R Workman

**APOLOGIES:** There were no apologies.

**IN ATTENDANCE:**

Mr B Sherlock, General Manager, City Infrastructure  
Mr J Ballantyne, City Safe Manager  
Mr L Earl, Traffic Assets Manager (part meeting)  
Mr Z Moodie, Traffic Engineer (part meeting)  
Mrs A Doornebosch, Committee Advisor

PUBLIC BUSINESS1. APOLOGIES

There were no apologies.

2. PUBLIC COMMENT

Comments are recorded under the item to which they relate.

RESOLVED:

**Minute No. WCB 16301**

*"That Standing Order 38.2 be suspended to allow Mr Bill Voisey to speak under public comment on an item not included on the order paper for the meeting."*

Speaking under public comment, **Mr Bill Voisey** noted he spoke at a Board meeting held in 2015. He wanted to highlight issues faced in the Catchpool Stream and Bridge. He noted damage to the Rimutaka Forest Park which had created a lack of surface water reaching Wainuiomata River. He noted many large stones had moved down into the Wainuiomata River, causing two flooding events. He said Catchpool River was one of the main trout breeding rivers, but young trout were getting trapped in pools, so trout spawning in the Wainuiomata River was being lost. He said the Catchpool Stream Bridge was cleared 2 years ago, but debris had built up again.

In response to questions from members, Mr Voisey said he would like support from the Board to highlight to Greater Wellington Regional Council their obligations to protect rivers and streams. He said the Ombudsman had advised she had no jurisdiction over this matter.

Members noted the ongoing lack of presence from representatives of Greater Wellington Regional Council to Board meetings.

**RESOLVED:**

**Minute No. WCB 16302**

*"That the Board extend their condolences on the recent passing of Cr Gary McPhee, and acknowledges Mr McPhee's loss to Greater Wellington Regional Council and Mr McPhee's family and friends."*

**3. PRESENTATIONS**

a) **Presentation by Local Councillor from Greater Wellington Regional Council (GWRC)**

There was no presentation from Greater Wellington Regional Council.

b) **Presentation on TBfree Possum Control Operation - Southern Rimutaka**

Speaking under public comment, **Mr Max Shierlaw representing Woolyarns New Zealand** provided a presentation. He noted Woolyarns used possum fur for the production of garments. He considered there was an opportunity for the trapping of possums for this purpose, rather than poisoning.

In response to questions from members, Mr Shierlaw asked the Board to support a resolution to Greater Wellington Regional Council to recommend trapping of possums rather than poisoning. He noted access to areas was restricted after poisoning, and the possum carcasses were by then unusable. He considered trapping was just as effective as poisoning. He said Woolyarns New Zealand engaged Basically Bush to trap possums, who in turn sold fur to Woolyarns for manufacturing. He highlighted the tourist market was buoyant and supplies of yarn to garments sales reached record highs over the past year.

Speaking under public comment, **Ms Clare Jackson** noted she was a landowner and against the use of 1080 poison on land. She presented a number of documents to the Board.

Speaking under public comment, **Ms Pauline Inness** asked the following questions in relation to the proposed TB Free Possum Control Operation in Southern Rimutaka:

- Would blood be added to pellets – if so, what measures would be taken to provide a dog repellent?
- Would a veterinarian be on call to check on dogs killed?
- Ms Jan Wright Commissioner for the Environment included in her 2013 report that the best method of 1080 poisoning was in remote areas only. Do you consider Rimutaka to be remote?
- Would you consider households should set traps as in other areas?

Speaking under public comment, **Ms Susan Middleton** asked the following questions in relation to the proposed TB Free Possum Control Operation in Southern Rimutaka:

- How accurate was TB testing in cattle? Research showed results as 50 /50. Why wasn't money being spent on better testing?
- Were dead possums being picked up after death as TB remains in them?
- How were native species protected from 1080 by-kill?
- Why was deep bush being poisoned with 1080 for TB when possums in deep bush didn't have TB?
- On windy days – how would 1080 dust be controlled?

Speaking under public comment, **Mr Tony Barrell** asked the following questions in relation to the proposed TB Free Possum Control Operation in Southern Rimutaka:

- Why not use the same system for TB eradication as Australia, who were now deemed TB free?
- Who would manage dead carcasses out of streams and rivers?
- Who would manage carcasses swept down rivers in floods – deer, birds, possums, seagulls killed by 1080.

- Who would be responsible for 1080 dust?
- Why do government departments think they are above laws?
- Why slaughter venison by 1080 poison when hunters could be recovering this for food?
- Why poison possums – bovine TB comes from farmed cows, you will not find it in deep bush.
- Why aren't appropriate trapping programmes in place around farm areas?
- How much do OSPRI get paid?
- Why put all at risk with poison with no antidote?

The Committee Advisor undertook to forward these questions to the representatives of Greater Wellington Regional Council and OSPRI New Zealand Limited.

Speaking under public comment, **Mr Antony Walsh** noted he had conducted 20 years research on possum control. He said he had focussed this research on bovine TB and highlighted an example where 400 carcasses were taken from the bush and 1900 from farms in the Eastbourne area, and that no TB was found in the possums from the bush. He said he had developed a tracking method to rid farms of TB, and a copy of his thesis was available if required.

In response to a question from a member, Mr Walsh said he would recommend foot patrols for the control of TB in the Orongorongo/Rimutaka areas.

Mr Alan Innes, the North Island Programme Manager for OSPRI noted OSPRI owned the NAIT and TB Free Programmes. He highlighted the main objectives of the National Management Plan was to eradicate bovine TB from domestic animal herds by 2026, from wildlife by 2040 and the eradication of the organism by 2055.

Mr Graeme Butcher, Team Leader, BioWorks, Greater Wellington Regional Council noted they had been contracted to assess the Southern Rimutaka area for best methods of TB eradication. He said once this assessment was complete TB Free would make the decision on future options. He noted proposed methods included aerial 1080 drops and ground control methods including bait stations and traps. He said operational boundaries were being considered in consultation with land owners. He highlighted some areas were unsuitable for aerial poison such as high use areas, pastureland and areas of water. He noted resource consent and permission from Regional Public Health would be required for any operation, and an extensive public notification process undertaken. He advised health and safety risk management plans would be put in place and public signs erected. Any poisoned areas would then be monitored until safe to re-enter.

In response to questions from members, Mr Innes noted OSPRI wanted to inform the community about the proposal. He said if the community opposed the use of 1080, OSPRI would need to work through with scientific experts to identify the best way to eradicate TB infection within the Rimutaka area.

In response to questions from members, Mr Butcher considered a bounty scheme would not be sustainable in the long term. He noted an application to Regional Public Health would address any concerns regarding the safety of the community, domestic and native animals. He said a large portion of the Rimutaka area had been recommended for ground control methods. He said the only form of approved aerial toxin in New Zealand was 1080. He noted most landowners supported possum control, but not all poisoning methods. He advised that once TB Free released any proposed documentation to the public, the consultation process would begin and this would provide the final decision on boundaries.

c) **Presentation by the Wainuiomata Development Plan Steering Group**

Ms Esther Venning from the Wainuiomata Development Plan Steering Group highlighted current initiatives the Group was pursuing in Wainuiomata. She noted the new Welcome to Wainuiomata sign would be installed in the near future. She said the Group wanted to highlight that Wainuiomata was a great place to live and to welcome visitors. She encouraged all members of the community to become involved in the Makeover initiative from 25 September to 1 October 2016. She noted a community information evening for the Makeover would be held on 16 August 2016.

Mr Briggs noted he had been appointed to the Steering Group on behalf of the Board. He highlighted the Group had now become an incorporated society, so he had notified them he could no longer represent the Board, but would still provide support to projects.

4. **CONFLICT OF INTEREST DECLARATIONS**

Mr Dickson declared a conflict of interest in relation to item 7 Proposed New Street Names for the Subdivision of 204 Wise Street, Wainuiomata for the naming of Craigie Way and took no part in discussion or voting on this matter.

5. **MINUTES**

**RESOLVED:**

**Minute No. WCB 16303**

*"That the minutes of the meeting of the Wainuiomata Community Board held on Wednesday, 13 April 2016, be confirmed as a true and correct record, subject to an amendment on page 2 under public comment by Mr Dave Braniff ...for school children attending Wise Street Schools and on page 4 under item 7 b) Proposed School Zones 40km/h Variable Speed Limits .....of any complaints from Wainuomata Primary School..."*



6. **PROPOSED NEW STREET NAMES: PARKWAY SUBDIVISION 85-201 PARKWAY WAINUIOMATA** (16/657)

Report No. WCB2016/3/120 by the Traffic Engineer

The Traffic Assets Manager elaborated on the report.

In response to questions from members, the Traffic Assets Manager advised advertisements would be placed in the Wainuiomata News and the Council website for future street name proposals in Wainuiomata. He noted there had been no response from the Wainuiomata Marae or Tenths Trust.

Members agreed that meaningful feedback had been received as a result of the consultation process.

Cr Willard noted Apperley Way was appropriate as a surname only as it represented two Apperley brothers.

**RESOLVED:**

**Minute No. WCB 16304**

*"That the Board approves Brian Morgan Terrace as a new Public Street name for new (Road 1) attached as Appendix 1 to the report."*

**RESOLVED:**

**Minute No. WCB 16305**

*"That the Board approves Barry Groucott Grove as a new Public Street name for new (Road 2) attached as Appendix 1 to the report."*

**RESOLVED:**

**Minute No. WCB 16306**

*"That the Board approves Hillview Rise as a new Private Street name for new (Road 3) attached as Appendix 1 to the report."*

**RESOLVED:**

**Minute No. WCB 16307**

*"That the Board approves Apperley Way as a new Private Street name for new (Road 4) attached as Appendix 1 to the report."*

**RESOLVED:**

**Minute No. WCB 16308**

*"That the Board notes if any of the agreed street names for the Parkway Subdivision 85-201 Parkway, Wainuiomata require amendment due to Land Information New Zealand requirements, the Board will call an additional meeting to decide new names."*

**RESOLVED:**

**Minute No. WCB 16309**

*"That the Board recommends that the second phase development of the Parkway Subdivision, Wainuiomata include Grovedale for the main public road, with the appropriate road type to be determined."*

**RESOLVED:**

**Minute No. WCB 16310**

*"That the Board recommends future new street names for subdivision developments in Wainuiomata be advertised on the Hutt City Council website and the Wainuiomata News."*

7. **PROPOSED NEW STREET NAMES: SUBDIVISION OF 204 WISE STREET, WAINUIOMATA** (16/677)

Report No. WCB2016/3/121 by the Traffic Engineer

**RESOLVED:**

**Minute No. WCB 16311**

*"That the Board approves Jack Vaughan Grove as a new Street name for the new Public Road (1) attached as Appendix 1 to the report."*

**RESOLVED:**

**Minute No. WCB 16312**

*"That the Board approves Craigie Way as a new Street name for the new Private Road ( 2) attached as Appendix 1 to the report."*

Mr Dickson declared a conflict of interest and took no part in discussion or voting on the above matter.

Ms Workman requested that her dissenting vote be recorded on the above matter.

**RESOLVED:**

**Minute No. WCB 16313**

*"That the Board notes if any of the agreed street names for the Subdivision of 204 Wise Street, Wainuiomata require amendment due to Land Information New Zealand requirements, the Board will call an additional meeting to decide new names."*

8. **WAINUOMATA COMMUNITY BOARD'S SUBMISSION TO COUNCIL'S ANNUAL PLAN 2016/2017** (16/541)

Report No. WCB2016/3/97 by the Committee Advisor

Speaking under public comment **Mr Mike Grigg** considered the Board needed a better way to collect information. He noted recent flooding issues and considered the Board should have a strategy in place on how to deal with these issues in future, including planning and consultation with the community.

In response to a question from a member, Mr Grigg said it was difficult to contact officers during the Annual Plan consultation period.

The General Manager City Infrastructure noted Wellington Water Limited had completed some improvements to the Black Creek area, so the level of flood protection was now very high. He noted other areas in Wainuiomata still needed further development.

**RESOLVED:**

**Minute No. WCB 16314**

*"That the Board retrospectively approves the Board's submission to Council's Annual Plan 2016-2017 attached as Appendix 1 to the report."*

9. COMMITTEE ADVISOR'S REPORT (16/538)

Report No. WCB2016/3/40 by the Committee Advisor

The City Safety Manager noted the Pollard Street Walkway in Wainuiomata had a good aspect compared to other walkways in the city. He highlighted that closure of the Walkway may displace unwanted activity to another area, and not solve the issues.

In response to questions from members, the City Safety Manager noted that officers did not consider a review of activity in the Walkway was required past late evening. He said the clear fencing for neighbouring properties was to create a line of sight for security.

Mr Briggs noted the Board's resolutions to support the residents in the production of the Crime Prevention Through Environmental Design Assessment (CPTED) report and also instigate a process for the closure of the alleyway. He questioned if anything had progressed on the closure process.

The General Manager City Infrastructure noted it would be appropriate to consider the findings of the CPTED report and then consider any closure of the Walkway.

Members agreed to support the Walkway closure process and monitor changes in behaviour from the CPTED Assessment Report, acknowledging there was only one Board meeting left in the triennium.

RESOLVED:

**Minute No. WCB 16315**

*"That the Board notes the report."*

RESOLVED:

**Minute No. WCB 16316**

*"That the Board continues to work with officers and residents regarding the Pollard Street Walkway, keeping communication lines open."*

RESOLVED:

**Minute No. WCB 16317**

*"That the Board:*

- (i) affirms the decision to pursue the road closure process for Pollard Street Walkway;*
- (ii) agrees to work with residents and officers during the course of this proposed road closure process;*
- (iii) monitors changes in behaviour in users of the Pollard Street Walkway as a result of improvements from the Crime Prevention Through Environmental Design Assessment Report during the course of this proposed road closure process; and*
- (iv) gathers feedback from residents and the community, including that gained through the road closure process, to enable the Board to make a recommendation to Council in regard to the retention or closure of Pollard Street Walkway."*

10. **CHAIR'S REPORT - JUNE 2016** (16/539)

Report No. WCB2016/3/98 by the Chair

**RESOLVED:**

**Minute No. WCB 16318**

*"That the report be noted and received."*

11. **QUESTIONS**

There being no further business the Chair declared the meeting closed at 10.00 pm.

Mr R Sinnott  
**CHAIR**

**CONFIRMED as a true and correct record**  
**Dated this 17th day of August 2016**

**09 August 2016**

File: (16/977)

---

**Report no: WCB2016/4/170**

## **Dublin Street/Wellington Road - Proposed Stop Control**

### **Purpose of Report**

1. The purpose of this report is to seek Council's approval for the installation of a Stop control at the intersection of Dublin Street and Wellington Road, Wainuiomata as attached as Appendix 1 to the report.

### **Recommendations**

That the Traffic Subcommittee recommends that Council approves the installation of a Stop Control at the intersection of Dublin Street and Wellington Road, Wainuiomata as attached as Appendix 1 to the report.

### **Background**

2. As part of an investigation into traffic behaviour in the Wellington Road/Westminster Road area, it became apparent that there was an issue with reduced visibility at the intersection of Dublin Street and Wellington Road.

### **Discussion**

3. The provision of a Stop control will reduce the likelihood of crashes at the intersection.

### **Options**

4. The options are:
  - i. to leave the intersection as it is operating as a Give Way, or
  - ii. to install a Stop control which will require vehicles to stop before deciding to proceed through the intersection.

### **Consultation**

5. As this is a safety issue no consultation has been undertaken.

**Legal Considerations**

6. This restriction is made pursuant to the provisions of the Hutt City Council Traffic Bylaw 2007 (amended 2014).

**Financial Considerations**

7. The Stop sign and its associated road markings can be funded from existing 2016/2017 budgets.

**Other Considerations**

8. In making this recommendation, officers have given careful consideration to the purpose of local government in section 10 of the Local Government Act 2002. Officers believe that this recommendation falls within the purpose of the local government in that it provides improved road safety. It does this in a way that is cost-effective because it uses a standard sign and the associated road markings.

**Appendices**

No.	Title	Page
1	Dublin Street/Wellington Road - Proposed Stop Control 16/937	17

**Author:** Alan Hopkinson  
Senior Traffic Engineer

---

**Reviewed By:** Sylvio Leal  
Traffic Engineer

**Approved By:** Lyle Earl  
Traffic Assets Manager



**18 July 2016**

File: (16/869)

---

**Report no: WCB2016/4/48**

## **Committee Advisor's Report**

---

### **Purpose of Report**

1. The primary purpose of this report is to update the Board on various items of interest to the Board.

### **Recommendation**

That the Board:

- (i) notes the report;
- (ii) retrospectively approves \$58.26 for catering for the Board Meeting of 22 June 2016;
- (iii) retrospectively approves \$52.17 for flowers for Ms Robb; and
- (iv) approves \$506.00 for catering for the Community Board Meeting for 17 August 2016 meeting.

### **Updates from Last Meeting**

2. OSPRI has not yet provided responses to the public comment questions from the last Board Meeting, regarding the TB Free Possum Control Operation in the Rimutaka area. When this information is to hand, the Committee Advisor will pass this on to the members of the public who requested the information, and Board members.



### Community Consultations

3. Please see below a list of current proposals Council is consulting on:

Consulting on	Closing date
<u>Proposed Control of Alcohol in Public Places Bylaw</u>	28 October 2016
<u>Dog Exercise Areas</u>	8 February 2017

Current consultations can be viewed on Council's website:

<http://www.huttcity.govt.nz/Your-Council/Have-your-say/Consulting-on/>

#### 4. 2016/2017 Budget

The Board's Miscellaneous Administration Budget for the 2016/2017 financial year is \$5,000, and the Training Budget is \$3,000. The catering cost of \$506.00 for this Board Meeting is the only expenditure to date for the current financial year.

#### 5. 2015/2016 Expenditure

The total expenditure from the Board's Miscellaneous Budget for the 2015/2016 financial year was \$1,053.26 and a breakdown is attached as Appendix 1 to the report.

The Board's training budget for the 2015/2016 financial year was \$3,000.00.

### Appendices

No.	Title	Page
1	Wainuiomata Community Board Expenditure 2016-2016 for 17 August 2016	21

**Author:** Annie Doornebosch  
Committee Advisor

---

**Reviewed By:** Kate Glanville  
Senior Committee Advisor

**Approved By:** Kathryn Stannard  
Divisional Manager, Secretariat Services

<b>WAINUIOMATA COMMUNITY BOARD EXPENDITURE 2015/16 FINANCIAL YEAR - MISCELLANEOUS BUDGET</b>														
<b>Item</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>October</b>	<b>Nov</b>	<b>Dec</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>Total per Item</b>	<b>Balance</b>
Balance														\$5,000.00
Advertising				\$252.00			\$252.00			\$252.00				\$4,496.00
Misc												\$52.17		\$4,496.00
Promotion/Publicity														
Catering					\$125.96			\$60.87				\$58.26		\$4,309.17
Venue Hire														\$4,309.17
Monthly total	\$0.00	\$0.00	\$0.00	\$252.00	\$125.96	\$0.00	\$252.00	\$60.87	\$0.00	\$252.00	\$0.00	\$110.43	1,053.26	\$3,946.74

<b>WAINUIOMATA COMMUNITY BOARD EXPENDITURE 2015/16 FINANCIAL YEAR - TRAINING BUDGET</b>														
<b>Item</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>October</b>	<b>Nov</b>	<b>Dec</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>Total per Item</b>	<b>Balance</b>
Balance														\$3,000.00
Training														\$3,000.00

18 July 2016

File: (16/870)

---

Report no: WCB2016/4/145

## Chair's Report - August 2016

---

### Recommendation

That the report be noted and received.

### Appendices

No.	Title	Page
1	Wainuiomata Community Board - Chair's report - August 2016	23

**Author:** Richard Sinnott  
Chair

---

Wainuiomata Community Board – Chairs Report (the final edition for 2013 – 2016)

This report marks our last meeting as a Community Board for the 2013 – 2013 triennium. I look back on our three years with a measure of pride, and also realising how much I have learnt over this time. I also see the magnitude of work that lies before the next board and council to follow through on the desires and aspirations of our community.

We have had some big bodies of work going on in our community. The ones I look back on are the Super City consultation, the naming of Pukeatua Bridge and the engaging and enlightening process we went through for that. There is also the shared path that is underway and the community have been consulted on, as well as the Community Spirit Award that is being given out for the first time tonight. I hope that this goes from strength to strength in the future and becomes an important local event for all of our community.

For the future there is plenty to work on, such as continuing the good work around the shared path, lots of consultation on the Local Alcohol Plan, Gambling and many other things as they come up through council for review. I think we can take a greater role in advocating for the maintenance of our local assets, making sure council are aware of what our residents are passionate about.

There have of course been times where not all has gone to plan. The biggest of which has been something out of our control, and that of council, which is the Wainuiomata Shopping Centre and lack of action there. Whilst council have done all they can for this development to happen, it is ultimately up to private enterprise to make this happen. This does not stop it being a frustration for our community, and a concern for future development in Wainuiomata. It is my hope that the next Community Board can work with Council to ensure the areas that can be affected, such as the shopping areas of Queen Street and The Strand, are well looked after and reflect the pride that our community possess, and the desire that Council have to see growth in this area.

Lastly, I would like to thank my fellow elected members as well as Councillors Campbell Barry and Margaret Willard. I have learnt a lot from you all, and it has been a pleasure serving with you all. I wish you all the best for the future, whatever that may hold.

Our Reference 16/975



**TO:** Chair and Members  
Wainuiomata Community Board

**FROM:** Graham Sewell

**DATE:** 09 August 2016

**SUBJECT:** CALLING FOR SUBMISSIONS: PROPOSED CONTROL OF ALCOHOL IN PUBLIC PLACES BYLAW 2016

### Recommendation

That the Board determines if they wish to make a submission on the proposed Control of Alcohol in Public Places Bylaw 2016.

### Purpose of Memorandum

1. To advise the Community Board that the proposed Control of Alcohol in Public Places Bylaw 2016 has been approved by Council for public consultation and the Board is now invited to make a submission.

### Background

2. Council at its meeting on 2 August approved the proposed Control of Alcohol in Public Places Bylaw 2016. This bylaw is to control the consumption and possession of alcohol in *alcohol free zones*, which are to be established by Council resolution, within Hutt City.
3. The purpose of the bylaw is to address concerns relating to potential criminal offending and safety concerns that are linked to the possession or consumption of alcohol in public places. It is a proactive restriction to limit alcohol in key public areas, to increase safety and reduce offending.
4. Submissions close Friday 28 October 2016. The Board is now invited to determine if they wish to make a submission and to determine what that submission should contain.
5. To help facilitate public consultation on the proposed bylaw the following information is now available on the council website [huttcity.govt.nz](http://huttcity.govt.nz)
  - Submission form – to assist anyone wishing to make a submission.
  - An open letter inviting the reader to lodge a submission.
  - Summary and Statement of Proposal (SOP).
  - Evidence gathered by Police and used to establish the proposed alcohol free zones are attached as Appendix 1 to the SOP.

- Evidence gathered by Council and used to establish the proposed alcohol free zones are attached as Appendix 2 to the SOP.
  - Proposed Bylaw. Maps showing the areas proposed as alcohol free zones are attached to the bylaw.
6. Council is seeking evidence that will help support or otherwise the alcohol free zones proposed via the consultation process. The key legal test Council needs to apply to any evidence it receives is: does it demonstrate a high level of crime or disorder caused or made worse by alcohol consumption in the area concerned? Therefore any evidence provided to Council should include details of alcohol related incidents, such as time, date and place.
7. Any assistance the Board can provide by using their networks to let residents know about this consultation would be welcomed by Council.

### Appendices

There are no appendices for this Memorandum.

**Author:** Graham Sewell  
Principal Policy Advisor

---

**Reviewed By:** Wendy Moore  
Divisional Manager, Strategy and Planning

**Approved By:** Kim Kelly  
General Manager, Strategic Services