

UPPER HUTT CITY COUNCIL**HUTT VALLEY SERVICES COMMITTEE**

Report of a meeting held in the Upper Hutt City Council Chambers,
Level 2, Civic Administration Building, 838-842 Fergusson Drive, Upper Hutt on
Friday 7 August 2015 commencing at 9.32am

PRESENT: Cr D Wheeler, UHCC (Chair)
Mayor W N Guppy, UHCC (until 9.44am, from 9.51am, until
10.03am, from 10.07am)
Cr P Lambert, UHCC
Cr T Lewis, HCC
Cr C Milne, HCC (from 9.33am)
Cr H Swales, UHCC

APOLOGIES: Cr A Finlayson, HCC (Deputy Chair)
Mayor W R Wallace, HCC
Cr G McArthur, UHCC

IN ATTENDANCE: Mr C Upton, Chief Executive, UHCC
Mr B Sherlock, General Manager, City Infrastructure, HCC
Mr A Bannatyne, Consultant (MWH Ltd), HCC
Mr G Stuart, Divisional Manager, Regulatory Services, HCC
Mr R Govinda, Environmental Health Manager, HCC (left at
10.11am)
Ms K Glanville, Senior Committee Advisor, HCC
Mrs K Falconer, Executive Assistant Democratic Services, UHCC

REPORT TO COUNCIL**PUBLIC BUSINESS****1. APOLOGIES****RESOLVED:**

That the apologies received from Mayor Wallace and Councillors Finlayson and McArthur for absence be accepted and leave of absence be granted.

2. PUBLIC FORUM

Nil.

3. CONFLICT OF INTEREST DECLARATIONS

Nil.

4. MINUTES**RESOLVED:**

THAT the minutes of the Hutt Valley Services Committee meeting held on 8 May 2015 be confirmed as a true and correct record.

5. **PROJECT PENCARROW PROGRESS REPORT | 16 APRIL 2015 – 3 JULY 2015**

Report from the Consultant (MWH New Zealand Ltd) agenda pages A5-1 to A5-3.

The General Manager, City Infrastructure (HCC) advised that the role of General Manager at Hutt Valley Water Services had been appointed.

He said that tenders had been called for the duplication of the Main Collecting Sewer between Barber Grove pump station and Seaview treatment plant. A successful site meeting was held with potential tenderers with good attendance. He commented that the work was expected to take nine months and had the potential to be disruptive for the community. He was working with officers on a communication campaign. A member asked if the work had a scheduled start date. The General Manager, City Infrastructure advised it was planned to commence the work in October 2015.

A member asked for an update on the structural improvement works for the Main Pumping Station and Milliscreen buildings. The Consultant advised he was currently preparing a brief.

RESOLVED:

THAT the Committee notes the progress on Project Pencarrow as outlined in the report.

6. **SILVERSTREAM LANDFILL UPDATE**

Report by the Landfill Consultant, Tonkin and Taylor agenda pages A6-1 to A6-3.

The General Manager, City Infrastructure explained the different approach being taken for the design work and site investigations for slope 4 west and east. He said that previously a contractor would be employed each year to undertake earthworks to develop landfill space which had varying success over the years. He advised that this time there would be a longer contract with the preferred contractor, which was currently being negotiated. He noted the importance of the contractor being appointed shortly to enable the planned timetable of works to be achieved as landfill space was becoming limited. He further advised that there had been a period of increased odour complaints but these had now reduced which was a reflection of the work that was being put into control.

A member asked for further clarification with reference to the landfill's space becoming limited and whether there were alternate plans in place. The General Manager, City Infrastructure commented that it was difficult to have alternatives as it would involve developing a new landfill, that was why emphasis was being placed on appointing a contractor as quickly as practicable to undertake further earthworks to develop landfill space. The landfill had approximately 50 years left.

A member said they had been contacted by members of the public about no recycling being available at the Silverstream landfill and wanted to know what public notification had taken place advising of this. The General Manager, City Infrastructure did not believe notification had taken place and added that some recycling was still available with Earthlink who were a charitable organisation who recycle bric--abrac. The contractor on site recycles metals but paper, plastic and glass had been stopped due to increased costs when compared to the five other recycling stations across Hutt City and the weekly kerbside recycling available to residents.

A member asked if future landfill sites had been investigated. The General Manager, City Infrastructure commented that some preliminary work had been undertaken, noting any future site needed to be accessible but away from residents.

RESOLVED:

THAT the Committee notes the progress at Silverstream Landfill.

7. AKATARAWA CEMETERY UPDATE

Report by the Parks and Reserves Manager, Upper Hutt City Council agenda page A7-1.

A member asked when the Akatarawa Cemetery entrance was going to be relocated? The Chief Executive UHCC advised he would follow up and report back to members.

RESOLVED:

THAT the Committee notes the Akatarawa Cemetery update.

8. DOG CONTROL UPDATE

Report by the Manager Compliance Services, Upper Hutt City Council agenda page A8-1.

RESOLVED:

THAT the Committee notes the Dog Control update.

9. DOG CONTROL UPDATE

Report by the Divisional Manager, Regulatory Services, Hutt City Council agenda page A9-1.

The Divisional Manager, Regulatory Services (HCC) advised that consultation on the HCC Dog Control Bylaw had commenced. He commented that this year HCC had contacted dog owners via email and mail advising them of proposed changes in the bylaw and the consultation period. He added that prior to the consultation release, Officers had worked with focus groups which identified a series of amendments: a fenced dog park which was proposed for Pohutukawa Street; lifting of dog prohibition Jackson Street, Petone and Rimu Street, Eastbourne, and a small part of the bay at Days Bay which is prohibited to dogs; seven new off leash areas; and three removals of exercise areas. He confirmed that consultation closes on 7 September.

RESOLVED:

THAT the Committee notes the Dog Control update.

10. HEALTH OFFICE ACTIVITIES UPDATE

Report by the Divisional Manager, Regulatory Services, Hutt City Council agenda pages A10-1 to A10-4.

The Divisional Manager, Regulatory Services (HCC) commented that all food premises in Upper Hutt and Lower Hutt had been inspected for the 2015/16 year. He advised that there had been a low number of noise control callouts over the last three months. He said that mobile devices for staff were being investigated to enable staff to be in the field more.

A member enquired into the legislation change and how businesses who do not manufacture food were able to on sell. The Environmental Health Manager (HCC) explained the changes to the Food Act, including the three year transition period from March 2016. He said that Officers would offer assistance to businesses affected who needed to prepare food plans to be approved by Council. He noted that premises that on sell food were required to gain approval during the last phase of implementation during 2017-2018.

A member enquired to health and safety standards of tattoo operators. The Divisional Manager, Regulatory Services advised that he and the Environmental Health Manager were reviewing controls around tattoo and sunbed operators where skin piercing was involved and looking at an effective way to bring in control, which could possibly be a bylaw.

A member raised a query regarding mobile food trucks and noted there was a growing concern from food businesses that have permanent fixings and were impacted when mobile operators moved into the area. The member asked how people were notified when licences were issued and were there designated spaces for mobile operators to trade from. The Environmental Inspections Manager advised that Health Officers licenced the mobile unit to prepare and sell food only. He said that where trading can take place was in each Council's District Plan to what was allowed.

A member enquired further to what was the issue with tattoo businesses? The Divisional Manager, Regulatory Services said that it was a health issue with the piercing of skin, sunbeds also regarding skin infections. The Environmental Inspections Manager added that it included the process of sterilisation and the safety of employees undertaking the work. The member asked if this was a responsibility under the Health Act for Council. The Environmental Inspections Manager advised it was Council's responsibility to address any issue as an outcome of work undertaken. A bylaw would make it clearer for everyone involved.

RESOLVED:

THAT the Committee notes the Health Office Activities update.

11. REGIONAL JOINT SERVICES OPPORTUNITIES

A discussion took place on a combined recycling scheme in the future, noting it could be an option for Upper Hutt City Council to consider.

Members commented that any regional joint service ideas raised by this Committee would be shared back to each Council.

12. QUESTIONS

Nil.

There being no further business the Chair declared the meeting closed at 10.17am.

Cr D Wheeler
CHAIR