

HUTT CITY COUNCIL

WAINUIOMATA COMMUNITY BOARD

Meeting to be held in the Wainuiomata Chambers, Wainuiomata Library, Queen Street,
Wainuiomata on
Wednesday 3 February 2016 commencing at 7.00pm.

ORDER PAPER

PUBLIC BUSINESS

1. **APOLOGIES**

2. **PUBLIC COMMENT**

Generally up to 30 minutes is set aside for public comment (three minutes per speaker on items appearing on the agenda). Speakers may be asked questions on the matters they raise.

3. **PRESENTATION**

Presentation by Local Councillor from Greater Wellington Regional Council (GWRC) (15/1776)

Report No. WCB2016/1/1 by the Greater Wellington Regional Council 3

4. **CONFLICT OF INTEREST DECLARATIONS**

5. **MINUTES**

Meeting minutes Wainuiomata Community Board, 4 November 2015 7

6. **COMMITTEE ADVISOR'S REPORT (15/1777)**

Report No. WCB2016/1/2 by the Committee Advisor 15

7. **CHAIR'S REPORT - FEBRUARY 2016 (15/1778)**

Chair's report to be separately circulated

8. **REPORT FROM REPRESENTATIVE ON LOCAL ORGANISATION**

Keep Hutt City Beautiful (16/90)

Report No. WCB2016/1/24 by Cr Willard 19

9. **QUESTIONS**

With reference to section 43 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

Annie Doornebosch
COMMITTEE ADVISOR SECRETARIAT SERVICES

18 December 2015

File: (15/1776)

Report no: WCB2016/1/1

Presentation by Local Councillor from Greater Wellington Regional Council (GWRC)

Appendices

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Author: External Author (GWRC)
Greater Wellington Regional Council

HCC Community Boards – background information February 2016

1 Flood Protection

1.1 Hutt Valley Flood Management

1.1.1 Hutt River City Centre Upgrade Project

At its 9 December 2015 meeting, Council approved a preferred option (Option A) for the Hutt River City Centre Upgrade Project with which to proceed with the preparation of the preliminary design, costing and implementation timelines.

Council's approval of a preferred option was made following recommendations from the Hutt Valley Flood Management Subcommittee and the Environment Committee.

Under Option A the river channel between Ewen Bridge and Melling Bridge will be widened and stopbanks will be enlarged in one step. This provides flood protection to a 1 in 440 year event standard. As implementing Option A will expand the stopbanks westward, Greater Wellington Regional Council (GWRC) will need to purchase and remove a range of residential and commercial property on Marsden and Pharazyn streets.

By Council adopting a preferred option, preliminary design on Option A will commence this year, and a scoping report and project plan will be presented to the Subcommittee in March. Information from the preliminary design will be used for the preparation of the Notice of Requirement/ consent applications. The key tasks for the preliminary design include:

- Limited topographical surveys and geotechnical investigations
- Consideration of feedback from the community and key stakeholders and confirmation of the design for the flood protection works, Daly Street/Promenade and the landscape works
- Developing planning provision options for future land use of any surplus land in Pharazyn Street and also for Daly Street to incorporate adjacent development to the promenade
- Developing a construction methodology
- Refining cost estimates for all project components and assessing the financial implications
- Preparing implementation timelines.

1.1.2 Hutt River flow

Recreational users of the Hutt River have raised concerns about the flow and the water levels of water holes, speculating that GWRC has reduced water flows by diverting water through the Te Marua water treatment plant.

At present, GWRC has not undertaken any river management of the Hutt River. Regular monitoring shows that, while the flow levels are different to previous years, the

water level is no lower than normal for this time of year. Many different factors can affect water flow and make water levels seem lower such as gravel build up. Groundwater also affects flows in the Hutt River, especially in its lowest reaches. And we know that groundwater levels in the Hutt Valley have been lower than normal over the past year due to low rainfall.

2 Public Transport

2.1 Holiday Buses

Every Christmas and New Year, GWRC coordinates and implements the holiday bus and train timetable. This year, the normal timetable for bus services in the Hutt Valley was replaced by a Sunday and Public holiday timetable.

GWRC's challenges lay in trying to make people aware of the timetable. The Metlink call centre received many calls from the public asking about which timetable was in place. GWRC is working on better advertising and making the holiday timetable clearer to customers for the 2016/2017 holiday period.

2.2 Rail contract

GWRC has selected Transdev Australasia in association with Hyundai Rotem as its preferred future operator for Wellington's metro rail service. GWRC will now begin negotiations with Transdev to finalise the terms of the 15 year contract. Subject to those negotiations being successful, a new contract is intended to commence on 1 July 2016

3 Parks

3.1 Te Ara o Whareroa trail opening

Te Ara o Whareroa Trail at Queen Elizabeth Park is now open to use and there has been a steady stream of people cycling and walking along it over the summer.

The best place to park is at the main Paekakariki entrance and ride along the track alongside the Wainui Stream to join up with the main sealed track which runs 6km to Poplar Ave in Raumati South. The trail was officially opened by GWRC Chair, Chris Laidlaw, and Kapiti Coast District Council Mayor, Ross Church, on 23 January 2016.

3.2 Greater Wellington Regional Council Great Outdoors Summer Events

GWRC's Great Outdoors Summer Events Programme, which is running across the parks network, has had a very successful start. Around 30 people enjoyed a four-wheel-drive sunset tour in Belmont Regional Park on 14 January 2016, and there are several other events coming up over the summer. The GWRC website is the best place for more information about events.

Apart from organised activities and the high numbers of summer visitors, the parks are very busy with campers, especially with the closure of the Otaki Forks campsite. At Belmont Regional Park, our Park Ranger has been spending a lot of time at Dry Creek managing budget campers and making sure the area is reasonably clean. Officers are reviewing how we manage this site for the longer term as it is very popular with tourists being relatively close to the ferry and very low cost.

3.3 Landcorp's licence at Belmont Regional Park

Landcorp's licence is due to expire for Belmont Regional Park during this year. As there is no clause for renewal in the Landcorp contract, GWRC will have to carry out a new tender process. Landcorp has decided not to be part of this. There are a number of factors that have impacted on their decision, including the farm manager, Wayne Harrison, retiring and the already complex farm being made more difficult by the Transmission Gully motorway process and land retirement programme.

These minutes are subject to confirmation at the next Community Board meeting to be held on 3rd February 2016
HUTT CITY COUNCIL

WAINUIOMATA COMMUNITY BOARD

Minutes of a meeting held in the Wainuiomata Chambers, Wainuiomata Library,
 Queen Street, Wainuiomata on
Wednesday 4 November 2015 commencing at 7.00pm

PRESENT:

Cr C Barry	Mr J Briggs
Mr K Dickson	Ms H Robb
Mr R Sinnott (Chair)	Mr T Stallworth
Cr M Willard	Ms R Workman

APOLOGIES: There were no apologies.

IN ATTENDANCE: Mr L Earl, Traffic Assets Manager (part meeting)
 Ms M Laban, Community Projects and Relationship Manager,
 Community Services
 Mrs A Doornebosch, Committee Advisor

PUBLIC BUSINESS

1. APOLOGIES

There were no apologies.

2. PUBLIC COMMENT

Comments are recorded under the item to which they relate.

RESOLVED:

Minute No. WCB 15501

"That Standing Order 38.2 be temporarily suspended to allow Ms Cathy Eady to speak on an item not on the Agenda."

Speaking under public comment, **Ms Cathy Eady** highlighted the significance of honouring those who had served the community in the past, and that these memories could be lost if their names were not recognised. She considered that residents should continue to pursue Council to maintain signage within areas of the community such as parks, and promote the reasoning behind the names.

3. PRESENTATION

a) Presentation from Youth Inspire

Mr Bronson Wharehinga, Manager of YOUth Inspire provided a presentation. He noted the vision for YOUth Inspire was to provide people aged 16-25 years with necessary skills to transition into the workforce. He advised that YOUth Inspire now comprised three full time staff who had built up excellent relationships with key funders. He highlighted to date they had placed 112 young people in employment, 158 young people had registered for their service, and 75 local businesses now provided employment and training opportunities. He noted they were seeking volunteers from the community to assist and provide mentoring opportunities.

Ms Alison Black, Business Partnerships and Programmes Coordinator noted YOUth Inspire was working with a number of organisations to provide opportunities in training, transition to work and upskilling of young people. She advised this included assistance in obtaining drivers' licences, and highlighted the focus was to provide skills for young people to gain permanent work over the long term.

In response to questions from members, Mr Wharehinga advised the biggest challenge was the availability of ongoing transport. He further noted that many young people in the community did not always have access to financial assistance to pay for transport, or have access to items such as ATM cards.

4. CONFLICT OF INTEREST DECLARATIONS

Mr Sinnott declared a conflict of interest in relation to item 7, Community Engagement Fund in relation to the application from the Wainuiomata Tennis Club, and took no part in discussions or voting on this matter.

Cr Willard, Cr Barry and Ms Workman declared conflicts on interest in relation to item 7, Community Engagement Fund in relation to the application from Development Wainuiomata, and took no part in discussions or voting on this matter.

Cr Barry declared a conflict of interest in relation to item 7, Community Engagement Fund in relation to the application from the Wainuiomata Junior Cricket Club, and took no part in discussions or voting on this matter.

Mr Dickson declared a conflict of interest in relation to item 7, Community Engagement Fund in relation to possible funding to Arakura School for the Weetbix Triathlon and took no part in discussions on this matter.

5. **MINUTES**

RESOLVED:

Minute No. WCB 15502

"That the minutes of the meeting of the Wainuiomata Community Board held on Wednesday, 2 September 2015, be confirmed as a true and correct record."

RESOLVED:

Minute No. WCB 15503

"That the minutes of the meeting of the Wainuiomata Community Board held on Tuesday, 22 September 2015, be confirmed as a true and correct record."

6. **REPORT REFERRED FOR COMMITTEE INPUT BEFORE BEING CONSIDERED BY STANDING COMMITTEE OF COUNCIL**

a) **Wainuiomata Community Hub Carpark - Proposed Mobility Parks and Loading Zone** (15/1567)

Report No. WCB2015/5/262 (5) by the Traffic Engineer

The Traffic Assets Manager elaborated on the report. He noted this proposal was the result of a request from a member of the public, and that it was supported by officers and the Wainuiomata Community Hub Manager.

In response to questions from members, the Traffic Assets Manager advised that mobility parks were not generally positioned at the end of kerbs, to ensure ease of access to footpaths. He noted that loading zone parking restrictions usually operated between 8am and 6pm, but that the Board could include any time limit they thought suitable. He further noted that parking restrictions for mobility parks applied 24 hours per day, 7 days a week.

RESOLVED:

Minute No. WCB 15504

"That the Board endorses the recommendations contained in the report."

7. COMMUNITY ENGAGEMENT FUND 2015-2016 (15/1556)

Memorandum dated 22 October 2015 by the Community Advisor Funding and Community Contracts

Speaking under public comment, **Mr Paul Knox** noted he was speaking in support of the application for the Nui Xmas Family Fun Day. He advised that entertainment had been arranged from local bands and entertainers, and that food and market stalls would be available on the day. He noted this event would be held at Sinclair Park, and the requested funding was to assist with the hire of staging, band equipment and portaloos.

In response to a question from a members, Mr Knox advised the entertainment arrangements had been confirmed.

Speaking under public comment, **Mr Michael McPhail representing the Wainuiomata Junior Cricket Club** advised he was speaking in support of the application from the Wainuiomata Junior Cricket Club. He noted over the last few years, membership numbers had been declining and the club was wanting to encourage new members. He noted that the application had requested new playing tops and cricket gear for Year 8 and 9 teams. He further noted that the club had requested funding for photos which had not been possible over the last two years.

In response to a question from a member, Mr McPhail advised the club could consider retaining new uniforms at the end of the season, for future use.

The Community Projects and Relationship Manager advised the suggestion for funding towards the Weetbix Triathlon had now been rescinded.

In response to questions from members, the Community Projects and Relationship Manager advised that generally all funding was allocated, and that there would be a second opportunity for funding within this round, in April 2016.

Members agreed that the Board would approve the applications from Development Wainuiomata and the Wainuiomata Junior Cricket Club, and the remaining funding be approved for the YOUth Inspire Charitable Trust application. The Board acknowledged the application from the Wainuiomata Tennis Club, but did not approve this application on the basis that the Tennis Club had received funding in the past.

Mr Stallworth expressed concern that the application from YOUth Inspire Charitable Trust should have been allocated more funding.

Mr Briggs noted the Board had followed a new process for these applications, and that they had been through a pre-grading system with members of the Board. Mr Briggs considered the process worked well and hoped it would extend to other Community Boards and Community Committees. Members agreed that it would be beneficial if Council could consider raising the amounts available in the Community Engagement Fund.

RESOLVED:**Minute No. WCB 15505***"That the Board:*

- (i) notes that the Community Engagement Fund closed on 20 October 2015 and four applications had been received; and*
- (ii) agrees that the applications were considered according to the merits of the application criteria and priorities of the fund."*

RESOLVED:**Minute No. WCB 15506**

"That the Board approves the application from the Wainuiomata Junior Cricket Club for funding from the Community Engagement Fund for the sum of \$3,518 to purchase cricket bats, balls and playing uniforms."

Cr Barry declared a conflict of interest and took no part in discussions or voting on the above matter.

RESOLVED:**Minute No. WCB 15507**

"That the Board approves the application from the Youth Inspire Charitable Trust – for Ulalei Wainuiomata Netball Club, for funding from the Community Engagement Fund for the sum of \$1,304 for playing tops, towels and match balls for adults."

Cr Barry asked that it be recorded that he did not participate in the discussion or voting on the above matter.

RESOLVED:**Minute No. WCB 15508**

"That the Board approves the application from Development Wainuiomata Incorporated for funding from the Community Engagement Fund for the sum of \$3,785 for hireage of a stage, bouncy castles and portaloos for the Nui Xmas Family Fun Day to be held on 26 November 2015."

Cr Willard, Cr Barry and Ms Workman declared conflicts of interest and took no part in discussions or voting on the above matter.

RESOLVED:**Minute No. WCB 15509**

"That the Board declines the application from the Wainuiomata Tennis Club for its application to the Community Engagement Fund, and thanks the club for its continuing work within the Wainuiomata community."

Mr Sinnott declared a conflict of interest and took no part in discussions or voting on the above matter.

Cr Barry asked that it be recorded that he did not participate in the discussion or voting on the above matter.

8. **PROPOSED NEW PRIVATE STREET NAME - OFF CONCORD STREET, WAINUIOMATA** (15/1480)

Report No. WCB2015/5/263 (5) by the Deputy Chair

Speaking under public comment, **Mr Grant Christie** advised he was the developer of the subdivision. He noted he had requested the name Grande Mews as Grande was an acronym of his and his wife's first names. He noted his priority was to ensure the titles were approved in order to meet his mortgage commitments, rather the name of the street.

The Traffic Assets Manager noted that the Board's recommendations contained in the report did not comply with the New Zealand Standard. He highlighted this new Standard had been adopted in 2011 and was created to avoid confusion for service vehicles such as ambulances.

In response to questions from members, the Traffic Assets Manager advised that Woodland Road, Wainuiomata could not be used as a precedent as this was named prior to the new Standard being adopted in 2011.

Ms Workman advised the definition of Mews was to convert stables into small dwellings so did not think this was appropriate. She considered Way or Place to be more appropriate.

RESOLVED:

Minute No. WCB 15510

"That the Board:

- (i) reviews the following recommended names for the new private road;*
- (ii) discusses the merits of the recommended names; and*
- (iii) approves the official name for the new private road, as Grandé Place, subject to Land Information New Zealand (LINZ) approval."*

Cr Barry requested that his dissenting vote be recorded against the above matter.

9. **2016 MEETING SCHEDULE** (15/1548)

Memorandum dated 20 October 2015 by the Senior Committee Advisor

RESOLVED:

Minute No. WCB 15511

"That the Board:

(i) *adopts the meeting dates for 2016 as follows:*

- a. 3 February 2016*
- b. 13 April 2016*
- c. 22 June 2016; and*
- d. 17 August 2016;*

(ii) *approves the start time for its meetings to be 7pm;*

(iii) *approves the venue for its meetings to be Wainuiomata Chambers; and*

(iv) *delegates authority to the Chief Executive in consultation with the Board Chair to alter the date, time or venue of a meeting, or cancel a meeting, should circumstances require this."*

10. **COMMITTEE ADVISOR'S REPORT** (15/1437)

Report No. WCB2015/5/46 (5) by the Committee Advisor

RESOLVED:

Minute No. WCB 15512

"That the Board:

(i) *provides retrospective approval for the purchase of catering for the Board meeting held on 22 September 2015, at a cost of \$74.85; and*

(ii) *determines future catering for Board meetings be supplied from Oak Cafe, Wainuiomata."*

Mr Briggs asked that it be recorded that he did not participate in the discussion or debate on the above matter.

11. **CHAIR'S REPORT - NOVEMBER 2015** (15/1456)

Report No. WCB2015/5/194 (5) by the Chair

The Chair acknowledged the ongoing support provided by the Committee Advisor and wished members of the Board and the community a safe and enjoyable Christmas break.

RESOLVED:

Minute No. WCB 15513

"That the report be noted and received."

12. **INFORMATION ITEM**

- (a) **Report by Local Councillor from Greater Wellington Regional Council (GWRC)**
(15/1435)

RESOLVED:

Minute No. WCB 15514

"That the report be noted and received."

13. **QUESTIONS**

There were no questions.

There being no further business the Chair declared the meeting closed at 8.28 pm.

Mr R Sinnott
CHAIR

CONFIRMED as a true and correct record
Dated this 3rd day of February 2016

18 December 2015

 File: (15/1777)

Report no: WCB2016/1/2

Committee Advisor's Report

Purpose of Report

1. The primary purpose of this report is to update the Board on various items of interest to the Board.

Recommendation

That the Board notes the report.

Puriri Mountain Bike Track – Update from Greater Wellington Regional Council

2. Mountain biking like other activities in the East Harbour Regional Park (EHRP) is provided for through the Parks Network Plan (PNP). Mountain biking opportunities currently exist in EHRP along the Pencarrow Coast Road from Eastbourne and on trails at the Parangarahu Lakes. Mountain biking is also available in the Northern Forest on designated tracks. The tracks include:
 - a. * Main Ridge Track from Wainuiomata Hill to Mt Lowry Lookout; and
 - b. * Rata Ridge Track from Mt Lowry Lookout to Stanley Street and Fraser Street via the Zigzag Track.
3. The PNP identifies a “projected change” for EHRP as GWRC work with Council on a possible recreational link between EHRP (Northern Forest) and Wainuiomata Bike Park, now that the new Pukeatua bridge linking EHRP and the Eastern Hutt Hills is available.
4. GWRC have identified an existing track in EHRP that could provide for the total loop ride and are planning a 12 month trial to investigate its suitability.

5. The Puriri Track from the Main Ridge to Wainuiomata Road provides an excellent connection between EHRP with the Wainuiomata Bike Park via the new bridge. Riders can now cross the bridge to the Main Ridge Track, and take the Puriri Track to the base of the Wainuiomata Hill Road for easy access back into the Bike Park along Parkway and Waiu Street. This creates a loop ride opportunity and opportunities to further enhance the riding experiences in the area. GWRC would promote this as a one way loop descending the Puriri Track. This loop option could also take some pressure off the southern sections of the Main Ridge Track and Rata Ridge and minimise on-road riding.
6. In contrast to the tracks on the harbour side of the park, the Wainuiomata tracks receive significantly less use. GWRC believe that with minor surface improvements the Puriri track could sustain this extra use long term, and have installed a track counter to determine current levels of use and measure changes over time.
7. GWRC have recently decommissioned the nearby Broad Gully track, removing the risk to park users when connecting with Wainuiomata Hill Road.
8. This proposed change in use of the Puriri Track sits well with the guiding principles and objectives of the PNP, "Greater Wellington's parks are adjacent to other recreational areas and GWRC will continue to work with other agencies to enhance access to these areas, eg, through recreational links." The northern forest is valued for its prominent landscape (backdrop), high quality native forest and walking opportunities, and community group involvement. This change in use of an existing track GWRC believes does not impact negatively on these ecological values. Making improvements to the parks and responding to changes in recreational trends is part of GWRC business, however these should be guided by and not conflict with the PNP, which is GWRC's mandate from the community.
9. GWRC would like to see this proposed change in place during the latter part of January 2016. It requires a fallen tree to be removed and signage installed to make users aware of the change in use.

Community Consultations

10. There are currently no community consultations.

2015/2016 Budget

11. The Board's Miscellaneous Administration Budget for the 2015/2016 financial year is \$5,000, and the Training Budget is \$3,000. A schedule of expenses to date is attached as Appendix 1 to the report.

Appendices

No.	Title	Page
1	Wainuiomata Community Board Expenditure 2015/16	18

Author: Anne Doornebosch
Committee Advisor

Reviewed By: Kate Glanville
Senior Committee Advisor

Approved By: Kathryn Stannard
Divisional Manager, Secretariat Services

WAINUIOMATA COMMUNITY BOARD EXPENDITURE 2015/16 FINANCIAL YEAR - MISCELLANEOUS BUDGET														
Item	July	August	Sept	October	Nov	Dec	January	February	March	April	May	June	Total per Item	Balance
Balance														\$5,000.00
Advertising														\$5,000.00
Misc														\$5,000.00
Promotion/Publicity														
Catering					\$60.87									\$5,000.00
Venue Hire														\$5,000.00
Monthly total	\$0.00	\$0.00	\$0.00	\$0.00	\$60.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	60.87	\$4,939.13

WAINUIOMATA COMMUNITY BOARD EXPENDITURE 2015/16 FINANCIAL YEAR - TRAINING BUDGET														
Item	July	August	Sept	October	Nov	Dec	January	February	March	April	May	June	Total per Item	Balance
Balance														\$3,000.00
Training														\$3,000.00



Wainuiomata Community Board

27 January 2016

File: (16/90)

Report no: WCB2016/1/24

Keep Hutt City Beautiful

Update by Cr Willard

Recommendation

That the report be noted and received.

Appendices

No.	Title	Page
1	Keep Hutt City Beautiful Memo WCB	20

Author: Margaret Willard
Councillor

Wainuiomata Community Board**Memo**

TO: Chair and Members of the Wainuiomata Community Board
FROM: Cr Margaret Willard
CC: Annie Doornebosch
DATE: 4 February 2016
RE: **Reports from External Organisations**

Keep Hutt City Beautiful Week 2015

During this week, held from 14-20 September, St Claudine de Thevenet School cleaned up around the school, while The Warehouse held a community clean-up at Hugh Sinclair Park. A planned community clean-up beginning behind the community centre was hampered by rain and cold weather, with only myself and then Neighbourhood Support Co-ordinator Dawn McKinley managing half an hour around the Queen St Reserve.

The KHCB committee held a schools competition to encourage care of our vital bees, beginning with a day of planting sunflower seeds at Epuni School, while learning about bees and their importance from a beekeeper. The winner of the city's school's most bee-friendly garden, judged in November, was Wainuiomata Primary School. The school also became a silver EnviroSchool for its work with recycling, growing produce, and caring for the natural environment.

Keep Hutt City Beautiful Week 2016

2016 is the 25th anniversary of Keep Hutt City Beautiful. The committee decided that rather than hold a small celebration we would involve the entire city. This would raise awareness of the objectives of KHCB and of the importance of reducing litter and keeping our environment attractive. The obvious way to do this is through community boards and committees, and it was decided to hold a competition between boards.

The projects could involve painting, litter, beautification of an area, but the goal would be to engage a maximum number of residents. A really good outcome could be the establishment of local ward groups, like Petone's which established A Gift of Green many years ago and is ongoing.