

**WELLINGTON WATER COMMITTEE**

Minutes of a meeting held in Committee Room 2, Wellington City Council,  
101 Wakefield Street, Wellington on  
**Wednesday 11 November 2015 commencing at 1.00pm**

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**PRESENT:** Deputy Mayor D Bassett (Chair) (Hutt City Council)  
Cr C Laidlaw (Deputy Chair) (Greater Wellington Regional Council)  
Mayor W Guppy (Upper Hutt City Council)  
Mayor N Leggett (Porirua City Council)  
Cr I Pannett (Wellington City Council)

**APOLOGIES:** There were no apologies.

**IN ATTENDANCE:** Cr J Brash (Alternate Greater Wellington Regional Council)  
Cr S Free (Alternate Wellington City Council)  
Mr J Strahl, Chair, Wellington Water Ltd  
Mr C Crampton, Chief Executive, Wellington Water Ltd  
Ms J Bryan, Principal Advisor, Wellington Water Ltd  
Mr A van Paassen, Manager, Community Engagement, Wellington Water Ltd  
Mr M Kinvig, Group Manager Network Strategy & Planning, Wellington Water Ltd  
Mr T Stallinger, Chief Executive, HCC  
Ms K Stannard, Manager Secretariat Services, HCC  
Mr C Gray, Chief Financial Officer, GWRC  
Mr C Upton, Chief Executive, UHCC  
Mr A Wilson, Chief Asset Officer, WCC  
Mrs H Clegg, Minute Taker

**PUBLIC BUSINESS**

**1. APOLOGIES**

There were no apologies.

**2. PUBLIC COMMENT**

There was no public comment.

**3. CONFLICT OF INTEREST DECLARATIONS**

There were no conflict of interest declarations.

**4. MINUTES**

**RESOLVED:** **Minute No. WWC 155011**

*"That the minutes of the meeting of the Wellington Water Committee held on Thursday, 20 August 2015, be confirmed as a true and correct record."*

5. **COMPANY UPDATE REPORT** (15/1646)

Report No. WWC2015/5/53 by the Wellington Water Limited

The Chief Executive, Wellington Water Ltd ('the company') elaborated on the report. He highlighted two significant items (engagement with Wellington Water Committee and engagement with the regional Councils going forward) and referred members to the company's strategic goal performance reporting document. He advised that the next step was to confirm the aspirational direction of each Council. He also advised that the company intended to meet with each Council in early 2016 to discuss risks, directions and options with a view to holding a workshop for all Councils in July 2016. He emphasised that the purpose was to ensure a regional uniform approach, to update the Regional Asset Management Plan and produce the 2018-2028 Long Term Plan. He stressed that there were financial implications for each Council and that the company sought direction from each Council as to where priorities should sit. He elaborated on the different levels of service, goals and gaps for combined and residential levels of service.

The Chair drew the members attention to the previously circulated Resilience Report document from the company. He advised that each Council would need to weigh up the importance of each item and highlighted that significant resources were required.

In response to a question from a member, the Chief Executive of the company advised that the proposed July workshop would outline each Council's priorities so that a regional perspective could be gleaned. In regard to the Resilience Flood Management, the Chief Executive of the company advised that there was no duplication of studies already carried out, as the models the company had access to had improved technology and therefore more accurate predictions were possible. He also clarified that fire hydrant testing was highly variable across the region.

Members agreed that the Levels of Service document be circulated to Councils' Civil Defence Emergency Management Groups and the District Health Boards.

Members agreed that education of the public was paramount and that resilience started with personal responsibility.

**RESOLVED:**

**Minute No. WWC 155022**

*"That the Committee:*

- (i) receives the report; and*
- (ii) approves a variation to the 2015-18 Statement of Intent for Wellington Water Ltd to provide operational services to client councils and occasionally other organisations."*

6. **SUMMER WATER CONSERVATION CAMPAIGN 2015/16** (15/1647)

Report No. WWC2015/5/54 by the Wellington Water Limited

The Chief Executive of the company elaborated on the report.

In response to a question from a member, the Chief Executive of the company advised that ultimately the company sought to have the same consistent water restriction message across the whole of the Wellington region. He advised that the best option was to ensure standard restrictions rather than piecemeal restrictions based on an arbitrary date and that the ultimate goal was for conservation of water.

Members agreed that there could be monetary savings by having the company responsible for the conservation message. Mayor Guppy advised that public education was important and that year round restrictions worked well in Upper Hutt.

**RESOLVED:**

**Minute No. WWC 15503**

*"That the Committee:*

- (i) receives the report; and*
- (ii) recommends that Wellington Water Ltd commence a review of the current consent-based restrictions plan, in consultation with consent stakeholders, and that Council bylaws are also re-evaluated with a view to developing a consistent, regional approach that would enable improved water conservation outcomes."*

7. **2016-17 SHAREHOLDER LETTER OF EXPECTATION TO WELLINGTON WATER LIMITED** (15/1595)

Report No. WWC2015/5/270 by the Divisional Manager, Secretariat Services

Members discussed accountability and operational versus strategic outcomes (governance versus management).

**RESOLVED:**

**Minute No. WWC 15504**

*"That the Committee:*

- (i) receives the report; and*
- (ii) agrees to the 2016-17 Letter of Expectation to Wellington Water Limited, attached as Appendix 1 to the report, subject to minor amendments and authorises the Committee Chair to sign the letter."*

8. **MEETING WITH SIR WIRA GARDINER, CHAIR OF THE LOCAL GOVERNMENT COMMISSION**

The Chair advised that he had provided Sir Wira Gardiner with general background about the committee. He noted that he had invited Sir Wira Gardiner to this meeting, but unfortunately Sir Wira Gardiner could not attend due to another commitment. The Chair agreed to extend the invitation to Sir Wira Gardiner to its next meeting to be held in March 2016.

9. **UPDATE ON PROGRESS IN RELATION TO THE THREE LOCAL AUTHORITIES IN THE WAIRARAPA AND KAPITI COAST DISTRICT COUNCIL**

The Chair advised that he had recently met with the three Wairarapa Mayors to discuss their attendance at committee meetings as observers. He noted that the Wairarapa Mayors would discuss this with their Councils and report back in due course. The Chair also advised that he had met with the Mayor of Kapiti Coast District Council.

10. **REPORT BACK ON MEETING WITH THE BOARD OF WELLINGTON WATER LIMITED**

The Chair advised that he had recently met with the Board members of the company. He also advised that it was his intention to meet every six months with each Mayor and Board members of the company. He highlighted that discussion focussed around information sharing of the projects currently underway.

11. **QUESTIONS**

There were no questions.

12. **EXCLUSION OF THE PUBLIC**

**RESOLVED:**

**Minute No. WWC 15505**

*"That the public be excluded from the following parts of the proceedings of this meeting, namely:*

13. **APPOINTMENT OF DIRECTORS WELLINGTON WATER LTD (15/1578)**

*The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

(A)	(B)	(C)
<i>General subject of the matter to be considered.</i>	<i>Reason for passing this resolution in relation to each matter.</i>	<i>Ground under section 48(1) for the passing of this resolution.</i>

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<i>Appointment of Directors Wellington Water Ltd</i>	<i>The withholding of the information is necessary to protect the privacy of natural persons. (s7(2)(a)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>
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*This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column (B) above."*

There being no further business the Chair declared the meeting closed at 2.05pm. The non-public portion of the meeting finished at 2.15pm.

Deputy Mayor D Bassett  
**CHAIR**

**CONFIRMED as a true and correct record  
Dated this 10th day of March 2016**