



## PETONE COMMUNITY BOARD

10 August 2016

Order Paper for the meeting to be held in the  
Te Kakano Marae, 136 Randwick Road, Moera,  
on:

**Monday 15 August 2016 commencing at 6.30pm**

### Membership

Mason Branch  
Mike Fisher (Chair)  
Mike Henderson  
Cr Tui Lewis

Gerald Davidson  
Peter Foese (Deputy Chair)  
Matt Roberts  
Cr Michael Lulich

For the dates and times of Council Meetings please visit [www.huttcity.govt.nz](http://www.huttcity.govt.nz)



## **COMMUNITY BOARDS AND COMMUNITY COMMITTEES – FUNCTIONS AND DELEGATIONS**

This document records the delegation of Council functions, responsibilities, duties, and powers to Community Boards and Community Committees.

The Community Boards have been established under section 49 of the Local Government Act 2002 to represent, and act as an advocate for, the interests of their community.

The Community Committees have been established under Clauses 30 and 31, Schedule 7 of the Local Government Act 2002 to engage with the communities of the Northern, Eastern, Central and Western Wards, on Council's behalf. The committees will be required to support the existing residents' associations and similar community groups in their area and facilitate their engagement with Council in a positive way, including working with these smaller established organisations to continue to develop local Community Plans.

The delegations are expressed in general terms. The delegations shall be exercised with proper regard for the Council's strategic direction, policies, plans, Standing Orders and its interpretation of its statutory obligations. The delegations are to be read together with the following propositions.

These delegations are based on the following principles:

- Issues relevant to a specific community should be decided as closely as possible to that community. Where an issue has city-wide implications, ie any effects of the decision cross a ward or community boundary or have consequences for the city as a whole, the matter will be decided by Council after seeking a recommendation from the relevant Community Board or Community Committee (any ambiguity around the interpretation of "city-wide" will be determined by the Mayor and Chief Executive in consultation with the relevant Chair);
- Efficient decision-making should be paramount;
- Conflicts of interest should be avoided and risks minimised;
- To ensure processes are free from bias and pre-determination Community Boards and Community Committees should not adjudicate on issues on which they have advocated or wish to advocate to Council;
- Community Boards and Community Committees should proactively and constructively engage with residents on local matters that affect the community they represent and raise with Council issues raised with them by their community and advocate on behalf of their community.

These delegations:

- a) do not delegate any function, duty or power which a statute (for example section 53(3) and clause 32(1) of Schedule 7 of the Local Government Act 2002) prohibits from being delegated;
- b) are subject to and do not affect any delegation which the Council has already made or subsequently makes to any other committee, Council officer or other member of staff;
- c) are subject to any other statutory requirements that may apply to a particular delegation;
- d) are subject to any notice issued by the Council, from time to time, to a Community Board or Community Committee that a particular issue must be referred to Council for decision;
- e) reflect that decisions with significant financial implications should be made by Council (or a committee with delegated authority);
- f) promote centralisation of those functions where the appropriate expertise must be ensured; and
- g) reflect that all statutory and legal requirements must be met.

## DELEGATIONS

**Decide:**

- Naming new roads and alterations to street names (in the Community Board or Community Committee's area).
- Official naming of parks, reserves and sports grounds within the provisions of Council's Naming Policy. Note <sup>i</sup>
- Removal and/or planting of street trees within the provisions of Council's Operational Guide for Urban Forest Plan. Note <sup>ii</sup>
- The granting of leases and licences in terms of Council policy to voluntary organisations for Council owned properties in their local area, for example, halls, but not including the granting of leases and licences to community houses and centres.
- The granting of rights-of-way and other easements over local purpose reserves and granting of leases or licences on local purpose reserves.
- The granting of leases and licences for new activities in terms of Council policy to community and commercial organisations over recreation reserves subject to the provisions of the Reserves Act 1977 and land managed as reserve subject to the provisions of the Local Government 2002, in their local area. (Note: renewal of existing leases and licences will be reported once a year to Council's City Development Committee).
- The allocation of funding from the Community Engagement Fund in accordance with Council's adopted guidelines.
- The allocation of funding from the Miscellaneous Administration Budget to cover refreshments at meetings, any publicity or advertising of meetings carried out by the Board/Committee, an annual mini-bus tour of the community or ward area and any other miscellaneous expenditure associated with the operation of the Board/Committee.
- The allocation of funding for the training and development of Community Board or Community Committee members, including formal training courses, attendance at seminars or attendance at relevant conferences.

## **CONSIDER AND MAKE RECOMMENDATIONS TO COUNCIL ON:**

- Particular issues notified from time to time by Council to the Community Board or Community Committee.
- Roading issues considered by the Mayor and Chief Executive to be strategic due to their significance on a city-wide basis, including links to the State Highway, or where their effects cross ward or community boundaries.
- Parks, reserves and sports ground naming for sites that have a high profile, city-wide importance due to their size and location and/or cross ward or community boundaries.
- Representatives to any Council committee, subcommittee, subordinate decision-making body, working group, or ad hoc group on which a Community Board or Community Committee representative is required by Council.
- The setting, amending or revoking of speed limits in accordance with the *Hutt City Council Bylaw 2005 Speed Limits*, including the hearing of any submissions.

## **GENERAL FUNCTIONS**

### **Provide their local community's input on:**

- Council's Long Term Plan and/or Annual Plan.
- Council's policies, programmes (including the District Roading Programme) and bylaws.
- Changes or variations to the District Plan.
- Resource management issues which it believes are relevant to its local community, through advocacy.
- The disposal or acquisition of significant assets.
- Road safety including road safety education within its area.
- Any other issues a Board/Committee believes is relevant to its local area.
- Review Local Community Plans as required.

Reports may be prepared by the Board or Committee and presented to Council Committees, along with an officer's recommendation, for consideration.

Any submissions lodged by a Board or Committee require formal endorsement by way of resolution.

### **Co-ordinate with Council staff:**

- Local community consultation on city-wide issues on which the Council has called for consultation.

### **Maintain:**

- An overview of roadworks, water supply, sewerage, stormwater drainage, waste management and traffic management for its local area.
- An overview of parks, recreational facilities and community activities within its local area.

**Develop:**

- Community Response Plans in close consultation with the Wellington Region Emergency Management Office, emergency organisations, the community, residents' associations, other community groups, and local businesses. The Community Response Plans will be reviewed on an annual basis.

**Grant:**

- Local community awards.

**Promote:**

- Recreational facilities and opportunities in its area with a view to ensure maximum usage.
- Arts and crafts in its area.

**Appoint:**

- A liaison member or, where appropriate, representatives to ad hoc bodies, which are involved in community activities within the Board or Committee's area, on which a community representative is sought.

**Endorse:**

- Amendments to the Eastbourne Community Trust Deed (Eastbourne Community Board only).

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- i. This excludes sites that are considered high profile, significant on a city-wide basis due to their size and location, or where the site crosses ward or community boundaries.
  - ii. The Operational Guide for Urban Forest Plan is available from Council's Parks and Gardens Division.

## HUTT CITY COUNCIL

### PETONE COMMUNITY BOARD

Meeting to be held in the Te Kakano Marae, 136 Randwick Road, Moera on  
Monday 15 August 2016 commencing at 6.30pm.

#### ORDER PAPER

#### PUBLIC BUSINESS

1. APOLOGIES

2. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker on items appearing on the agenda). Speakers may be asked questions on the matters they raise.

3. PRESENTATIONS

a) Presentation by Local Councillor from Greater Wellington Regional Council (GWRC) (16/939)

Report No. PCB2016/4/142 by the Greater Wellington Regional Council

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b) Presentation by Jackson Street Programme (16/940)

Verbal presentation by Ms Leonie Dobbs, Chair

4. CONFLICT OF INTEREST DECLARATIONS

5. MINUTES

Meeting minutes Petone Community Board, 20 June 2016

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6. CALLING FOR SUBMISSIONS: PROPOSED CONTROL OF ALCOHOL IN PUBLIC PLACES BYLAW 2016 (16/917)

Memorandum dated 1 August 2016 by the Principal Policy Advisor

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7. COMMITTEE ADVISOR'S REPORT (16/941)

Report No. PCB2016/4/47 by the Senior Committee Advisor

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8. CHAIR'S REPORT (16/942)

Report No. PCB2016/4/143 by the Chair

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**9. REPORTS FROM REPRESENTATIVES ON LOCAL ORGANISATIONS****a) Keep Hutt City Beautiful (16/943)**

Verbal report by Mr Davidson

**b) Keep Petone Beautiful (16/944)**

Verbal report by Mr Davidson

**c) Petone Community House (16/945)**

Verbal update by the Deputy Chair

**d) Moera Community House (16/946)**

Verbal update by Mr Roberts

**e) Hutt Valley Community Arts (16/947)**

Verbal report by Mr Branch

**f) Seaview Working Group (16/948)**

Verbal report by Mr Henderson

**g) Jackson Street Programme (16/949)**

Verbal report by Mr Henderson

**h) Petone Community Development Network Working Group  
(16/950)**

Verbal update by the Deputy Chair

**10. QUESTIONS**

With reference to section 43 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

Kate Glanville  
**SENIOR COMMITTEE ADVISOR**



04 August 2016

File: (16/939)

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Report no: PCB2016/4/142

## **Presentation by Local Councillor from Greater Wellington Regional Council (GWRC)**

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### **Appendices**

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**Author:** External Author (GWRC)  
Greater Wellington Regional Council

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## HCC community boards and community committees: background information, August 2016

### 1. Strategy

#### 1.1 2016 GWRC elections

Nominations for the Council's elections opened on 15 July and close on 12 August. Candidate nominations for the GWRC elections received by the Electoral officer are updated daily at <http://www.gw.govt.nz/candidates/>

### 2. Public transport

#### 2.1 Update on transition from KiwiRail to Transdev as rail service providers

The Rail Partnering Contract with Transdev Wellington commenced smoothly on 3 July as planned. There have been minimal transition issues, and from a customer perspective, the commencement of Transdev operations has been very positive. Media coverage has been supportive.

#### 2.2 Bus Stops within Hutt City

Queensgate bus stops have been under investigation for safety concerns. We are currently awaiting a report from our consultants on this to identify safety concerns from an engineering perspective and then identify next steps. We are working closely with Hutt City staff on this as well.

New bus shelters are requested by the public every week. We have a limited budget and use a prioritisation methodology to ensure that the shelters that we do provide will be well used. When a member of the public requests a shelter it gets noted in the prioritisation tool and this informs the calculation that ranks the priority. We can only install 20 to 30 bus shelters per year, and there are 3000 bus stops, 800 of which have a shelter.

### 3. Catchment management

#### 3.1 Hutt River City Centre Upgrade Project (HRCCUP) update

Officers aim to seek Hutt Valley Flood Management Subcommittee recommendations in mid-2017 to proceed to the next phase of the Hutt River City Centre Upgrade Project (HRCCUP). The next phase will involve preparations of applications for RMA approvals to carry out the work.

The total estimated cost of the project is \$143 million. A total of \$3.6 million has been spent to date.

Risks to the project include coordination of work programmes and commitment to funding by HCC and NZTA and delivery of the Making Places and Melling Gateway vision. Making Places and Melling Gateway property requirements are still being identified by their respective lead agencies.

Officers have conducted focus groups, attended community committee meetings and produced a newsletter for Hutt Valley residents. A draft Iwi Engagement Strategy has been developed.

## **4. Environment**

### **4.1 Bus Barn track upgrade**

Staff recently carried out the first of two days' work to apply metal to the re-aligned Bus Barn track in East Harbour Regional Park. This was a heavy lifting operation, requiring a helicopter to move large quantities of metal in a hopper slung beneath the machine. The metal is then deposited at selected points alongside the track and applied using power barrows and plate compactors. This work requires detailed planning, fine weather and a well-coordinated team of staff and contractors to carry out, and all factors came together well on the day.

### **4.2 Korokoro Track rockfall**

Planning is well advanced for remedial works to deal with a rockfall that significantly undermined a section of track in the Korokoro Valley, and required that it be closed for several weeks. Once the weather permits, a refurbished bridge (formerly located at Battle Hill) will be placed in the gap on new abutments.

GWRC has once again experienced numerous instances of people pulling down or simply disregarding track closure notices and exposing themselves and others to significant risk. Staff time is also needed to replace the barriers, meaning that they are unable to address other necessary work. GWRC would be interested in hearing Community Board members' suggestions regarding how we might effectively address this problem, as measures to date have not worked especially well.

HUTT CITY COUNCILPETONE COMMUNITY BOARD

Minutes of a meeting held in the Petone Library, 7-11 Britannia Street, Petone on  
Monday 20 June 2016 commencing at 6.30pm

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**PRESENT:** Mr GD Davidson Mr M Fisher (Chair)  
Mr P Foese (Deputy Chair) Mr M Henderson  
Cr M Lulich Mr M Roberts

**APOLOGIES:** An apology was received from Cr T Lewis.

**NON ATTENDANCE:** Mr M Branch

**IN ATTENDANCE:** Mr T Stallinger, Chief Executive  
Ms K Kelly, General Manager, Strategic Services  
Mr L Earl, Traffic Assets Manager  
Ms P Rotherham, Development Liaison Manager  
Ms K Stannard, Divisional Manager Secretariat Services (part meeting)  
Ms H Clegg, Minute Taker (part meeting)

PUBLIC BUSINESS1. APOLOGIESRESOLVED:**Minute No. PCB 16301**

*"That the apology received from Cr T Lewis be accepted and leave of absence be granted."*

2. PUBLIC COMMENT

Comments are recorded under the item to which they relate.

### 3. PRESENTATIONS

#### a) Presentation by Local Councillor from Greater Wellington Regional Council (GWRC)

Cr Sandra Greig elaborated on the report. She advised that the Hutt River City Centre Upgrade Project was progressing successfully. She noted the public comments regarding the proposed Petone West on-street parking item. She advised that she would discuss the matter with the appropriate GWRC officers for an assessment of the Park and Ride Facility in Petone. She informed members the GWRC's Annual Plan included a proposed \$0.80 rates increase.

#### b) Presentation by Jackson Street Programme (JSP)

Ms Leonie Dobbs advised that JSP was in the process of developing walking tours in Petone centred around heritage, food, fashion and craft beer. She said JSP was also working with schools as part of a Heritage Programme. She noted the success of the last school holiday programme, that the upcoming school holiday programme would introduce more activities and be advertised through Facebook.

Ms Dobbs further advised that JSP's submission to Council's Annual Plan process focused on the appearance of the street and requested lighting and rubbish bin upgrades. She considered that Britannia Street was unsafe for pedestrians at night due to the lack of adequate lighting. She suggested that more signage be erected to advertise the car parking available behind the Jackson Street shopping area. She noted that an increase in infill housing developments would increase the demand for car parking in the area.

### 4. CONFLICT OF INTEREST DECLARATIONS

There were no conflict of interest declarations.

### 5. MINUTES

RESOLVED:

**Minute No. PCB 16302**

*"That the minutes of the meeting of the Petone Community Board held on Monday, 11 April 2016, be confirmed as a true and correct record."*

6. **REPORTS REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED BY SUBCOMMITTEE OF COUNCIL**

a) **Proposed Petone West on-street Parking Changes** (16/680)

Report No. PCB2016/3/119 by the Development Liaison Manager, Lower Hutt Science Centre

Speaking under public comment, **Mr Greg Smith, Chief Financial Officer from Wellington Electricity Lines Ltd ('the company')**, expressed concern regarding the proposal to remove and amend car parks in Te Puni Street and the impact on the company's ability to attract and retain staff. He advised that staff would struggle to find carparks during work hours.

Speaking under public comment, **Mr Tom Hudig** advised that the problem with parking in Petone West was that permanent car parks were being used by people driving to Petone to take the train to work in Wellington.

Speaking under public comment, **Mr Kevin Franklin** expressed concern regarding the lack of all day parking in the Petone West area. He considered that there was no demand for short term parking spaces.

Speaking under public comment, **Ms Betty Beswick** advised she was a business operator situated opposite the new Bunnings store. She considered that carparking was only busy in the area between 11.00am and 2.30pm and that it was not everyday that the carparks were full. She did not support all day restricted parking and was concerned about her safety, especially in winter, if this was introduced.

Speaking under public comment, **Ms Elle Wishart** expressed concern that the officer's data was based on a survey undertaken prior to the Bunnings store opening. She considered that the proposed Rebel Sports and Briscoes developments would add more pressure to car parking in the area as people would be looking for alternative parking sites. She suggested that car park markings be painted along the Petone Foreshore and Hutt Road to provide for more efficient car parking. She asked Council to keep the existing car parking as it was clearly needed.

The Development Liaison Manager agreed that the opening of the Bunnings store would have changed parking patterns in the area. She acknowledged that marked car parks and increased signage to parking areas was a good idea. She advised that Bunnings staff were expected to park on site and the same would occur for the proposed Rebel Sports and Briscoes staff. She highlighted that these businesses should not result in car parking being displaced to other streets.

The Traffic Assets Manager advised that there was an ongoing conflict between the needs of long term and short term parkers. He said that the changes proposed involved paint and signage and were not major expenditure items.

Ms Harriet Fraser, Traffic Engineer, Harriet Fraser Traffic Engineering and Transportation Planning advised that the Petone area was a dynamic, changing situation. She said as Plan Change 29 facilitated mixed use residential and retail this part of Petone would become more vibrant. She noted that Nevis Street businesses were initially able to utilise kerbside parking as historically there was not much demand, however the situation was rapidly changing.

Ms Fraser agreed that short term customer parking should be close to the retail areas and that time restricted car parks provided for more customers throughout the day. She added that a strategy of general car parking having two restrictions ie time restricted for certain hours of the day and unrestricted for other parts of the day was rare. She stated the Park and Ride facilities were continuing to be popular and that overall there were numerous car park spaces available in the Petone West area.

In response to questions from members, the Development Liaison Manager advised that the construction vehicles associated with the proposed Rebel Sports and Briscoes development should be parking on site. She said the proposed five P90 car parks outside 14 Nevis Street were in response to businesses asking for short term car parks. She noted that not all businesses supported this. With regard to the proposed six P90 car parks on the southern side of Lochy Street, she explained that the businesses adjacent to the car parks opposed the proposal. She further noted that in general businesses supported this.

Members expressed concerned that existing businesses in the area had not been given due consideration.

In response to a question from a member, Ms Fraser explained that restrictions outside 46 Jackson Street were in response to commuters parking in front of retail premises. She noted that there were long term car parks along Hutt Road. She agreed that the car parking situation required monitoring.

**RESOLVED:**

**Minute No. PCB 16303**

*"That recommendations (i)-(iv) and (vii)-(viii) contained in the report be endorsed."*

b) **Pito-One Road - Proposed No Stopping At All Times Restrictions** (16/678)

Report No. PCB2016/3/117 by the Traffic Engineer

**RESOLVED:**

**Minute No. PCB 16304**

*"That the recommendation contained in the report be endorsed."*

c) **Tennyson Street - Proposed Roundabouts, Associated Give Way Controls and No Stopping At All Times Restrictions** (16/679)

Report No. PCB2016/3/118 by the Traffic Engineer

The Traffic Asset Manager elaborated on the report. He advised that the intersections were wide and uncontrolled, and attracted anti-social behaviour in the form of burnouts.

In response to questions from members, the Traffic Asset Manager advised that each roundabout would cost approximately \$30,000. He said that a number of options were considered for the area and that this proposal was the favoured solution.

The motion was declared CARRIED on the voices.

**RESOLVED:**

**Minute No. PCB 16305**

*"That the recommendation contained in the report be endorsed."*



d) **Randwick Crescent, Mason Street and Baldwin Street - Proposed Traffic Calming** (16/728)

Report No. PCB2016/3/129 by the Traffic Engineer

The Traffic Asset Manager elaborated on the report. He advised that complaints from residents had been recorded since 2004. He said the recent consultation undertaken showed a majority of residents were in support of traffic calming measures in the area.

In response to questions from members, the Traffic Asset Manager explained there would be a speed hump located directly outside the kindergarten. He said the hump would not be a hazard to cyclists.

**RESOLVED:**

**Minute No. PCB 16306**

*"That the recommendation contained in the report be endorsed."*

7. **COMMITTEE ADVISOR'S REPORT** (16/662)

Report No. PCB2016/3/39 by the Senior Committee Advisor

**RESOLVED:**

**Minute No. PCB 16307**

*"That the Board receives the report."*

8. **CHAIR'S REPORT** (16/663)

Report No. PCB2016/3/94 by the Chair

Speaking under public comment, **Ms Ailsa Webb and Mr Steve Shadwell, members of the Petone 2040 panel**, explained the purpose of the Petone 2040 project. They advised that the project commenced in late 2015 when it was recognised that the Petone Vision 2007 was becoming outdated. They said that the project had recently received further Council funding to enable consultants to research previous work and commence community consultation. They advised that community consultation was planned for the coming year.

The Chair elaborated on the report.

In response to a question from a member, the Chair agreed to investigate the location of the Time Capsule with a view to displaying it at the new Settlers Museum.

**RESOLVED:**

**Minute No. PCB 16308**

*"That the Board receives the report."*

9. **PETONE COMMUNITY BOARD'S SUBMISSION TO HUTT CITY COUNCIL'S ANNUAL PLAN 2016-2017** (16/695)

Memorandum dated 10 June 2016 by the Senior Committee Advisor

**RESOLVED:**

**Minute No. PCB 16309**

*"That the Board:*

- (i) *notes that a submission in respect of Hutt City Council's Annual Plan 2016-2017 which requires the Board's retrospective endorsement; and*
- (ii) *endorses its submission attached as Appendix 1 to the memorandum."*

**10. REPORTS FROM REPRESENTATIVES ON LOCAL ORGANISATIONS****a) Keep Hutt City Beautiful (16/664)**

Mr Davidson advised there was no new information to report.

**b) Keep Petone Beautiful (16/665)**

Mr Davidson advised there was no new information to report.

**c) Petone Community House (16/666)**

The Deputy Chair advised there was no new information to report.

**d) Moera Community House (16/667)**

Mr Roberts advised the Moera Community Cottage opening was a success. He noted that the cottage would be a great asset to the wider Hutt Valley with the key benefit being the provision of quiet counselling areas.

**e) Hutt Valley Community Arts (16/668)**

To be reported on at a later date.

**f) Seaview Working Group (16/669)**

Mr Henderson advised there was no new information to report.

**g) Jackson Street Programme (16/670)**

Mr Henderson advised there was no new information to report.

**h) Petone Community Development Network Working Group (16/671)**

The Deputy Chair advised there was no new information to report.

i) ANZAC 2016 Planning Group (16/675)

Report No. PCB2016/3/95 by Mr Davidson

Mr Davidson elaborated on the report.

Members congratulated Mr Davidson on his contribution to the official book 'New Zealand Railwayment at War 1914-1918. Mr Davidson agreed to investigate promotion of the book at the new Settlers Museum.

11. QUESTIONS

There were no questions.

There being no further business the Chair declared the meeting closed at 8.15 pm.

Mr M Fisher  
CHAIR

**CONFIRMED as a true and correct record**  
**Dated this 15th day of August 2016**

Our Reference 16/917



**TO:** Chair and Members  
Petone Community Board

**FROM:** Graham Sewell

**DATE:** 01 August 2016

**SUBJECT:** CALLING FOR SUBMISSIONS: PROPOSED CONTROL OF ALCOHOL IN PUBLIC PLACES BYLAW 2016

### Recommendation

That the Board determine if they wish to make a submission on the proposed Control of Alcohol in Public Places Bylaw 2016 .

### Purpose of Memorandum

1. To advise the Community Board that the proposed Control of Alcohol in Public Places Bylaw 2016 has been approved by Council for public consultation and the Board is now invited to make a submission.

### Background

2. Council at its meeting on 2 August approved the proposed Control of Alcohol in Public Places Bylaw 2016. This bylaw is to control the consumption and possession of alcohol in *alcohol free zones*, which are to be established by Council resolution, within Hutt City.
3. The purpose of the bylaw is to address concerns relating to potential criminal offending and safety concerns that are linked to the possession or consumption of alcohol in public places. It is a proactive restriction to limit alcohol in key public areas, to increase safety and reduce offending.
4. Submissions close Friday 28 October 2016. The Board is now invited to determine if they wish to make a submission and to determine what that submission should contain.
5. To help facilitate public consultation on the proposed bylaw the following information is now available on the council website [huttcity.govt.nz](http://huttcity.govt.nz)
  - Submission form – to assist anyone wishing to make a submission.
  - An open letter inviting the reader to lodge a submission.
  - Summary and Statement of Proposal (SOP).
  - Evidence gathered by Police and used to establish the proposed alcohol free zones are attached as Appendix 1 to the SOP.

- Evidence gathered by Council and used to establish the proposed alcohol free zones are attached as Appendix 2 to the SOP.
  - Proposed Bylaw. Maps showing the areas proposed as alcohol free zones are attached to the bylaw.
6. Council is seeking evidence that will help support or otherwise the alcohol free zones proposed via the consultation process. The key legal test Council needs to apply to any evidence it receives is: does it demonstrate a high level of crime or disorder caused or made worse by alcohol consumption in the area concerned? Therefore any evidence provided to Council should include details of alcohol related incidents, such as time, date and place.
7. Any assistance the Board can provide by using their networks to let residents know about this consultation would be welcomed by Council.

### **Appendices**

There are no appendices for this report.

**Author:** Graham Sewell  
Principal Policy Advisor

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**Reviewed By:** Wendy Moore  
Divisional Manager, Strategy and Planning

**Approved By:** Kim Kelly  
General Manager, Strategic Services

04 August 2016

File: (16/941)

Report no: PCB2016/4/47

## Committee Advisor's Report

### 1. Purpose Of Report

The primary purpose of the report is to update the Board on items of interest.

#### Recommendation

That the Board receives the report.

### 2. Update on Traffic Subcommittee reports

The following provides an update regarding the four traffic reports considered by the Petone Community Board at its meeting on 20 June 2016.

At its meeting on 2 Council, Council resolved the following:

#### Proposed Petone West on-street Parking Changes (16/596)

#### RESOLVED:

**Minute No. C 16313(5)**

*"That Council:*

- (i) *removes six unrestricted carparks on Hutt Road, Petone, as attached as Appendix 2 to the report;*
- (ii) *agrees to install 29m of No Stopping At All Times Restrictions outside the Bunnings store (47 The Esplanade, Petone) exit/entrance, as attached as Appendix 2 to the report;*
- (iii) *agrees to amend three P90 minute carparks outside 22 Nevis Street, Petone, to P15 between 7am-10am and 2pm-5pm Monday-Friday, as attached as Appendix 2 to the report;*

- (iv) agrees to install a mobility space in Nevis Street outside No.2 Lochy Street, Petone, as attached as Appendix 2 to the report;
- (v) agrees to remove four unrestricted carparks in Te Puni Street, Petone, and install 33m of No Stopping At All Times restriction, as attached as Appendix 2 to the report;
- (vi) agrees to amend 16 unrestricted carparks at the northern end of Te Puni Street, Petone, and outside 46 Jackson Street to P60 minutes, as attached as Appendix 2 to the report; and
- (vii) asks Greater Wellington Regional Council to contact Petone businesses regarding travel demand management options."

Pito-One Road – Proposed No Stopping At All Times Restrictions (16/483)

RESOLVED:

**Minute No. C 16313(5)**

*"That Council approves the installation of No Stopping At All Times Restrictions in Pito-One Road, Petone, as attached as Appendix 1 to the report."*

Randwick Crescent, Mason Street and Baldwin Street – Proposed Traffic Calming (16/601)

RESOLVED:

**Minute No. C 16313(5)**

*"That Council approves the installation of 13 Watts profile speed humps with associated road markings and signs in Randwick Crescent, Mason Street and Baldwin Street, Moera as shown in Appendices 1 and 2 attached to the report."*

At its meeting on 20 July 2016, the Traffic Subcommittee resolved the following:

Tennyson Street – Proposed Roundabouts, Associated Give Way Controls and No Stopping At All Times Restrictions (16/569)

RESOLVED:

**Minute No. TRS 16301**

*"That the Subcommittee:*

- (i) agrees that the item of business being discussed be deferred; and
- (ii) asks officers to investigate a further option for Tennyson Street, Petone and report back at a future date."

### **3. Dog Bylaw Trial Period Update**

Officers have advised they are monitoring the Dog Bylaw Trial. If members have had any feedback from the community please contact the Divisional Manager Regulatory Services.



#### 4. Council's current consultation

Please see below a list of current proposals Council is consulting on. These can be viewed on the Council website  
<http://www.huttcity.govt.nz/Your-Council/Have-your-say/Consulting-on/>

Consulting on	Closing date
Proposed Control of Alcohol in Public Places Bylaw	28 October 2016
Dog Exercise Areas	8 February 2017

#### 5. Miscellaneous Administration Budget

The total expenditure for the 2015/16 financial year was \$1,059.87 and a breakdown is attached as Appendix 1 attached to the report.

The Board's Miscellaneous Administration budget for the 2016/17 financial year is \$5,000.00. There is no expenditure to date.

#### 6. Training Budget

The Board's training budget for the 2015/16 financial year was \$3,000.00.

The Boards training budget for the 2016/17 financial year is \$3,000.00. There is no expenditure to date.

#### Appendices

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1	Petone Community Board Actual Expenditure 2015/16 Financial Year	20

**Author:** Kate Glanville  
Senior Committee Advisor

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**Approved By:** Kathryn Stannard  
Divisional Manager, Secretariat Services

8 August 2016

**PETONE COMMUNITY BOARD ACTUAL EXPENDITURE 2015/16 FINANCIAL YEAR**

Item	July	August	Sept	October	Nov	Dec	January	February	March	April	May	June	Total per Item	Balance
Balance														\$5,000.00
Advertising														\$5,000.00
Misc						\$200.00		\$42.87					\$242.87	\$4,757.13
Promotion/Publicity														
Catering	\$92.00	\$90.00			\$105.00			\$92.00	\$95.00			\$156.00	\$630.00	\$4,127.13
Venue Hire		\$85.00							\$102.00				\$187.00	\$3,940.13
Monthly total	\$92.00	\$175.00	\$0.00	\$0.00	\$105.00	\$200.00	\$0.00	\$134.87	\$197.00	\$0.00	\$0.00	\$156.00	1,059.87	\$3,940.13

**04 August 2016**

File: (16/942)

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**Report no: PCB2016/4/143**

## **Chair's Report**

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Report by the Chair

### **Appendices**

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**Author:** Mike Fisher  
Chair

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## Petone Community Board Chairperson's Report – August 2016

As this will be the last meeting before the local body elections, can I take this opportunity to thank all members of the Board for their work over the last triennium and wish them well for the election if they are standing again.

### Petone 2040

The steering group (Crs Tui Lewis, Michael Lulich, PCB Chair Mike Fisher, PCB member Matt Roberts, Sue Piper, Tom Bennion, Steve Shadwell, Ailsa Webb and John Donnelly) continue to work on this project, with consultants McIndoe Urban now moving along with the planning and implementation of Stage 2 in producing a spatial plan. The group are providing updates to stakeholders and are setting up Facebook and email contact points and are looking forward to further public consultation during this next stage.

### Winter Carnival

Once again we were treated to winters full blast on the day of the carnival, but that didn't stop many hardy souls from enjoying the event and the wonderful fireworks show. The lighting displays along the Esplanade and wharf should be permanent features!

### Petone Clockwalk

Board members met informally with Stuart Reid and Gordon Gellen part of the group promoting installation of six kinetic "clockwalk" features along Jackson Street to hear about their proposal and ask questions. The group is seeking feedback from the community and business on their ideas.

### Petone Sportsville

Similarly the Board received an informal briefing and update from Petone Sportsville regarding their proposals for development of a sporting hub based at Petone Rec and North Park with the option of reconfigured use of the spaces and a new building on the Rec.

Feedback on both these two proposals (Clock Walk and Sportsville) is welcomed by the Board.

Please feel free to contact the Board with feedback and input on any issue affecting our community, we welcome comments, views and concerns from residents.

Kind regards

Mike Fisher

Chairperson PCB