

HUTT CITY COUNCILHUTT VALLEY SERVICES COMMITTEE

Minutes of a meeting held in the Hutt Council Chambers, Level 2, 30 Laings Road,
Lower Hutt on

Friday 6 May 2016 commencing at 9.30am

PRESENT:

Cr A Finlayson (Chair)	Mayor W Guppy
Cr T Lewis	Cr H Swales
Cr C Milne	Cr D Wheeler (Deputy Chair)
Deputy Mayor D Bassett	Cr P Lambert

APOLOGIES: Apologies received from Mayor Wallace (HCC) and Cr McArthur (UHCC)

IN ATTENDANCE:

- Mr T Stallinger, Chief Executive, HCC
- Mr C Upton, Chief Executive, UHCC
- Mr G Stuart, Divisional Manager, Regulatory Services, HCC
- Mr D Newth, Financial Accounting Manager, HCC
- Mr B Latimer, Parks and Reserves Manager, UHCC (part meeting)
- Mr G Sewell, Principal Policy Advisor, HCC (part meeting)
- Mr G George, Trade Waste Manager, HCC (part meeting)
- Ms K Glanville, Senior Committee Advisor, HCC

PUBLIC BUSINESS1. APOLOGIES

RESOLVED:

Minute No. HVSC 16201

"That the apologies received from Mayor Wallace and Cr McArthur be accepted and leave of absence be granted."

2. PUBLIC COMMENT

There was no public comment.

3. PRESENTATION

Cr Milne (HCC), Chair of Technology Valley provided an overview regarding the background, initiatives and goals of Technology Valley. He said that the launch date for the new incorporated society entity would be held on Thursday 9 June 2016 at the Technology Valley Awards.

In response to questions from members, Cr Milne advised that there would likely be subscription for members and that funding would be obtained through the membership base from subscriptions and sponsorship. He said that the Wellington Regional Economic Development Agency (WREDA) was a member of Technology Valley and supported the initiative. He noted that a constitution had been created.

4. CONFLICT OF INTEREST DECLARATIONS

There were no conflict of interest declarations.

5 RECOMMENDATION TO COUNCILS

• Proposed Hutt Valley Trade Waste Bylaw 2016 (16/324)

The Principal Policy Advisor elaborated on the report.

The Trade Waste Manager elaborated on the report. He noted that the changes to the proposed Hutt Valley Trade Waste Bylaw were relatively minor.

In response to questions from members, the Principal Policy Advisor advised that the full membership of the Committee heard submissions last time the Bylaw was reviewed. He said that consultation would close on 9 August 2016 and that members would need to consider a date to hold a meeting to hear submissions after this date. He noted the 5 August 2016 meeting could be moved to 2 September 2016 depending on the number of submissions received.

RECOMMENDED:**Minute No. HVSC 16202**

"That the Committee:

- (i) notes that Upper Hutt City and Hutt City Councils resolved at their meetings held on 6 April 2016 and 15 March 2016, respectively, to approve the Hutt Valley Services Committee establishing a subcommittee to hear submissions on the proposed amendments to the Hutt Valley Trade Wastes Bylaw 2016 and recommend the appropriate action to both Councils for consideration and approval;*
- (ii) establishes and appoints the membership of the Hutt Valley Services Committee to the Hutt Valley Trade Wastes Bylaw Subcommittee;*
- (iii) agrees to set a date for the Hutt Valley Trade Wastes Bylaw Subcommittee to hear submissions in consultation with the Chair and Chief Executives of the two Councils; and*
- (ii) recommends that Upper Hutt City Council and Hutt City Council agrees to consult on the Summary of Information and Statement of Proposal, attached as Appendix 1 to the report, and the proposed Hutt Valley Trade Wastes Bylaw 2016, attached as Appendix 3 to the report, in accordance with the requirements of the Local Government Act 2002 by means of a special consultative procedure."*

6. **PROJECT PENCARROW PROGRESS REPORT**
20 JANUARY 2016 - 31 MARCH 2016 (16/397)

Report No. HVSC2016/2/31 by the Wastewater Contracts Manager, Wellington Water

The General Manager, Infrastructure Services elaborated on the report.

In response to questions from members, the General Manager, Infrastructure Services advised that all capital projects were reported through the Annual Plan process. He confirmed that the duplication of the Main Collecting Sewer between Barber Grove pump station and the Seaview treatment plan had been deferred until 2020/21 and was budgeted for in that year.

RESOLVED:

Minute No. HVSC 16203

"That the Committee notes the progress on Project Pencarrow as outlined in the report."

7. **HUTT VALLEY TRUNK WASTEWATER SERVICES FINANCIAL STATEMENTS**
FOR THE PERIOD ENDED 31 MARCH 2016 (16/398)

Report No. HVSC2016/2/2 by the Financial Accounting Manager

The Financial Accounting Manager, Hutt City Council elaborated on the report.

RESOLVED:

Minute No. HVSC 16204

"That the Committee:

- (i) *notes the financial statements for the Hutt Valley Trunk Wastewater Services for the period ended 31 March 2016; and*
- (ii) *notes a breakeven position has been achieved against a full year breakeven budget."*

8. **SILVERSTREAM LANDFILL UPDATE** (16/399)

Report No. HVSC2016/2/62 by the Landfill Consultant, Tonkin and Taylor

The General Manager, Infrastructure Services elaborated on the report. He confirmed that the work on Slopes 4 and 5 West had been completed. He said that the Community Liaison Group meeting would be held in mid May. In relation to the Health and Safety incident, he advised that Worksafe had chosen not to investigate further. He noted that Waste Management Limited had undertaken a full review and would be implementing a number of new procedures.

In response to questions from members, the General Manager Infrastructure Services advised that Councillors were deemed to be officers under the new Health and Safety at Work Act 2015 but did not have any liability under the Act.

Cr Lewis asked that officers consider inserting a section for 'Health and Safety' to report templates.

RESOLVED:

Minute No. HVSC 16205

"That the Committee notes the progress at Silverstream Landfill."

9. **AKATARAWA CEMETERY UPDATE** (16/400)

Report No. HVSC2016/2/63 by the Upper Hutt City Council

The Parks and Reserves Manager, Upper Hutt City Council elaborated on the report.

In response to questions from members, the Parks and Reserves Manager advised that one recent interment had involved alcohol and there had been no issue with the behaviour of those attending. He confirmed that currently there were no gates at the entrance of the cemetery but that it was chained off overnight.

In response to questions from members, the Chief Executive, Upper Hutt City Council advised that he was not aware of any disorderly behaviour issues at the cemetery. He noted that the Sexton at Akatarawa Cemetery was fastidious in his job and maintained high standards.

RESOLVED:

Minute No. HVSC 16206

"That the report be received."

10. **DOG CONTROL UPDATE** (16/401)

Report No. HVSC2016/2/32 by the Divisional Manager, Regulatory Services

The Divisional Manager, Regulatory Services, Hutt City Council elaborated on the report.

RESOLVED:

Minute No. HVSC 16207

"That the Committee notes the Dog Control Update."

11. **DOG CONTROL UPDATE** (16/402)

Report No. HVSC2016/2/64 by the Upper Hutt City Council

RESOLVED:

Minute No. HVSC 16208

"That the Committee notes the Dog Control Update."

12. **HEALTH OFFICE ACTIVITIES UPDATE** (16/403)

Report No. HVSC2016/2/33 by the Divisional Manager, Regulatory Services

The Divisional Manager, Regulatory Services elaborated on the report. He advised that the Voluntary Implementation Programme for the Food Control Plan was no longer voluntary as the Food Act 2014 came into effect on 1 March 2016.

In response to a question from a member, the Divisional Manager, Regulatory Services advised that the controlled purchase operations involved both the Police and Council officers from the Environmental Inspections division.

RESOLVED:

Minute No. HVSC 16209

"That the Committee notes the Health Office Activities Update."

13. **REGIONAL JOINT SERVICES OPPORTUNITIES** (16/404)

Deputy Mayor Bassett asked officers to consider preparing a background paper for the incoming Councils that identified both Council's vision for shared services.

Mayor Guppy considered that the focus needed to be on regional shared services.

The Chief Executive, Upper Hutt City Council agreed that the focus was a regional approach rather than joint services between Hutt City Council and Upper Hutt City Council.

14. QUESTIONS

There were no questions.

There being no further business the Chair declared the meeting closed at 10.45am.

Cr A Finlayson
CHAIR

**CONFIRMED as a true and correct record
Dated this 24th day of May 2016**