

**HUTT CITY COUNCIL**

**CENTRAL COMMUNITY COMMITTEE**

Minutes of a meeting held in the Hutt Valley Irish Society, 12 Raroa Road, Lower Hutt on  
**Monday 9 November 2015 commencing at 6.30pm**

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**PRESENT:** Mrs S Lafrentz (Chair) Ms D Mulligan  
Deputy Mayor D Bassett Mr D Jones (Deputy Chair)  
Cr C Milne Mrs J Thompson

**APOLOGIES:** There were no apologies.

**IN ATTENDANCE:** Mr L Earl, Traffic Assets Manager (part meeting)  
Ms J Foo, General Manager, Governance and Regulatory (part meeting)  
Ms S Haniel, Committee Advisor

**PUBLIC BUSINESS**

**1. APOLOGIES**

There were no apologies.

**2. PUBLIC COMMENT**

There was no public comment.

**3. PRESENTATION**

**Presentation by Local Councillor from Greater Wellington Regional Council (GWRC)**

There was no Greater Wellington Regional Councillor in attendance.

Members noted the report.

**4. CONFLICT OF INTEREST DECLARATIONS**

There were no conflict of interest declarations.

5. **MINUTES**

**RESOLVED:**

**Minute No. CCC 15501**

*"That the minutes of the meeting of the Central Community Committee held on Monday, 7 September 2015, be confirmed as a true and correct record."*

6. **REPORTS REFERRED FOR COMMITTEE INPUT BEFORE BEING CONSIDERED BY STANDING COMMITTEE OF COUNCIL**

a) **369 High Street: Proposed Bus Stop Relocation**  
**(Copy to: Central Community Committee) (15/1563)**

Report No. CCC2015/5/271 by the Traffic Engineer

The Traffic Assets Manager elaborated on the report.

Members noted that the bus stop used to have shelter for passengers from the building verandah at 369 High Street. However, the building had been demolished and passengers would now be exposed to the elements. Members considered that passengers should have a shelter for health and safety reasons.

In response to questions from members, the Traffic Assets Manager said that a bus shelter had not been planned for this stop.

**RECOMMENDED:**

**Minute No. CCC 15502**

*"That the Committee asks that the Traffic Subcommittee requests Greater Wellington Regional Council to erect a bus stop shelter at 369 High Street as a matter of health and safety."*

**RESOLVED:**

**Minute No. CCC 15503**

*"That the Committee endorses the recommendations contained in the report."*

b) **577 High Street: Proposed Bus Stop Relocation**  
**(Copy to: Central Community Committee)** (15/1565)

Report No. CCC2015/5/272 by the Traffic Engineer

The Traffic Engineer elaborated on the report.

**RESOLVED:**

**Minute No. CCC 15504**

*"That the Committee endorses the recommendations contained in the report."*

**MAJOR ITEM NOT ON THE AGENDA**

**RESOLVED:**

**Minute No. CCC 15505**

*"That in terms of Standing Order 25.10, the Committee:*

- (i) *notes that the item "Improvements to the Bus Shelter at the ANZAC Memorial Lawn on Queens Drive" was not included on the agenda for the meeting for the reason of a delay in conveying the matter to officers; and*
- (ii) *agrees that the item be considered at this meeting for the reasons that this matter cannot be delayed due to protection of passengers from the elements and the three month Christmas interval before its next meeting to be held in February 2016.*

Deputy Mayor Bassett said that the design of the bus shelter by the ANZAC Memorial Lawn on Queens Drive had a glass roof, however, there were no side walls to protect passengers from the elements.

In response to a question from a member, the Traffic Assets Manager said that any reconsideration of the design would be the responsibility of Hutt City Council and not Greater Wellington Regional Council.

**RESOLVED:**

**Minute No. CCC 15506**

*"That the Committee requests officers to investigate ways and means to improve the bus shelter at the ANZAC Memorial Lawn on Queens Drive to provide better protection for passengers from the northerly elements."*

7. **COMMUNITY ENGAGEMENT FUND 2015-2016** (15/1557)

Memorandum dated 22 October 2015 by the Community Advisor Funding and Community Contracts

The Chair elaborated on the report.

Members noted that the financial accounts of the applicants, specifically their liquid assets, had not been provided. Members considered the merits of the applications from the information provided, and approved the applications from Weetbix Kids TRYathlon, Birthright Hutt Valley Inc and Waimarie Croquet Club.

They noted that the Kilikiti Samoa Cricket event lasted three days and that funds for it had not been raised from other sources. Members considered that funding of \$2,000.00 for the Kilikiti event would provide a substantial portion of their request and that the Club would be able to raise additional funding from other sources for the remainder of the amount.

Members noted that the Committee would have another round of Community Engagement Funding to allocate before July 2016. The Committee invited the Community Advisor Funding and Community Contracts to attend its next meeting on 9 February 2016 to discuss the applications process.

Members noted that the status of the Waimarie Croquet Club land would change when it became included in the flood plain upgrades by Greater Wellington Regional Council. Members further noted that the land used to be called "Ewen Park", had been gifted to the City, and had significant history. Members further noted that the area could be considered for recording its history in a Lightbox.

**RESOLVED:**

**Minute No. CCC 15507**

*"That the Committee:*

- (i) notes that the Committee's Community Engagement Fund closed on 20 October 2015 and three applications were received;*
- (ii) agrees that the applications were considered according to the merits of the application criteria and priorities of the fund;*
- (iii) approves the application from Birthright Hutt Valley Inc for funding from the Community Engagement Fund for a total of \$3,506.00 for the Children's Christmas Party;*
- (iv) approves the application from Waimarie Croquet Club for funding from the Community Engagement Fund for a total of \$759.00 for items for the New Zealand Association Croquet Open;*
- (v) approves the application from Kilikiti Samoa Cricket Event for funding from the Community Engagement Fund for a total of \$2000.00 for the Kilikiti Cricket Event; and*
- (iii) approves contributing \$1,200.00 from the Community Engagement Fund towards the Weetbix Kids TRYathlon for subsidising 40 entries by \$30.00 from two schools within the Central Ward area, namely Dyer Street School and Avalon Primary School, Lower Hutt."*

8. **2016 MEETING SCHEDULE** (15/1597)

Memorandum dated 28 October 2015 by the Senior Committee Advisor

The Chair elaborated on the report.

Members agreed to start the meetings at 6.00pm in 2016, and for review at its meeting in April 2016.

**RESOLVED:**

**Minute No. CCC 15508**

*"That the Committee:*

- (i) adopts the meeting dates for 2016 in respect of its own meetings;*
- (ii) agrees to begin its meetings at 6.00pm, and for review April 2016;*
- (iii) determines the venues for its meetings in 2016 as*  
  - February – The Dowse*
  - April, June and August - Council Chambers;*
- (iv) approves catering for its 2016 meetings and to be reviewed in the future; and*
- (iv) delegates authority to the Chief Executive in consultation with the Board Chair to alter the date, time or venue of a meeting, or cancel a meeting, should circumstances require this."*

9. **COMMITTEE ADVISOR'S REPORT** (15/1459)

Report No. CCC2015/5/48 by the Committee Advisor

The Committee Advisor elaborated on the report.

The Chair said that the public toilets in High Street, which are run in conjunction with the Baptist Church, have a code on a locked door. Users are able to ask the Church for the code, however, the arrangement restricted the accessibility of the facility to such an extent they were not freely available for use by the public.

**RESOLVED:**

**Minute No. CCC 15509**

*"It is recommended that the Committee's receives the report."*

10. **CHAIR'S REPORT** (15/1417)

Report No. CCC2015/5/199 by the Chair

The Chair elaborated on the report.

Members said that the Community Resilience Plan was near completion. Members considered that during the development of the plan there had been insufficient explanation from Wellington Regional Emergency Management Office (WREMO) about practical issues, such as provision of food, during the first 72 hours after an emergency.

Members noted that WREMO would be providing briefings to councillors and community boards/community committees in December 2015. Deputy Mayor Bassett considered that the Committee should attend the briefings.

**RESOLVED:**

**Minute No. CCC 15510**

*"That the report be noted and received."*

11. **REPORTS FROM REPRESENTATIVES ON LOCAL ORGANISATIONS**

a) **Labyrinth Committee** (15/1460)

Report No. CCC2015/5/200 by the Member

Ms Thompson advised that the Committee had observed Heritage Day in September 2015, and that Carols Around the Labyrinth would be held on 5 December 2015.

b) **Keep Hutt City Beautiful and Graffiti Taskforce** (15/1461)

Mr Jones advised that the Bee Education in schools and the hazardous rubbish collection had gone well. He said that the next meeting would be on 25 November 2015.

12. **QUESTIONS**

Cr Milne queried whether a proposed sculpture to commemorate Frank Worsley, Shackleton's Captain, could be put forward for funding. He noted that a Lower Hutt author, John Thomson had written his biography. He tabled a bronze sextant which had been designed by a Lower Hutt sculptor. Members considered that a formal proposal should be put to the Sculpture Trust for further consideration.

Ms Mulligan queried whether World War 1 campaigner for safe-sex, Ettie Route, could be put forward as a person of local significance for a Lightbox.

Deputy Mayor Bassett said that Council had today announced the development of a 60 bed hotel which would create 90 jobs in Hutt City. He further said that the Mayoral delegation which had been to Minoh had put in place arts exchange, student exchange, met with the Osaka Chamber of Commerce and discussed tourism between the two cities.

There being no further business the Chair declared the meeting closed at 8.10 pm.

Mrs S Lafrentz  
**CHAIR**

**CONFIRMED as a true and correct record  
Dated this 9th day of February 2016**