

HUTT CITY COUNCIL

PETONE COMMUNITY BOARD

Meeting to be held in the Petone Library, 7-11 Britannia Street, Petone on
Monday 1 February 2016 commencing at 6.30pm.

ORDER PAPER

PUBLIC BUSINESS

1. APOLOGIES

Apologies from Cr Lulich and Cr Lewis have been received.

2. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker on items appearing on the agenda). Speakers may be asked questions on the matters they raise.

3. PRESENTATIONS

a) Presentation by Local Councillor from Greater Wellington Regional Council (GWRC) (16/65)

Report No. PCB2016/1/14 by the Greater Wellington Regional Council

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b) Presentation by Jackson Street Programme (16/26)

Verbal presentation by Ms Leonie Dobbs, Chair

4. CONFLICT OF INTEREST DECLARATIONS

5. MINUTES

Meeting minutes Petone Community Board, 2 November 2015

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6. COMMITTEE ADVISOR'S REPORT (16/28)

Report No. PCB2016/1/15 by the Senior Committee Advisor

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7. CHAIR'S REPORT (16/29)

Report No. PCB2016/1/16 by the Chair

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8. **DEPUTY CHAIR'S REPORT** (16/30)

Verbal report by the Deputy Chair

9. **REPORTS FROM REPRESENTATIVES ON LOCAL ORGANISATIONS**

a) **Keep Hutt City Beautiful** (16/31)

Verbal report by Mr Davidson

b) **Keep Petone Beautiful** (16/32)

Verbal report by Mr Davidson

c) **Petone Community House** (16/33)

Verbal update by the Deputy Chair

d) **Moera Community House** (16/34)

Verbal update by Mr Roberts

e) **Hutt Valley Community Arts** (16/35)

Verbal report by Mr Branch

f) **Seaview Working Group** (16/36)

Verbal report by Mr Henderson

g) **Jackson Street Programme** (16/37)

Verbal report by Mr Henderson

h) **Petone Community Development Network Working Group** (16/38)

Verbal update by the Deputy Chair

i) **Petone Community Response Planning Group** (16/39)

Verbal update by Mr Roberts

j) **ANZAC 2016 Planning Group** (16/40)

Verbal update by the Chair and Mr Davidson

10. **QUESTIONS**

With reference to section 43 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

Kate Glanville
SENIOR COMMITTEE ADVISOR

21 January 2016

File: (16/65)

Report no: PCB2016/1/14

Presentation by Local Councillor from Greater Wellington Regional Council (GWRC)

Appendices

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Author: External Author (GWRC)
Greater Wellington Regional Council

HCC Community Boards – background information February 2016

1 Flood Protection

1.1 Hutt Valley Flood Management

1.1.1 Hutt River City Centre Upgrade Project

At its 9 December 2015 meeting, Council approved a preferred option (Option A) for the Hutt River City Centre Upgrade Project with which to proceed with the preparation of the preliminary design, costing and implementation timelines.

Council's approval of a preferred option was made following recommendations from the Hutt Valley Flood Management Subcommittee and the Environment Committee.

Under Option A the river channel between Ewen Bridge and Melling Bridge will be widened and stopbanks will be enlarged in one step. This provides flood protection to a 1 in 440 year event standard. As implementing Option A will expand the stopbanks westward, Greater Wellington Regional Council (GWRC) will need to purchase and remove a range of residential and commercial property on Marsden and Pharazyn streets.

By Council adopting a preferred option, preliminary design on Option A will commence this year, and a scoping report and project plan will be presented to the Subcommittee in March. Information from the preliminary design will be used for the preparation of the Notice of Requirement/ consent applications. The key tasks for the preliminary design include:

- Limited topographical surveys and geotechnical investigations
- Consideration of feedback from the community and key stakeholders and confirmation of the design for the flood protection works, Daly Street/Promenade and the landscape works
- Developing planning provision options for future land use of any surplus land in Pharazyn Street and also for Daly Street to incorporate adjacent development to the promenade
- Developing a construction methodology
- Refining cost estimates for all project components and assessing the financial implications
- Preparing implementation timelines.

1.1.2 Hutt River flow

Recreational users of the Hutt River have raised concerns about the flow and the water levels of water holes, speculating that GWRC has reduced water flows by diverting water through the Te Marua water treatment plant.

At present, GWRC has not undertaken any river management of the Hutt River. Regular monitoring shows that, while the flow levels are different to previous years, the water level is no lower than normal for this time of year. Many different factors can affect water flow and make water levels seem lower such as gravel build up. Groundwater also affects flows in the Hutt River, especially in its lowest reaches. And we know that groundwater levels in the Hutt Valley have been lower than normal over the past year due to low rainfall.

2 Public Transport

2.1 Holiday Buses

Every Christmas and New Year, GWRC coordinates and implements the holiday bus and train timetable. This year, the normal timetable for bus services in the Hutt Valley was replaced by a Sunday and Public holiday timetable.

GWRC's challenges lay in trying to make people aware of the timetable. The Metlink call centre received many calls from the public asking about which timetable was in place. GWRC is working on better advertising and making the holiday timetable clearer to customers for the 2016/2017 holiday period.

2.2 Rail contract

GWRC has selected Transdev Australasia in association with Hyundai Rotem as its preferred future operator for Wellington's metro rail service. GWRC will now begin negotiations with Transdev to finalise the terms of the 15 year contract. Subject to those negotiations being successful, a new contract is intended to commence on 1 July 2016

3 Parks

3.1 Te Ara o Whareroa trail opening

Te Ara o Whareroa Trail at Queen Elizabeth Park is now open to use and there has been a steady stream of people cycling and walking along it over the summer.

The best place to park is at the main Paekakariki entrance and ride along the track alongside the Wainui Stream to join up with the main sealed track which runs 6km to Poplar Ave in Raumati South. The trail was officially opened by GWRC Chair, Chris Laidlaw, and Kapiti Coast District Council Mayor, Ross Church, on 23 January 2016.

3.2 Greater Wellington Regional Council Great Outdoors Summer Events

GWRC's Great Outdoors Summer Events Programme, which is running across the parks network, has had a very successful start. Around 30 people enjoyed a four-wheel-drive sunset tour in Belmont Regional Park on 14 January 2016, and there are several other events coming up over the summer. The GWRC website is the best place for more information about events.

Apart from organised activities and the high numbers of summer visitors, the parks are very busy with campers, especially with the closure of the Otaki Forks campsite. At Belmont Regional Park, our Park Ranger has been spending a lot of time at Dry Creek managing budget campers and making sure the area is reasonably clean. Officers are reviewing how we manage this site for the longer term as it is very popular with tourists being relatively close to the ferry and very low cost.

3.3 Landcorp's licence at Belmont Regional Park

Landcorp's licence is due to expire for Belmont Regional Park during this year. As there is no clause for renewal in the Landcorp contract, GWRC will have to carry out a new tender process. Landcorp has decided not to be part of this. There are a number of factors that have impacted on their decision, including the farm manager, Wayne Harrison, retiring and the already complex farm being made more difficult by the Transmission Gully motorway process and land retirement programme.

HUTT CITY COUNCILPETONE COMMUNITY BOARD

Minutes of a meeting held in the Petone Library, 7-11 Britannia Street, Petone on
Monday 2 November 2015 commencing at 6.30pm

PRESENT:

Mr M Branch	Mr GD Davidson
Mr M Fisher	Mr P Foase
Mr M Henderson	Mrs T Lewis
Cr M Lulich	Mr M Roberts

APOLOGIES: There were no apologies.

IN ATTENDANCE:

Cr C Barry
Mr B Hodgins, Divisional Manager, Parks and Gardens (part meeting)
M L Earl, Traffic Assets Manager (part meeting)
Mrs D Hunter, Community Advisor Funding and Community Contracts (part meeting)
Ms K Glanville, Senior Committee Advisor

PUBLIC BUSINESS1. **APOLOGIES**

There were no apologies.

2. **PUBLIC COMMENT**

Comments are recorded under the item to which they relate.

3. **PRESENTATIONS**a) **Presentation regarding the Exterior Refurbishment of Petone Settlers Museum**

Mr Derek Bradley, Facilities Manager, Urban Plus Limited was an apology at the meeting.

The Chair noted that a briefing would be provided to the Board in the near future.

b) **Presentation by Local Councillor from Greater Wellington Regional Council (GWRC)**

Cr Grieg elaborated on the report provided at the meeting.

c) **Presentation by Jackson Street Programme (JSP)**

Ms Leonie Dobbs, Chair of JSP advised that the Twilight Christmas Parade would receive national coverage on television. She noted that the Old Jailhouse building and several buildings on Jackson Street had been subjected to graffiti. She said that the Annual General Meeting had been held and that the new Board consisted of a mix of returning and new members.

d) **Presentation by the Petone Community Policing Centre**

Constable Russ Kalavati was an apology at the meeting.

4. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflict of interest declarations.

5. **MINUTES**

RESOLVED:

Minute No. PCB 15501

"That the minutes of the meeting of the Petone Community Board held on Monday, 31 August 2015, be confirmed as a true and correct record."

6. REPORT REFERRED FOR COMMITTEE INPUT BEFORE BEING CONSIDERED BY STANDING COMMITTEE OF COUNCIL

- a) 175 Jackson Street - Proposed Motorcycle Parking (Copy to: Petone Community Board) (15/1562)

Report No. PCB2015/5/260 by the Traffic Engineer

RESOLVED:

Minute No. PCB 15502

"That the recommendations contained in the report be endorsed."

7. ISSUE OF LEASE TO SOLA POWER THROWING ACADEMY (15/1398)

Report No. PCB2015/5/261 by the Divisional Manager, Parks and Gardens

Speaking under public comment, **Mrs Andrea Hill** spoke to submissions SSP15/1 and SSP15/6. She opposed the issue of lease to Sola Power Throwing Academy citing issues with parking and traffic safety around the site. She queried the size of the building proposed on the site. She considered that there was a conflict with Council's District Plan if the lease was issued. She commended Mr Sola for his work with youth and asked officers to identify a more appropriate site for the academy.

In response to a question from a member, Mrs Hill said she was unsure how it would be possible to mitigate parking and safety issues.

Speaking under public comment, **Mr Simon Edmonds** spoke to submission SSP15/7. He opposed the issue of lease to Sola Power Throwing Academy. He noted access difficulty to the site as it was situated by a roundabout intersection and this could generate issues for traffic and pedestrian safety. He commended Mr Sola for his work with youth and asked that a more appropriate site for the academy be identified.

Speaking under public comment, **Mr Shaka Sola from Sola Power Throwing Academy** (the Academy) provided a background to the establishment of the Academy. He advised that the proposed building was 12 metres by 8 metres and would be utilised as an indoor training space and clubhouse, including toilets. He noted that the Academy had been at the site for two years and there had been no traffic or vandalism issues to date. He said cars were not allowed to park on-site. He confirmed that the operating hours in summer were 4.00pm to 6.30pm Monday to Thursday and 10.00am to 1.00pm Saturday. He said two major events were held annually.

In response to questions from members, Mr Sola advised that students were under parental supervision. He said that the students came from all around the Wellington region and that there were usually no more than 20 students on-site at a time, with an overall membership of 50 students. He noted that safety was an important issue for him and he was keen to work with Council to progress the land.

The Divisional Manager, Parks and Gardens elaborated on the report.

In response to questions from members, the Divisional Manager, Parks and Gardens advised that officers had not been able to identify another site that was suitable for the Academy's type of activity. He said that Council's Senior Traffic Engineer had reviewed the site and did not believe there was a traffic issue. He noted that the Academy had been operating on the site for two years with no incident and no noise complaint. He considered the parking issue negligible.

In response to questions from members, Mr Sola advised that the Academy did promote the Woburn Station car park on Cambridge Terrace when events were being held. He said that any lights on the site would be centered around the building and the throwing cage.

Members asked that officers investigate a drop-off zone on Randwick Road and report back to the Board.

RESOLVED:

Minute No. PCB 15503

"That the Board:

- (i) notes the submissions received;*
- (ii) agrees to the issuing of a lease to the Sola Power Throwing Academy for the property managed as reserve on the corner of Whites Line East and Randwick Road; and*
- (iii) requests officers to investigate a drop off zone on the corner of Whites Line East and Randwick Road and report back to the Board."*

8. **COMMUNITY ENGAGEMENT FUND 2015-2016** (15/1554)

Memorandum dated 22 October 2015 by the Community Advisor Funding and Community Contracts

Speaking under public comment, **Mr Shaka Sola from Sola Power Throwing Academy** spoke in support of the application to the Community Engagement Fund. He advised that the Open Day was a free event and raised community awareness. He said that the Open Day included display events with some of New Zealand's top throwers and that Valerie Adams had attended last year's event.

Speaking under public comment, **Ms Jocelyn Smith from the Petone Baptist Church** spoke in support of the application to the Community Engagement Fund. She noted the success of the Christmas in Bethlehem event, that it was a free event and was well attended.

The Community Advisor Funding and Community Contracts elaborated on the memorandum.

Members noted that Hutt City Council had withdrawn its request for the Board to consider contributing funding towards the Weetbix Kids TRYathlon.

Members further noted that the Petone Sportsville Incorporated and Cam County applications were well resourced.

RESOLVED:

Minute No. PCB 15504

"That the Board:

- (i) notes that the Community Engagement Fund closed on 20 October 2015 and five applications had been received;*
- (ii) agrees that the applications were considered according to the merits of the application criteria and priorities of the fund;*
- (iii) approves the application from Sola Power Throwing Academy for \$2,106.00 for the Sola Power Throwing 2016 Open Day towards the costs of hireage of equipment, food and promotion;*
- (iv) approves the application from Jackson Street Programme for \$1,228.00 for the Twilight Santa Parade towards the hireage of portaloos;*
- (v) approves the application from Petone Baptist Church for \$2,789.00 for the Christmas in Bethlehem event towards the costs of advertising and equipment hire;*
- (vi) declines the application from Petone Sportsville Incorporated for \$2,720.00 for the Xmas Holiday Programme; and*
- (vii) declines the application from Cam County for \$820.00.00 for the Port Road Drags event."*

9. **2016 MEETING SCHEDULE** (15/1478)

Memorandum dated 9 October 2015 by the Senior Committee Advisor

Members agreed that two meetings in 2016 would be held at the Petone Library building and two meetings at Te Kakano Marae in Moera, subject to availability.

RESOLVED:

Minute No. PCB 15505

"That the Board:

- (i) adopts the meeting dates for 2016 in respect of its own meetings;*
- (ii) approves the start time of the Board being 6.30pm;*
- (iii) agrees that the venues for its meetings be at the Petone Library Building and Te Kakano Marae, subject to availability; and*
- (iv) delegates authority to the Chief Executive in consultation with the Board Chair to alter the date, time or venue of a meeting, or cancel a meeting, should circumstances require this."*

10. **PETONE COMMUNITY BOARD'S SUBMISSION TO HUTT CITY COUNCIL'S DOG CONTROL POLICY AND BYLAW** (15/1588)

Memorandum dated 27 October 2015 by the Senior Committee Advisor

Mr Davidson asked the Senior Committee Advisor to follow up on why personal details on submissions were redacted when they were public submissions.

RESOLVED:

Minute No. PCB 15506

"That the Board:

- (i) notes that a submission in respect of Hutt City Council's Dog Control Policy and Bylaw requires the Board's retrospective endorsement; and*
- (ii) endorses its submission attached as Appendix 1 to the memorandum."*

11. **COMMITTEE ADVISOR'S REPORT** (15/1477)

Report No. PCB2015/5/42 by the Senior Committee Advisor

The Senior Committee Advisor elaborated on the report.

RESOLVED:

Minute No. PCB 15507

"That the Board approves the purchase of a double stall at the Petone Rotary Fair to be held in February 2016 at a cost of approximately \$300.00 and purchase two tables at a cost of approximately \$20.00 each."

12. **CHAIR'S REPORT** (15/1516)

Report No. PCB2015/5/188 by the Chair

The Chair elaborated on the report.

RESOLVED:

Minute No. PCB 15508

"That the Board notes the information contained in the report."

13. **DEPUTY CHAIR'S REPORT**

The Deputy Chair advised that there was no new information to report.

14. **REPORTS FROM REPRESENTATIVES ON LOCAL ORGANISATIONS**

a) **Keep Hutt City Beautiful** (15/1518)

Mr Davidson advised that there was no new information to report.

b) **Keep Petone Beautiful** (15/1519)

Mr Davidson advised that there was no new information to report.

c) **Petone Community House** (15/1520)

The Deputy Chair advised that there was no new information to report.

d) **Moera Community House** (15/1521)

Mr Roberts advised that the Moera Community House's Annual General Meeting was to be held on 16 November 2015.

e) **Hutt Valley Community Arts** (15/1522)

Mr Branch advised that there was no new information to report.

f) **Seaview Working Group** (15/1591)

Mr Henderson advised that the LightWing Project at the Seaview roundabout was ongoing.

g) **Jackson Street Programme** (15/1592)

Mr Henderson advised that there was no new information to report.

h) **Petone Community Development Network Working Group** (15/1525)

The Deputy Chair advised that there was no new information to report.

i) **Petone Community Response Planning Group** (15/1526)

Cr Lewis and Mr Roberts advised that there was no new information to report.

j) ANZAC 2016 Planning Group (15/1527)

Mr Davidson advised that extensive planning, especially regarding the movements of the steam train, were ongoing. He said a booklet had been approved.

15. QUESTIONS

There were no questions.

There being no further business the Chair declared the meeting closed at 9.00 pm.

Mr M Fisher
CHAIR

CONFIRMED as a true and correct record
Dated this 1st day of February 2016

12 January 2016

File: (16/28)

Report no: PCB2016/1/15

Committee Advisor's Report

1. Purpose Of Report

The primary purpose of the report is to update the Board on items of interest.

Recommendation

That the Board receives the report.

2. Petone Rotary Fair

The Board has booked a double stall at the Petone Fair. Two trestle tables have been ordered through Carlton Party Hire.

3. 2016 meeting venues

The following venues have been booked for the remainder of 2016 (prior to elections):

Monday 11 April – Te Kakano Marae, Moera

Monday 20 June – Petone Library, Britannia Street, Petone

Monday 15 August – Te Kakano Marae, Moera

4. Council's current consultation

There are no current consultations. Consultations can be viewed on the Council website <http://www.huttcity.govt.nz/Your-Council/Have-your-say/Consulting-on/>

5. 2015/16 Miscellaneous Budget

The following is the Board's expenditure as at 13 January 2016:

<u>Budget</u>		<u>Expenditure at 13.01.16</u>
Miscellaneous Administration	\$5,0000.00	\$572.00
BALANCE		<u>\$4,428.00</u>

* A spreadsheet detailing expenditure is attached as Appendix 1 to the report.

6. 2015/16 Training Budget

The Board's training budget for the 2015/16 financial year is \$3,000.00.

Appendices

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1	Petone Community Board Actual Expenditure 2015-16 Financial Year	18

Author: Kate Glanville
Senior Committee Advisor

Approved By: Kathryn Stannard
Divisional Manager, Secretariat Services

13 January 2016

PETONE COMMUNITY BOARD ACTUAL EXPENDITURE 2015/16 FINANCIAL YEAR

Item	July	August	Sept	October	Nov	Dec	January	February	March	April	May	June	Total per Item	Balance
Balance														\$5,000.00
Advertising														\$5,000.00
Misc						\$200.00								\$5,000.00
Promotion/Publicity														
Catering	\$92.00	\$90.00			\$105.00									\$5,000.00
Venue Hire		\$85.00												\$5,000.00
Monthly total	\$92.00	\$175.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	572.00	\$4,428.00



Petone Community Board

12 January 2016

File: (16/29)

Report no: PCB2016/1/16

Chair's Report

Report by the Chair

Appendices

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1	Chair's report - Petone Community Board - February 2016	20

Author: Mike Fisher
Chair

Petone Community Board Chairperson's Report – February 2016

A very Happy New Year to everyone, as we enjoy the great summer weather we can look forward to another busy year of activity and progress in our Board area, and we also welcome your input, comments and thoughts on any issues facing our community. In addition to being local government election year, there is as always a variety of matters affecting Petone that will be very topical for residents and the Board to consider.

Dog Bylaw Changes

As many will be aware the Council has allowed dogs in the Jackson Street shopping area on a trial basis for a year, and the Board will be interested to monitor this change to ensure that all parties, retailers, residents, dog lovers and other street users are happy.

Petone 2040

As part of the annual plan \$50000 was allocated to enable a spatial plan to be prepared to review existing plans and seek views and ideas and identify projects to enhance and progress our community. This has the working title of Petone 2040.

A group has been set up comprising Crs Tui Lewis, Michael Lulich, PCB Chair Mike Fisher, PCB member Matt Roberts, Sue Piper, Tom Bennion, Steve Shadwell, Ailsa Webb and John Donnelly to drive this project, and two initial meetings have been held.

Petone 2040 Stage One 2015-16 with allocated \$50,000 funding will:

1. Review existing documents & plans including; Petone Vision Statement 2007, Jackson Street Study 2005, District Plan, Urban Growth Strategy, Integrated Vision, Infrastructure Strategy, Petone to Grenada, Cross Valley Link, and major infrastructure/roading projects etc.
2. Community engagement workshop & consultation to identify & understand contemporary risks, problems, & opportunities.
3. Data collection and analysis.
4. Report back to HCC.
5. Apply for additional LTP funding to carry out Stage Two and complete the project

McIndoe Urban, an urban design and architecture planning consultancy has been engaged and the Petone 2040 group has had an initial meeting with them. The work will cover Petone and Moera.

This exciting work will provide a blueprint for the Board and the community to enhance our suburbs and environment, identify new initiatives to pursue with Council and make plans for future developments. We look forward to talking more about this we you as we the project progresses.

General

The summer concerts held at McEwan Park were a great success, attracting very favourable comment in the media and highlighting a part of the beach that is somewhat overlooked. It provided a great venue for visitors and locals and hopefully can be a regular slot on the summer concert circuit.

Wellington Anniversary day was celebrated at Petone Beach on 25 January with warm weather and crowds of people enjoying the games, activities and entertainment. A great theme around the history and stories of settlement, building on last year's 175th celebrations. Well done to the City Promotions team. The upcoming redevelopment and refurbishment of the Settlers Museum will also be a welcome refresh to this Petone icon.

As always I encourage feedback and input on any issue affecting our community throughout the coming months and welcome comments, views and concerns from residents.

Kind regards

Mike Fisher

Chairperson PCB