

HUTT CITY COUNCIL

POLICY AND REGULATORY COMMITTEE

Report of a meeting held in the Woburn Room, Angus Inn, Corner of Waterloo Road and
Cornwall Street, Lower Hutt on

Monday 23 November 2015 commencing at 5.30pm

PRESENT:

Cr M Cousins (Chair)	Cr L Bridson (from 5.45pm)
Deputy Mayor D Bassett	Cr C Barry
Cr B Branch	Cr A Finlayson
Cr T Lewis	Cr M Lulich
Cr C Milne	Cr M Willard
Mayor WR Wallace (from 6.05pm)	

APOLOGIES: Mayor WR Wallace and Cr L Bridson for lateness

IN ATTENDANCE: Mr T Stallinger, Chief Executive
Ms K Kelly, General Manager, Strategic Services
Mrs J Raffills, General Manager, Governance and Regulatory
Mr B Hodgins, Divisional Manager, Parks and Gardens (part meeting)
Mr A Cumming, Divisional Manager, Environmental Policy (part meeting)
Ms A Wallace, Senior Communications and Marketing Advisor
Ms K Glanville, Senior Committee Advisor

PUBLIC BUSINESS

1. **APOLOGIES**

RESOLVED: **Minute No. PandR 15501**

"That the apologies from Mayor Wallace and Cr Bridson for lateness be accepted."

2. **PUBLIC COMMENT**

There was no public comment.

3. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflict of interest declarations.

4. **ENCROACHMENT ON RESERVE LAND - 25 KOROKORO ROAD** (15/1572)

Report No. PandR2015/5/276 by the Divisional Manager, Parks and Gardens

The Divisional Manager, Parks and Gardens elaborated on the report.

RESOLVED:

Minute No. PandR 15502

"That the Committee:

- (i) *notes that the owners of 25 Korokoro Road have developed, over the past 22 years, approximately 200m² of reserve land between their property and the road reserve on which they have a licensed garage;*
- (ii) *notes that the property owners wish to regularise this unauthorised encroachment by acquiring the land;*
- (iii) *notes that the land is vested in trust to Council and as such would likely revert to Crown ownership if the reserve status of this part of the reserve was revoked; and*
- (iv) *agrees in principle to issuing a licence to regularise the encroachment, subject to the conditions outlined in the report and to full consideration of any objections and submissions, following public notification of the proposal as required by the Reserves Act 1977."*

5. **GENERAL MANAGER'S REPORT - GOVERNANCE AND REGULATORY** (15/1544)

Report No. PandR2015/5/277 by the Divisional Manager Environmental Consents

The General Manager, Governance and Regulatory elaborated on the report. She provided updates concerning the process relating to the resource consents for 181-183 Jackson Street, the Ex-State Theatre and 12 Hathaway Avenue. She informed members that an abatement notice had been served on a Hutt City motel.

In response to questions from members, the General Manager, Governance and Regulatory said she would provide background information to members regarding the motel and the rules regarding home occupation in a residential zone.

Cr Bridson joined the meeting at 5.45pm.

The Chair said she has received positive feedback regarding the Hazardous Waste Collection.

RESOLVED:

Minute No. PandR 15503

"That the Committee notes the contents of the report."

PRECEDENCE OF BUSINESS

In accordance with Standing Order 25.5, the Chair accorded precedence to items dealing with 'District Plan Review: Iwi Provisions/Site of Cultural Significance to Iwi', 'District Plan Update' and 'Policy and Regulatory Committee Work Programme'.

These items are recorded in the order in which they are listed on the order paper.

6. DOG CONTROL ACTIVITY REPORT (15/1631)

Memorandum dated 4 November 2015 by the Regional Manager Animal Services

The General Manager, Governance and Regulatory elaborated on the report.

Mayor Wallace joined the meeting at 6.05pm.

In response to questions from members, the General Manager, Governance and Regulatory advised she would report back on the organisations that undertook animal welfare investigations and whether Council's Dog Control Bylaw included a clause about dog-free access to front doors and how was this checked and regulated. She said officers would then investigate advertising this information.

Deputy Mayor Bassett asked officers to review their procedures over the Christmas period to ensure residents could make contact with officers.

Mayor Wallace thanked officers for their ongoing commitment to animal services in the City and the work undertaken in Samoa.

RESOLVED:

Minute No. PandR 15504

"That the Committee notes the information."

7. DISTRICT PLAN REVIEW IWI PROVISIONS / SITE OF CULTURAL SIGNIFICANCE TO IWI (15/1378)

Report No. PandR2015/5/211 by the Senior Policy Analyst

The Divisional Manager, Environmental Policy elaborated on the report.

In response to questions from members, the Divisional Manager, Environmental Policy confirmed that in time the review would be considered as a District Plan change and public consultation would be undertaken as part of the process.

RESOLVED:

Minute No. PandR 15505

"That the report be noted and received."

8. INFORMATION ITEMS

a) District Plan Update (15/1545)

Report No. PandR2015/5/212 by the Divisional Manager Environmental Policy

The Divisional Manager Environmental Policy elaborated on the report.

In response to questions from members, the Divisional Manager, Environmental Policy confirmed that a review of the Transport provisions in Council's District Plan, including provisions affecting the CBD, was being undertaken.

RESOLVED:

Minute No. PandR 15506

"That the memorandum be noted and received."

b) Policy and Regulatory Committee Work Programme (15/1546)

Report No. PandR2015/5/55 by the Senior Committee Advisor

RESOLVED:

Minute No. PandR 15507

"That the information be noted."

9. QUESTIONS

There were no questions.

There being no further business the Chair declared the meeting closed at 6.18 pm.

Cr MJ Cousins
CHAIR

CONFIRMED as a true and correct record
Dated this 15th day of December 2015