

HUTT CITY COUNCILCOMMUNITY PLAN COMMITTEE

Report of a meeting held in the Wainuiomata Chambers, Wainuiomata Library,  
Queen Street, Wainuiomata on  
**Thursday 4 June 2015 commencing at 9.30am**

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**PRESENT:**

Mayor WR Wallace (Chair)	
Deputy Mayor D Bassett	Cr C Barry (from 9.35am)
Cr B Branch	Cr L Bridson
Cr M Cousins	Cr A Finlayson
Cr T Lewis	Cr M Lulich
Cr G McDonald	Cr C Milne
Cr M Shierlaw	Cr M Willard

**APOLOGIES:**

There were no apologies.

**IN ATTENDANCE:**

Mr T Stallinger, Chief Executive  
Ms K Kelly, General Manager, Strategic Services  
Mr B Sherlock, General Manager, City Infrastructure  
Mrs J Raffills, General Manager, Governance and Regulatory  
(part meeting)  
Mr M Reid, General Manager, Community Services  
Mr P Blacker, Chief Financial Officer  
Mr P Benseman, Budgeting and Reporting Manager  
Mrs J Stevens, Corporate Planner  
Ms S Moore, Assistance Corporate Planner  
Mr M Sherwood, Divisional Manager Leisure Active (part  
meeting)  
Mr S Keatley, Community Facilities Manager  
Mr M Mercer, Sports and Recreation Manager (part meeting)  
Ms M Laban, Community Projects and Relationship Manager  
(part meeting)  
Mr B Monaghan, Divisional Manager City Promotions  
Ms K Stannard, Divisional Manager Secretariat Services  
Mrs H Clegg, Minute Taker

**PUBLIC BUSINESS****1. APOLOGIES****RESOLVED:****Minute No. CPC 15301(1)**

*"That the apology for lateness received from Cr Barry be accepted."*

Cr Barry joined the meeting at 9.35am.

## 2. PUBLIC COMMENT

In terms of Standing Order 40.10, **Mr Teri Puketapu representing Te Runanganui o Taranaki Whanui** spoke to the Waiwhetu artesian well item. He believed that the statement "*Project was not supported by public feedback*" contained in the officer's report was incorrect. Mr Puketapu stated that, of the submissions received last year, 12 comments related to the artesian well. He elaborated on the requirement to have the well seismically safe and believed that the marae had always intended for the public to be able to take water from the well. He advised that the proposed outlets were sited clear of the congestion points and carparks were full when sporting or other functions were occurring. Mr Puketapu explained that the marae had provision in its building for an emergency generator which would be available for useage in case of an emergency to power the well pump. He stressed that the marae would be totally responsible for this.

Members agreed that officers would work with marae management concerning the logistics of the artesian well and that the cultural aspects and requirements of the Treaty were being taken account of.

**Mr Mike Grigg** expressed general support for the Long Term Plan. He advised that he would prefer a Community Plan to a Unitary Plan.

**Mr Murray Rogers** expressed concern that there was little public information available regarding a possible property purchase that Council may undertake. He expressed further concern at assumptions being made about the value of assets and its re-sale potential. Mayor Wallace strongly advised Mr Rodgers that the information he was requesting was commercially sensitive and he was unable to release any information at the meeting.

## PRECEDENCE OF BUSINESS

In accordance with Standing Order 25.5, the Chair accorded precedence to item 4. Conflict of Interest Declarations.

The item is recorded in the order in which it is listed on the order paper.

### **3. SETTING THE SCENE BY MAYOR WALLACE AND CHIEF EXECUTIVE**

Mayor Wallace explained that the Long Term Plan was about continuing the revitalisation of and reinvestment in the City and that it had wide support from the community. He listed a number of projects to support this, explaining that Council was committed to reducing debt, whilst balancing the need to move forward. He concluded by saying that the Long Term Plan looked to the future and would take the City forward. He highlighted that the Long Term Plan was a controlled and balanced approach to the rejuvenation of the City, spreading the cost of projects over the next 25 years.

The Chief Executive explained that the focus of the Long Term Plan was about the community and there were clear guidelines to make the City a great place to live, work and play. He highlighted that the Long Term Plan had been developed with four key strategies – infrastructure, environment, leisure and growth. He was confident of the strong financial management of Council, informing members of \$1M in savings being found within this year's budget and the retention of the strong Standard and Poor's credit rating.

### **4. CONFLICT OF INTEREST DECLARATIONS**

Cr Shierlaw declared a conflict of interest relating to the Naenae Bowling Club and took no part in discussion or voting on the matter.

### **5. LONG TERM PLAN 2015-25 - PROPOSED BUDGET CHANGES** 15/811

Report No. CPC2015/3/145 by the Chief Financial Officer

The Chief Financial Officer elaborated on the report. He highlighted that the savings and additional revenue was closer to \$1.5M and that approval for carryovers was required from Council. He concluded that the total budgets were within the limits set out in Council's Financial Strategy and included the results of the differential shift of the rates budget from fully commercial to partial residential (a 10 year plan). This plan ensured that Council retained its AA standard credit rating.

In response to questions from members, the Chief Financial Officer advised that Council had not overcommitted itself. The Chief Executive acknowledged that workloads would increase and that the proposed new positions would alleviate the workloads. He explained that communications would be managed by re-allocating existing resources within the organisation. By way of explanation, the Chief Financial Officer stated that KPMG had reviewed Council's case management and had recommended the proposed positions. He stated that the KPMG report would be reported to the next Finance and Audit Committee meeting.

Mayor Wallace advised members that a strategic planning day would be organised to discuss the financials and the reporting of financial information.

In response to further questions from members, the Chief Financial Officer explained that internal savings had been achieved through restricting expenditure to the rate of inflation and that as a result of going to the commercial market for insurance, those costs had also reduced. He was confident in the Strategic Property Sales figures.

**RESOLVED:** **Minute No. CPC 15302(1)**

*"That the Committee recommends that Council approves the list of carryover projects from 2014/15 to 2015/16 attached as Appendix 1 to the report."*

**RESOLVED:** **Minute No. CPC 15303(1)**

*"That the Committee recommends that Council approves the proposed budget changes highlighted in paragraphs 8 and 9 of the officer's report."*

**RESOLVED:** **Minute No. CPC 15304(1)**

*"That the Committee recommends that Council approves that the dates for the additional 10% penalties on overdue rates from the previous financial year be altered to the day after 20 August and 20 February rates instalments have been processed."*

**RESOLVED:** **Minute No. CPC 15305(1)**

*"That the Committee recommends that Council approves the Chief Executive, in consultation with the Mayor, to identify any minor additional savings and/or rephrasing of the capital programme that may be necessary following the decisions made by this Committee to ensure the Council remains within the borrowing limits set out in Council's 2015 Financial Strategy."*

## **6. CONSULTATION RESULTS – LONG TERM PLAN 2015-2025** (15/810)

Report No. CPC2015/3/144 by the Corporate Planner

The Corporate Planner elaborated on the report. She stated that using a questionnaire and the random telephone survey continued to be a beneficial way of engaging with the public. She drew members attention to Appendix 5 of her report and the additional information report.

In response to a question from a member, the Corporate Planner confirmed that she was pleased with the overall process relating to the Long Term Plan.

**RESOLVED:** **Minute No. CPC 15306(1)**

*"That the Committee:*

- (i) notes that 670 submissions were received on the Draft Long Term Plan 2015-2025, including 56 late submissions, and 70 submitters presented their submissions in person;*
- (ii) notes that consultation on the Draft Long Term Plan included consulting on the Financial Strategy, Revenue and Financing Policy, Rates Remission Policy, Development Contributions Policy and Draft Infrastructure Strategy;*
- (iii) notes the results of the telephone survey attached as Appendix 1 to the report;*
- (iv) notes the results of the consultation attached as Appendices 2 - 5 to the report, including a table of funding requests;*
- (v) notes the proposed wording of the Financial Strategy, Revenue and Financing Policy, Rates Remission Policy and Draft Infrastructure Strategy attached as Appendices 6 – 9 to the report;*

- (vi) notes that the Committee, at its meetings held on 19/20 May, requested additional information to assist with decision-making, and this information is provided in a separate report; and
- (vii) considers the information presented in these reports as part of the Committee's decision-making on the Long Term Plan 2015-2025."

**RESOLVED:****Minute No. CPC 15307(1)**

*"That the Committee recommends that Council adopt the Financial Strategy, Revenue and Financing Policy, Rates Remission Policy and Infrastructure Strategy, and agree the content of the Long Term Plan 2015-2025."*

**7. DEVELOPMENT CONTRIBUTIONS POLICY 2015-2018 (15/771)**

Report No. CPC2015/3/146 by the Policy Advisor

In response to a question from a member, the General Manager, Strategic Services explained that large buildings or developments currently were remitted under existing Council policies. She explained that the proposal was for smaller developments to be treated in the same way, making the process consistent with the bulk of remissions dealt with by officers.

In response to a question from a member, the Chief Executive advised that appeals to an officer's decision were currently heard by senior officers of the relevant division of Council. Members generally discussed the process and review period for the policy.

**RESOLVED:****Minute No. CPC 15308(1)**

*"That the Committee recommends that Council:*

- (i) *agrees that when either a request for a development contributions remission, or a reconsideration request for a development contribution, arrives with Council; that Council delegates to the Chief Executive, in consultation with the Chair of the Finance and Audit Committee, with authority to delegate to officers, the authority to make a decision on either of these two types of request;*
- (ii) *notes the addition regarding development contributions not being binding on the Crown;*
- (iii) *adopts the Development Contributions Policy 2015-2018 (attached as Appendix 1 to the report) as final, so that it can take effect from 1 July 2015, as required under the Local Government Act 2002; and*
- (iv) *agrees that the Development Contributions Policy be reviewed with a report back in the first 12 months."*

The meeting adjourned at 11.05am and reconvened at 11.20am.

8. **LONG TERM PLAN 2015-2025 - FURTHER INFORMATION** (15/819)

Report No. CPC2015/3/149 by the Assistant Corporate Planner

The Assistant Corporate Planner elaborated on the report.

In response to a question from a member, the General Manager, Community Services advised that officers were supportive of the work undertaken by Life City Church.

Members discussed flower gardens across the City and concern was expressed that the flower gardens were not being retained. The Deputy Mayor explained that consideration was currently being undertaken for a complete review of Riddiford Gardens and an extensive consultation process had been undertaken. Members noted that the Architects and the Working Group were currently in the draft plan process.

Mayor Wallace tabled recommendations for proposed additions to the budget for members consideration.

Members agreed that requests for funding should be made through the relevant Community Boards and Community Committees with the Boards/Communities prioritising the requests, including considering whether local funding could be raised. Members also agreed that the Boards/Committees were to include their prioritised lists in next year's process.

Members agreed to the following additional projects:

Improved Station Broadcast Infrastrasture - \$5,000 in 2015/2016.

Citizens Advice Bureau Additional Funding - \$10,000pa for 20 years.

Arts and Culture Advisory Group Continued Funding - \$65,000pa for 17 years.

Hutt Valley Community Arts Additional Funding - \$5,000pa for 20 years.

Waimarie Croquet Club - \$16,000 for 2015/2016.

Wellington Free Ambulance Additional Funding - \$12,000pa for 20 years.

Sport Wellington Long Term Regional Strategy (subject to funding by other local authorities) - \$15,000pa for 20 years.

Wainuiomata Bike Trail Project Additional Funding \$20,000pa for 20 years.

Reserve Upgrades (Community Facilities Trust Projects) \$250,000 for 2017/2018.

Stokes Valley Pump Track

Cr McDonald requested funding for a pump track in Stokes Valley. Members noted that the installation of a pump track would be advantageous for the youth of Stokes Valley, who also needed to contribute with fund raising monies. Cr Branch advised that she would like to see

a pump track in Naenae at some stage.

**RESOLVED:**

**Minute No. CPC 15309(1)**

*"That the Committee recommends that Council agrees to add \$50,000 in the budget for the Stokes Valley Pump Track."*

**Wainuiomata Skate Park**

Members discussed the proposed Wainuiomata skate park. As no submission had been received, members agreed that monies from the sale of land to the Masonic Village in Wainuiomata were to be put towards funding a skate park, but after further information from officers was received.

Mayor Wallace requested officers to report on the proposed Wainuiomata skate park via the Wainuiomata Community Board to the relevant Committee of Council. The report to cover detailing the planning, the process and the level of community fundraising.

**Petone Development Plan Review**

There was general discussion concerning the proposed \$50,000 for 2015/2016. Members agreed that this was a starting point to provide for a report detailing the long term plan for the area in which all relevant agencies worked together. Members expected to see Petone Community Board, rather than Jackson Street Programme, taking the lead role in this review as it covered the entire Petone area and not just Jackson Street. Members also agreed that such a plan would be reported back to Council within a year. Members noted that improvements to Jackson Street (street furniture) could be undertaken within existing budgets in this financial year. Members requested that, as far as possible, local businesses would be utilised to carry out works.

The motion was declared CARRIED on a show of hands with eight votes in favour and four against.

**RESOLVED: (ON A SHOW OF HANDS)**

**Minute No. CPC 15310(1)**

*"That the Committee recommends that Council agrees to add \$50,000 for 2015/2016 in the budget for the Petone Development Plan Review."*

**Te Whiti Park**

Members generally discussed the details of design required before moving forward. Mayor Wallace requested a report from officers detailing the actual requirements for an upgrade plus the design.

Members noted that the bulk of the monies for this project were currently contained in the budgets up to 2017/18. Members agreed to make \$50,000 available in 2015/2016 with \$1M in the 2016/2017 budget and the remaining \$300,000 in the 2017/2018 budget.

**Sportsville**

The General Manager Community Services elaborated on the proposed \$100,000 for both proposed sportsvilles and the tennis club, as synergies and efficiencies could be garnered by

working together. Members agreed to \$100,000 for 2015/2016.

#### Moera Reserve Facilities Improvements

Members noted that the proposed \$40,000 was earmarked for a feasibility study to establish the needs of the Moera Community House. Mayor Wallace requested that the study look at current facilities and whether there were opportunities for improvement and whether the existing vacant building should be purchased for the additional services being sought by the community. Members agreed to \$40,000 in 2015/2016.

Mayor Wallace requested that officers report back to the City Development Committee in due course.

#### Community Patrol Funding

Members noted that the proposed \$5,000 covered the Wainuiomata and Naenae Safety Patrols.

Mayor Wallace requested officers to prepare a report for Council on the existing situation with recommendations for the future. Mayor Wallace requested officers to investigate avenues for external sponsorship.

Members noted that Council already approved \$60,000 for community patrols, but agreed to \$5,000 in 2015/2016.

#### Artesian Well Eastern Ward

Members noted that the proposed \$40,000 was due to consultant cost increases and to ensure the project was completed. Members also noted that there had been an identified requirement to provide vehicle parking and possibly another tap at the end of the car parking area. The General Manager City Infrastructure assured members that if the proposed \$40,000 was not required to complete the project, it would not be used. Members agreed to \$40,000 in 2015/2016.

The meeting adjourned at 1pm and reconvened at 1.45pm.

#### Huia Pool Fitness Suite

Mayor Wallace drew members attention to a letter received from Way of Life regarding the redevelopment proposal for Huia Pool.

The Divisional Manager Leisure Active and the Community Facilities Manager elaborated on the item. They confirmed that a combined membership was required for the fitness suite (ie users must hold a pool membership). This was because the complex would continue to be a pool, which would offer fitness equipment. They highlighted that the Hutt Recreation Ground was an excellent facility and would continue to be so and that having Huia Pool with a fitness facility would be attractive for touring sports teams. They stressed that it was not proposed to be a fitness suite in the sense of existing operations as there would be no trainers or teaching classes.

In response to questions from members, the Divisional Manager Leisure Active and the Community Facilities Manager explained that if the fitness suite and mezzanine floors were not proceeded with, approximately \$120,000 would be required for redesign, with an approximate \$200,000 shortfall in revenue which would be funded through rates annually.

In response to questions from members arising from submissions in opposition to the item, the Divisional Manager Leisure Active explained that the Stokes Valley and Naenae Pools offered the same facility as proposed at Huia (with membership at the Naenae operation far exceeding expectations). He noted that the aim was to target the retired age group, primarily within a 5km radius of Huia Pool.

There was general discussion covering the financial objectives of the proposal (including evidence that fitness membership in the City was currently at an over capacity situation; that the only fitness growth area was in low cost memberships), whether the proposal was morally sound and whether it would increase the level of physical activity in the City.

Members agreed that Council had a valuable asset in Huia Pool, but some members highlighted that there was a reason that if money was to be spent, it should go on pool facilities, eg Learn to Swim programme/ a deeper pool.

The Divisional Manager Leisure Active informed members that the proposed fitness suite area would be able to be used extensively in rehabilitation work in association with pool exercising.

The motion was CARRIED on a show of hands with eight votes in favour and three votes against.

**RESOLVED:** (ON A SHOW OF HANDS)

**Minute No. CPC 153101(1)**

*"That the Committee recommends that Council agrees that the Huia Pool Fitness Suite remain in the budget as consulted on."*

#### Walter Mildenhall Park

Cr Shierlaw declared a conflict of interest in the matter, left the table and took no part in the discussion or voting on the matter.

Members noted that Council had previously agreed to \$150,000 for the reserve upgrade.

Members noted that the centre would be available for public bookings for a wide variety of activities (not just bowls), including functions. There was general discussion about the lease arrangement.

Deputy Mayor Bassett spoke to the item. He explained the significance of the proposal for the suburb, city and region. He highlighted that there were currently no indoor bowling facilities of this standard in the lower North Island and that Bowls NZ was looking to use this facility as a high performance centre for New Zealand. He explained that the move of the bowling club from its current premises at Mitchell Park would free up that land for Council to sell for possible medical purposes, suggesting Council should look to design the land accordingly.

Deputy Mayor Bassett elaborated on the extensive public consultation that had occurred concerning the proposal. He noted that it represented Council investment in the older population of the City (notwithstanding that there are several younger members of the bowling club with national or international experience and that the centre would be available for a wide variety of uses). As well, it would attractively “tidy up” the area and with the RSA being a major user of the facility, various factions of the community would be able to use it. He noted that Council agreed with the community in 2010 not to construct community housing on the park land, but to retain it for recreational facilities.

Members discussed whether the youth of the area were being adequately supported. A concern was expressed that this was a large portion of money being spent on a small portion of the City. Members noted that there were two lines of budget for this item. One for the upgrade of the surroundings (\$250,000) and one for the project itself.

Mayor Wallace advised members that officers would be reporting to the City Development Committee regarding community hubs, including Naenae.

RESOLVED: (BY DIVISION)

**Minute No. CPC 15311(1)**

*“That the Committee recommends that Council agrees to add \$150,000 to the existing budget for 2016/2017 for the Walter Mildenhall Reserve Upgrade.”*

The motion was declared CARRIED by division with the voting as follows:

<u>For</u>	<u>Against</u>
Mayor Wallace	Cr Barry
Deputy Mayor Bassett	Cr Lewis
Cr Willard	
Cr McDonald	
Cr Milne	
Cr Lulich	
Cr Finlayson	
Cr Cousins	
Cr Bridson	
Cr Branch	
Total: 10	Total: 2

The meeting adjourned at 3.10pm and reconvened at 3.20pm.

Cr Shierlaw rejoined the meeting.

#### Petone Foreshore Upgrade

The General Manager, City Infrastructure advised that by moving \$150,000 of the budget for the project forward one year, work could start almost immediately. Members agreed and noted that \$150,000 was to be left in the 2016/2017 budget.

#### Dowse Entrance Upgrade

Members noted that the entrance to The Dowse was not ideal and that the complex needed to be show cased. Members discussed the item and agreed to \$15,000 for concepts and drawings

for the entrance. Cr Milne suggested that it was a good time to look for an opportunity for public donations to be placed somewhere in the new entrance foyer.

#### Port Road Erosion

In response to a question from a member, the General Manager, City Infrastructure explained that the proposed works was located on Council land and was needed immediately.

In response to a question from a member, the General Manager, City Infrastructure advised that he was unsure when Greater Wellington Regional Council had scheduled its works for further upstream as the work was not urgently required.

Members agreed to \$400,000 for 2015/2016.

#### Light Boxes

Members discussed the light boxes and agreed that the concept was a sound one. Members agreed to \$12,000pa for the next 20 years. Members also agreed that if there was an ability to do more than one light box a year, then it should be undertaken. Members also agreed that the light boxes were an opportunity to highlight historical and artistic achievements.

#### Marae funding

Mayor Wallace reminded members that the proposed increased amount of \$20,000, bringing the annual contribution to \$200,000. It also needed to be acknowledged that Council funded a full time Kaupapa Maori Officer and a Memorandum of Understanding with the Runanga. Members agreed to an additional \$20,000pa for the next 20 years.

#### RESOLVED:

**Minute No. CPC 15313(1)**

*"That the Committee:*

- (i) notes the additional information provided in response to information requests; and*
- (ii) agrees on any amendments required to the Long Term Plan 2015-2025."*

#### 9. AUDIT NEW ZEALAND MANAGEMENT REPORT ON THE LONG TERM PLAN 2015-2025 CONSULTATION DOCUMENT (15/822)

Report No. CPC2015/3/147 by the Corporate Planner

The Corporate Planner elaborated on the report.

#### RESOLVED:

**Minute No. CPC 15314(1)**

*"That the Committee notes the report."*

10. **FINALISING THE LONG TERM PLAN 2015-2025** (15/818)

Report No. CPC2015/3/148 by the Corporate Planner

The Corporate Planner and Deputy Mayor Bassett elaborated on the report.

Cr Milne advised that he did not support the overall budget as he believed it reflected holding the rates down, and would provide Council with more flexibility to spend money in the future. He expressed concern that rates should not rise any faster than residents' incomes and that the Long Term Plan spending corresponded with the reduced flexibility of residents to spend their limited monies.

In response to a question from Mayor Wallace, the Chief Executive confirmed that the proposed budget was deliverable.

<b><u>RECOMMENDED:</u></b>	<b>Minute No. CPC 15315(1)</b>
<i>"That the Committee recommends that Council:</i>	
<i>(i) approves the content of the Long Term Plan 2015-2025 incorporating:</i>	
<ul style="list-style-type: none"> <li data-bbox="256 884 1442 952"><i>a. appendices 1 -5 attached to the report, covering key strategies and significant activities, fees and charges for 2015-2016, Significance and Engagement Policy 2015-2018, partnerships with Maori, and Council Controlled Organisations;</i></li> </ul>	
<ul style="list-style-type: none"> <li data-bbox="256 952 1442 1019"><i>b. budget changes, revised policies and strategies and any additional amendments agreed to by the Community Plan Committee at its meeting held on 4 June 2015; and</i></li> </ul>	
<ul style="list-style-type: none"> <li data-bbox="256 1019 1442 1086"><i>c. any consequential amendments required to financial text and tables as a result of these decisions; and</i></li> </ul>	
<i>(ii) authorises the Long Term Plan Subcommittee comprising Mayor Wallace, Deputy Mayor Bassett and Councillors Shierlaw and Cousins to sign off the final document."</i>	

Cr Milne requested that his dissenting vote be recorded against the above matter.

5. **QUESTIONS**

There were no questions.

There being no further business the Chair declared the meeting closed at 4pm.

WR Wallace  
**CHAIR**

**CONFIRMED as a true and correct record**  
**Dated this 28th day of July 2015**