

HUTT CITY COUNCIL

WELLINGTON WATER COMMITTEE

Minutes of a meeting held at James Coe 1, The Dowse Art Museum, 45 Laings Road,
Lower Hutt on

Thursday 5 March 2015 commencing at 1.05pm

PRESENT: Deputy Mayor D Bassett (Chair) (Hutt City Council)
Mayor W Guppy (Upper Hutt City Council)
Cr I Pannett (Wellington City Council)
Cr F Wilde (Greater Wellington Regional Council)

APOLOGIES: Mayor N Leggett (Porirua City Council)

IN ATTENDANCE: Cr S Free, Wellington City Council (Alternate)
Mr C Crampton, Chief Executive, Wellington Water Ltd
Mr J Strahl, Chair, Wellington Water Ltd
Ms J Bryant, Principal Advisor, Wellington Water Ltd
Ms A Scheurich, Chief Financial Officer, Wellington Water Ltd
Mr T Stallinger, Chief Executive, Hutt City Council
Mr G Campbell, Chief Executive, Greater Wellington Regional Council
Mr C Gray, Chief Financial Officer, Greater Wellington Regional Council
Mr A Wilson, Chief Asset Officer, Wellington City Council
Ms K Stannard, Manager Secretariat Services, Hutt City Council
Ms H Clegg, Minute Taker

PUBLIC BUSINESS

1. APOLOGIES

RESOLVED:

Minute No. WWC 15101

"That the apology received from Mayor N Leggett and Cr K Douglas (Alternate) be accepted and leave of absence be granted."

2. CONFLICT OF INTEREST DECLARATIONS

There were no conflict of interest declarations.

3. PUBLIC COMMENT

There was no public comment.

4. **MINUTES 19 NOVEMBER 2014** (15/334)

Meeting Minutes Wellington Water Committee, 19 November 2014

RESOLVED:

Minute No. WWC 15102

"That the minutes of the meeting of the Wellington Water Committee held on Wednesday, 19 November 2014, be confirmed as a true and correct record."

5. **MINUTES 17 DECEMBER 2014**

RESOLVED:

Minute No. WWC 15103

"That the minutes of the meeting of the Wellington Water Committee held on Wednesday, 17 December 2014, be confirmed as a true and correct record."

6. **HALF YEARLY PERFORMANCE REPORT 2014/15 FROM WELLINGTON WATER LIMITED** (15/352)

Report No. WWC2015/1/12 by Wellington Water Ltd

Mr Crampton and Mr Strahl from Wellington Water Ltd elaborated on the report.

In answer to questions from members, Mr Crampton agreed to organise a briefing over the various levels of accountability for health and safety from the Wellington Water Committee, through Councils, Wellington Water and the wider industry. He clarified issues around the use of the words "asset management" and "service plan". He acknowledged that public education was vital to attain water consumption levels. He stressed that part of the water over-usage problem could be attributed to water leakages both on and off private property.

In response to a question from a member, Ms Scheurich advised that there was a time lag between the monthly consultancy charge and when the work was completed.

RESOLVED:

Minute No. WWC 15104

"That the Committee receives and considers the half yearly performance report from Wellington Water Limited."

7. **THREE WATERS REPORT AND OUTLOOK (FOR THE QUARTER ENDING 31 DECEMBER 2014)** (15/321)

Report No. WWC2015/1/8 by the Strategic Communications Advisor

Mr Crampton elaborated on the report noting that Wellington Water Ltd's ("the company") culture was being established with wide consultation with staff.

In response to questions, Mr Crampton agreed that members would be briefed regarding the various "straplines". He further agreed to assess communication with members especially over the break period. Mr Crampton clarified that as of today, the water system was resilient and that the only water supply constraint was the capacity of the water treatment plant. He noted Wellington Water would undertake a review of the water supply performance over the 2014/15 summer to identify lessons and improvements that could be made in communicating with the public for 2015/16.

Mr Crampton informed members that it was the intention to publish the full report on the company's website for public information.

RESOLVED:

Minute No. WWC 15105

"That the Committee receives the Three Waters Report and Outlook."

8. **THREE WATERS REGIONAL INITIATIVES** (15/311)

Report No. WWC2015/1/9 by the General Manager, Network Strategy and Planning

Mr Crampton elaborated on the report.

There was general discussion regarding the report. Mr Crampton agreed to reassess the name of the final product.

He noted that it was the company's intention to present the document to local authorities.

RESOLVED:

Minute No. WWC 15106

"That the Committee endorses the proposed means of communicating progress on the regional initiatives to the Wellington Water Committee."

9. **DRAFT STATEMENT OF INTENT** (15/310)

Report No. WWC2015/1/11 by the Principal Advisor

Mr Strahl elaborated on the report. He noted that it was the intention for the Chief Executive of Hutt City Council to co-ordinate the local authorities feedback on the draft Statement of Intent.

In response to questions from members, Mr Strahl agreed to repackage Client Council KPIs so they showed alignment with the Three Waters Outcomes.

RESOLVED:

Minute No. WWC 15107

"That the Committee:

- (i) receives the draft Statement of Intent (SOI) from Wellington Water Ltd (the company) and considers any agreed feedback and recommendations back to the company;*
- (ii) notes that the Chief Executive of the Hutt City Council will promulgate it to shareholding authorities inviting their feedback;*
- (iii) notes that the draft SOI has been provided before 1 March as outlined in the Letter of Expectation; and*
- (iv) notes the final SOI will be reported back to the Committee at its meeting to be held on 14 May 2015."*

10. **INFORMATION ITEM**

Statement of Intent Process (15/338)

Memorandum dated 27 February 2015 by the Divisional Manager, Secretariat Services

There was general discussion around the tight time-frame allowed for the feedback. Members expressed concern that the 31 March 2015 deadline for comments back from the local authorities on the draft Statement of Intent was impossible to meet. It was agreed to extend the deadline to 30 April 2015.

In response to questions from members, Mr Strahl advised that the company required all feedback by 30 April 2015 so the feedback could be assessed and commented on at the next meeting of the Wellington Water Committee meeting to be held on 14 May 2015.

RESOLVED:

Minute No. WWC 15108

"That the Committee notes the information."

11. QUESTIONS

There were no questions.

12. EXCLUSION OF THE PUBLIC

RESOLVED:

Minute No. WWC 15109

"That the public be excluded from the following parts of the proceedings of this meeting, namely:

13. *Minutes - 17 December 2014*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

(A)	(B)	(C)
<i>General subject of the matter to be considered.</i>	<i>Reason for passing this resolution in relation to each matter.</i>	<i>Ground under section 48(1) for the passing of this resolution.</i>
<i>Minutes of the Wellington Water Committee held on 17 December 2014</i>	<i>The withholding of the information is necessary to protect the privacy of natural persons. (s7(2)(a)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column (B) above."

There being no further business the Chair declared the meeting closed at 2.00pm.

Deputy Mayor D Bassett
CHAIR

**CONFIRMED as a true and correct record
Dated this 14th day of May 2015**