

HUTT CITY COUNCILCITY DEVELOPMENT COMMITTEE

Report of a meeting held in the James Coe 1, Dowse Art Museum, 45 Laings Road,
Lower Hutt on

Tuesday 22 September 2015 commencing at 5.30pm

PRESENT:

Deputy Mayor D Bassett (Chair)	Cr B Branch
Cr M J Cousins	Cr M Shierlaw
Cr A Finlayson	Cr T Lewis
Mayor WR Wallace (until 7.50pm)	Cr C Milne (from 5.33pm)
Cr M Willard (Deputy Chair)	Cr G McDonald

APOLOGIES: Cr C Milne for lateness

IN ATTENDANCE:

Mr T Stallinger, Chief Executive
Mr B Sherlock, General Manager, City Infrastructure
Mr M Reid, General Manager, Community Services
Mr R Muir, Divisional Manager Road and Traffic (part meeting)
Mr G Craig, Divisional Manager City Development
Mr J Lamb, Visitor Market Development & International Relations Manager (part meeting)
Ms S Haniel, Committee Advisor

PUBLIC BUSINESS1. **APOLOGIES**

RESOLVED:

Minute No. CDC 15401

"That the apology received from Cr Milne for lateness be accepted."

2. **PUBLIC COMMENT**

There was no public comment.

3. **PRESENTATION****Presentation by Wellington Water Ltd**

Cr Milne joined the meeting at 5.33pm

The Chief Executive of Wellington Water Ltd, Mr C Crampton presented an overview of the company's Regional Asset Management Plan. He said that the plan would be implemented over the upcoming years and all the regional local authorities and Greater Wellington Regional Council would contribute to resilience expenditure for the water network.

In response to questions from members, Mr Crampton said that Council had agreed to a 5% increase for resilience work to Hutt City's water supply services and that Council would be asked to make further decisions regarding the extent and costs of future resilience work.

4. CONFLICT OF INTEREST DECLARATIONS

There were no conflict of interest declarations.

PRECEDENCE OF BUSINESS

RESOLVED:

Minute No. CDC 15402

"That in terms of Standing Order 25.5, precedence be accorded to item 9 dealing with the Seaview Working Group 12 Monthly Update To 30 June 2015, item 10 dealing with the Hutt Valley Chamber of Commerce Six Monthly Report to 30 June 2015, item 11 dealing with the Jackson Street Programme Six Monthly Report to 30 June 2015, and item 12 dealing with the Wainuiomata Development Plan Update."

The items are recorded in the order in which they were listed on the order paper.

5. RECOMMENDATIONS TO COUNCIL - 20 OCTOBER 2015

a) Proposed Cycling Steering Group (15/1327)

Report No. CDC2015/4/249 by the Senior Project Engineer

RESOLVED:

Minute No. CDC 15403

"That the item of business being discussed lie on the table for further officer input before being brought back to the Committee."

b) **Regional Waste Management and Minimisation Joint Committee**
(15/1332)

Report No. CDC2015/4/250(4) by the Environmental Sustainability Manager

The Divisional Manager City Development elaborated on the report.

In response to a question from a member, the Chief Executive said that the Joint Committee had the responsibility and authority to report back on the effectiveness of the plan.

Members noted that the Joint Committee had been established in 2011 and that its activity had waned significantly. Members further noted that officers had maintained the waste management services.

Cr Shierlaw said that he did not support renewing the Joint Committee and that officers could continue to maintain the service because there was no data to support any benefits to having a regional Joint Committee.

Cr Milne said that the levies from waste disposal resulted in income for Councils and a Joint Committee could review and report back on how levies were spent and whether the plan was effective or not.

Mayor Wallace said that he supported the Joint Committee and anticipated success stories from the new representatives appointed to it.

Cr Lewis said that she supported the Joint Committee and that Council's representative on the "Waste Forum Wellington Region" could also report back to Council in conjunction with the report back from the Joint Committee.

The Chair said that he supported the re-appointment of Cr Willard to the Joint Committee and asked that she report back to members on the effectiveness of the plan.

RECOMMENDED:

Minute No. CDC 15404

"That the Committee recommends that Council:

- (i) receives the information;*
- (ii) approves the Wellington Region Waste Management and Minimisation Plan (WMMP) Joint Committee Terms of Reference and the delegations outlined in the terms of reference attached as Appendix 1 to the report;*
- (iii) approves the re-appointment of Cr Willard as the Council appointee to the Joint Committee;*

- (iv) agrees in accordance with clause 30(7) Schedule 7 of the Local Government Act, that the Wellington Region Waste Management and Minimisation Plan Joint Committee is not deemed to be discharged following each triennial election; and
- (v) agrees to delegate authority to officers to implement the WMMP and delegates authority to the Chief Executive and/or Council's representative to deliver the Plan on Council's behalf."

6. **WELLINGTON REGION EMERGENCY MANAGEMENT OFFICE (WREMO) - ANNUAL REPORT** (15/1318)

Report No. CDC2015/4/185 (4) by the Wellington Region Emergency Management Office, Greater Wellington Regional Council

The WREMO Regional Manager Group Controller, Mr B Pepperell elaborated on the report.

He noted the following questions from members: regarding whether the Community Response Plans had increased household readiness for an emergency; WREMO's timeframe for rolling out the Community Response Plans; when all seven Hutt City wards would have a plan in place for an emergency; which body had oversight of the operational call centre; how rest homes and vulnerable groups would become prepared; how transport agencies would work together; WREMO's response to the 14 May 2015 flooding event; and whether a diagram could explain how the emergency response system worked.

In response to a question from the Chair, Mr Pepperell said that he and his team could provide a briefing regarding the above matters and include data about household readiness in the Hutt Valley.

The Chair noted that members could have more concerns and requested that they email them to officers who would liaise with Mr Pepperell prior to the briefing.

Members considered that emergency preparedness was a very important issue and part of Council's role would be to remind residents to have a household emergency plan.

RESOLVED:

Minute No. CDC 15405

"That the report be received."

7. **ACTIVITY 8 REVIEW - WATER SUPPLY** (15/1217)

Report No. CDC2015/4/41 (4) by the General Manager, City Infrastructure

The General Manager, City Infrastructure elaborated on the report.

In response to questions from members, the General Manager, City Infrastructure said that he would feedback members' concerns to Wellington Water Limited, about an apparent lack of communication to the public regarding water conservation over recent months. He further said that the Asset Management Plan and the Long Term Plan had increased budgets to account for pipe renewals from 2030 onwards.

RESOLVED:

Minute No. CDC 15406

"That the Committee receives and notes the Activity Review 8 of the Water Supply activity."

8. **ACTIVITY 7 REVIEW - ROAD AND TRAFFIC** (15/1304)

Report No. CDC2015/4/184 (4) by the Divisional Manager, Road and Traffic

The Divisional Manager, Road and Traffic elaborated on the report. He noted that members and the Seaview Working Group (SWG) had requested that the Cross Valley Link be progressed to ease traffic congestion along Petone foreshore. He further said that he would contact the Co-ordinator of the SWG, Ms Allan, regarding this. He further noted that members considered that the Petone to Granada Road and the Cross Valley Link should be constructed together.

In response to a question from a member, The Divisional Manager Road and Traffic said that he would provide a report to the Committee outlining minor safety improvement projects for this financial year.

The Chair noted that the Divisional Manager Road and Traffic would be retiring later in 2015. Members thanked him and expressed appreciation for his service and the quality of his reports to Council over the years.

RESOLVED:

Minute No. CDC 15407

"That the Committee receives and notes the Activity Review of the Road and Traffic Division."

9. SEAVIEW WORKING GROUP 12 MONTHLY UPDATE TO 30 JUNE 2015 (15/1287)

Report No. CDC2015/4/245 (4) by the Divisional Manager City Development

Seaview Working Group (SWG) members, Mr A Kincaid (Chair) and Ms C Allan elaborated on the report.

In response to questions from members, Mr Kincaid said that high use Seaview bus stops without shelters adversely affected employees. He added that local engineering firms could not construct shelters because they would be unable to secure the necessary construction permits from either Hutt City Council or Greater Wellington Regional Council. He further said that a four lane Cross Valley Link road would decrease travel times to Seaview and should be given preference over the Petone to Grenada Road.

In response to questions from members, Ms Allan said that the SWG could use Facebook more effectively to promote its activities. She noted that Council's City Safety Officer had expertise regarding signage for "camera surveillance areas," which the SWG could utilise. She said that they had been in contact with the Wellington Regional Emergency Management Office (WREMO) regarding emergency preparedness for Seaview businesses.

Members considered that members of the SWG should be invited to attend the upcoming Council briefing from WREMO regarding emergency preparedness.

The Chair thanked the SWG for the work it had achieved for Seaview businesses.

RESOLVED:

Minute No. CDC 15408

"That the Committee receives the report."

10. **HUTT VALLEY CHAMBER OF COMMERCE SIX MONTHLY REPORT TO 30 JUNE 2015** (15/1283)

Report No. CDC2015/4/243 (4) by the Divisional Manager City Development

The Hutt Valley Chamber of Commerce (“the Chamber”) Chief Executive, Mr M Futter, elaborated on the report.

In response to questions from members, Mr Futter said that the Chamber had worked with other agencies and found suitable employment for 64 people that had previously been on social welfare benefits. He further said that greater information sharing between the involved agencies would benefit the process. He added that the Chamber could establish scholarships for students in the future. He further said that the Business EXPO 2015 had over 100 exhibitors and would draw 800-900 attendees. He added that the Chamber held the trademarks for the “Wellington Region Business Hall of Fame,” and the “Wellington Region Business Excellence Awards”, and were therefore regional initiatives. He further said that the Chamber had made a profit over recent financial years.

Members congratulated the Chamber for its results over the period.

RESOLVED:

Minute No. CDC 15409

“That the Committee receives the report.”

11. **JACKSON STREET PROGRAMME SIX MONTHLY REPORT TO 30 JUNE 2015** (15/1285)

Report No. CDC2015/4/244 (4) by the Divisional Manager City Development

The Jackson Street Programme (JSP) Chair, Ms L Dobbs, elaborated on the report.

The Chair thanked the JSP for the success and momentum it had gained over recent years.

RESOLVED:

Minute No. CDC 15410

“That the Committee receives the report.”

12. **WAINUIOMATA DEVELOPMENT PLAN UPDATE** (15/1320)

Report No. CDC2015/4/246 (4) by the Visitor Market Development and International Relations Manager

The Wainuiomata Steering Group representative, Mr C Cannons, elaborated on the report.

In response to questions from members, Mr Cannons said that the Steering Group's Council funding had been budgeted for a consultant, a co-ordinator, promotion of tourism, top-of-the-hill, an urban group, social media, sculptures and events such as a water festival, a youth concert, and an art exhibition.

Members thanked the Steering Group for its progress to date.

RESOLVED:

Minute No. CDC 15411

"That the Committee:

- (i) notes the Wainuiomata Development Plan steering group's ongoing voluntary work for the community;*
- (ii) notes the community vision and the steering group's work completed to date;*
- (iii) notes the community led Development Plan as documented to date; and*
- (iv) notes expenditure on the Wainuiomata Development Plan as detailed in the steering group's 2015/16 action plan summary that sit within the allocated budgets."*

13. **UPDATE ON THE HUTT CITY COUNCIL GRAFFITI ERADICATION PROGRAMME** (15/1156)

Memorandum dated 4 August 2015 by the Contracts Manager - Graffiti

The General Manager City Infrastructure elaborated on the report.

RESOLVED:

Minute No. CDC 15412

"That the Committee notes the information contained in the memorandum."

14. PROPOSED TEMPORARY ROAD CLOSURES AND TEMPORARY NO STOPPING RESTRICTIONS (15/1247)

Report No. CDC2015/4/242 (4) by the Senior Traffic Engineer

The General Manager City Infrastructure elaborated on the report.

RESOLVED:

Minute No. CDC 15413

"That the Committee:

- (i) *agrees to approve the following proposed temporary closures subject to the conditions listed in the Proposed Temporary Road Closure Impact reports attached as Appendices 1 to 3 to the report:*
- (a) *Hutt Valley Motorsport Club Incorporated Bi-annual Club Car Sprints*
- Port Road from a point 100 metres south of Toop Street to a point 500 metres north of Barnes Street, Meachen Street, Barnes Street from Port Road to a point 100 metres east of Meachen Street, and Toop Street from Port Road to a point 100 metres east of Port Road, on Sunday 25th October 2015 and on Sunday 24th January 2016 from 7:00 am to 6:00 pm on both days for the Hutt Valley Motorsport Club bi-annual club car sprints attached as Appendices 1 and 1A to the report;*
- (b) *Cam County Incorporated Port Road Drags 2015*
- Port Road from the west side of the intersection with Marchbanks Street to a point 300 metres north of Barnes Street, and Toop Street between Port Road and Marchbanks Street, on Sunday 29 November 2015 from 6:00am to 6:00pm for the Cam County Inc. Port Road Drags attached as Appendices 2 and 2A to the report. If the event is postponed due to bad weather it will be held on Sunday 6 December 2015; and*
- (c) *Annual Naenae Festival 2015*
- Everest Avenue between Vogel Street and Treadwell Street on Saturday 28 November 2015 from 6:00am to 2:00pm for the annual Naenae Festival attached as Appendices 3 and 3A to the report. If the event is postponed due to bad weather it will be held on Sunday 29 November, 2015;*
- (ii) *agrees for the Hutt Valley Motorsport Club Incorporated club car sprints to temporarily rescind for the periods 7:00am to 6:00pm on Sunday 25 October 2015 and Sunday 24 January 2016 all current parking restrictions applying to:*
- (a) *Port Road – both sides, from a point 100 metres south of Toop Street to a point 500 metres north of Barnes Street;*
- (b) *Barnes Street – both sides, from Port Road to a point 100 metres east of Meachen Street;*
- (c) *Toop Street – both sides, from Port Road to a point 100 metres east of Port Road;*

- (d) *Meachen Street – both sides for its entire length;*
 - (e) *Meachen Street Service Lane – both sides for its entire length; and*
 - (f) *Barnes Street /Meachen Street Service Lane – both sides for its entire length; and*
- (iii) *agrees for the Hutt Valley Motorsport Club Incorporated club car sprints to approve the following for Sunday 25 October 2015 and Sunday 24 January 2016:*
- (a) *Port Road – both sides, from a point 100 metres south of Toop Street to a point 500 metres north of Barnes Street;*
No Stopping 7am to 6pm
 - (b) *Barnes Street – both sides, from Port Road to a point 100 metres east of Meachen Street;*
No Stopping 7am to 6pm
 - (c) *Toop Street – both sides, from Port Road to a point 100 metres east of Port Road;*
No Stopping 7am to 6pm
 - (d) *Meachen Street – both sides for its entire length;*
No Stopping 7am to 6pm
 - (e) *Meachen Street Service Lane – both sides for its entire length;*
No Stopping 7am to 6pm; and
 - (f) *Barnes Street /Meachen Street Service Lane – both sides for its entire length; and*
No Stopping 7am to 6pm.”

15 a) GENERAL MANAGERS' REPORT (15/1154)

Report No. CDC2015/4/241 (4) by the General Manager, Strategic Services

The General Manager City Infrastructure elaborated on the report.

RESOLVED:

Minute No. CDC 15414

“That the Committee notes the updates contained in the report.”

b) **PROMOTION OF CITY FACILITIES** (15/1335)

The Chair said that Hutt City would have a number of new facilities for residents such as the Walter Nash Centre, the Regional Bowls Centre, Sportsville, Hutt Recreation Ground improvements, Huia Pool extension, and the Events Centre. He asked for officers to prepare strategies on how these facilities would be promoted.

Cr Milne said that the Hutt Valley Chamber of Commerce could add Hutt City facilities to its communication strategies with regard to Hutt City as a great place to live, work and play.

Cr Cousins said that Hutt City could accommodate growth in hosting sports tournaments, especially for under 18 year olds.

RESOLVED:

Minute No. CDC 15415

"That the Committee requests officers to prepare a report on strategies for the promotion of city facilities."

16. **INFORMATION ITEM**

City Development Committee Work Programme (15/1155)

Report No. CDC2015/4/186 (4) by the Committee Advisor

The Committee Advisor elaborated on the report.

RESOLVED:

Minute No. CDC 15416

"That the work programme be received."

17. **QUESTIONS**

There were no questions.

There being no further business the Chair declared the meeting closed at 8.36 pm.

Deputy Mayor D Bassett
CHAIR

CONFIRMED as a true and correct record
Dated this 20th day of October 2015