

HUTT CITY COUNCILPOLICY AND REGULATORY COMMITTEE

Report of a meeting held in the Woburn Room, Angus Inn, Corner of Cornwall Street and Waterloo Road, Lower Hutt on  
**Monday 22 February 2016 commencing at 5.30pm**

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**PRESENT:**

|                                |                |
|--------------------------------|----------------|
| Cr M Cousins (Chair)           | Cr L Bridson   |
| Deputy Mayor D Bassett         | Cr C Barry     |
| Cr B Branch                    | Cr A Finlayson |
| Cr T Lewis                     | Cr M Lulich    |
| Cr C Milne                     | Cr M Willard   |
| Mayor WR Wallace (from 5.35pm) |                |

**APOLOGIES:** There were no apologies.

**IN ATTENDANCE:**

Mr T Stallinger, Chief Executive  
 Ms K Kelly, General Manager, Strategic Services (part meeting)  
 Ms J Raffills, General Manager, Governance and Regulatory (part meeting)  
 Mr B Hodgins, Divisional Manager, Parks and Gardens (part meeting)  
 Ms W Moore, Divisional Manager, Strategy and Planning (part meeting)  
 Mr G Stuart, Divisional Manager, Regulatory Services (part meeting)  
 Mr A Cumming, Divisional Manager, Environmental Policy  
 Mr B Rippon, Manager, Parking Services (part meeting)  
 Mr L Dalton, Regional Manager, Animal Services (part meeting)  
 Mr G George, Manager, Trade Waste (part meeting)  
 Mr R Govinda, Manager, Environmental Health (part meeting)  
 Ms K Glanville, Senior Committee Advisor

PUBLIC BUSINESS1. APOLOGIESRESOLVED:**Minute No. PandR 16101**

*"That the apology for lateness received from Mayor Wallace be accepted."*

2. PUBLIC COMMENT

Comments are recorded under the item to which they relate.

### 3. CONFLICT OF INTEREST DECLARATIONS

Cr Bridson declared a conflict of interest in relation to item 4a, Valley Floor Review and took no part in discussion or voting on this matter.

Deputy Mayor Bassett declared a conflict of interest in relation to item 4b, Future of Parks Depot - 1 Laura Fergusson Grove and took no part in discussion or voting on this matter.

Cr Finlayson declared a conflict of interest in relation to item 4b, Future of Parks Depot - 1 Laura Fergusson Grove and item 10a, District Plan Update and took no part in discussion or voting on this matter.

### PRECEDENCE OF BUSINESS

#### RESOLVED:

**Minute No. PandR 16102**

*"That, in terms of Standing Order 25.5, precedence be accorded to an item dealing with 'General Manager's Report - Governance and Regulatory'."*

The item is recorded in the order in which it is listed on the order paper.

### 4. RECOMMENDATIONS TO COUNCIL - 15 March 2016

a) Valley Floor Review (15/1299)

Speaking under public comment, **Mr Frank Sviatko representing the Petone Action Planning Group** spoke to the submission. He noted seating and shelter was required along Jackson Street for elderly residents.

Mayor Wallace arrived at 5.35pm.

Speaking under public comment, **Ms Merrin Bakker representing the Petone Action Planning Group** spoke in support of retaining the Petone Recreation Ground as an open space.

In response to questions from members, Ms Bakker said she did not support a different layout for the Petone Recreation Ground, noting that it was a community asset and asked that it be left as it was.

Speaking under public comment, **Ms Desiree Mulligan representing the Central Community Committee** spoke to the submission. She advised she wished to see urgency given to a new children's play area in Epuni.

Speaking under public comment, **Ms Carolyn Nimmo** spoke to the submission. She queried whether there was an opportunity to gain commercial benefit from the reserves ie introducing food operators at Avalon Park. She said it was important to consider alternative multi-use for the reserves to make them more usable to a wide range of people.

Speaking under public comment, **Mr David Syms representing Petone Sportsville** provided an update on the work completed to date in relation to Petone Sportsville. He advised that the organisation was keen to maximise the use of the Petone Recreation Ground and to work collaboratively with all parties to make this happen.

The Divisional Manager, Parks and Gardens elaborated on the report. He noted that officers worked with various vendors at Avalon Park and that the development of the park allowed for new opportunities.

In response to questions from members, the Divisional Manager, Parks and Gardens advised that the Epuni play area was contingent on the Copeland Street Reserve decision that was currently with the Office of the Ombudsman. He said that concessions for vendors were reviewed every three years. He stated that officers would work with Council's Roading and Traffic Division to identify what areas in Petone were walking routes and where seating/shelters might best be located. He confirmed that a review of Bell Park would be undertaken in the new triennium (2016-2019). He added that officers had been working with Friends of the Waiwhetu Stream regarding planting of an existing wetland area on the stream edge.

Members noted that it was important to understanding the financial requirements for future work and asked officers to provide this prior to next year's annual budget round.

| <u>RECOMMENDATION:</u>                              | <b>Minute No. PandR 16102</b>   |
|---|---|
| <i>"That the Committee recommends that Council:</i> |   |
| <i>(i)</i>  | <i>notes that a total of 80 submissions were received to the draft review documents;</i>  |
| <i>(ii)</i>   | <i>notes that the majority of these consisted of feedback to specific questions asked through the consultation process (69) with another 11 submissions of a more substantive nature from organisations or individuals;</i>   |
| <i>(iii)</i>  | <i>notes that submissions cover a wide range of individual reserve sites and matters of interest;</i>   |
| <i>(iv)</i>   | <i>agrees to adopt the review documents for each of the four review areas being; Naenae, attached as Appendix 1 to the report; Taitā/Avalon, attached as Appendix 2 to the report; Fairfield/Waterloo/Waiwhetu/Moera, attached as Appendix 3 to the report; and Alicetown/Petone, attached as Appendix 4 to the report;</i> |
| <i>(v)</i>  | <i>notes that modest budget provision exists over the next two years to address some of the recommendations proposed by the review, including development of sections of the Waiwhetu Stream walk/cycle way, improvements to the Petone Foreshore walk/cycle way and general improvements to neighbourhood reserves;</i>    |
| <i>(vi)</i>   | <i>notes that officers will prepare a comprehensive plan of proposed works and budget estimates required to implement the review recommendations over the next ten years for Council consideration prior to the 2016/17 annual budget round;</i>  |
| <i>(vii)</i>  | <i>notes that officers will work to coordinate initiatives arising from the Valley Floor Review and those in the Walking and Cycling Strategy to optimize opportunities for active transport linkages;</i>  |
| <i>(viii)</i>                                       | <i>directs officers to undertake a review of the reserve property at 132A Molesworth Street, Pomare, including an assessment of reserve values, for the purpose of considering its future; and</i>  |
| <i>(ix)</i>   | <i>directs officers to undertake a review of the reserve property at 48B Bell Road, Gracefield (Bell Park), including an assessment of reserve values, for the purpose of considering its future."</i>  |

b) Future of Parks Depot - 1 Laura Fergusson Grove (15/1745)

The Divisional Manager, Parks and Gardens elaborated on the report. He advised that the depot was zoned 'General Residential'.

In response to questions from members, the Divisional Manager, Parks and Gardens confirmed that soil remediation was required on the site. He advised that Council policy requiring land for sale to be at full market value would be followed in selling the land.

| <u>RECOMMENDATION:</u>  | <b>Minute No. PandR 16103</b> |
|---|-------------------------------|
| <i>"That the Committee recommends that Council:</i>   |                               |
| <i>(i) notes that an assessment of facilities supporting the Parks and Gardens function has been undertaken to consider the long term requirements for the Parks activity;</i>                    |                               |
| <i>(ii) agrees that the property at 1 Laura Fergusson Grove, which has been used as a works depot by Council's main Parks contractor, Downer Limited, is no longer required for this purpose;</i> |                               |
| <i>(iii) notes that the property is not required for any other Council related purpose; and</i>   |                               |
| <i>(iv) agrees that the property be declared surplus and sold at full market value in accordance with Council policy."</i>  |                               |

Cr Barry requested that his dissenting vote be recorded against the above matter.

5. **CONSULTATION ON DRAFT RESERVES STRATEGIC DIRECTIONS 2016-2026**  
(16/71)

Report No. PandR2016/1/10 by the Reserves Planner, Parks and Gardens

The Divisional Manager, Parks and Gardens elaborated on the report.

Members noted the Consultation Plan and agreed to contact the Divisional Manager, Parks and Gardens directly with any suggestions.

**RESOLVED:** **Minute No. PandR 16104**

*"That the Committee:*

- (i) approves the Draft Reserves Strategic Directions 2016-2026 for consultation purposes; and*
- (ii) directs officers to carry out public consultation and report back to the 11 July 2016 Policy and Regulatory Committee meeting."*

6. **ACTIVITY 12 REVIEW - REGULATORY SERVICES** (16/111)

Report No. PandR2016/1/13 by the Divisional Manager, Regulatory Services

The Divisional Manager, Regulatory Services elaborated on the report.

In response to questions from members, the Regional Manager, Animal Services advised that the increase in registration numbers was due to more responsible dog owners. In response to questions from members, the Manager, Parking Services noted that there was a process that officers were obligated to follow in relation to parking infringements. He noted the importance of following the process to be fair and equitable.

In response to questions from members, the Divisional Manager, Regulatory Services advised that approximately 55% of parking infringements proceed to Court. He noted the legislation sets the infringement amount. He said officers would investigate extending litter infringements, to include any actual costs for the removal of the litter.

Members congratulated Council's Regulatory Services Division and acknowledged the work undertaken in the area.

**RESOLVED:**

**Minute No. PandR 16105**

*"That the Committee:*

- (i) notes the information contained in this report;*
- (ii) notes that this review also meets the intent of section 17A of the Local Government Act 2002; and*
- (iii) notes that reasonably practicable options for the governance, funding and delivery of this Activity are being considered by officers and will be reported to Council in due course."*

7. **FENCED DOG PARK** (16/70)

Report No. PandR2016/1/12 by the Divisional Manager, Regulatory Services

The Divisional Manager, Regulatory Services elaborated on the report.

In response to questions from members, the Divisional Manager, Regulatory Services advised that consultation had already commenced with businesses around the proposed site. He said that other areas in the city would be investigated for future fenced dog parks.

It was noted that the Chair, Policy and Regulatory Committee had the delegated authority to establish a Subcommittee.

**RESOLVED:**

**Minute No. PandR 16106**

*"That the Committee:*

- (i) *notes that it is necessary to consult with the public to gauge community views on the fenced dog park in accordance with the Hutt City Dog Control Bylaw 2015; and*
- (ii) *approves the public consultation process, starting on 1 March 2016."*

8. **ARTS AND CULTURE POLICY - DRAFT FOR CONSULTATION** (16/97)

Report No. PandR2016/1/11 by the Divisional Manager, Strategy and Planning

The Divisional Manager, Strategy and Policy elaborated on the report. She tabled an updated Objectives page for the Draft Arts and Culture Policy to replace agenda page 58, attached as pages 11 and 12 to the minutes.

In response to questions from members, the Divisional Manager, Strategy and Policy advised that the survey was advertised in the Hutt News and officers had worked with schools and organisations to publicise the survey. She noted that the draft policy had not been formally considered by the Community Arts Advisory Group. She said the Group had been involved in the process to date. She confirmed that it was appropriate to consult on the draft policy as part of the Annual Plan consultation.

**RESOLVED:**

**Minute No. PandR 16107**

*"That the Committee:*

- (i) *agrees that the Council develops an overarching Arts and Culture Policy; and*
- (ii) *agrees that the draft Arts and Culture Policy be consulted on as part of the Annual Plan consultation."*

9. **GENERAL MANAGER'S REPORT - GOVERNANCE AND REGULATORY** (16/78)

Report No. PandR2016/1/14 by the General Manager, Governance and Regulatory

The General Manager, Governance and Regulatory elaborated on the report.

The Manager, Parking Services provided an update about the cars for sale that were parked in High Street. He advised that officers were monitoring the area on a daily basis. He noted that there had been a significant decline in cars parked in the area. He said officers would continue to monitor the situation for a further month and would provide an update at the next Committee meeting.

The Manager, Environmental Health advised that inspection officers had begun testing Tablets while undertaking on-site inspections. He noted that the Tablets made the process more efficient. He informed members about an agreement between all but one Off-Licence premise in the Naenae and Taita areas for a 9.00pm closing. The agreement commenced on 25 January 2016.

Members asked for an update on the progress of the agreement in 12 months time.

In response to questions from members, the General Manager, Governance and Regulatory elaborated on the environmental court appeal process in relation to 12 Hathaway Avenue.

**RESOLVED:**

**Minute No. PandR 16108**

*"That the Committee:*

- (i) *notes the contents of the report; and*
- (ii) *requests officers to provide an update about monitoring of cars being advertised for sale on High Street and report back to the next meeting."*

10. **INFORMATION ITEMS**

a) **District Plan Update** (16/19)

Report No. PandR2016/1/37 by the Divisional Manager Environmental Policy

The Divisional Manager, Environmental Policy elaborated on the report.

**RESOLVED:**

**Minute No. PandR 16109**

*"That the memorandum be noted and received."*

b) **Policy and Regulatory Committee Work Programme** (16/107)

Report No. PandR2016/1/23 by the Senior Committee Advisor

**RESOLVED:**

**Minute No. PandR 16110**

*"That the memorandum be received."*

11. **QUESTIONS**

There were no questions.

There being no further business the Chair declared the meeting closed at 9.05 pm.

Cr M J Cousins  
**CHAIR**

**CONFIRMED as a true and correct record**  
**Dated this 15th day of March 2016**

| Objectives   | Outcomes  |
|--|---|
| Provide opportunities for participation and access to arts and cultural activities | <ul style="list-style-type: none"> <li>• local creative talent is retained and supported and others are attracted to make the city their home</li> <li>• Clear direction is provided for Council's investment, asset management and staff resources that support arts and culture activity</li> <li>• the quality of life attractiveness/vibrancy is improved</li> <li>• community connectedness is strengthened through arts and culture</li> <li>• opportunities to express identity and create a sense of belonging are provided</li> <li>• diversity is celebrated, building tolerance and belonging</li> </ul> |
| Foster cultural enterprise / secure Hutt's creative future                         | <ul style="list-style-type: none"> <li>• partnerships and cross-cultural exploration are encouraged (see Leisure and Wellbeing Strategy 'Community Partnerships and projects' p.27)</li> <li>• Economic and urban development initiatives are linked to arts and culture</li> <li>• Collaborations are developed with other regional territorial authorities</li> <li>• Education, scholarships for young and emerging artists are established</li> </ul>   |
| Create, preserve and enhance public places and nurture public art and culture      | <ul style="list-style-type: none"> <li>• Land use planning, capital works development, local place and landscape design, cultural identity and opportunities for artistic expression are integrated</li> <li>• Vibrant, visible arts and culture attract visitors to the Hutt</li> <li>• Local pride in the Hutt is developed</li> <li>• art and culture is embedded into the</li> </ul>  |

|  |  |
|--|--|
|  | <p>urban design of the city</p> <ul style="list-style-type: none"><li>• the natural environment and arts and culture are connected</li><li>• More culturally representative permanent public art work is commissioned – Maori, Pasifika and migrant groups</li></ul> |
|--|--|