

HUTT CITY COUNCILCITY DEVELOPMENT COMMITTEE

Report of a meeting held in the Hutt City Council, 2nd Floor, 30 Laings Road,
Lower Hutt on

Tuesday 3 May 2016 commencing at 5.30pm

PRESENT: Deputy Mayor D Bassett (Chair) Cr M Willard
Cr B Branch Cr M Cousins
Cr A Finlayson Cr T Lewis
Cr G McDonald Cr C Milne
Mayor WR Wallace (from 6.10pm until 6.50pm)
Cr M Shierlaw

APOLOGIES: Mayor Wallace for lateness and early departure

IN ATTENDANCE: Cr L Bridson
Mr T Stallinger, Chief Executive
Ms K Kelly, General Manager, Strategic Services
Mr B Sherlock, General Manager, City Infrastructure
Mr M Reid, General Manager, Community Services
Mr G Craig, Divisional Manager, City Development
Mr R Blakemore, Chief Advisor, Asset Management,
Wellington Water Limited (part meeting)
Mr S Hutchison, Chief Advisor, Wastewater, Wellington Water
Limited (part meeting)
Ms S Simcox, Communications and Marketing Team Leader
Ms S Haniel, Committee Advisor

PUBLIC BUSINESS1. APOLOGIESRESOLVED:

Minute No. CDC 16201

"That the apologies received from Mayor Wallace for lateness and early departure be accepted."

2. PUBLIC COMMENT

There was no public comment

3. CONFLICT OF INTEREST DECLARATIONS

Cr Willard declared a conflict of interest in item 8, Regional Waste Management And Minimisation Plan Officer, and took no part in discussion or voting on the matter.

4. RECOMMENDATION TO COUNCIL - 24 MAY 2016

Proposed Cycling Steering Group (16/433)

The General Manager City Infrastructure elaborated on the report.

In response to a question from a member, the General Manager City Infrastructure said that officers recommended the Cycling Steering Group report to both the Traffic Subcommittee and the City Development Committee. He added that issues of traffic and public amenity were both relevant to cycleway development. He said that the Urban Cycleway Network would involve off road cycleways.

RECOMMENDED:

Minute No. CDC 16202

"That the Committee recommends that Council:

- (i) approves the disestablishment of the Cycling Subcommittee as a subcommittee of Council;*
- (ii) agrees that a Cycling Steering Group consisting of three Councillors (one to be chair), the Senior Project Engineer and the Traffic Asset Manager be appointed to facilitate the implementation of the Urban Cycleway Network;*
- (iii) agrees that the Cycling Steering Group will report to:

 - (a) the Traffic Subcommittee on cycling matters requiring the hearing of submissions and making recommendations to Council via the City Development Committee; and*
 - (b) the City Development Committee on the implementation and monitoring of cycleway projects and strategy;**
- (iv) adopts the Cycling Steering Group's Terms of Reference attached as Appendix 1 to the report; and*
- (v) amends the Terms of Reference for the Traffic Subcommittee and the City Development Committee to reflect part (iii) above."*

5. **ACTIVITY REVIEW - WASTEWATER** (16/391)

Report No. CDC2016/2/2 by the Chief Advisor, Asset Management, Wellington Water Ltd

The Chief Advisor, Asset Management, and the Chief Advisor, Wastewater, from Wellington Water Ltd, elaborated on the report.

In response to questions from members, the Chief Advisor, Wastewater, said that earthenware pipes in Naenae, and asbestos cement pipes in Wainuiomata were being replaced in accordance with a risk assessment approach. He further said that Wainuiomata had four more years of work scheduled for its public wastewater system.

In response to a question from a member, the General Manager City Infrastructure, said that replacing lateral pipes to households in Waiwhetu had been the significant contributor to decreased wastewater overflows in that area. He added that the cooperation of home owners had facilitated the pipe improvements in Waiwhetu. He further said that pan charges were a base charge and the metred rate was a tipping charge. He added that the fees were determined by Council.

In response to a question from a member, the Chief Advisor, Asset Management, said that old pipes were vulnerable to earthquakes. He said that replacing pipes was expensive and Wellington Water Ltd was in the process of establishing network resilience risks. He further said that Lower Hutt had access to high quality water from aquifer water and did not require chlorination. However, the chlorination process in other parts of the region would remain for water purification at this time.

Mayor Wallace joined the meeting at 6.10 pm.

RESOLVED:

Minute No. CDC 16203

"That the Committee:

- (i) notes the information contained in this report;*
- (ii) notes that this review also meets the intent of section 17A of the Local Government Act 2002; and*
- (iii) agrees that a full section 17A review should not be undertaken at present for the reasons outlined in the report."*

6. **PRODUCT MANUFACTURING ACCELERATOR - POST IMPLEMENTATION REPORT** (16/331)

Report No. CDC2016/2/78 by the General Manager, Strategic Services

The General Manager, Strategic Services, and Mr Lumsden, Sector Development Manager, High Value Manufacturing, Grow Wellington, elaborated on the report.

In reponse to questions from members, the General Manager, Strategic Services, said that businesses from the region could be part of the Product Manufacturing Accelerator programme. She further said that businesses did not have to show how Hutt City would benefit when they enrolled in the programme. She added that there could be future reporting on the economic benefits to Hutt City. She noted that information such as mentoring, cross-pollinating, increasing the profile of the city, and employment data could be used.

Mayor Wallace left the meeting at 6.20pm

In response to questions from members, Mr Lumsden, said that Hutt City was the traditional home of manufacturing expertise in the region. He added that Grow Wellington, Creative HQ, Callaghan and the Ministry of Business, Innovation and Employment, had data which could assist in assessing the economic benefits of the Product Manufacturing Accelerator programme.

Mayor Wallace rejoined the meeting at 6.25pm.

RESOLVED:

Minute No. CDC 16204

"That the Committee:

- (i) *notes the feedback from Grow Wellington and Hutt City Council officers; and*
- (ii) *approves in principle, Council funding for another accelerator in 2016/2017 subject to:*
 - a) *partnerships in place with reputable parties e.g. Callaghan Innovation, Wellington Regional Economic Development Agency;*
 - b) *co-funding of at least 50%; and*
 - c) *finding budget from other projects."*

7. **REPORTING FROM JACKSON STREET PROGRAMME** (16/456)

Report No. CDC2016/2/79 by the Divisional Manager City Development

The Divisional Manager City Development elaborated on the report.

Members noted that the Jackson Street Programme (JSP) paid an additional targeted rate to Council which funded JSP activities. Members further noted that similar entities, such as the Seaview Working Group did not pay an additional rate, however JSP had its own constitution which gave it more autonomy than other groups.

Members considered that the JSP was functioning well and it had a good working relationship with Council. Members further considered that it would be appropriate to reduce JSP's obligation to report to Council from six monthly to annual reporting. Members considered that should JSP require additional Council input, it should liaise with Council.

RESOLVED:

Minute No. CDC 16205

"That the Committee:

- (i) agrees to change the requirement for the Jackson Street Programme to report to the City Development Committee from a six monthly basis to an annual basis; and*
- (ii) notes the officer's view is that either reporting six or 12 monthly would be appropriate with the Jackson Street Programme activities aligned with Council's objectives, the good relationship with Council and the Jackson Street Programme performing well at both governance and management level."*

8. **REGIONAL WASTE MANAGEMENT AND MINIMISATION PLAN OFFICER**
(16/499)

Report No. CDC2016/2/80 by the Environmental Sustainability Manager

Cr Willard declared a conflict of interest and took no part in discussion or voting on the matter.

Mayor Wallace, Cr Cousins and Cr Willard left the meeting at 6.50pm.

The Divisional Manager City Development elaborated on the report.

Members said that they supported reducing waste, especially plastic bags which were non-recyclable.

Cr Cousins and Cr Willard rejoined the meeting at 7.00 pm

RESOLVED:

Minute No. CDC 16206

"That the Committee:

- (i) *notes the request from the Regional Waste Management and Minimisation Governance Group for Council's across the region to fund on a population proportionate basis a role of Regional Waste Management and Minimisation Plan (WMMP) Officer for a period of one year;*
- (ii) *notes that the cost to this Council is \$31,200 for one year; and*
- (iii) *recommends this funding request be considered by the Community Plan Committee at its meeting to approve the Annual Plan 2016/17 to be held on 2 June 2016."*

9. **TEMPORARY ROAD CLOSURE SUBCOMMITTEE MINUTES - 6 APRIL 2016**
(16/497)

Report No. CDC2016/2/81 by the Committee Advisor

The Committee Advisor elaborated on the report.

RESOLVED:

Minute No. CDC 16207

"That the minutes of the Temporary Road Closures Subcommittee meeting held on 6 April 2015 be adopted."

10. **GENERAL MANAGERS' REPORT** (16/406)

Report No. CDC2016/2/82 by the General Manager, Strategic Services

In response to a question from a member, the General Manager, City Infrastructure, said that Naylor Love had remained on-site as the major contractor for the Events Centre, and the subtrades were going out to tender.

In response to a question from a member, the General Manager, Community Services said that officers had design-build prices for the Stokes Valley Community Hub and that a report on costs and design would be reported to the Community Plan Committee. He further said that the Healthy Families smoke-free programme would initially be working with large organisations such as churches, schools and large employers.

In response to a question from a member, the Chair said that the Riddiford Garden design would go out to user groups for consultation then be reported through the Civic Precinct Steering Group before reporting back to councillors to review.

The Chair requested officers to report back on the Walter Nash Centre after the 2016/17 financial year. He also requested officers to report back on all of the major projects as they came through to completion.

RESOLVED:

Minute No. CDC 16208

"That the Committee:

- (i) *notes the updates contained in the report; and*
- (ii) *requests officers to provide a report regarding the operating performance of the Walter Nash Centre after the 2016/17 financial year."*

11. **INFORMATION ITEM**

City Development Committee Work Programme (16/415)

Report No. CDC2016/2/83 by the Committee Advisor

The Committee Advisor elaborated on the report.

RESOLVED:

Minute No. CDC 16209

"That the work programme be received."

12. QUESTIONS

There were no questions.

There being no further business the Chair declared the meeting closed at 7.30 pm.

Deputy Mayor D Bassett
CHAIR

**CONFIRMED as a true and correct record
Dated this 24th day of May 2016**