

HUTT CITY COUNCILWELLINGTON WATER COMMITTEE

Minutes of a meeting held in the Wellington Water Limited, IBM House, Level 4,
25 Victoria Street, Petone on

Thursday 10 March 2016 commencing at 1.00pm

PRESENT: Deputy Mayor D Bassett (Chair) (HCC)
Cr C Laidlaw (Deputy Chair) (GWRC)
Mayor W Guppy (UHCC)
Mayor N Leggett (PCC) (from 1.10pm)

APOLOGIES: Cr I Pannett (WCC)

IN ATTENDANCE: Cr J Brash, Alternate GWRC
Mr J Strahl, Chair, Wellington Water Ltd
Mr C Crampton, Chief Executive, Wellington Water Ltd
Ms J Bryan, Principal Advisor, Wellington Water Ltd
Mr M Kinvig, Group Manager Network Strategy & Planning,
Wellington Water Ltd
Mr T Stallinger, Chief Executive, HCC
Mr C Upton, Chief Executive, UHCC
Mr A Wilson, Chief Asset Officer, WCC
Ms W Walker, Chief Executive, PCC (part meeting)
Mr D Humm, Chief Financial Officer, GWRC
Ms K Stannard, Divisional Manager Secretariat Services, HCC
Mrs H Clegg, Minute Taker

PUBLIC BUSINESS**1. APOLOGIES****RESOLVED:****Minute No. WWC 16101**

"That the apology received from Mayor N Leggett for lateness be accepted and the apology from Cr I Pannett be accepted and leave of absence granted."

2. PUBLIC COMMENT

There was no public comment.

Mayor Leggett joined the meeting at 1.10pm.

3. CONFLICT OF INTEREST DECLARATIONS

There were no conflict of interest declarations.

4. MINUTES

RESOLVED:

Minute No. WWC 16102

"That the minutes of the meeting of the Wellington Water Committee held on Wednesday, 11 November 2015, be confirmed as a true and correct record."

5. COMPANY UPDATE REPORT (16/185)

Report No. WWC2016/1/24 by Wellington Water Ltd

The Chief Executive, Wellington Water Ltd ('the company') elaborated on the report. He stated that the regional demand for water had dropped off the past few days. He further stated that Wainuiomata was offline earlier in the week and that a report on the incident would be presented to members in due course. He informed members that the alternate days water restrictions continued to be in place throughout the region, and the Kaitoke Lakes were 78% full.

The Chief Executive of the company explained that the Smart Investment workshops were well underway, with the concept of focussing on the tradeoffs necessary for inclusion in the Long Term Plans of each Council. He gave an update on the feedback received to date which included questions relating to performance data and criteria. He highlighted that answers to these questions would be available at the proposed June workshop round. He reiterated that Wellington Water Committee had asked the company to look at the wording of one or two of the environmental goals.

The Chief Executive of the company stated that consultation on the Water Supply Resilience Programme Business Case would commence shortly which was designed to enable Councils to devise its own programme of activities to bring about appropriate levels of service for inclusion in Annual Plans by 2017 and Long Term Plans. He explained that he was asking members for agreement in general terms, to enable the company to release all materials to Council meetings in 4-6 weeks.

The Chair updated members on the informal discussions held with Wairarapa and Kapiti Coast District Councils and noted that he was waiting to receive a response from the District Councils as to the level of involvement with the Wellington Water Committee. Members agreed that in resilience terms, it was important for all the local authorities to be in agreement.

RESOLVED:

Minute No. WWC 16103

"That the Wellington Water Committee:

- (i) receives the Company Update Report;*
- (ii) endorses proposed levels of service that can be presented to Councils for consideration and then included within subsequent smart investment conversations; and*
- (iii) receives the Half Year Report."*

6. **STATEMENT OF INTENT 2016-2019 FOR CONSULTATION** (16/182)

Memorandum dated 18 February 2016 by Wellington Water Ltd

The Chief Executive of Hutt City Council advised that Hutt City Council had suggested some minor technical changes to the document and that he had yet to hear back from other authorities.

The Chief Executive of the company advised that the table included in the draft Statement of Intent detailed the Letter of Expectations and progress to date. He noted that to date there was a high level of comfort expressed from other Councils.

The Chair of the company explained that the change in the company's approach to business. This year, he stated that the company believed it to be more useful (whilst still being compliant) to be consistent with the performance strategy and long term plans. In this way, he described the draft Statement of Intent detailed how the company needed to work, the Trusted Advisor Model and the growing relationships with Councils. He clarified that the company would focus on its high level strategic and governance role, whilst endeavouring to honour the Letter of Expectations from the five Councils.

In general discussion and by way of explanation, Mr Leggett explained that Porirua City Council had recently met with the Whaitua and that the key point was 'linkages'. He advised that the words "The Whaitua and Councils were..." should be included in the measure area for point 2 'Catchment management approach to impacts on fresh water'.

Members discussed community education and highlighted the concerning lack of awareness about catchment issues and concern that the company was developing implementation plans in isolation which may not be the best/most efficient approach. Members further discussed Councils conducting their own annual surveys and water related questions could be included in these surveys each year. Members agreed that collaboration should be reflected in everything the company undertook and that this should be a recurring theme in the Statement of Intent. Members also agreed that the company had a vital role to play in linking all agencies related to water.

In response to questions, the Chief Executive of the company informed members that the company was involved in the subdivision stages of developments with Councils, and agreed that bringing communities "up to speed" with water resilience required careful management. He further agreed to look into promoting the company's model further.

The Chair clarified that a revised version of the draft Statement of Intent would be circulated to members for final comments, for a 24 hour period, as there was a tight time frame to have the document completed by 31 March 2016.

RESOLVED:

Minute No. WWC 16104

"That the Committee receives and considers the draft Wellington Water Statement of Intent 2016-19 by 31 March 2016."

7. QUESTIONS

In response to a question from a member, the Chair advised that he had sent a letter of appreciation to Mr Ravine who resigned from the company late last year.

8. EXCLUSION OF THE PUBLIC

RESOLVED:

Minute No. WWC 16105

"That the public be excluded from the following parts of the proceedings of this meeting, namely:

9. Minutes - 11 November 2015

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

(A)	(B)	(C)
<i>General subject of the matter to be considered.</i>	<i>Reason for passing this resolution in relation to each matter.</i>	<i>Ground under section 48(1) for the passing of this resolution.</i>
<i>Minutes of the Wellington Water Committee held on 11 November 2015 – Appointment of Directors Wellington Water Ltd</i>	<i>The withholding of the information is necessary to protect the privacy of natural persons. (s7(2)(a)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column (B) above."

There being no further business the Chair declared the meeting closed at 1.35pm. The non-public portion of the meeting finished at 1.40pm.

Deputy Mayor D Bassett
CHAIR

CONFIRMED as a true and correct record

Dated this 31st day of May 2016