

HUTT CITY COUNCILHUTT VALLEY SERVICES COMMITTEE

Minutes of a meeting held in the Upper Hutt City Council, 838-842 Fergusson Drive,
Upper Hutt on

Friday 5 August 2016 commencing at 9.30am

PRESENT: Mayor WR Wallace Cr A Finlayson (Chair)
Cr G McArthur Cr T Lewis
Cr H Swales Cr D Wheeler (Deputy)

APOLOGIES: Mayor W Guppy

IN ATTENDANCE: Mr C Upton, Chief Executive, UHCC
Mr B Sherlock, General Manager, Infrastructure Services, HCC
Mr G Stuart, Divisional Manager, Regulatory Services, HCC
Mr D Newth, Financial Accounting Manager, HCC
Mr B Kibblewhite, Chief Financial Officer, HCC
Mr B Latimer, Parks and Reserves Manager, UHCC (part meeting)
Mr J Patridge, Environmental Sustainability Manager, HCC (part meeting)
Ms K Glanville, Senior Committee Advisor, HCC
Mrs K Falconer, Executive Assistant Democratic Services, UHCC

PUBLIC BUSINESS1. APOLOGIES

RESOLVED:

Minute No. HVSC 16401

"That the apology received from Mayor Guppy be accepted and leave of absence be granted."

2. PUBLIC COMMENT

There was no public comment.

3. CONFLICT OF INTEREST DECLARATIONS

There were no conflict of interest declarations.

4. MINUTES**RESOLVED:****Minute No. HVSC 16402**

"That the minutes of the meeting of the Hutt Valley Services Committee held on 6 May 2016 be confirmed as a true and correct record."

5. HAZMOBILE REPORT FOR SHARED SERVICES (16/817)

Report No. HVSC2016/4/3 by the Environmental Sustainability Manager, Hutt City Council

The Environmental Sustainability Manager elaborated on the report.

In response to questions from members, the Environmental Sustainability Manager advised that the change to the Hazmobile service would be communicated to residents by talking with local schools, libraries and community centres, advertising in community and local papers, social media and working with the established EnviroSchools network. He said that officers would continue to investigate additional cost saving avenues. He agreed that public awareness about the disposal of hazardous waste needed to be increased. He confirmed he would have a discussion with Dulux and Resene about clear advertising of their recycling programme on their websites.

RESOLVED:**Minute No. HVSC 16403**

"That the Committee notes the planned changes to the Household Hazardous Wastes Collection (Hazmobile)."

6. **PROJECT PENCARROW PROGRESS REPORT**
1 APRIL 2016 - 28 JUNE 2016 (16/810)

Report No. HVSC2016/4/123 by the Wastewater Contracts Manager, Wellington Water

The General Manager, Infrastructure Services elaborated on the report. He advised that a new General Manager for Hutt Valley Wastewater Services Limited had been appointed.

In response to a question from a member, the General Manager, Infrastructure Services confirmed that Wellington Water officers had been working with engineers from E Tu Sculpture Trust regarding the installation of the "Light Wing" structure proposed for the Hutt Park roundabout and an agreement had been reached.

RESOLVED:

Minute No. HVSC 16404

"That the Committee notes the progress on Project Pencarrow as outlined in the report."

7. **HUTT VALLEY TRUNK WASTEWATER SERVICES FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 JUNE 2016** (16/771)

Report No. HVSC2016/4/135 by the Financial Accounting Manager, Hutt City Council

The Financial Accounting Manager elaborated on the report. He advised that there was a small favourable variance to the budget. He noted that savings had been made in insurance as outlined in the financial breakdown.

In response to questions from members, the Financial Accounting Manager advised that insurance costs would always fluctuate. He said that the insurance was due to roll over at the end of September 2016. He noted that a consortium of Hutt City Council, Upper Hutt City Council, Porirua City Council and Kapiti Coast District Council helped leverage the best deal. He commented that insurance advisors were not anticipating any significant increases in premiums this coming round.

The Chief Financial Officer advised that at the time of insurance rollover, both Councils would investigate options of dividing the insurance over two years.

RESOLVED:

Minute No. HVSC 16405

"The Committee:

- (i) notes the financial statements for the Hutt Valley Trunk Wastewater Services for the year ended 30 June 2016;*
- (ii) notes a net deficit of \$13.1 million which is \$0.3 million favourable to budget; and*
- (iii) notes a share of funding from Upper Hutt City Council of 31% and Hutt City Council of 69%."*

8. **SILVERSTREAM LANDFILL UPDATE** (16/799)

Report No. HVSC2016/4/125 by the Landfill Consultant, Tonkin and Taylor

The General Manager, Infrastructure Services elaborated on the report.

In response to questions from members, the General Manager, Infrastructure Services advised that all waste was disposed of at the same place except for hazardous waste. In regard to nuisance landfill gas odour, he said that contractors were working hard to mitigate the odour issue. He commented that there was a Community Liaison Group meeting to be held in August and that landfill contractors would be attending to discuss the issue. He further advised that the investment in capital expenditure by Pioneer Generation Limited was for digging more wells. He confirmed that for a busy site, with a number of contractors working, risk was managed well.

RESOLVED:

Minute No. HVSC 16406

"That the Committee notes the progress at Silverstream Landfill."

9. **AKATARAWA CEMETERY UPDATE** (16/828)

Report No. HVSC2016/4/126 by the Parks and Reserves Manager, Upper Hutt City Council

The Parks and Reserves Manager elaborated on the report. He advised that the stonework at the entrance of the cemetery had been completed except for the lettering. He said that as part of the Hutt Valley Cemetery Development Plan, which was about to be awarded, a review of burial options would also be undertaken and would include investigating cultural, denominational and natural burials.

In response to questions from members, the Parks and Reserves Manager advised Akatarawa Cemetery does not offer separate cultural sections although a small number of Muslim burials had been accommodated for in the past. He confirmed there was still land available for ash interments at Taita Cemetery.

In response to further questions from members, the Parks and Reserves Manager advised that the review of burial options and the development plan was expected to be completed by the end of 2016. He said the development plan would be presented in due course to both Councils to review.

RESOLVED:

Minute No. HVSC 16407

"That the report be received."

10. **DOG CONTROL UPDATE** (16/772)

Report No. HVSC2016/4/127 by the Divisional Manager, Regulatory Services, Hutt City Council

The Divisional Manager, Regulatory Services elaborated on the report.

In response to questions from members, the Divisional Manager Regulatory Services advised that 20 dogs euthanased in the month of June was standard. He said that Hutt City Council's dog rehoming programme was very successful due to effective communications.

RESOLVED:

Minute No. HVSC 16408

"That the Committee notes the Dog Control Update."

11. **DOG CONTROL UPDATE** (16/830)

Report No. HVSC2016/4/130 by the Compliance Services Manager, Upper Hutt City Council

The Divisional Manager, Regulatory Services elaborated on the report.

RESOLVED:

Minute No. HVSC 16409

"That the Committee notes the Dog Control Update."

12. **HEALTH OFFICE ACTIVITIES UPDATE** (16/773)

Report No. HVSC2016/4/131 by the Divisional Manager, Regulatory Services, Hutt City Council

The Divisional Manager, Regulatory Services elaborated on the report.

In response to a question from a member, the Divisional Manager Regulatory Services advised that there had been a reduction in applications for new off-licences in the Hutt Valley.

RESOLVED:

Minute No. HVSC 16410

"That the Committee notes the Health Office Activities Update."

13. **ADDITIONAL HUTT VALLEY SERVICES COMMITTEE MEETING** (16/905)

Report No. HVSC2016/4/136 by the Senior Committee Advisor

The Divisional Manager, Regulatory Services advised that no submissions had been received to date. He noted consultation closed on 9 August 2016.

RESOLVED:

Minute No. HVSC 16411

"That pursuant to Standing Order 2.14.1(a), an additional Hutt Valley Services Committee meeting be held on Friday 2 September 2016 at 9.30am in the Hutt City Council Chambers, Level 2, 30 Laings Road, Lower Hutt. The business of the meeting will be to hear and consider submissions on the Hutt Valley Trade Waste Bylaw and make recommendations to both Hutt City and Upper Hutt City Councils."

14. **REGIONAL JOINT SERVICES OPPORTUNITIES** (16/841)

The Chief Executive, UHCC advised that both Councils continued to investigate joint service opportunities.

15. **QUESTIONS**

There were no questions.

Mayor Wallace acknowledged and thanked Cr Finlayson for his outstanding commitment to the Committee for many years. He said Cr Finlayson had served both Council's well with his work and wished him well for the future.

Cr Finlayson said it had been a pleasure working with the members and officers involved with the Committee. He said he had enjoyed his time as a Councillor and wished those standing in the upcoming election well.

Cr Swales, on behalf of Upper Hutt City Council, thanked Cr Finlayson for the stewardship and mentoring he had provided to members.

There being no further business the Chair declared the meeting closed at 10.35am.

Cr A Finlayson
CHAIR

CONFIRMED as a true and correct record
Dated this 20th day of September 2016